

**Sharing Our
Time & Talents**



**Northminster Presbyterian Church
2020**



NORTHMINSTER
Presbyterian Church (USA)

Friends in Christ,

Northminster has a long history of welcoming, caring for, and serving others — in the church, the community around us, and the world. We trust that God has given each of us particular gifts and calls us to use them with pleasure to extend Christ's love.

We encourage all members of the church to “Be The Change” as we move forward in service with our fellow NPC'ers in seeking new ways to do ministry for and with those in need.

Opportunities for you to share your time and talents are described in this booklet, and you will find contact information for knowledgeable people who can tell you more. Explore the possibilities with prayerful, playful interest, and notice what piques your curiosity. Make a difference and make this the year you try something you've never done before!

You may complete a Time & Talents Commitment Form either on the provided form or on the church's website at www.northminster-atl.org/ministries. Online forms are automatically registered. We invite you to submit your paper forms during worship on Commitment Sunday, October 27, 2019.

We cannot wait to see how you decide to serve this year at NPC!

Please share your stories with us and contact your pastors with any questions. May you discover great joy in the privilege of serving.

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Worship

Worship Committee

From choir members to ushers to liturgists, volunteers in these ministries prepare for NPC's worship to be faithful, fruitful, and joyful. The Committee meets every other month.

Contact: worship@northminster-atl.org

Volunteer Opportunity

- Serve on the Worship Committee

Serving Team Volunteer Opportunities

Communion Preparation and Serving

Communion is served on the first Sunday of each month as well as on Christmas Eve at 11:30 pm, Maundy Thursday, and Easter Sunday. Adults and youth are invited to participate.

- Saturday preparation (for Sunday services)
- Sunday set up and clean up
- Serve Communion (ordained Elders and Deacons)

Liturgist

Help lead in Worship, including liturgy and Scripture reading (provided by the Pastors). During Advent, individuals and families light the Advent Wreath candles and read provided text.

Sound Board

Operate sound system in Sunday worship and record the Sunday service. Training provided. Adults and senior high youth are invited to participate.

Usher

Distribute bulletins and direct worshipers to seats in the sanctuary; take up the offering and clean up the Sanctuary after worship. On occasion, special needs for ushering such as memorial services, and assisting with emergencies. All ages are invited to participate ~ ages 10 and under with a parent.

Usher Captain / Co-Captain

Head up the 9:00 or 11:15 am usher team by recruiting a monthly Lead Usher and assist him/her in recruiting weekly volunteers.

Wedding Guild

Assist bridal party before and during the rehearsal and wedding ceremony.

MUSIC MINISTRY

People of all ages are invited to “make a joyful noise” through the music program. Participants learn useful musical techniques while contributing to worship services.

Contact: music@northminster-atl.org

ADULT CHOIR: The adult choir is an integral part of worship at Northminster each Sunday and on special occasions.

HANDBELL CHOIR: Open to any youth or adult who can attend rehearsal on a regular basis.

MUSIC FOR CHILDREN: Music time is provided for children 3 years old through 5th grade as part of the Sunday School curriculum.

Educational Ministries

Spiritual Growth Committee

The Committee plans for and oversees Spiritual Growth for all ages in the church. The Committee meets once a month.

Contact: spiritualgrowth@northminster-atl.org

Volunteer Opportunity

- Serve on the Spiritual Growth Committee

Children's Education

- **Sunday School Classes** for ages 3 years through 5th grade meet each Sunday from 10 to 11 am during the school year.
- **Worship & Wonder** – During the 11:15 am worship service (10 am in the summer), younger children leave after the Children's Moment to learn the day's Bible story in a child-friendly way.

Serving Team Opportunities

- Teach / Assist in leading a class
- Worship & Wonder – Lead or assist teaching a Bible story and craft for children

Children and Youth Ministry

The mission of this ministry is to teach and nurture children and youth to grow in their faith in God.

Serving Team Opportunities

- Replenish Children's Worship Bags during the week for use on Sunday mornings; all materials provided
- Host parent gatherings
- Provide childcare during parent gatherings
- Coordinate family & children events
- Coordinate children's mission
- Special events planner /set up / station facilitator/ meal or snack helper

Vacation Bible School

Every summer for one week, kids Preschool – Grade 5 get to have fun, learn Bible stories, and discover God in very creative and hands-on ways.

Serving Team Opportunities

- Adult Station Leaders
- Assistant Station Leaders
- Youth Crew Leaders
- Director / Co-Director
- Behind the scenes support

Youth Education

Classes for youth grades 6 – 12 are held each Sunday morning during the school year. "You Belong Here" coffeehouse is a space for connection and conversation.

Serving Team Opportunity

- Teach / Assist in leading a class

Adult Education

Classes are held each Sunday morning during the school year. A variety of classes is offered to meet the spiritual growth needs of the congregation.

Serving Team Opportunities

- Serve as a coordinator
- Teach an Adult Sunday School Class on an ongoing basis or as a special guest.

Youth

Youth (6th—12th grade, NPC members and non-members) gather on Sunday nights during the school year with their friends and adult leaders. Each Sunday night includes sharing dinner together, participating in games / energizers, listening, and discussion of a spiritual-led program and final sharing in small group time (grade level based). It is a place to be together where everyone is accepted and can find a place to grow in their relationship with God. It is also a time to connect and make new, long-lasting friendships.

Youth Trips and Mission Projects include trips within Atlanta and the local community, Montreat Youth Conferences (both MS and HS), and other trips both recreational and for mission.

Contact: youth@northminster-atl.org

Volunteer Opportunities

- Serve on the Youth Committee

Serving Team Opportunities

- Assist with or lead Sunday night programs for Middle and /or High School students
- Serve as an adult small group leader on Sunday nights (no experience required)
- Chaperone local outings
- Chaperone summer trips
- Provide a Sunday night dinner for youth and their families
- Sunday night dinner coordinator
- Special Events Organizer; Summer Events Coordinator; Mission Projects/Trips Coordinator

Hospitality Ministry

Membership Committee

Ensures that each person who enters the church receives a warm welcome and is made to feel at home in worship; that visitors are invited to discover how they may become involved in NPC; and that new members become well connected in the life of the congregation during their first year of membership. The Committee meets once a month as needed.

Contact: membership@northminster-atl.org

Greeters

Greet members and visitors as they enter the church before services. Set out table with Blue Bags for first time visitors.

Serving Team Opportunities

- All ages are invited to participate, ages 10 and under with a parent

Pound Cake Bakers & Takers

Home-made pound cakes are delivered on Sundays after worship to first-time visitors.

Serving Team Opportunities

- Baker: 2 pound cakes for delivery or freezer storage
- Taker: Deliver pound cakes to first time visitors

Welcoming New Members

Serving Team Opportunities

- Contact first time visitors to connect with them and thank them for attending
- Prepare Blue Bags that are given to first time visitors

Congregational Care Committee

Provide support and encouragement in several ways to NPC members and friends. The Committee meets every month.

Contact: congregationalcare@northminster-atl.org

Volunteer Opportunity

- Serve on the Congregational Care Committee

Care Ministers

Visit NPC members who are unable to attend services or activities on a regular basis. Visit on your own or with another Care Minister.

Serving Team Opportunities

- Visit periodically with homebound member(s)
- Read, listen to their stories, play a game, listen to music together
- Facilitate a program (i.e. music, readings, games, crafts, whatever your passion) for a small group of our homebound members

Caring Cards

Send hand written cards to NPC members with words of love, support, thanksgiving, and encouragement.

Serving Team Opportunities

- Write and send cards to those in need within our church community; lists and materials provided
- Provide / make the cards needed for this ministry
- Keep a record of communications

Meal Ministry Team

Volunteers provide home cooked or store bought meals for those in need or crisis.

Serving Team Opportunities

- Provide a meal to a family in need or crisis
- Assist with grocery shopping

Funeral Care

Coordinates receptions following Memorial or Funeral services at the church. Requests are sent out for donations of food, supplies, and/or money as well as for volunteers to assist at the reception. Arrangements may also be made for someone to stay at the home of the family during the funeral and reception, if requested. This volunteer opportunity is on an as needed basis.

Serving Team Opportunities

- Provide food for reception
- Help with: reception set-up, flower arranging on tables, Fireside Room set-up for family
- Assist with serving and clean-up
- Direct visitors and family members to the Sanctuary / Fireside Room
- Launder dish towels and tablecloths after reception

Looking In, Reaching Out

Mission Committee

Manage and participate in the mission opportunities at NPC.
The Mission Committee meets once a month.

Contact: missioncommittee@northminster-atl.org

Volunteer Opportunity

- Serve on the Mission Committee

Family Promise of the North Fulton/DeKalb Interfaith Hospitality Network (IHN)

The Interfaith Hospitality Network is a partnership of congregations within a community helping families facing homelessness try to get back on their feet. NPC is now a host site supporting this ministry with our hearts, hands, and facilities. Families will be staying with us for one week at a time, four times a year.

Serving Team Opportunities

- An evening or overnight host
- Set up / break down rooms for IHN families
- Cook / serve dinners or Saturday breakfast
- Launder towels and linens

HomeStretch

This program is designed to help families transition from homelessness to independent living. It provides low cost housing and life skills counseling. NPC sponsors two families, providing mentors and financial counseling as well as help at Christmas, Thanksgiving, and special occasions.

Serving Team Opportunities

- Mentor a family / child
- Act as financial adviser to a family

Kids Hope USA

NPC is proud to be partnering with **Kids Hope USA** in support of Northwood Elementary School. Mentors are matched with a child who could benefit from having another loving, caring adult in their life. They meet for one hour each week throughout the school year, focusing on the child's emotional, social and academic needs.

Serving Team Opportunity

- Mentor a child

Weekend Mission Trip

A weekend of service geared toward children and adults. This all-ages weekend get-away is close to home so you can maximize your time in fellowship and service.

Serving Team Opportunities

- Travel and work with a group
- Help organize activities

Annual Mission Trip

This is our annual week-long Mission Trip to Puerto Rico. While there, we undertake construction projects as well as support and learn from our Puerto Rican brothers and sisters.

Serving Team Opportunities

- Away Team – travels to Puerto Rico
- Home Team – supports Away Team with prayers and fundraising efforts
- Language Teacher – teaches Spanish to the Away Team
- Prayer Partners

Mercy Community Church

Mercy Community Church's mission is to be a place where people living in housing, and those who are not, come together to worship and help one another. They provide meals, clothing, and support to the homeless in Atlanta. NPC worships and brings a meal to this congregation quarterly. We also collect needed items.

Serving Team Opportunities

- Worship and share lunch with the congregation
- Prep, deliver, serve lunch quarterly

Rise Against Hunger

An international hunger relief organization that distributes food and life-changing aid to the world's most vulnerable. Last September, over 150 members and guests enjoyed time together while packaging over 31,000 meals! These meals were sent to nourish those in need.

Collection Ministries

Yellow Bag Ministry

Each month NPC supports a different organization with needed collections. Some of these organizations are North Fulton Community Charities, the Drake House, HomeStretch, Thornwell Home for Children, Mercy Community Church, and Family Promise.

Serving Team Opportunities

- Deliver bags to the organization of the month
- Act as coordinator for this mission

Christmas in July and Angel Tree

We currently collect needed school items (July) and Christmas gifts (December) for North Fulton Community Charities and HomeStretch families. A Christmas tree with specific gift tags is placed in the narthex of the church in July and early December.

Serving Team Opportunity

- Deliver supplies and gifts to North Fulton and HomeStretch.

Outreach Committee

Creates a presence for NPC ministries in the community, seeks ways to let people know who we are and the gifts this congregation is willing to share with those around us. This Committee meets once a month.

Contact: outreach@northminster-atl.org

Serving Team Opportunities

- Assist with communication efforts
- Assist with
 - ◇ Live Nativity
 - ◇ Easter Egg Hunt
 - ◇ Day School Fall Festival
 - ◇ Blessing of the Animals

Gathering Ministries

Fellowship Committee

These volunteers take the lead for the "social connection" of the congregation. Our goal is to provide every member with the opportunity to engage in an NPC social function at least once a month. We provide direction to stimulate a broader "social" calendar. The Committee meets monthly as needed.

Contact: fellowship@northminster-atl.org

Volunteer Opportunity

- Serve on the Fellowship Committee

Serving Team Opportunities

- Host or organize small group activities
- Plan, Facilitate, and create fun events
- Assist with monthly or special events

Men's Ministries

Men's Thursday Morning Group

This group meets weekly at 7:30 am on Thursday mornings for breakfast, coffee, discussions, and fellowship.

Contact: NPCThursdayMensGroup@northminster-atl.org

Tuesday Night Men's Group

This group meets weekly on Tuesday evenings from 7:30 to 9:00 pm in a member's home for interesting discussions of current events of biblical proportion.

Contact: TuesdayMG@northminster-atl.org

Men in Aprons

This ad hoc group comes together a couple of times a year to cook pancakes and bacon for our congregation.

Volunteer Opportunity

- Cook breakfast for NPC members

Presbyterian Women

A church-wide organization whose membership is open to all women of the PC(USA) who choose to participate. Activities include: Bible Studies, Annual Spring Retreat, and quarterly Gatherings.

Contact: preswomen@northminster-atl.org

PW Coordinating Team (CT)

The leaders and moderators meet monthly to oversee the management of the organization.

Volunteer Opportunity

- Become a PW Coordinating Team Member

Circle Bible Study Groups

Rebekah and Ruth Circles meet monthly from September through May and provide an inclusive, caring community of women who use PW resources to strengthen and enrich this community of faith. Rebekah Circle meets on the 3rd Tuesday evening of each month at 7 pm; Ruth Circle meets the 3rd Wednesday morning of each month at 9:45 am.

Serving Team Opportunity

- Become a teacher or leader of a Circle

JOY Bible Study Group

This group meets at 9:45 am approximately twice a month on Wednesday mornings (during the school year) for Bible study by authors such as Beth Moore and Priscilla Shirer.

Serving Team Opportunity

- Become a member of the Bible Study

Prime Timers

Seniors (members 55 and up) meet on the 2nd Tuesday of each month and occasionally at other times for lunch, an outing, or ministry work.

Contact: PrimeTimers@northminster-atl.org

Serving Team Opportunity

- Help coordinate this ministry

The Work of the Church

BFMC

(Business & Facilities Management Committee)

Oversees the Church's Facilities, Personnel concerns, and Finances. The Committee meets monthly or as needed.

Contact: BFMC@northminster-atl.org

Volunteer Opportunities

- Serve on the BFMC Committee
- Serve on the Facilities Committee
- Serve on the Nominating Committee
- Serve on the Personnel Committee
- Serve on the Stewardship Committee

Serving Team Opportunity

- Counters to tally worship collection

Facilities Committee

Maintain the physical property of the church, both inside and out. The Committee meets once a month.

Contact: facilities@northminster-atl.org

Serving Team Opportunities

- Lawn maintenance
- Grounds keeping / gardening
- Open / Close Church on Sunday mornings
- Update and maintain the church's interior

Personnel Committee

Works with the Head of Staff to coordinate Personnel functions related to Northminster Presbyterian Church. The Committee meets as needed.

Contact: BFMC@northminster-atl.org

Serving Team Opportunities

- Prepare annual Personnel performance review forms
- Participate in staff performance reviews
- Coordinate Personnel benefits
- Prepare the budget for Personnel related costs
- Assist with Personnel items as they arise

Stewardship Committee

Plans for NPC's annual giving campaign, including congregational communications and celebrations of God's gifts to our lives and our church family. The Committee meets once a month on a Wednesday night.

Contact: stewardship@northminster-atl.org

Serving Team Opportunity

- Assist with communications during the annual campaign, including writing, printing, video production and picture taking

CTC (Communications & Technology Committee)

Works with other committees to insure NPC information is shared effectively with members and the community. Maintains the Northminster-atl.org website content. Maintains NPC computer equipment. The Committee meets once a month.

Contact: ctc@northminster-atl.org

Volunteer Opportunity

- Serve on the CTC Committee

Serving Team Opportunities

- Assist with updating the website
- Advertise upcoming events via different methods including local newspapers and Google AdWords

Office Volunteers

Coordinator: Jan Copeland, jcopeland@northminster-atl.org

Serving Team Opportunities

- Collate weekly bulletins and/or occasional brochures, booklets, etc.
- Answer phones and greet visitors
- Input information into reception desk computer
- Sanctuary prep and organization for Sunday service



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