

Pastor's Report (Mike Wilson)
November 18 2019 – December 15, 2019

Worship services: 4

Sermons: 3 (no sermon on L&C Sunday)

Visits, including hospital, coffee, breakfasts and lunches: 9

Tuesday Bible Study: 3

Saturday breakfast: 3

Meetings/Events:

- DPC new elder training
- CPM meeting
- Waffle Shop!
- Saturday breakfast meeting

Pastoral expenses – approx. <\$100

Study Leave & Vacation:

- June 20 – 27, 2020 – PCUSA General Assembly. I'll be a teaching elder commissioner from Middle TN Presbytery. One Sunday out, June 21 but also scheduling a guest preacher for June 28.
- I'll be taking a vacation week after Easter – April 13 – 19 (out on April 19, guest preacher TBA)

Note: I'm no longer the moderator of the Bellevue session or the chair of the Bellevue administrative commission.

Joint Meeting of the Finance
and Building and History Committees
December 11, 2019 at the Downtown Presbyterian Church

- I. Building and History
- a. Wall repair under spiral staircase, 100% complete. New moulding will be installed within the next week (VERY ROTTED WOOD). Walls repainted and were done before Waffle Shop.
 - b. Wall repair between Fellowship Hall and kitchen, 100%. Electrical box needs to be repaired. New moulding will be installed (again rotted wood).
 - c. Preventative maintenance on other Sanctuary air-handler, **completed. The invoice was inaccurate and is in the process of being corrected.**
 - d. Trane Company, complete update/upgrade of HVAC control system. Engineering analysis has begun. Proposal will take 30-45 days (in process)
 - e. Re-distribution of wooden benches to be completed week of 11/18. **Done.**
 - f. Final phase of LED lighting conversion will be completed soon. **Still a few fixtures to be retrofitted on 2nd floor.**
 - g. 2nd floor bathroom presentation, 11/17/19, on schedule. **Done. Engineering study ordered.**
 - h. Contributor lease renewal due, 1/1/2020. **Need to modify signage clause in lease and the increase in the rent. This will need to be approved by the Session.**
 - i. 2nd floor nursery (Rooms 215 & 216) now connected. Painting of both to be done on Saturday afternoon, 11/16/2020. **Done. Blinds and flooring to be chosen and installed. The carpet and tile up there isn't in great shape. We are getting the quotes needed to get this upgraded.**
 - j. Sanctuary clean-up Paulino is being tasked with handling some items that need to be taken care of. Perhaps a church clean-up day can be called in the spring to get some bigger things done.
 - k. History Room lock and others **The back door that leads to the chapel won't shut all the way and be locked. It might be preferable to do this because during Art Crawl, it's hard to track people in the church because we don't have enough of an "administrative" presence to keep stragglers out. Mike K. will look into the repair of said door**
 - l. Replacement of plants by marquee Mary Turner brought some lovely fake ones to decorate! **And we should appropriate money to change them out periodically for aesthetics.**
 - m. Front glass doors - weren't we thinking of replacing/repairing them? **That is being investigated for costs in replacement. It's part of the capital improvements for 2020. The left-hand door (facing the church) is kinda dangerous. Let's lock it down and only use the right-hand door and make signage stating so.**
 - n. Flag pole status \$969. **There is only one company who can do the work. So, we'll get it done soon.**
 - o. 2nd floor bathroom subcommittee established at last month's Session meeting. **Talk about it later.**

II. Finance

- a. Finance update: **current balance as of 12/13/2019: \$61,747.61**
- b. Treasurer's Report **Brief but sweet. Dena is busy with Waffle funds and we are closing out the books for the year. Our transition to Rachel Hayes will be overseen by Jeff Koontz, who is a tremendous human being.**
- c. Stewardship Campaign: **Thanks to our speakers Stephanie Coleman, Justin Near, Eliza Bell, Brenda Hutchins, and Holly Kellar! 22 pledges that total \$136,060. So, we need to "waylay" some people and just find out if they will pledge this year. Furthermore, Mary Turner suggested that it would be good to get the stewardship talks from the speakers to post publicly, perhaps in the annual report.**
- d. Grant Writing Committee **No news here to report.**
- e. Church Audit: **Vicki and Jeff and Rachel are on track for this.**
- f. Budget: **...is done. We think. We hope. The committees/Session need to give a final look with final recommendations and approvals.**

III. Next meeting?

In attendance: Chuck Cardona, Mike Korak, Brenda Hutchins, Denny Harris, Pastor Mike Wilson, Dena Swoner, Jimmy Cheshire, Jeff Koontz

Meeting of the Saturday Breakfast Volunteer Coordinators
AKA The Fishes and Loaves People
November 24, 2019

Attending the meeting were: Vickie Coffin, Tom Byl, Stephanie Coleman, Jeff Koontz, Claire Armbruster, Brenda Hutchins, Whitney Pierson, Dixie Williamson, Faye Dickson, Tom Wills, Jim Dickson, and guest Denny Harris.

The meeting was opened with a devotional message and prayer by Vickie at 12:35.

Discussion topics were:

Our budget

Both expense and income are over budget. Through the end of October 2019:

Homeless Food Ministry – Net Cost of \$2,054

Community Assistance Fund/Clothing Closet – Net Cost of \$1,457

The Outreach Committee may give its Opportunities Industrialization Center (Nashville OIC) budgeted benevolence to the Clothing Closet.

Making the long line at the Clothing Closet move more quickly

Discussion tabled for a meeting when Erin Bell can attend. Lately, the line has been manageable.

The aggressive, disruptive guest

There is general support for training from Open Table. Approval for potato bar. A fourth Sunday of a winter month would be best, depending on Lindsay Krink's schedule. Dixie said Saturdays have been quiet lately.

Keeping food from leaving the Fellowship Hall space

Food should not be taken outside the building. Add this to the list of talking points before the doors are opened.

Action Item: Stephanie will make a list of talking points for use by all volunteer coordinators. Stephanie will start a list of talking points, and Brenda will clean it up, laminate it.

Anil's absence (we miss him)

Chris Weiss has been arriving early to make coffee. Somebody will step up and fill in wherever they're needed in the kitchen.

Action Item: Paulino will provide Instructions for operating the dishwasher. Brenda will make it look good and laminate the document.

Any other topics of interest

- Parking tickets:

We must be careful to not give out more than necessary. Explain this to volunteers.

- Warming shelter:

For nights when it's expected to be below 28 degrees. It's at the Davidson County Sheriff's dormitory on Harding Place. It can shelter couples and families together. The homeless may meet at Riverfront Park for transportation.

- Unlocking DPC gates:

Unlock the gate on 5th Ave., but leave it closed. This is good for wheelchair access.

- Question:

Can the door to the furnace room be locked for security? Can it have a combination lock?

- Census enumerator discussion led by Denny:

Ask those who live downtown if they would like to help take the census in 2020. Up to 40 hours a week for \$17 an hour will be offered to those who go door-to-door. There is a criminal background check, but misdemeanors and low level felonies may be overlooked. A table will be set up by Denny on Saturday mornings through January to recruit interested people.

- Volunteers who sign out (unvolunteer) at the last minute:

Jeff proposed casting a wider net for volunteers. Write letters to church pastors. Ask churches that volunteered in the past and have stopped. Catholic schools require service of their students.

The meeting was adjourned at 1:50 PM.

Outreach, December 8 Meeting

Discussed our last benevolence check. Jim will deliver to Nations Ministry.

Also spending our budget balance between gifts for 2020 Valentine's Day bags for our breakfast guests and items for the clothes closet.