

## **Session Meeting of The Downtown Presbyterian Church, February 17, 2019**

**In Attendance:** Rev. Mike Wilson, Elders: Dave Coleman, Vickie Coffin, Debra Gentry, Dave Maddox, Jack Henderson, Jim Hoobler, Justin Near, Mary Turner, Jeff Koontz – Treasurer, Scot Robinson – VDS Intern

**Clerk:** Jack Henderson

**Moderator:** Rev. Wilson

**Excused:** Elder Chuck Cardona

1. **Opening prayer** – Debra Gentry, offered at 12:47pm
2. **Approval of Agenda** – Correction: change 2018 to 2019. Agenda Approved with unanimous voice vote.
3. **Approval of minutes from January 20, 2019 meeting** – minute approved with unanimous voice vote.
4. **Moderator's Report** – see accompanying report.
5. **Treasurer's Report** – Report is accompanied.
6. **Clerk's Report** – Presbytery 2018 Statistical Report filled out and reported to Session. Report was discussed verbally and numbers were approved by Session with unanimous voice vote. Report will be sent to Presbytery of Middle TN. Numbers will be featured in annual report at congregational meeting.
7. **Committee Reports** -- Reports in session meetings should be limited to items for action only.

Building & History – Reports for January and February received from Facility Manager.

Education & Evangelism – First meeting will be Monday, 2/18.

Finance & Administration – no report. The entire Annual Report, including the budget, will be emailed on Thursday for in advance of the Congregational meeting on 2/24/19

Hospitality – met January 30, see accompanying report. Next meeting is 3/20/19. Good Friday Cottage Dinners were discussed. There was discussion about a need for more hosts and discussion about possible earlier family oriented event.

Outreach – met January 27, see accompanying report. There are no action items from committee. Saturday breakfast has issued statement regarding a very disruptive and aggressive guest. Clerk will, on behalf of Session, issue a statement on how volunteers and coordinators may take needed measures to continue to promote safety and well-being of all members and guests (which may include temporary or permanent exclusion) and how systematic de-escalation trainings will be offered for members and volunteers. Open Table will be contacted to begin de-escalation trainings.

Personnel - Facility Manager job description is in accompanying documents. Hospitality Committee has requested that Reverend Mike and Debra Gentry create a job description for Wedding Liaison.

Worship & Art – met January 28. Next meeting is 2/25/19. Planning an evening service in chapel for Ash Wednesday. Lenten services were also discussed. Considering banners for various seasonal services.

Nominating Committee (2018 version)– met February 17 to work on nominations to the 2019 “NomComm”. Select two ruling elder members for 2019 “NomComm” from among: Chuck Cardona, Jack Henderson, Justin Near.

8. **Communications task force** – Justin Near led discussion on pressing communication needs. Congregational care, prayer, and disseminating information in the best and most sensitive ways was discussed. Session discussed marketing and being bolder in getting out our message and who we are.

9. **Update on The Contributor’s relocation back to DPC** – See accompanying report.

10. **Grace on a Plate proposal** – They are former Wednesday lunch volunteers. This is a new 501(c)(3) They are proposing to use our facility, with their own manpower and organizing, for a weekday lunch. We will continue the conversation with them with Session involved as we are interested in moving forward.

11. **Further discussion of Capital Infrastructure Investment plan (if necessary)** – No further discussion.
12. **Continued Conversation** around identity, mission and long-term goals, including New Beginnings material, Mike’s musings, October visioning session, etc.
13. **Examination of the rolls** – ongoing. No new action on this item.
14. **Next Meetings** – Session: March 17, 2019 – Jack Henderson will lead prayer to open that meeting. April 14<sup>th</sup> will be following meeting.
15. **Closing Prayer** – Offered by Rev. Wilson at 3:38pm.