

Session Meeting Agenda, July 15, 2018

Excused:

1. Opening prayer – TBA
2. Approval of Agenda
3. Attestation of approval of minutes of May 20, 2018 session meeting
4. Moderator's Report – *see accompanying report*
5. Treasurer's Report
6. Clerk's Report
7. Committee Reports -- *Oral reports should be limited to items for action only.*

Building & History – *see accompanying report*

Finance & Administration – *see accompanying report*

Personnel – *see accompanying report*

Hospitality – *next meeting July 25 (agenda attached)*

- Conversation around role of greeters on Sunday morning

Worship & Art – *see accompanying report, next meeting July 23*

Outreach – *next meeting July 22*

Christian Education – *no report received*

Nominating Committee – *no report*

8. Examination of the roles – Jack Henderson leading
9. Other possible conversations and topics:
 - membership growth (evangelism)
 - expansion of our homeless ministry
 - communication, messaging and promotion
 - identity
 - staff issues, including: expectations, possible new positions, future needs, etc.
 - lofty dreams
 - low-hanging fruit
10. Next Meetings
 - Presbytery: Saturday, July 28 – Westminster PC, Nashville
 - REs Near and Dickson elected commissioners in May
 - Session: Meet in August on 8/26 (pastor vacation 8/12 and 8/19)
11. Closing Prayer

Session Meeting for the Downtown Presbyterian Church: May 20th, 2018

Present: Rev. Mike Wilson - Moderator; Elders Jack Henderson – Clerk, Debra Gentry, Jim Dickson, Michael Korak, Dave Coleman, Cary Gibson, Justin Near, Vickie Coffin; Jeff Koontz – Treasurer

Excused: Elder Chuck Cardona

1. **Opening prayer** – Prayer was offered by Cary Gibson at 12:49pm.
2. **Approval of Agenda:** The motion to approve agenda carried by unanimous voice vote.
3. **Attestation of approval of minutes of April 15 18, 2018 session meeting:** The clerk attested that session minutes from meeting on 4/15/18 were approved by session via email in weeks prior to this meeting. Session minutes and packet were uploaded on DPC website.
4. **Moderator’s Report:** See accompanying report for details concerning vacation leave, guest preachers, and short absence due to funeral.
5. **Treasurer’s Report:** See accompanying financial report. Transfer of \$30,000 from the General Fund for operating expenses and \$20,000 from Pickett for capital expenses was recommended by F&A and approved by session prior to meeting.
6. **Clerk’s Report:** Nothing to report this month. Clerk and Rev. Wilson will meet to review the membership rolls and present to Session at next meeting (see item 9)
7. **Committee Reports** -- Oral reports should be limited to items for action only.

Building & History – see accompanying report. A planter was placed between fence and bridal store and was moved by people wanting to get through alleyway. A fence will be placed up. The Session discussed issues related to mess on the church steps and alley, whether or not to lock the back-alley gate and issues and questions with locking mechanisms on 5th avenue and Church St. gates. The item on the expense projection of \$4000 for insurance appraisal will be stricken from projections upon following up.

Finance & Administration – see accompanying report. Transfer of \$30,000 from the General Fund for operating expenses and \$20,000 from Pickett for capital expenses was recommended by F&A and approved by session prior to meeting.

Personnel – see accompanying report with no items to discuss or act on today.

Hospitality – next meeting is May 23. Ideas for upcoming events such as pride, baseball games, and picnic were discussed and will be discussed in depth at next meeting.

Worship & Art – see accompanying report, next meeting is June 4. Bells will be stored in a room on the second floor. Some concerns with regards to temperature and the effect on the bells were discussed.

Outreach – see accompanying committee report and a report on Saturday breakfast.

Christian Education – Living the question was wrapped up. Intergenerational Sunday school will resume on 6/3.

8. **Select two outgoing elders to serve on the 2018 nominating committee:** The session deliberated on the requirements and responsibilities of the committee. No consensus was determined so the two outgoing elders were determined by drawing straws. Elders Cary Gibson and Jim Dickson will serve on the 2018 nominating committee.
9. **Conversation around new DPC directory and cleaning the membership roles (G-3.0204a):** Dena is proposing an online directory that will be managed by the office manager. The Directory was reviewed by session. Rev Wilson and Clerk will meet to review rolls and directory more in depth to ensure everything is up to date and accurate.
10. **Pride, June 23-24** – conversation around DPC presence and participation. Until the exact route of the march is set, plans to give out water, promotional material, and cheer are not set. We might give out water, promotional material, and cheer along route elsewhere if the march does not pass by DPC. If we are not in front of the church we will potentially need a banner with our church's information.
11. **Other possible conversations and topics:**

- membership growth (evangelism)
- expansion of our homeless ministry
- communication, messaging and promotion

- identity

- staff issues, including: expectations, possible new positions, future needs, etc.

- lofty dreams

- low-hanging fruit

Session briefly discussed issues related to these questions, with decision to prioritize these conversations in future meetings. No specific ideas were generated, but discussion was centered around our commitment to develop a clearly communicated identity, grow our membership and community, and strengthen our commitment to the homeless community.

12. **Next Meetings:** *Session:* Proposing no meeting in June (pastor away on 6/17 and 6/24) Meeting in July (tentatively set for 7/15). Meet in August on 8/26 (pastor vacation 8/12 and 8/19) *Presbytery:* Saturday, July 28 – Westminster PC, Nashville. Jim and Justin volunteered to serve as commissioners and were elected by unanimous voice vote.

13. **Closing Prayer:** Meeting adjourned with prayer by Rev. Wilson at 3:30pm.

Pastor's Report (Mike Wilson)

May 21 – July 15

Sermons: 6 (away 2 Sundays)

Visits, including hospital, coffee, breakfasts and lunches: 9

Tuesday Bible Study: 4

Saturday breakfast: 5

Meetings/Events:

- Worship & Arts meeting
- CPM meeting
- GenOn leadership training
- 223rd General Assembly

Pastoral expenses – approx. < \$100

Vacation & Study Leave:

- Vacation: August 6 – 19. Headed to Niagara-on-the-Lake, Ontario, and Lake Placid, NY.
I'll be out on consecutive Sundays, August 12 and 19.
August 12 guest preacher: Rev. Carol Tate
August 19 guest preacher: Rev. Stacy Rector
- Vacation: September 30 - October 5 (out September 30; guest preacher TBA) –
Accompanying Mary Louise to California for her work as trustee at SFTS. Last vacation
time of 2018.
- Study leave: November 8 – 11 (out November 11) – Awakening the Soul in Ashville.

Downtown Presbyterian Church Treasurers Report

Date: July 9, 2018
 To: Downtown Presbyterian Church Session
 From: Jeff Koontz, DPC Treasurer
 RE: **Financial Report for May 2018**



Financial Summary:

Bank Balance on	May	1, 2018	\$	19,589.05
Bank Balance ending	May	31, 2018	\$	54,393.32
	May	Deposit Totals:	\$	73,939.72
	May	Expense Totals:	\$	39,135.45
Corporate Draw Recommended next month?				No

May saw an increase of
\$ 34,804.27 in the bank account

Monthly Summary:

Two corporate draws were deposited this month to maintain our finances. \$30,000 from the Corporation (bringing total to date to \$54,000) and \$20,000 from the Pickett Fund (first FY18 for building).

Pledges were above budget for the month and the YTD total remains strong at \$12,696 ahead. However, Non-pledged offerings remain down for the year, now \$7,634 behind for the year.

Sunday deposits for the month ranged from \$11,809 to \$5,478.

Statistics for the month:

> Revenue for the month was above budgeted by \$31,720, accounting for \$50,000 in Corporation draws.

> Expenses for the month were above/below budgeted by \$.

> The follow committees had expenses this month:

Building	x
Education	x
Hospitality	x
Outreach	x
Worship & Arts	x

> Parking expenses included:

> Utility expenses for the month totaled \$1,058.05 and did not include NES payment

> Artists Utility payments are consistently being paid.

> Budget for Musicians (5.100.800) is now above budget for the year by \$341.

> Parking payment of \$850 was made and split between Sunday (75%), Breakfast (14%) and Musicians (14%)

ACS Report Attachments:

- > May 2018 Budget Analysis Report
- > May 2018 Reconciliation Report

Downtown Presbyterian Church
Analysis of Revenues & Expenses - Detail
May 2018

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	MTD Budget Remaining (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	YTD Budget Remaining (This Year)
Revenues						
Contributions						
4.100.100 - Pledged Offering	\$20,630.00	\$19,234.17	(\$1,395.83)	\$108,867.00	\$96,170.85	(\$12,696.15)
4.100.200 - Non-Pledged Offering	\$345.00	\$3,333.33	\$2,988.33	\$9,032.32	\$16,666.65	\$7,634.33
4.100.300 - Plate Offering (Cash & Coin)	\$593.00	\$833.33	\$240.33	\$4,939.83	\$4,166.65	(\$773.18)
4.100.400 - Memorials	\$0.00	\$8.33	\$8.33	\$895.00	\$41.65	(\$853.35)
Total Contributions	\$21,568.00	\$23,409.16	\$1,841.16	\$123,734.15	\$117,045.80	(\$6,688.35)
Other Revenue						
4.200.100 - Artist Utility	\$75.00	\$175.00	\$100.00	\$800.00	\$875.00	\$75.00
4.200.150 - Homeless Food Ministry	\$0.00	\$833.33	\$833.33	\$1,260.00	\$4,166.65	\$2,906.65
4.200.200 - Use of Building	\$2,295.84	\$1,000.00	(\$1,295.84)	\$8,766.12	\$5,000.00	(\$3,766.12)
4.200.250 - Weddings	\$0.00	\$333.33	\$333.33	\$0.00	\$1,666.65	\$1,666.65
4.200.350 - Outreach Revenue	\$0.00	\$0.00	\$0.00	\$235.00	\$0.00	(\$235.00)
4.200.400 - Worship & Arts Revenue	\$0.00	\$16.67	\$16.67	\$760.00	\$83.35	(\$676.65)
4.200.550 - Waffle Shop	\$0.00	\$666.67	\$666.67	(\$10,565.05)	\$3,333.35	\$13,898.40
4.200.750 - Community Discretionary Fund	\$0.00	\$416.67	\$416.67	(\$7,522.51)	\$2,083.35	\$9,605.86
4.200.800 - Fundraising	\$0.00	\$0.00	\$0.00	\$55.00	\$0.00	(\$55.00)
4.200.990 - Miscellaneous Grants/Income	\$0.88	\$1,666.67	\$1,665.79	\$2,002.44	\$8,333.35	\$6,330.91
Total Other Revenue	\$2,371.72	\$5,108.34	\$2,736.62	(\$4,209.00)	\$25,541.70	\$29,750.70
Endowment						
4.300.100 - Endowment Draw - Operating/Gen Fund	\$30,000.00	\$11,794.67	(\$18,205.33)	\$54,000.00	\$58,973.35	\$4,973.35
4.300.200 - Endowment Draw - Bldg/Capitol Fund	\$20,000.00	\$1,666.67	(\$18,333.33)	\$20,000.00	\$8,333.35	(\$11,666.65)
4.300.300 - Marguarette Thomas Trust	\$0.00	\$240.58	\$240.58	\$0.00	\$1,202.90	\$1,202.90
Total Endowment	\$50,000.00	\$13,701.92	(\$36,298.08)	\$74,000.00	\$68,509.60	(\$5,490.40)
Total Revenues	\$73,939.72	\$42,219.42	(\$31,720.30)	\$193,525.15	\$211,097.10	\$17,571.95

Downtown Presbyterian Church
Analysis of Revenues & Expenses - Detail
May 2018

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	MTD Budget Remaining (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	YTD Budget Remaining (This Year)
Expenses						
Personnel						
Pastor						
5.100.100 - Pastor Salary	\$3,935.92	\$3,935.92	\$0.00	\$19,694.89	\$19,679.60	(\$15.29)
5.100.105 - Pastor Housing	\$694.58	\$694.58	\$0.00	\$3,462.76	\$3,472.90	\$10.14
5.100.110 - Pastor Social Security/Medicare	\$354.26	\$354.25	(\$0.01)	\$1,766.07	\$1,771.25	\$5.18
5.100.120 - Pastor Pension/Medical Insurance	\$1,713.30	\$1,668.42	(\$44.88)	\$8,566.50	\$8,342.10	(\$224.40)
5.100.135 - Pastor Auto Allowance	\$0.00	\$50.00	\$50.00	\$366.15	\$250.00	(\$116.15)
5.100.140 - Pastor Professional Expenses	\$2.79	\$83.33	\$80.54	\$185.43	\$416.65	\$231.22
5.100.170 - Pastor Continuing Education	\$0.00	\$87.50	\$87.50	\$670.00	\$437.50	(\$232.50)
5.100.180 - Pastor Book Allowance	\$105.13	\$26.25	(\$78.88)	\$174.89	\$131.25	(\$43.64)
Total Pastor	\$6,805.98	\$6,900.25	\$94.27	\$34,886.69	\$34,501.25	(\$385.44)
Office Manager						
5.100.300 - Office Manager Salary	\$3,145.00	\$3,145.00	\$0.00	\$15,725.01	\$15,725.00	(\$0.01)
5.100.310 - Office Mgr Social Security/Medicare	\$240.56	\$240.58	\$0.02	\$1,208.13	\$1,202.90	(\$5.23)
5.100.320 - Office Manager Pension/Medical Ins.	\$1,135.64	\$732.50	(\$403.14)	\$5,678.20	\$3,662.50	(\$2,015.70)
Total Office Manager	\$4,521.20	\$4,118.08	(\$403.12)	\$22,611.34	\$20,590.40	(\$2,020.94)
Property Manager						
5.100.400 - Property Manager Salary	\$3,584.42	\$3,584.42	\$0.00	\$17,922.08	\$17,922.10	\$0.02
5.100.410 - Property Mgr Soc. Sec./Medicare	\$274.26	\$274.25	(\$0.01)	\$1,363.90	\$1,371.25	\$7.35
5.100.420 - Property Manager Pension/Med. Ins.	\$2,183.10	\$2,183.08	(\$0.02)	\$10,915.50	\$10,915.40	(\$0.10)
Total Property Manager	\$6,041.78	\$6,041.75	(\$0.03)	\$30,201.48	\$30,208.75	\$7.27
Education Director						
5.100.500 - Education Director Wages	\$1,363.84	\$1,363.83	(\$0.01)	\$6,819.18	\$6,819.15	(\$0.03)
5.100.510 - Education Dir. Soc. Sec./Medicare	\$104.34	\$104.33	(\$0.01)	\$521.67	\$521.65	(\$0.02)
5.100.520 - Education Director Pension/Med. Ins	\$1,593.56	\$1,593.58	\$0.02	\$7,967.80	\$7,967.90	\$0.10
Total Education Director	\$3,061.74	\$3,061.74	\$0.00	\$15,308.65	\$15,308.70	\$0.05
Music Director						
5.100.600 - Music Director Wages	\$2,020.00	\$2,020.00	\$0.00	\$10,100.01	\$10,100.00	(\$0.01)
5.100.610 - Music Dir. Social Security/Medicare	\$154.54	\$154.50	(\$0.04)	\$774.69	\$772.50	(\$2.19)
Total Music Director	\$2,174.54	\$2,174.50	(\$0.04)	\$10,874.70	\$10,872.50	(\$2.20)
Musicians						
5.100.800 - Musicians	\$1,310.00	\$1,386.67	\$76.67	\$7,275.00	\$6,933.35	(\$341.65)
Total Musicians	\$1,310.00	\$1,386.67	\$76.67	\$7,275.00	\$6,933.35	(\$341.65)
Nursery Workers						
5.100.900 - Nursery Workers' Wages	\$435.00	\$377.17	(\$57.83)	\$1,723.00	\$1,885.85	\$162.85
Total Nursery Workers	\$435.00	\$377.17	(\$57.83)	\$1,723.00	\$1,885.85	\$162.85
Other Personnel Expense						
5.100.950 - Payroll Accounting Expenses	\$414.98	\$250.00	(\$164.98)	\$1,570.78	\$1,250.00	(\$320.78)
5.100.960 - Workers Comp Insurance	\$0.00	\$183.33	\$183.33	\$472.75	\$916.65	\$443.90
5.100.970 - Field Education Student	\$0.00	\$83.33	\$83.33	\$0.00	\$416.65	\$416.65

Downtown Presbyterian Church
Analysis of Revenues & Expenses - Detail
May 2018

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	MTD Budget Remaining (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	YTD Budget Remaining (This Year)
5.100.980 - Temporary Help/Event Services	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	(\$900.00)
5.100.985 - Training	\$0.00	\$41.67	\$41.67	\$0.00	\$208.35	\$208.35
Total Other Personnel Expense	\$414.98	\$558.33	\$143.35	\$2,943.53	\$2,791.65	(\$151.88)
Total Personnel	\$24,765.22	\$24,618.49	(\$146.73)	\$125,824.39	\$123,092.45	(\$2,731.94)
Building & Maintenance						
Utilities & Insurance						
5.200.100 - Natural Gas	\$562.97	\$1,083.33	\$520.36	\$4,667.77	\$5,416.65	\$748.88
5.200.110 - Electricity	\$0.00	\$3,250.00	\$3,250.00	\$9,682.39	\$16,250.00	\$6,567.61
5.200.120 - Water	\$142.06	\$300.00	\$157.94	\$1,420.46	\$1,500.00	\$79.54
5.200.130 - Waste Disposal	\$11.10	\$83.33	\$72.23	\$462.70	\$416.65	(\$46.05)
5.200.140 - Telephone Service	\$128.33	\$166.67	\$38.34	\$659.93	\$833.35	\$173.42
5.200.150 - Internet	\$40.59	\$66.67	\$26.08	\$229.65	\$333.35	\$103.70
5.200.160 - Alarm	\$85.00	\$166.67	\$81.67	\$475.00	\$833.35	\$358.35
5.200.170 - Pest Control Service	\$88.00	\$50.00	(\$38.00)	\$422.00	\$250.00	(\$172.00)
5.200.180 - Parking	\$0.00	\$0.00	\$0.00	\$1,700.00	\$0.00	(\$1,700.00)
5.200.185 - Building Insurance	\$0.00	\$3,112.00	\$3,112.00	\$8,365.25	\$15,560.00	\$7,194.75
Total Utilities & Insurance	\$1,058.05	\$8,278.67	\$7,220.62	\$28,085.15	\$41,393.35	\$13,308.20
Maintenance & Grounds						
5.200.200 - Building Maintenance & Repairs	\$3,353.63	\$2,933.33	(\$420.30)	\$11,358.56	\$14,666.65	\$3,308.09
5.200.210 - Cleaning Service	\$0.00	\$1,000.00	\$1,000.00	\$3,732.00	\$5,000.00	\$1,268.00
5.200.220 - Capital Projects	\$2,565.98	\$1,666.67	(\$899.31)	\$4,565.98	\$8,333.35	\$3,767.37
Total Maintenance & Grounds	\$5,919.61	\$5,600.00	(\$319.61)	\$19,656.54	\$28,000.00	\$8,343.46
Kitchen						
5.200.300 - Food/Supplies	\$0.00	\$0.00	\$0.00	\$990.84	\$0.00	(\$990.84)
Total Kitchen	\$0.00	\$0.00	\$0.00	\$990.84	\$0.00	(\$990.84)
Total Building & Maintenance	\$6,977.66	\$13,878.67	\$6,901.01	\$48,732.53	\$69,393.35	\$20,660.82
Other Expenses						
Outreach						
5.300.105 - Foreign Missions	\$0.00	\$240.58	\$240.58	(\$2,887.00)	\$1,202.90	\$4,089.90
5.300.120 - Local Benevolences	\$500.00	\$1,166.67	\$666.67	\$3,350.00	\$5,833.35	\$2,483.35
5.300.130 - Community Assistant Fund	\$0.00	\$416.67	\$416.67	\$0.00	\$2,083.35	\$2,083.35
5.300.140 - Waffle Shop	\$0.00	\$208.33	\$208.33	\$408.67	\$1,041.65	\$632.98
5.300.150 - Homeless Ministry - Food	\$1,506.30	\$833.33	(\$672.97)	\$2,091.26	\$4,166.65	\$2,075.39
5.300.160 - Parking - Breakfast Volunteers	\$119.00	\$158.33	\$39.33	\$547.00	\$791.65	\$244.65
5.300.200 - Fundraising	\$25.43	\$0.00	(\$25.43)	\$262.26	\$0.00	(\$262.26)
Total Outreach	\$2,150.73	\$3,023.91	\$873.18	\$3,772.19	\$15,119.55	\$11,347.36
Administration						
5.400.100 - Office Equipment	\$240.03	\$300.00	\$59.97	\$1,553.86	\$1,500.00	(\$53.86)
5.400.110 - Office Equipment Maintenance	\$0.00	\$20.83	\$20.83	\$0.00	\$104.15	\$104.15
5.400.120 - Software/Programs	\$111.00	\$100.00	(\$11.00)	\$1,309.83	\$500.00	(\$809.83)
5.400.140 - Office Supplies	\$67.99	\$50.00	(\$17.99)	\$139.30	\$250.00	\$110.70

Downtown Presbyterian Church
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May 2018

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5.400.150 - Postage	\$0.00	\$29.17	\$29.17	\$54.90	\$145.85	\$90.95
5.400.160 - Cell Phone	\$72.39	\$58.33	(\$14.06)	\$312.49	\$291.65	(\$20.84)
5.400.180 - Fees	\$25.00	\$166.67	\$141.67	\$187.11	\$833.35	\$646.24
5.400.185 - Central Treasurer-PCUSA	\$0.00	\$825.00	\$825.00	\$9,900.00	\$4,125.00	(\$5,775.00)
5.400.190 - Miscellaneous Administration	\$0.00	\$41.67	\$41.67	\$92.75	\$208.35	\$115.60
Total Administration	\$516.41	\$1,591.67	\$1,075.26	\$13,550.24	\$7,958.35	(\$5,591.89)
Worship & Arts						
5.500.100 - Pulpit Supply	\$0.00	\$75.00	\$75.00	\$150.00	\$375.00	\$225.00
5.500.110 - Worship Aids	\$0.00	\$29.17	\$29.17	\$59.75	\$145.85	\$86.10
5.500.115 - Worship Arts Supplies	\$0.00	\$20.83	\$20.83	\$0.00	\$104.15	\$104.15
5.500.120 - Music Supplies	\$0.00	\$41.67	\$41.67	\$393.37	\$208.35	(\$185.02)
5.500.130 - Organ & Piano Maintenance	\$0.00	\$208.33	\$208.33	\$818.00	\$1,041.65	\$223.65
5.500.140 - Organ Supply	\$250.00	\$83.33	(\$166.67)	\$250.00	\$416.65	\$166.65
5.500.150 - Youth Choir	\$0.00	\$62.50	\$62.50	\$0.00	\$312.50	\$312.50
5.500.170 - Parking - Musicians	\$95.20	\$150.00	\$54.80	\$350.60	\$750.00	\$399.40
5.500.190 - Miscellaneous Worship & Arts	\$0.00	\$16.67	\$16.67	\$2,244.96	\$83.35	(\$2,161.61)
Total Worship & Arts	\$345.20	\$687.50	\$342.30	\$4,266.68	\$3,437.50	(\$829.18)
Education						
5.600.100 - Youth Ministries	\$0.00	\$16.67	\$16.67	\$0.00	\$83.35	\$83.35
5.600.110 - Jean Prueher Fund	\$0.00	\$62.50	\$62.50	\$389.00	\$312.50	(\$76.50)
5.600.120 - Children's Art Supplies	\$0.00	\$100.00	\$100.00	\$0.00	\$500.00	\$500.00
5.600.130 - Guest Speakers	\$0.00	\$8.33	\$8.33	\$0.00	\$41.65	\$41.65
5.600.140 - Educational Materials	\$0.00	\$100.00	\$100.00	\$0.00	\$500.00	\$500.00
5.600.190 - Miscellaneous Education	\$80.00	\$58.33	(\$21.67)	\$340.00	\$291.65	(\$48.35)
Total Education	\$80.00	\$345.83	\$265.83	\$729.00	\$1,729.15	\$1,000.15
Hospitality (CL/W&MD)						
5.700.110 - Receptions	\$0.00	\$25.00	\$25.00	\$0.00	\$125.00	\$125.00
5.700.120 - Congregational Meals	\$0.00	\$41.67	\$41.67	\$43.40	\$208.35	\$164.95
5.700.130 - Bereavement/Funerals	\$0.00	\$41.67	\$41.67	\$200.00	\$208.35	\$8.35
5.700.150 - Advertising/Brochures/Public Rel.	\$0.00	\$83.33	\$83.33	\$216.00	\$416.65	\$200.65
5.700.160 - New Member Assimilation	\$0.00	\$20.83	\$20.83	\$0.00	\$104.15	\$104.15
5.700.170 - Parking - Worship	\$635.80	\$541.67	(\$94.13)	\$1,652.40	\$2,708.35	\$1,055.95
5.700.190 - Miscellaneous Hospitality (CL/W&MD)	\$56.95	\$0.00	(\$56.95)	\$56.95	\$0.00	(\$56.95)
Total Hospitality (CL/W&MD)	\$692.75	\$754.17	\$61.42	\$2,168.75	\$3,770.85	\$1,602.10
Session Expenses						
5.900.100 - Session Development/Retreat	\$335.00	\$20.83	(\$314.17)	\$493.41	\$104.15	(\$389.26)
5.900.190 - Miscellaneous Session	\$0.00	\$12.50	\$12.50	\$0.00	\$62.50	\$62.50
Total Session Expenses	\$335.00	\$33.33	(\$301.67)	\$493.41	\$166.65	(\$326.76)
Total Other Expenses	\$4,120.09	\$6,436.41	\$2,316.32	\$24,980.27	\$32,182.05	\$7,201.78
Total Expenses	\$35,862.97	\$44,933.57	\$9,070.60	\$199,537.19	\$224,667.85	\$25,130.66

General Checking

Reconcile From 05/01/2018 To 05/31/2018

Note: The Report Option to include Open Transactions is selected.

Cleared Transactions

Date	Payee / Memo	Src	Account Code	Withdrawal	Deposit	Ref No.	Clrd
05/01/2018	PayChex / Payroll Service Invoice	DPY	1.000.100	\$157.59		52	Y
05/08/2018	Vanco / Text Giving Fee	DPY	1.000.100	\$25.43		53	Y
05/14/2018	DPC EE Direct Deposit Payroll Payment	JRE	1.000.100	\$7,409.69		53	Y
05/15/2018	PayChex / Payroll Service Invoice	DPY	1.000.100	\$97.49		54	Y
05/15/2018	DPC ER/EE Payroll Taxes Payment	JRE	1.000.100	\$1,033.17		54	Y
05/30/2018	DPC ER/EE Payroll Taxes Payment	JRE	1.000.100	\$1,033.16		55	Y
05/31/2018	PayChex / Payroll Service Invoice	DPY	1.000.100	\$159.90		55	Y
05/30/2018	DPC EE Direct Deposit Payroll Payment	JRE	1.000.100	\$7,721.70		56	Y
05/31/2018	SunTrust Bank / Account Analysis Fee Direct Paymer	DPY	1.000.100	\$25.00		56	Y
05/07/2018	Sunday Giving	DEP	1.000.100		\$11,809.84	94	Y
05/14/2018	Sunday Giving	DEP	1.000.100		\$2,645.00	95	Y
05/22/2018	Sunday Giving	DEP	1.000.100		\$2,446.00	96	Y
05/30/2018	Sunday Giving	DEP	1.000.100		\$5,478.00	97	Y
05/01/2018	Text Giving	DEP	1.000.100		\$40.00	98	Y
05/03/2018	Text Giving	DEP	1.000.100		\$220.00	99	Y
05/08/2018	Text Giving	DEP	1.000.100		\$700.00	100	Y
05/30/2018	Text Giving	DEP	1.000.100		\$600.00	101	Y
05/18/2018	Transfer from 0175 6887295	DEP	1.000.100		\$30,000.00	102	Y
05/25/2018	Transfer from 0175 6887295	DEP	1.000.100		\$20,000.00	103	Y
05/31/2018	Suntrust Account Earned Interest	DEP	1.000.100		\$0.88	104	Y
04/03/2018	Irene Wills / Easter Lilies	CHK	1.000.100	\$244.96		41622	* Y
04/18/2018	Monroe Harding / 2018 Benevolence	CHK	1.000.100	\$1,750.00		41636	* Y
04/24/2018	Action Security Systems / Invoice#39982923	CHK	1.000.100	\$85.00		41643	* Y
04/24/2018	Lambscroft The Cookery / Saturday Breakfast Exper	CHK	1.000.100	\$102.54		41644	* Y
04/24/2018	Waste Management / Customer ID: 13-22339-83002	CHK	1.000.100	\$155.75		41647	* Y
04/30/2018	Janarus - The Good Janitors / Invoice#0039666-IN	CHK	1.000.100	\$933.00		41648	* Y
04/30/2018	Nashville Electric Service / Account No. 0169561-016	CHK	1.000.100	\$1,671.38		41649	* Y
04/30/2018	Always In Bloom / Invoice#15212	CHK	1.000.100	\$200.00		41650	* Y
05/03/2018	Pam Swoner / Gate Locks & Digital Lock for Rm#215	CHK	1.000.100	\$185.46		41651	Y
05/03/2018	Grainger / Invoice#9753488262	CHK	1.000.100	\$118.00		41652	Y
05/03/2018	SunTrust Bank / Account No. 0187	CHK	1.000.100	\$1,713.59		41653	Y
05/03/2018	Premier Parking of TN / Account No. 13707 / Invoice#	CHK	1.000.100	\$850.00		41654	Y
05/03/2018	ProImage Facility Services / Invoice#03-18-269	CHK	1.000.100	\$1,517.66		41655	Y
05/03/2018	T-Mobile / Account No. 947655377	CHK	1.000.100	\$72.39		41656	Y
05/08/2018	Piedmont Natural Gas / Account No. 7000155139001	CHK	1.000.100	\$562.97		41657	Y
05/08/2018	Metro Water Services / Account No. 0011388300 Me	CHK	1.000.100	\$142.06		41658	Y
05/08/2018	Door Tech / Alley Door Repair	CHK	1.000.100	\$95.00		41659	Y
05/08/2018	Lee Company / Customer No. DOWN5000 Contract	CHK	1.000.100	\$310.50		41660	Y
05/14/2018	Modern Iron Concepts / Alley Gate Remaining Balanc	CHK	1.000.100	\$1,500.00		41661	Y
05/14/2018	Sysco / Customer No. 278504	CHK	1.000.100	\$1,028.29		41662	Y
05/14/2018	Lee Company / Customer No. DOWN5000 /Invoice#1	CHK	1.000.100	\$376.00		41664	Y
05/14/2018	Lambscroft The Cookery / Saturday Breakfast Exper	CHK	1.000.100	\$100.51		41665	Y
05/21/2018	The Royal Music Guild / Apr2-30, 2018	CHK	1.000.100	\$390.00		41666	Y
05/21/2018	PPG Architectural Finishes / Invoices#915103081900	CHK	1.000.100	\$113.63		41667	Y
05/21/2018	Ortex System, Inc. / Account No. 01-0004904	CHK	1.000.100	\$88.00		41668	Y
05/21/2018	TN Dept of Labor & Workforce / Tennessee B&E Unit	CHK	1.000.100	\$50.00		41669	Y
05/21/2018	Board of Pensions / PIN 20559 Statement 98084135	CHK	1.000.100	\$6,625.60		41670	Y
05/25/2018	Wells Fargo Vendor Financial Services, LLC / Accoun	CHK	1.000.100	\$240.03		41673	Y
05/25/2018	Wilma Jensen / Substitute Organist 05/27/18	CHK	1.000.100	\$250.00		41676	Y

Total Cleared : \$39,135.45 \$73,939.72

**Downtown Presbyterian Church
 Bank Account Reconciliation Report
 General Checking**

Reconcile From 05/01/2018 To 05/31/2018

Note: The Report Option to include Open Transactions is selected.

Uncleared Transactions

<u>Date</u>	<u>Payee / Memo</u>	<u>Src</u>	<u>Account Code</u>	<u>Withdrawal</u>	<u>Deposit</u>	<u>Ref No.</u>	<u>Clrd</u>
05/14/2018	Nashville OIC / 2018 Benevolence	CHK	1.000.100	\$500.00		41663	
05/25/2018	PCUSA Store / Invoice#924338	CHK	1.000.100	\$105.13		41671	
05/25/2018	Waste Management / Customer ID: 13-22339-83002	CHK	1.000.100	\$11.10		41672	
05/25/2018	Action Security Systems / Customer No. 1109-305	CHK	1.000.100	\$85.00		41674	
05/25/2018	AT&T U-Verse / Account 142889501 Mthly Charges	CHK	1.000.100	\$168.92		41675	
05/31/2018	ECl / New Phone System	CHK	1.000.100	\$1,000.00		41677	
Total Uncleared :				<u>\$1,870.15</u>	<u>\$0.00</u>		
Total :				<u><u>\$41,005.60</u></u>	<u><u>\$73,939.72</u></u>		

** Indicates In Transit transactions from a previous month.

Downtown Presbyterian Church
Bank Account Reconciliation Report
General Checking
Reconcile From 05/01/2018 To 05/31/2018

1. Enter Adjustments

Service Charges :	0.00
Interest :	0.00

2. Calculate Cleared Balance

Previous Statement Balance :	19,589.05
Service Charges :	0.00
Interest :	0.00
Cleared Deposits :	73,939.72
Cleared Withdrawals :	(39,135.45)
	<u>54,393.32</u>

3. Difference

Statement Balance :	54,393.32
Cleared Balance :	<u>54,393.32</u>
	0.00

Uncleared Deposits :	10,482.00
Uncleared Withdrawals :	(9,180.57)

Downtown Presbyterian Church Treasurers Report

Date: July 9, 2018
 To: Downtown Presbyterian Church Session
 From: Jeff Koontz, DPC Treasurer
 RE: **Financial Report for June 2018**



Financial Summary:

Bank Balance on	June 1, 2018	\$	54,393.32
Bank Balance ending	June 30, 2018	\$	26,962.17
	June Deposit Totals:	\$	17,978.22
	June Expense Totals:	\$	45,409.37
Corporate Draw Recommended next month?			Yes

June saw a decrease of
 \$ (27,431.15) from the bank account

Monthly Summary:

Pledge offerings were down significantly for the month by nearly half, but remain above budget for the YTD. Overall contributions for the year are nearly on budget.

Another draw from the Corporation is recommended for the month. Pension and payroll payments will need to be made. Please see Finance & Admin and Building & History report for additional expense details.

Sunday deposits for the month ranged from \$ 9832 to \$1,721.

Statistics for the month:

- > Revenue for the month was below budgeted by \$24,241.
- > Expenses for the month were below budgeted by \$7.52.
- > The follow committees had expenses this month:
- > Parking expenses included:

Building	x
Education	
Hospitality	
Outreach	x
Worship & Arts	x

- > Utility expenses for the month totaled \$12,450 and included NES and quarterly insurance
- > The amount over YTD budget for musicians (5.100.800) dropped in June to \$145.
- >
- >

ACS Report Attachments:

- > June 2018 Budget Analysis Report
- > June 2018 Reconciliation Report

Downtown Presbyterian Church
Analysis of Revenues & Expenses - Detail
June 2018

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	MTD Budget Remaining (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	YTD Budget Remaining (This Year)
Revenues						
Contributions						
4.100.100 - Pledged Offering	\$10,390.00	\$19,234.17	\$8,844.17	\$119,257.00	\$115,405.02	(\$3,851.98)
4.100.200 - Non-Pledged Offering	\$6,375.00	\$3,333.33	(\$3,041.67)	\$15,407.32	\$19,999.98	\$4,592.66
4.100.300 - Plate Offering (Cash & Coin)	\$653.00	\$833.33	\$180.33	\$5,592.83	\$4,999.98	(\$592.85)
4.100.400 - Memorials	\$130.00	\$8.33	(\$121.67)	\$1,025.00	\$49.98	(\$975.02)
Total Contributions	\$17,548.00	\$23,409.16	\$5,861.16	\$141,282.15	\$140,454.96	(\$827.19)
Other Revenue						
4.200.100 - Artist Utility	\$50.00	\$175.00	\$125.00	\$850.00	\$1,050.00	\$200.00
4.200.150 - Homeless Food Ministry	\$0.00	\$833.33	\$833.33	\$1,260.00	\$4,999.98	\$3,739.98
4.200.200 - Use of Building	\$379.00	\$1,000.00	\$621.00	\$9,145.12	\$6,000.00	(\$3,145.12)
4.200.250 - Weddings	\$0.00	\$333.33	\$333.33	\$0.00	\$1,999.98	\$1,999.98
4.200.350 - Outreach Revenue	\$0.00	\$0.00	\$0.00	\$235.00	\$0.00	(\$235.00)
4.200.400 - Worship & Arts Revenue	\$0.00	\$16.67	\$16.67	\$760.00	\$100.02	(\$659.98)
4.200.550 - Waffle Shop	\$0.00	\$666.67	\$666.67	(\$10,565.05)	\$4,000.02	\$14,565.07
4.200.750 - Community Discretionary Fund	\$0.00	\$416.67	\$416.67	(\$7,522.51)	\$2,500.02	\$10,022.53
4.200.800 - Fundraising	\$0.00	\$0.00	\$0.00	\$55.00	\$0.00	(\$55.00)
4.200.990 - Miscellaneous Grants/Income	\$1.22	\$1,666.67	\$1,665.45	\$2,003.66	\$10,000.02	\$7,996.36
Total Other Revenue	\$430.22	\$5,108.34	\$4,678.12	(\$3,778.78)	\$30,650.04	\$34,428.82
Endowment						
4.300.100 - Endowment Draw - Operating/Gen Fund	\$0.00	\$11,794.67	\$11,794.67	\$54,000.00	\$70,768.02	\$16,768.02
4.300.200 - Endowment Draw - Bldg/Capitol Fund	\$0.00	\$1,666.67	\$1,666.67	\$20,000.00	\$10,000.02	(\$9,999.98)
4.300.300 - Marguarette Thomas Trust	\$0.00	\$240.58	\$240.58	\$0.00	\$1,443.48	\$1,443.48
Total Endowment	\$0.00	\$13,701.92	\$13,701.92	\$74,000.00	\$82,211.52	\$8,211.52
Total Revenues	\$17,978.22	\$42,219.42	\$24,241.20	\$211,503.37	\$253,316.52	\$41,813.15

Downtown Presbyterian Church
Analysis of Revenues & Expenses - Detail
June 2018

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	MTD Budget Remaining (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	YTD Budget Remaining (This Year)
Expenses						
Personnel						
Pastor						
5.100.100 - Pastor Salary	\$3,935.92	\$3,935.92	\$0.00	\$23,630.81	\$23,615.52	(\$15.29)
5.100.105 - Pastor Housing	\$694.58	\$694.58	\$0.00	\$4,157.34	\$4,167.48	\$10.14
5.100.110 - Pastor Social Security/Medicare	\$354.26	\$354.25	(\$0.01)	\$2,120.33	\$2,125.50	\$5.17
5.100.120 - Pastor Pension/Medical Insurance	\$1,713.30	\$1,668.42	(\$44.88)	\$10,279.80	\$10,010.52	(\$269.28)
5.100.135 - Pastor Auto Allowance	\$0.00	\$50.00	\$50.00	\$366.15	\$300.00	(\$66.15)
5.100.140 - Pastor Professional Expenses	\$27.77	\$83.33	\$55.56	\$213.20	\$499.98	\$286.78
5.100.170 - Pastor Continuing Education	\$64.00	\$87.50	\$23.50	\$734.00	\$525.00	(\$209.00)
5.100.180 - Pastor Book Allowance	\$0.00	\$26.25	\$26.25	\$174.89	\$157.50	(\$17.39)
Total Pastor	\$6,789.83	\$6,900.25	\$110.42	\$41,676.52	\$41,401.50	(\$275.02)
Office Manager						
5.100.300 - Office Manager Salary	\$3,145.00	\$3,145.00	\$0.00	\$18,870.01	\$18,870.00	(\$0.01)
5.100.310 - Office Mgr Social Security/Medicare	\$240.56	\$240.58	\$0.02	\$1,448.69	\$1,443.48	(\$5.21)
5.100.320 - Office Manager Pension/Medical Ins.	\$1,135.64	\$732.50	(\$403.14)	\$6,813.84	\$4,395.00	(\$2,418.84)
Total Office Manager	\$4,521.20	\$4,118.08	(\$403.12)	\$27,132.54	\$24,708.48	(\$2,424.06)
Property Manager						
5.100.400 - Property Manager Salary	\$3,584.42	\$3,584.42	\$0.00	\$21,506.50	\$21,506.52	\$0.02
5.100.410 - Property Mgr Soc. Sec./Medicare	\$274.26	\$274.25	(\$0.01)	\$1,638.16	\$1,645.50	\$7.34
5.100.420 - Property Manager Pension/Med. Ins.	\$2,183.10	\$2,183.08	(\$0.02)	\$13,098.60	\$13,098.48	(\$0.12)
Total Property Manager	\$6,041.78	\$6,041.75	(\$0.03)	\$36,243.26	\$36,250.50	\$7.24
Education Director						
5.100.500 - Education Director Wages	\$1,363.84	\$1,363.83	(\$0.01)	\$8,183.02	\$8,182.98	(\$0.04)
5.100.510 - Education Dir. Soc. Sec./Medicare	\$104.34	\$104.33	(\$0.01)	\$626.01	\$625.98	(\$0.03)
5.100.520 - Education Director Pension/Med. Ins	\$1,593.56	\$1,593.58	\$0.02	\$9,561.36	\$9,561.48	\$0.12
Total Education Director	\$3,061.74	\$3,061.74	\$0.00	\$18,370.39	\$18,370.44	\$0.05
Music Director						
5.100.600 - Music Director Wages	\$2,020.00	\$2,020.00	\$0.00	\$12,120.01	\$12,120.00	(\$0.01)
5.100.610 - Music Dir. Social Security/Medicare	\$154.54	\$154.50	(\$0.04)	\$929.23	\$927.00	(\$2.23)
Total Music Director	\$2,174.54	\$2,174.50	(\$0.04)	\$13,049.24	\$13,047.00	(\$2.24)
Musicians						
5.100.800 - Musicians	\$1,190.00	\$1,386.67	\$196.67	\$8,465.00	\$8,320.02	(\$144.98)
Total Musicians	\$1,190.00	\$1,386.67	\$196.67	\$8,465.00	\$8,320.02	(\$144.98)
Nursery Workers						
5.100.900 - Nursery Workers' Wages	\$231.00	\$377.17	\$146.17	\$1,954.00	\$2,263.02	\$309.02
Total Nursery Workers	\$231.00	\$377.17	\$146.17	\$1,954.00	\$2,263.02	\$309.02
Other Personnel Expense						
5.100.950 - Payroll Accounting Expenses	\$97.49	\$250.00	\$152.51	\$1,668.27	\$1,500.00	(\$168.27)
5.100.960 - Workers Comp Insurance	\$472.75	\$183.33	(\$289.42)	\$945.50	\$1,099.98	\$154.48
5.100.970 - Field Education Student	\$0.00	\$83.33	\$83.33	\$0.00	\$499.98	\$499.98

Downtown Presbyterian Church
Analysis of Revenues & Expenses - Detail
June 2018

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	MTD Budget Remaining (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	YTD Budget Remaining (This Year)
5.100.980 - Temporary Help/Event Services	\$120.00	\$0.00	(\$120.00)	\$1,020.00	\$0.00	(\$1,020.00)
5.100.985 - Training	\$0.00	\$41.67	\$41.67	\$0.00	\$250.02	\$250.02
Total Other Personnel Expense	\$690.24	\$558.33	(\$131.91)	\$3,633.77	\$3,349.98	(\$283.79)
Total Personnel	\$24,700.33	\$24,618.49	(\$81.84)	\$150,524.72	\$147,710.94	(\$2,813.78)
Building & Maintenance						
Utilities & Insurance						
5.200.100 - Natural Gas	\$52.12	\$1,083.33	\$1,031.21	\$4,719.89	\$6,499.98	\$1,780.09
5.200.110 - Electricity	\$2,529.90	\$3,250.00	\$720.10	\$12,212.29	\$19,500.00	\$7,287.71
5.200.120 - Water	\$134.97	\$300.00	\$165.03	\$1,555.43	\$1,800.00	\$244.57
5.200.130 - Waste Disposal	\$156.99	\$83.33	(\$73.66)	\$619.69	\$499.98	(\$119.71)
5.200.140 - Telephone Service	\$114.86	\$166.67	\$51.81	\$774.79	\$1,000.02	\$225.23
5.200.150 - Internet	\$40.59	\$66.67	\$26.08	\$270.24	\$400.02	\$129.78
5.200.160 - Alarm	\$85.00	\$166.67	\$81.67	\$560.00	\$1,000.02	\$440.02
5.200.170 - Pest Control Service	\$0.00	\$50.00	\$50.00	\$422.00	\$300.00	(\$122.00)
5.200.180 - Parking	\$0.00	\$0.00	\$0.00	\$1,700.00	\$0.00	(\$1,700.00)
5.200.185 - Building Insurance	\$9,336.00	\$3,112.00	(\$6,224.00)	\$17,701.25	\$18,672.00	\$970.75
Total Utilities & Insurance	\$12,450.43	\$8,278.67	(\$4,171.76)	\$40,535.58	\$49,672.02	\$9,136.44
Maintenance & Grounds						
5.200.200 - Building Maintenance & Repairs	\$641.81	\$2,933.33	\$2,291.52	\$12,000.37	\$17,599.98	\$5,599.61
5.200.210 - Cleaning Service	\$1,866.00	\$1,000.00	(\$866.00)	\$5,598.00	\$6,000.00	\$402.00
5.200.220 - Capital Projects	\$2,987.30	\$1,666.67	(\$1,320.63)	\$7,553.28	\$10,000.02	\$2,446.74
Total Maintenance & Grounds	\$5,495.11	\$5,600.00	\$104.89	\$25,151.65	\$33,600.00	\$8,448.35
Kitchen						
5.200.300 - Food/Supplies	\$35.92	\$0.00	(\$35.92)	\$1,026.76	\$0.00	(\$1,026.76)
Total Kitchen	\$35.92	\$0.00	(\$35.92)	\$1,026.76	\$0.00	(\$1,026.76)
Total Building & Maintenance	\$17,981.46	\$13,878.67	(\$4,102.79)	\$66,713.99	\$83,272.02	\$16,558.03
Other Expenses						
Outreach						
5.300.105 - Foreign Missions	\$0.00	\$240.58	\$240.58	(\$2,887.00)	\$1,443.48	\$4,330.48
5.300.120 - Local Benevolences	\$0.00	\$1,166.67	\$1,166.67	\$3,350.00	\$7,000.02	\$3,650.02
5.300.130 - Community Assistant Fund	\$0.00	\$416.67	\$416.67	\$0.00	\$2,500.02	\$2,500.02
5.300.140 - Waffle Shop	\$0.00	\$208.33	\$208.33	\$408.67	\$1,249.98	\$841.31
5.300.150 - Homeless Ministry - Food	\$596.90	\$833.33	\$236.43	\$2,688.16	\$4,999.98	\$2,311.82
5.300.160 - Parking - Breakfast Volunteers	\$0.00	\$158.33	\$158.33	\$547.00	\$949.98	\$402.98
5.300.200 - Fundraising	\$41.68	\$0.00	(\$41.68)	\$303.94	\$0.00	(\$303.94)
Total Outreach	\$638.58	\$3,023.91	\$2,385.33	\$4,410.77	\$18,143.46	\$13,732.69
Administration						
5.400.100 - Office Equipment	\$248.11	\$300.00	\$51.89	\$1,801.97	\$1,800.00	(\$1.97)
5.400.110 - Office Equipment Maintenance	\$0.00	\$20.83	\$20.83	\$0.00	\$124.98	\$124.98
5.400.120 - Software/Programs	\$111.00	\$100.00	(\$11.00)	\$1,420.83	\$600.00	(\$820.83)
5.400.140 - Office Supplies	\$56.00	\$50.00	(\$6.00)	\$195.30	\$300.00	\$104.70

Downtown Presbyterian Church
Analysis of Revenues & Expenses - Detail
June 2018

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	MTD Budget Remaining (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	YTD Budget Remaining (This Year)
5.400.150 - Postage	\$50.00	\$29.17	(\$20.83)	\$104.90	\$175.02	\$70.12
5.400.160 - Cell Phone	\$37.61	\$58.33	\$20.72	\$350.10	\$349.98	(\$0.12)
5.400.180 - Fees	\$0.00	\$166.67	\$166.67	\$187.11	\$1,000.02	\$812.91
5.400.185 - Central Treasurer-PCUSA	\$0.00	\$825.00	\$825.00	\$9,900.00	\$4,950.00	(\$4,950.00)
5.400.190 - Miscellaneous Administration	\$0.00	\$41.67	\$41.67	\$92.75	\$250.02	\$157.27
Total Administration	\$502.72	\$1,591.67	\$1,088.95	\$14,052.96	\$9,550.02	(\$4,502.94)
Worship & Arts						
5.500.100 - Pulpit Supply	\$300.00	\$75.00	(\$225.00)	\$450.00	\$450.00	\$0.00
5.500.110 - Worship Aids	\$0.00	\$29.17	\$29.17	\$59.75	\$175.02	\$115.27
5.500.115 - Worship Arts Supplies	\$0.00	\$20.83	\$20.83	\$0.00	\$124.98	\$124.98
5.500.120 - Music Supplies	\$0.00	\$41.67	\$41.67	\$393.37	\$250.02	(\$143.35)
5.500.130 - Organ & Piano Maintenance	\$818.00	\$208.33	(\$609.67)	\$1,636.00	\$1,249.98	(\$386.02)
5.500.140 - Organ Supply	\$0.00	\$83.33	\$83.33	\$250.00	\$499.98	\$249.98
5.500.150 - Youth Choir	\$0.00	\$62.50	\$62.50	\$0.00	\$375.00	\$375.00
5.500.170 - Parking - Musicians	\$0.00	\$150.00	\$150.00	\$350.60	\$900.00	\$549.40
5.500.190 - Miscellaneous Worship & Arts	\$0.00	\$16.67	\$16.67	\$2,244.96	\$100.02	(\$2,144.94)
Total Worship & Arts	\$1,118.00	\$687.50	(\$430.50)	\$5,384.68	\$4,125.00	(\$1,259.68)
Education						
5.600.100 - Youth Ministries	\$0.00	\$16.67	\$16.67	\$0.00	\$100.02	\$100.02
5.600.110 - Jean Prueher Fund	\$0.00	\$62.50	\$62.50	\$389.00	\$375.00	(\$14.00)
5.600.120 - Children's Art Supplies	\$0.00	\$100.00	\$100.00	\$0.00	\$600.00	\$600.00
5.600.130 - Guest Speakers	\$0.00	\$8.33	\$8.33	\$0.00	\$49.98	\$49.98
5.600.140 - Educational Materials	\$0.00	\$100.00	\$100.00	\$0.00	\$600.00	\$600.00
5.600.190 - Miscellaneous Education	\$0.00	\$58.33	\$58.33	\$340.00	\$349.98	\$9.98
Total Education	\$0.00	\$345.83	\$345.83	\$729.00	\$2,074.98	\$1,345.98
Hospitality (CL/W&MD)						
5.700.110 - Receptions	\$0.00	\$25.00	\$25.00	\$0.00	\$150.00	\$150.00
5.700.120 - Congregational Meals	\$0.00	\$41.67	\$41.67	\$43.40	\$250.02	\$206.62
5.700.130 - Bereavement/Funerals	\$0.00	\$41.67	\$41.67	\$200.00	\$250.02	\$50.02
5.700.150 - Advertising/Brochures/Public Rel.	\$0.00	\$83.33	\$83.33	\$216.00	\$499.98	\$283.98
5.700.160 - New Member Assimilation	\$0.00	\$20.83	\$20.83	\$0.00	\$124.98	\$124.98
5.700.170 - Parking - Worship	\$0.00	\$541.67	\$541.67	\$1,652.40	\$3,250.02	\$1,597.62
5.700.190 - Miscellaneous Hospitality (CL/W&MD)	\$0.00	\$0.00	\$0.00	\$56.95	\$0.00	(\$56.95)
Total Hospitality (CL/W&MD)	\$0.00	\$754.17	\$754.17	\$2,168.75	\$4,525.02	\$2,356.27
Session Expenses						
5.900.100 - Session Development/Retreat	\$0.00	\$20.83	\$20.83	\$493.41	\$124.98	(\$368.43)
5.900.190 - Miscellaneous Session	\$0.00	\$12.50	\$12.50	\$0.00	\$75.00	\$75.00
Total Session Expenses	\$0.00	\$33.33	\$33.33	\$493.41	\$199.98	(\$293.43)
Total Other Expenses	\$2,259.30	\$6,436.41	\$4,177.11	\$27,239.57	\$38,618.46	\$11,378.89
Total Expenses	\$44,941.09	\$44,933.57	(\$7.52)	\$244,478.28	\$269,601.42	\$25,123.14

**Downtown Presbyterian Church
 Bank Account Reconciliation Report
 General Checking**

Reconcile From 06/01/2018 To 06/30/2018

Note: The Report Option to include Open Transactions is selected.

Cleared Transactions

<u>Date</u>	<u>Payee / Memo</u>	<u>Src</u>	<u>Account Code</u>	<u>Withdrawal</u>	<u>Deposit</u>	<u>Ref No.</u>	<u>Clrd</u>
06/15/2018	DPC EE Direct Deposit Payroll Payment	JRE	1.000.100	\$7,348.68		57	Y
06/08/2018	Vanco / Text Giving Fees	DPY	1.000.100	\$41.68		57	Y
06/15/2018	DPC ER/EE Payroll Taxes Payment	JRE	1.000.100	\$1,033.18		58	Y
06/15/2018	PayChex / Payroll Service Fee	DPY	1.000.100	\$97.49		58	Y
06/29/2018	DPC EE Direct Deposit Payroll Payment	JRE	1.000.100	\$7,407.72		59	Y
06/29/2018	DPC ER/EE Payroll Taxes Payment	JRE	1.000.100	\$1,033.14		60	Y
06/04/2018	Sunday Morning Giving	DEP	1.000.100		\$9,832.00	106	Y
06/11/2018	Sunday Morning Giving	DEP	1.000.100		\$2,737.00	107	Y
06/20/2018	Sunday Morning Giving	DEP	1.000.100		\$1,721.00	108	Y
06/28/2018	Sunday Morning Giving	DEP	1.000.100		\$1,957.00	109	Y
06/05/2018	Text Giving	DEP	1.000.100		\$500.00	110	Y
06/06/2018	Text Giving	DEP	1.000.100		\$150.00	111	Y
06/12/2018	Text Giving	DEP	1.000.100		\$580.00	112	Y
06/26/2018	Text Giving	DEP	1.000.100		\$500.00	113	Y
06/29/2018	Suntrust Account Interest	DEP	1.000.100		\$1.22	114	Y
05/14/2018	Nashville OIC / 2018 Benevolence	CHK	1.000.100	\$500.00		41663	* Y
05/25/2018	PCUSA Store / Invoice#924338	CHK	1.000.100	\$105.13		41671	* Y
05/25/2018	Waste Management / Customer ID: 13-22339-83002	CHK	1.000.100	\$11.10		41672	* Y
05/25/2018	Action Security Systems / Customer No. 1109-305	CHK	1.000.100	\$85.00		41674	* Y
05/25/2018	AT&T U-Verse / Account 142889501 Mthly Charges	CHK	1.000.100	\$168.92		41675	* Y
05/31/2018	ECl / New Phone System	CHK	1.000.100	\$1,000.00		41677	* Y
06/05/2018	Milnar Organ Company LLC / Sanctuary Fall Organ T	CHK	1.000.100	\$818.00		41678	Y
06/05/2018	Metro Public Health Department / 2018-2019 Food Pe	CHK	1.000.100	\$360.00		41679	Y
06/05/2018	Janarus - The Good Janitors / Customer No. 00-0326	CHK	1.000.100	\$933.00		41680	Y
06/05/2018	Michael Korak / Salvation Army Spring Festival 2018	CHK	1.000.100	\$120.00		41681	Y
06/05/2018	Lee Company / Customer No. DOWN5000 Contract	CHK	1.000.100	\$310.50		41682	Y
06/05/2018	SunTrust Bank / Account No. 0187	CHK	1.000.100	\$1,084.73		41683	Y
06/05/2018	T-Mobile / Account No. 947655377	CHK	1.000.100	\$37.61		41684	Y
06/05/2018	Nashville Electric Service / Account No. 0169561-016	CHK	1.000.100	\$2,529.90		41685	Y
06/07/2018	ECl / Final Payment for New Phone System	CHK	1.000.100	\$1,075.00		41686	Y
06/12/2018	Piedmont Natural Gas / Account No. 7000155139001	CHK	1.000.100	\$52.12		41687	Y
06/12/2018	Metro Water Services / Account No. 0011388300 Me	CHK	1.000.100	\$134.97		41688	Y
06/15/2018	Janet Salyer / Substitute Pastor June 17 & 24, 2018	CHK	1.000.100	\$300.00		41689	Y
06/18/2018	The Royal Music Guild / May 2018	CHK	1.000.100	\$470.00		41690	Y
06/18/2018	Board of Pensions / PIN 20559 Statement 98084200	CHK	1.000.100	\$6,625.60		41691	Y
06/18/2018	Cincinnati Insurance Company / Acct#1000377464	CHK	1.000.100	\$9,336.00		41692	Y
06/18/2018	Sysco / Customer No. 278504	CHK	1.000.100	\$201.70		41693	Y
06/18/2018	Accident Fund / Policy#WCV 6125117 02 01 904036C	CHK	1.000.100	\$472.75		41694	Y
06/18/2018	AT&T U-Verse / Account 142889501 Mthly Charges	CHK	1.000.100	\$155.45		41695	Y
06/18/2018	Action Security Systems / Customer# 1109-305	CHK	1.000.100	\$85.00		41696	Y
06/27/2018	Modern Iron Concepts / Invoice#18026	CHK	1.000.100	\$1,475.00		41697	Y
Total Cleared :				<u>\$45,409.37</u>	<u>\$17,978.22</u>		

**Downtown Presbyterian Church
 Bank Account Reconciliation Report
 General Checking**

Reconcile From 06/01/2018 To 06/30/2018

Note: The Report Option to include Open Transactions is selected.

Uncleared Transactions

<u>Date</u>	<u>Payee / Memo</u>	<u>Src</u>	<u>Account Code</u>	<u>Withdrawal</u>	<u>Deposit</u>	<u>Ref No.</u>	<u>Clrd</u>
06/27/2018	Waste Management / Customer ID: 13-22339-83002	CHK	1.000.100	\$156.99		41698	
06/27/2018	Janarus - The Good Janitors / Customer No. 00-03261	CHK	1.000.100	\$933.00		41699	
06/27/2018	Light Bulb Depot / Invoice#81535532	CHK	1.000.100	\$27.85		41700	
06/27/2018	Wells Fargo Vendor Financial Services, LLC / Accoun	CHK	1.000.100	\$248.11		41701	
06/27/2018	Lambscroft The Cookery / Saturday Breakfast Exper	CHK	1.000.100	\$35.92		41702	
Total Uncleared :				<u>\$1,401.87</u>	<u>\$0.00</u>		
Total :				<u>\$46,811.24</u>	<u>\$17,978.22</u>		

*** Indicates In Transit transactions from a previous month.

Downtown Presbyterian Church
Bank Account Reconciliation Report
General Checking
Reconcile From 06/01/2018 To 06/30/2018

1. Enter Adjustments

Service Charges :	0.00
Interest :	0.00

2. Calculate Cleared Balance

Previous Statement Balance :	54,393.32
Service Charges :	0.00
Interest :	0.00
Cleared Deposits :	17,978.22
Cleared Withdrawals :	(45,409.37)
	<u>26,962.17</u>

3. Difference

Statement Balance :	26,962.17
Cleared Balance :	26,962.17
	<u>0.00</u>

Uncleared Deposits :	0.00
Uncleared Withdrawals :	(1,401.87)

Joint Meeting of the Finance and Administration, Personnel,
and Building and History Committees
July 10, 2018

The Cookery; 1827 12th Avenue South, Suite A; Nashville, TN 37203

- I. Building and History
- a. Gates/fence status **Finished! And no sneaking, you Sneakers! (Those little areas that people would squeeze past are closed)**
 - b. Sound system burglary **We've spent the money to replace the equipment that was stolen. \$1600.00. We'll lock things up tighter from now on. It'll be less convenient, but now required. A police report was filed.**
 - c. Security procedure **We'll talk about it later with Hospitality concerning opening and closing procedures.**
 - d. Insurance update **Mike K. and Dena have researched three additional companies. We are anticipating a savings of 10-15%, or around \$4,000.**
 - e. Contributor office empty..clean-up time. **It needs some lovin' beyond just cleaning. A new tenant would bring in \$1,000 to \$2,000 per month. The challenge is finding one that lines up with our mission and that can afford the space. A broker working on a pro-bono basis could assist in this since he/she would do that for a living.**
 - f. Parking **This is a tenuous situation depending on the aggressive posture of SP+ parking. We'll be in discussion with Premier, which is right behind us. We don't know what the cost to the congregation will be at this time.**
 - g. Alleyway water **Mike K. is getting quotes to tie the underground pumps to the sewer system so the water won't run down the alley.**
 - h. Fluorescent lighting **U.G.L.Y. they ain't got no alibi, they ugly! Not this year, but maybe next, we should think about budgeting for updated lighting which would be more aesthetically pleasing and more energy efficient. Denny will look into the cost estimates.**
 - i. Kitchen doors this month **Coming up!**
 - j. Gutter/flashing/tuckpointing this month **We had a gutter piece fall off, so there's that little bit more of expense. It'll run around \$10,000.**
 - k. Chairs....**We are getting 30 free chairs from Westminster! Thanks, fellow Presbyterians!**
 - l. Historic Nashville! **This group would like to use our space to show off album art of historic buildings...and it would be a fundraiser for us! October 6th, during Art Crawl!**
- II. Finance and Administration
- a. Finance update
 - i. Current operating account balance as of 7/10/18: \$52,268.08...a very special thank you to the Fugitive Foundation! **Our donations are down this summer in comparison to years past. An idea was floated to just take a monthly draw based on the budget needs, but perhaps we should just keep with what we do now, which is to ask as needed.**
 - ii. Treasurer's Report **May and June accounting is done! Nothing big has come up. Dena is doing a great job! On the good side, we are on track in our budgeting!**
 - iii. Hand Bells **It's on a volunteer basis with Eric Near leading it.**
 - iv. Emailing tally on Sunday **Still having problems! Dena is still working on it.**
 - v. Stewardship campaign **When we have time to set the budget, that will be a good time to set the campaign. Start thinking about who would be good speakers for the stewardship campaign.**
 - vi. Budget-time! **We'll start this process in August so we can get ready and be done by the end of the year. Hopefully.**

b. Miscellaneous

- i. Senator Henry giving. Pastor Mike, what's the good word? **Pastor Mike was not here, so we'll get it next month. No biggie.**
- ii. Community Assistance Fund for clothing? **With Special Guest Erin Bell! Some have offered money to help build up the closet. Erin would like clarification on how to accept the money and also find out if there is a possible budget item and monies to use it. There is money and we want Erin to spend it.**

III. Personnel

- a. Is Debra still an army of one... **Yes.**
- b. Reviews will start earlier this year. **Yes. October-ish.**
- c. Benefits packaging will possibly lower costs with more choice for the employees. **Debra had a wonderful conversation with a rep.**

IV. Next meeting? August 14, 2018

In attendance: Chuck Cardona, Mike Korak, David Maddox, Erin Bell, Eliza Bell, Denny Harris, Dena Swoner, Jeff Koontz, Debra Gentry

HOSPITALITY

AGENDA for July 25, 2018

LOCATION: The Coleman's House (1219 Howard Ave, Nashville, TN 37216)

Time: 6:30 p.m.

Waffle Shop - food tasting, Mary Turner has samples of Hot Chicken and Waffles to test for Waffle Shop 2018

(hence the meeting at a home rather than the Cookery)

Mary Turner has created banners and signage for Waffle shop

Volunteers and roles for Waffle Shop

Advertisement for Waffle Shop

First Presbyterian Church's involvement

ON THE HORIZON

* August - Summer Fun event discussion - IDEAS: Sounds Game, Dyer Observatory, Paddle Board at Percy Priest, other suggestions?

* August - Art Crawl 12th Anniversary - Saturday August 4th - Michael Arwood has indicated that Music would be great to include in DPC's participation.

D.C. will contact George and Emily, D.C. can play, Eric Near will be contacted as well.

* September - Church Picnic - The Mission shelter at Shelby Park has been reserved for September 17th, but may change to September 23rd as there is

a Titans game at 1 p.m. Sunday the 17th. Claire A. suggested to avoid the traffic problems the game would cause.

* October - Caldron Cook Off

* November & December - Decorate Fellowship Hall, Waffle Shop, Congregational Breakfast, Christmas events

GREETING

Thanks to Denny and Glenda Harris, Jim and Faye Dickson, Vickie and Paul Coffin for volunteering to greet

We surely need folks to sign up.

Greeting for Worship in the Chapel over the Summer

Entrance for service is at the 5th Ave Fellowship Hall Door (door to the Narthex and Sanctuary will remain closed in the Fellowship Hall)

A banner is posted at the front gate of the Church indicating worship in the Chapel (w/ entrance at Fellowship Hall)
(the billboard sign also indicates Summer Chapel Service)

Laminated signs (indicating Fellowship Hall entrance) should be posted on the elevator door and on the alley key pad door (for those who approach to enter with no code).

Security is important to keep in mind (DPC recently had some audio equipment stolen, so greeters are asked to remain watching to ensure safety and security of the building, as well as the usual duties of preparing snacks, coffee, handing out bulletins, and parking vouchers).

At the end of the Church Service after folks have generally left the building, greeters should make a sweep walk through the church to make sure no one is loitering in the building.

Gates open still at 10 a.m. (Church St. Alley Gate, Fellowship Hall gate) No Need to open the gate at the bottom of the Stairs, the sign is posted there for Summer Worship in the Chapel.

POST CARD

Type copy for the postcards is not ready yet (D.C. apology)

SIDE 1: DPC info, identity, mission statement, elevator pitch

SIDE 2: DPC Saturday Breakfast Volunteer participation info + Clothing Closet needs (1. Socks, 2. Underwear, 3. Pants)

D.C. needs to contact First Presbyterian Church and reach out to see if their congregation would be interested in donating to the clothing closet

Book Group is rocking along w/ *Potlikker Papers* by John T. Edge.

ART CRAWL NIGHTS

Michael Arwood hosted DPC for the July 1st Art Crawl, it was packed and busy.

More volunteers are needed to help on Art Crawl Nights. Please help out Michael, he's hosted it so much and needs our help to host.

Can we turn this into more of an event with regular music, or some religious discussions/events?

CONNECT TO COMMUNITY - SPECIAL EVENT

Songs About Faith (or the Lack Thereof) - curated by Rev. Mike Wilson, Lauryn Peacock, and Dave Coleman

Get the Ball rolling w/ a meeting and discussion of the event's possibilities

An idea of recording it for a DPC podcast was suggested by Brandon Bell, could be great content to connect w/ folks beyond the event itself.

HOSPITALITY's TWO ARMS

1. Congregational Life - in house events
2. New Membership Outreach - fostering new members and connecting with the community

NAMETAGS

Name tags for all members should be created... Any word on the updated Church directory

FIRST SUNDAY LUNCH MEET UP

Give 417 another go, other options?

FLOWER POTS and SIDEWALK SIGN for DPC Summer Worship

Make folks feel more welcome w/ some color and signs

HOSPITALITY No meeting in JUNE

**HOSPITALITY
AGENDA for May 16, 2018
LOCATION: The Cookery
Time: 6:30 p.m.**

AGENDA:

* **Cottage Dinners**

* **Easter breakfast:** Decided not to have Easter breakfast at DPC

* **Downtown Home Tour**, April 15th, 2018 - Fun, great snacks from Scott M./Tours from Michael Arwood & others, music provided by George and Emily Williamson

Discussion:

UPCOMING EVENTS:

June – Pentecost Paper Drive? / Clothing drive in the new bin in Narthex

August – Sounds game? Canoeing? Other fun event?

September – Church Picnic

October – Cauldron Cookoff

November-December – Decorate Fellowship Hall, Waffle Shop, Congregational Breakfast, Scheduling Christmas Eve narthex snacks and Christmas morning narthex snacks, packing decorations in Fellowship Hall

Thanks to Scott McGinnis, Jim and Faye Dickson, and Brandon Bell for greeting.

Folks wanna greet? There's a sign up sheet for greeting, please get your name on it

Some session members who are counting offering after service can come in early & help greet that day

The church needs members to be involved primarily w/ greeting
(Justin Near & Cary Gibson will not be able to greet)

Gates have been opening at 10 a.m. as part of the volunteer greeting, chains have been replaced w/ black code rope locks

Waffle Shop - advertising, artwork, type copy, and discussions w/ Frist Presbyterian are underway via Mary Turner

Book Group: Hosted by Joel Dark, BG has been a successful way to bring folks together in spiritual expression

Next up, a Wendell Barry book, UPDATE?

Future possibilities to enhance membership growth (vision from Rev. Wilson)

Type copy to define DPC and create flyers for the church and the Saturday morning breakfast are in the works

We will create postcards to hand out, as well as other advertisement opportunities yet to be decided, discussion:

Enhanced, further organized, and promoted musical events on Art Crawl nights

Meetings in the works for a musical night curated by Pastor Mike Wilson, Lauryn Peacock, and Dave Colman

Songs About Faith (or the lack thereof)

Rev. Mike Wilson had proposed in session meeting the idea to rearrange Hospitality back into two divisions:

More discussion w/ Rev. Mike and session, but roughly outlined as:

Congregational Life (in house events i.e. potlucks, snacks and drinks)

& New Membership Development (fostering new members and connecting with the community via advertising, social media, etc.)

UPDATE, no division, but D.C. will focus attentions on New Membership Development & delegate some Congregational Life to committee members

UPDATE: Saturday morning breakfast will be under the umbrella of the Outreach Committee, w/ Hospitality extending help
Vickie Coffin had a meeting w/ DPC Saturday Breakfast committees and Weekly DPC representatives. She is getting up to speed.

The decision to no longer use styrofoam was made, paper cups, plates, etc have been ordered.

A donation box is now in the Narthex (to be decorated by children of DPC hopefully)
Michael Arwood is stepping down, Chris Leonard has taken his place
Jo Ann Byl has stepped down, & Tom Wills has taken her place
Betsy Bahn has expressly asked to not be on any committee e-mails or meetings, but is still very willing to help at events in anyway.

UPDATE: Explore alternative location with in walking distance (further utilize DPC parking) for the First Sunday lunch meet up (after church)

417 Union was visited on 1st Sunday of May, reservations were made as promptly after service as possible, but folks were not sat upstairs for communal lunch, but rather sat in different booths. D.C. was out of town for work. Thoughts, concerns, changes?

UPDATE: Name Tag organization idea, shutters to hang alphabetized tags on in the Narthex, D.C. will build a better display than shutters

UPDATE: Greeters ran out of bulletins this past Sunday, low on Welcome cards
Dena in the office each week references previous attendance for the Sundays of the year in order to estimate how many bulletins to print.
The Request for an additional 10 bulletins per week has been made.

Thanks to you all for being on the Hospitality e-mail (in alphabetical order):

Claire Armbruster- clairearmbruster@gmail.com
Michael Arwood- dagmal@aol.com
Erin Bell- vandygrrl@gmail.com
Dave Coleman- dave_four@hotmail.com
Stephanie Coleman- FEPepper@gmail.com
Faye Dickson- deserata1@hotmail.com
Denny Harris- glenden5129@comcast.net
Leslee Hughes- lesleehughes10@gmail.com
Scott McGuinnis- Scottemcginnis@gmail.com
Mary Turner- mturner2614@gmail.com
Rev. Mike Wilson- mikewilson@DPChurch.com

W&A Committee Report

Meeting June 4, 2018

Next meeting July 23, 6pm

Started the meeting w/ a drumming lesson from Pastor Mike to get our brains flowing.

Brief discussion of the possibility of a public music and conversation series.

Lots of discussion around worshipping in the chapel over the summer and what that might look like. Decided to meet in the chapel every Sunday July 1 - Sept 2 with a focus specifically on Mark's gospel (which we covered in depth at our W&A retreat earlier in the year). Themes that we may pursue: relationships with one another and with Jesus, encounters, initiating encounters, touching as a means of relationship and of really looking at people as they are, storytelling/testimonies/poetry/lyrics, grounding and non-chaotic places, among others. We'd like congregants to actively participate in chapel worship by getting creative with our liturgy. There may be workshops and/or collaborative efforts.

Post-meeting, William proposed the summer teaching series, which we approved via email.

DOWNTOWN PRESBYTERIAN CHURCH

OUTREACH PARTNERSHIPS – 2018

Tennesseans for Alternatives to the Death Penalty (TADP)	
TADP seeks to honor life by abolishing the death penalty in Tennessee	
DPC Advocate	Vickie
Minute for Mission	<u>April</u> Stacy Rector to speak on TADP on the Sunday she leads our worship service.
DPC Gift	\$500
Martha O’Bryan Center	
On a foundation of Christian faith, the center empowers children, youth, and adults in poverty to transform their lives through work, education, employment, and fellowship	
DPC Advocate	Leslee
Minute for Mission	<u>May</u> Miss Martha’s Ice Cream Crankin’ will take place on June 3 rd . Leslee will talk it up at worship services and will coordinate.
DPC Gift	\$2000
Monroe Harding	
Meets the needs of children who are in or transitioning out of state custody. Having a celebration of their 125 th anniversary.	
DPC Advocate	Samera
Minute for Mission	<u>May</u> We will plan activities during the year such as putting together snack packs for the children, helping with foster parents’ night out, adopting children at Christmas
DPC Gift	\$1750
Nashville Opportunities Industrialization Center (OIC)	
Mission is to provide education, training, counseling, and job placement services for citizens who are disadvantaged economically, educationally, and socially.	
DPC Advocate	Faye
Minute for Mission	<u>June</u>
DPC Gift	\$500
Safe Haven Family Shelter	
The only shelter-to-housing program of its kind in Middle Tennessee that accepts the entire homeless family.	
DPC Advocate	Doug
Minute for Mission	July
DPC Gift	\$500
Nations Ministry	
Nations Ministry Center helps legal refugee families become generally self-sufficient.	
DPC Advocate	Jim
Minute for Mission	<u>August</u>
DPC Gift	\$1000

Siloam Health	
Sharing the love of Christ by serving those in need of health care	
DPC Advocate	Jim
Minute for Mission	<u>September</u>
DPC Gift	\$2000
UKirk Nashville	
A campus ministry of the PC (USA) for students of Vanderbilt and Belmont.	
DPC Advocate	Samera
Minute for Mission	<u>October</u> It's possible students will participate in worship service
DPC Gift	\$500
The Next Door	
Provides services for women and their families impacted by addiction, mental illness, trauma, and/or incarceration with Christ-centered, compassionate care.	
DPC Advocate	Faye
Minute for Mission	<u>November</u> Activities to be organized during the year
DPC Gift	\$1000
Foreign Mission	
DPC Advocate	TBD
Minute for Mission	TBD
DPC Gift	\$365

Active Membership Rolls of
DPC by Alphabetical Order
(Last name)

Active attendee: No action	Inactive for approx 2 years: reach out	Inactive for long time/ moved on: letter and remove from rolls.
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Claire Armbruster
Michael Arwood
Betsy Bahn
James Barr
Judy Barr
Erin Bell
Brandon Bell
Sonua Bohanon
John Booth
Max Butler
Ruth Butler
Tom Byl
Jake Byl
Debbi Cannon
Lee Cannon
Chuck Cardona
Edward Cardona
Jessica Cardona
Nina Cardona
Elizabeth Cawthon
John Cawthon
Melissa Charles
James Cheshire
Ilene Claremont
Ann Coble
Paul Coffin
PF Coffin
Vickie Coffin
David Coleman
Stephanie Coleman
Rosline Crispin
David Dark
Joel Dark
Sarah Dark

Faye Dickson
James Dickson
Ellen Fuqua
Debra Gentry
Cary Gibson
Beth Gilmore
Carrie Gilmore
Joan Gilmore
Van Gilmore
Curt Hahn
Heidi Hall
Beverly Hanselman
Betty Harkness
Denny Harris
Glenda Harris
Doug Hausken
Robin Hausken
Rachel Hayes
Jewly Height
Jack Henderson
James Hoobler
Mary Isbell
Charles Johnston
Sarah Jane Jones
Anne Landis Jetton
Beverly Kaiser
Holly Kellar
Les Kerr
Jeff Koontz
Michael Korak
Julie Lee
Allison Letcher
Geoffry Little
Geoffry Lovett
Mary Ann Maddin
David Maddox
Charlie Marshall
Amanda Matthaiei
Betty McConnell
Conn McConnell
David McGinnis
Scott McGinnis
Sharon Michie

Joe Miller
Tonia Montgomery
Eric Near
Justin Near
Robin Nicholson
Doug Oliver
Megan Pacella
Katherine Pendelton
Chuck Pfaff
Pamela Pfaff
Don Prosser
Vi Prosser
Patrick Quick
Monroe Rogers
Rachel Rogers
Jesse Schwartz
Christopher Scott
Libby Shoulders
Nathan Steele
Amy Sterling
Matthew Sterling
Elizabeth Streight
Pamela Swoner
Christopher Szalaj
Sonya Thompson
Mary Turner
JoAnne Waldrup
Randall Weaver
Dixie Williamson
Irene Wills
Jessica Wills
Ridley Wills
Tom Wills
Emily Zavaro
Samera Zavaro
Jennifer Zehnder

Congregational Care – Session

Chuck:

1. Claire Armbruster and Jeff Koontz
2. Laura and Justin Amaral (F)
3. Michael Arwood (Jim Dagg)
4. Tom Ashley (F)
5. Betsy Bahn and David Maddox
6. Judy Barr
7. Sonua Bohannon
8. John Booth
9. Dawn Brimm-Leonard (F) and Chris Leonard

TBA (formerly Claire):

1. Max and Ruth Butler
2. Carrie and Jake Byl
3. Petra Byl
4. Tom Byl and Joann Byl (F)
5. Debi and Lee Cannon
6. Chuck and Nina Cardona
7. Edward Cardona
8. Jessica Cardona

Michael Korak:

1. Sara (F) and Cory Chang (F)
2. Jimmy Cheshire
3. Ilene Claremont
4. Dave and Stephanie Coleman
5. Paul and Vickie Coffin
6. PJ Coffin
7. David and Sarah Dark

TBA (formerly Michael Arwood):

1. Amy Finka (F)
2. Joel Dark and Cary Gibson
3. Debra Gentry
4. Faye and Jim Dickson
5. Joan and Van Gilmore
6. Beth Gilmore
7. Heidi Hall and Jeffrey Joseph(F)

Justin:

1. Betty and David Harkness (F)
2. Denny and Glenda Harris
3. Doug and Robin Hausken
4. Jack Henderson and Blythe Henderson(F)
5. Jewly Hight and Bob Nickerson(F)
6. Jim Hoobler
7. Leslee Hughes (F)

TBA (formerly Tom):

1. Ann Landis Jettson
2. Chuck Johnston
3. Sarah Jane Jones
4. Michael Korak and Pan Swoner
5. Less Kerr
6. Allison McCommons Letcher and Brian Letcher(F)
7. RuDee Lipscomb (Overseas)
8. Geoff Little and Tara Little(F)

Cary:

1. Geoff Lovett
2. Mary Ann Maddin
3. Amanda Matthei
4. Betty and Conn McConnell
5. Sharon Michie
6. Eric and Justin Near
7. Megan Pacella and Dan Howard (F)
8. Katherine Pendleton (Cookeville)
9. Chuck Pfaff

TBA (formerly Ridley):

1. Don and Vi Prosser
2. Rev. Stacy Rector (Parish Associate)
3. Rachel and Roe Rogers
4. Jesse Schwartz
5. Chris Scott
6. David Smith (F)
7. Elizabeth Streight Smith (sp. Chris Smith)
8. William Taylor (F)
9. Sonya Thompson

Jack:

1. Pamela Thompson
2. Mary Turner
3. Dixie Williamson and George Williamson(F)
4. Emily Williamson (F)
5. Irene and Ridley Wills II
6. Jessica and Tom Wills
7. Rev. Mike Wilson and Mary Louise McCullough(F)
8. Emily Zavarro
9. Samera Zavarro