Part-time Coordinator of PCLT Hudson Bend Project

The coordinator of the PCLT Hudson Bend Project will assist PCLT members in volunteer engagement in the Hudson Bend communities, and will build relationships with residents of the Hudson Bend RV communities in order to assess current project effectiveness, identify additional needs, and build capacity to expand project offerings.

Coordination:

Coordinate involvement of PCLT volunteers and other Lake Travis faith group volunteers in the Hudson Bend Project initiatives. Specific duties and responsibilities include, but are not limited to:

1. Assist with coordination of a conversational English class 1-2 times per week with current PCLT teacher and other volunteers.
2. Coordinate activities for the children who live in the Hudson Bend RV parks, with assistance of volunteers from PCLT.
3. Promote summer camp opportunities at John Knox Ranch (Wimberley) and Shield Ranch (Bee Cave).
4. Register resident families for the CTFB Apache Shores Food Distribution; recruit residents in Armadillo RV park to form a PCLT Authorized Rep team. Assist at the Apache Shores distribution site monthly as needed.
5. Expand the Lunches for Kids program to include other days of the week during the Summer, possibly including organized teams from other faith groups.
6. Use social media to recruit volunteers for various PCLT Hudson Bend projects.

Relationship-building:

Deepen relationships with residents in Hudson Bend RV communities to assess what PCLT is doing and what other things we should be doing. Increase the direct participation of residents in helping/leading activities they see as helpful to their neighborhood. Evaluate current PCLT involvement in Hudson Bend communities and make recommendations for further engagement.

Job requirements and skills needed:

* Must be comfortable working independently on site in RV Park communities in Hudson Bend.
* Must be able to converse in both Spanish and English.
* Must have cultural competency to interact comfortably with families that may have one or more members who are undocumented immigrants.
* Criminal background check will be conducted, as this individual will work with children.
* This is a part-time contract employment opportunity. Typical works hours can vary but will generally be 8 hours per week. Will include some evening hours on weekdays and 9 am to 1 pm on Saturdays.

For more information or to apply, contact the Presbyterian Church of Lake Travis, 512.494.5950, or by email at [pastor@pclt.faith](mailto:pastor@pclt.faith).

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