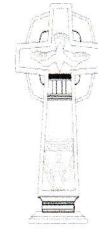


Downtown Presbyterian Church Treasurers Report



Date: May 10, 2020
 To: Downtown Presbyterian Church Session
 From: Rachel Hayes, DPC treasurer
 RE: Financial Report for April 2020

Monthly Summary:

There was an endowment draw of \$25,000 for operations.

The operating balance for the month of April was **-\$4,007.83**.

Contributions in April were up \$10,000 for March. There was a pledged donation of \$5000 and an additional increase of \$5000 in pledges. Pledged contributions are currently at 107% of budget year to date. However, non-pledged offering is 30% of budgeted.

Operations Income	April	Operating Expenses	This Month
contributions	\$ 28,571.00	Personnel	\$ 23,283.71
other income	\$ 2,832.95	Recurring Building	\$ 7,626.84
		Other Operating expense	\$ 2,068.78
		Capital Projects	\$ 2,432.45
Total Income	\$ 31,403.95	Total Expense	\$ 35,411.78
		Operating Balance	\$ (4,007.83)
		Excluding Capital Expense:	\$ (1,575.38)
 Endowment Income			
Endowment Operation	\$ 25,000.00		
Endowment capital:	\$ -		

- > Purchase of parking stickers in the month: \$ -
- > Utility expenses for the month totaled \$ 4,334.68
- > The follow committees had expenses this month:

Building	\$ 10,059.29
Education	\$ 24.22
Hospitality	\$ -
Outreach	\$ 1,384.95
Worship & Arts	\$ -

Downtown Presbyterian Church
std Statement of Activities

Date Range: Apr 1st 2020 - Apr 30th 2020 | Filtered by: Core Account

Fund: General Fund

Accounts	Actual (This Period)	Budget (This Period)	Actual (This Year to Date)	Budget (This Year to Date)	Annual Budget (This Year)	Annual Budget % Used (This Year)
Revenues						
Contributions						
001-410100 Pledged Offering	26,406.00	16,385.00	70,719.00	65,540.00	196,620.00	35.97 %
001-410200 Non-Pledged Offering	1,665.00	2,916.67	3,450.00	11,666.68	35,000.00	9.86 %
001-410300 Plate Offering (Cash & Coin)	0.00	833.33	1,445.04	3,333.32	10,000.00	14.45 %
001-410400 Memorials	500.00	41.67	500.00	166.68	500.00	100.00 %
Total Contributions	28,571.00	20,176.67	76,114.04	80,706.68	242,120.00	31.44 %
Other Revenue						
001-420100 Artist Utility	300.00	175.00	375.00	700.00	2,100.00	17.86 %
001-420150 Homeless Food Ministry	900.00	833.33	6,733.42	3,333.32	10,000.00	67.33 %
001-420200 Use of Building	1,632.70	2,166.67	4,045.70	8,666.68	26,000.00	15.56 %
001-420250 Weddings	0.00	166.67	0.00	666.68	2,000.00	0.00 %
001-420300 Capital Projects	0.00	0.00	300.00	0.00	0.00	0.00 %
001-420400 Worship & Arts Revenue	0.00	0.00	60.00	0.00	0.00	0.00 %
001-420550 Waffle Shop	0.00	666.67	194.70	2,666.68	8,000.00	2.43 %
001-420600 Flowers	0.00	33.33	0.00	133.32	400.00	0.00 %
001-420750 Clothes Closet	0.00	333.33	100.00	1,333.32	4,000.00	2.50 %
001-420990 Miscellaneous Grants/Income	0.25	83.33	0.86	333.32	1,000.00	0.09 %
Total Other Revenue	2,832.95	4,458.33	11,809.68	17,833.32	53,500.00	22.07 %
Endowment						
001-430100 Endowment Draw - Operating/Gen Fund	25,000.00	21,641.67	75,000.00	86,566.68	259,700.00	28.88 %
001-430200 Endowment Draw - Bldg/Capitol Fund	0.00	16,666.67	10,000.00	66,666.68	200,000.00	5.00 %
001-430300 Marguerette Thomas Trust	0.00	240.58	0.00	962.32	2,887.00	0.00 %
Total Endowment	25,000.00	38,548.92	85,000.00	154,195.68	462,587.00	18.37 %
Total Revenues	\$ 56,403.95	\$ 63,183.92	\$ 172,923.72	\$ 252,735.68	\$ 758,207.00	22.81 %
Expenses						
001-570180 Congregational Care	0.00	83.33	0.00	333.32	1,000.00	0.00 %
Personnel						
Pastor						
001-510100 Pastor Salary	2,245.84	2,245.83	8,983.36	8,983.32	26,950.00	33.33 %

Accounts	Actual (This Period)	Budget (This Period)	Actual (This Year to Date)	Budget (This Year to Date)	Annual Budget (This Year)	Annual Budget % Used (This Year)
001-510105 Pastor Housing	2,666.66	2,666.67	10,666.64	10,666.68	32,000.00	33.33%
001-510110 Pastor Social Security/Medicare	375.84	375.83	1,503.36	1,503.32	4,510.00	33.33%
001-510120 Pastor Pension/Medical Insurance	1,713.30	1,713.25	5,228.56	6,853.00	20,559.00	25.43%
001-510135 Pastor Auto Allowance	0.00	50.00	248.24	200.00	600.00	41.37%
001-510140 Pastor Professional Expenses	0.00	83.33	266.43	333.32	1,000.00	26.64%
001-510170 Pastor Continuing Education	0.00	87.50	0.00	350.00	1,050.00	0.00%
001-510180 Pastor Book Allowance	0.00	26.25	40.00	105.00	315.00	12.70%
Total Pastor	7,001.64	7,248.66	26,936.59	28,994.64	86,984.00	30.97%
Office Manager						
001-510300 Office Manager Salary	3,304.16	3,304.17	13,216.64	13,216.68	39,650.00	33.33%
001-510310 Office Mgr Social Security/Medicare	261.20	252.75	1,044.80	1,011.00	3,033.00	34.45%
001-510320 Office Manager Pension/Medical Ins.	739.94	736.08	1,898.96	2,944.32	8,833.00	21.50%
001-510325 Office Manager Retirement Contrib.	166.40	166.42	665.60	665.68	1,997.00	33.33%
Total Office Manager	4,471.70	4,459.42	16,826.00	17,837.68	53,513.00	31.44%
Property Manager						
001-510400 Property Manager Salary	3,765.84	3,765.83	15,063.36	15,063.32	45,190.00	33.33%
001-510410 Property Mgr Soc. Sec./Medicare	279.66	288.08	1,118.64	1,152.32	3,457.00	32.36%
001-510420 Property Manager Pension/Med. Ins.	2,330.54	2,327.00	7,443.65	9,308.00	27,924.00	26.66%
Total Property Manager	6,376.04	6,380.91	23,625.65	25,523.64	76,571.00	30.85%
Education Director						
001-510500 Education Director Wages	1,446.92	1,446.92	5,787.68	5,787.68	17,363.00	33.33%
001-510510 Education Dir. Soc. Sec./Medicare	110.68	110.67	442.72	442.68	1,328.00	33.34%
001-510520 Education Director Pension/Med. Ins	863.16	856.92	1,978.25	3,427.68	10,283.00	19.24%
Total Education Director	2,420.76	2,414.51	8,208.65	9,658.04	28,974.00	28.33%
Music Director						
001-510600 Music Director Wages	2,122.26	2,122.25	8,489.04	8,489.00	25,467.00	33.33%
001-510610 Music Dir. Social Security/Medicare	162.36	162.33	649.44	649.32	1,948.00	33.34%
001-510630 Music Director Continuing Education	0.00	50.00	100.00	200.00	600.00	16.67%
Total Music Director	2,284.62	2,334.58	9,238.48	9,338.32	28,015.00	32.98%
Facilities Manager						
001-510700 Facilities Manager Wages	200.00	1,610.00	4,140.00	6,440.00	19,320.00	21.43%
Total Facilities Manager	200.00	1,610.00	4,140.00	6,440.00	19,320.00	21.43%
Musicians						
001-510800 Musicians	320.00	1,386.67	4,418.00	5,546.68	16,640.00	26.55%
Total Musicians	320.00	1,386.67	4,418.00	5,546.68	16,640.00	26.55%
Nursery Workers						
001-510900 Nursery Workers' Wages	0.00	391.67	597.00	1,566.68	4,700.00	12.70%

Accounts	Actual (This Period)	Budget (This Period)	Actual (This Year to Date)	Budget (This Year to Date)	Annual Budget (This Year)	Annual Budget % Used (This Year)
Total Nursery Workers	0.00	391.67	597.00	1,566.68	4,700.00	12.70 %
Other Personnel Expense						
001-510950 Payroll Accounting Expenses	208.95	316.67	1,120.10	1,266.68	3,800.00	29.48 %
001-510960 Workers Comp Insurance	0.00	166.67	572.75	666.68	2,000.00	28.64 %
001-510970 Field Education Student	0.00	83.33	0.00	333.32	1,000.00	0.00 %
001-510980 Temporary Help/Event Services	0.00	125.00	0.00	500.00	1,500.00	0.00 %
001-510985 Training	0.00	41.67	0.00	166.68	500.00	0.00 %
Total Other Personnel Expense	208.95	733.34	1,692.85	2,933.36	8,800.00	19.24 %
Total Personnel	23,283.71	26,959.76	95,683.22	107,839.04	323,517.00	29.58 %
Building & Maintenance						
Utilities & Insurance						
001-520100 Natural Gas	1,901.36	1,166.67	10,919.73	4,666.68	14,000.00	78.00 %
001-520110 Electricity	1,674.53	2,333.33	7,295.62	9,333.32	28,000.00	26.06 %
001-520120 Water	357.58	216.67	1,084.80	866.68	2,600.00	41.72 %
001-520130 Waste Disposal	145.39	166.67	634.69	666.68	2,000.00	31.73 %
001-520140 Telephone Service	170.82	125.00	543.65	500.00	1,500.00	36.24 %
001-520150 Internet	0.00	50.00	(55.70)	200.00	600.00	(9.28) %
001-520160 Alarm	85.00	150.00	307.00	600.00	1,800.00	17.06 %
001-520170 Pest Control Service	0.00	83.33	264.95	333.32	1,000.00	26.50 %
001-520185 Building Insurance	0.00	2,541.67	7,887.42	10,166.68	30,500.00	25.86 %
Total Utilities & Insurance	4,334.68	6,833.34	28,882.16	27,333.36	82,000.00	35.22 %
Maintenance & Grounds						
001-520200 Building Maintenance & Repairs	3,058.16	2,500.00	9,572.27	10,000.00	30,000.00	31.91 %
001-520210 Cleaning Service	234.00	1,000.00	3,033.00	4,000.00	12,000.00	25.28 %
001-520220 Capital Projects	2,432.45	16,666.67	9,672.78	66,666.68	200,000.00	4.84 %
Total Maintenance & Grounds	5,724.61	20,166.67	22,278.05	80,666.68	242,000.00	9.21 %
Total Building & Maintenance	10,059.29	27,000.01	51,160.21	108,000.04	324,000.00	15.79 %
Other Expenses						
Outreach						
001-530105 Foreign Missions	0.00	240.58	0.00	962.32	2,887.00	0.00 %
001-530120 Local Benevolences	0.00	1,166.67	1,674.71	4,666.68	14,000.00	11.96 %
001-530130 Community Assistant Fund	422.76	333.33	881.42	1,333.32	4,000.00	22.04 %
001-530140 Waffle Shop	0.00	166.67	88.91	666.68	2,000.00	4.45 %
001-530150 Homeless Ministry - Food	962.19	1,000.00	2,215.03	4,000.00	12,000.00	18.46 %
001-530200 Fundraising	0.00	0.00	1,537.47	0.00	0.00	0.00 %
Total Outreach	1,384.95	2,907.25	6,397.54	11,629.00	34,887.00	18.34 %
Administration						

Accounts	Actual (This Period)	Budget (This Period)	Actual (This Year to Date)	Budget (This Year to Date)	Annual Budget (This Year)	Annual Budget % Used (This Year)
001-540100 Office Equipment	209.98	291.67	1,387.60	1,166.68	3,500.00	39.65 %
001-540110 Office Equipment Maintenance	0.00	20.83	0.00	83.32	250.00	0.00 %
001-540120 Software/Programs	296.76	166.67	693.76	666.68	2,000.00	34.69 %
001-540140 Office Supplies	0.00	41.67	583.26	166.68	500.00	116.65 %
001-540150 Postage	0.00	20.83	122.15	83.32	250.00	48.86 %
001-540160 Cell Phone	55.00	58.33	220.00	233.32	700.00	31.43 %
001-540175 Parking	0.00	833.33	2,132.00	3,333.32	10,000.00	21.32 %
001-540180 Fees	97.87	41.67	190.61	166.68	500.00	38.12 %
001-540185 Central Treasurer-PCUSA	0.00	412.50	0.00	1,650.00	4,950.00	0.00 %
001-540190 Miscellaneous Administration	0.00	16.67	500.00	66.68	200.00	250.00 %
Total Administration	659.61	1,904.17	5,829.38	7,616.68	22,850.00	25.51 %
Worship & Arts						
001-550100 Pulpit Supply	0.00	75.00	(150.00)	300.00	900.00	(16.67) %
001-550110 Worship Aids	0.00	20.83	0.00	83.32	250.00	0.00 %
001-550115 Worship Arts Supplies	0.00	16.67	0.00	66.68	200.00	0.00 %
001-550120 Music Supplies	0.00	41.67	248.13	166.68	500.00	49.63 %
001-550130 Organ & Piano Maintenance	0.00	208.33	4,596.29	833.32	2,500.00	183.85 %
001-550140 Organ Supply	0.00	62.50	0.00	250.00	750.00	0.00 %
001-550150 Youth Choir	0.00	62.50	0.00	250.00	750.00	0.00 %
001-550190 Miscellaneous Worship & Arts	0.00	37.50	0.00	150.00	450.00	0.00 %
001-550200 Flowers	0.00	41.67	0.00	166.68	500.00	0.00 %
Total Worship & Arts	0.00	566.67	4,694.42	2,266.68	6,800.00	69.04 %
Education						
001-560100 Youth Ministries	0.00	50.00	0.00	200.00	600.00	0.00 %
001-560110 Jean Prueher Fund	0.00	58.33	200.00	233.32	700.00	28.57 %
001-560120 Children's Art Supplies	0.00	16.67	0.00	66.68	200.00	0.00 %
001-560130 Guest Speakers	0.00	8.33	0.00	33.32	100.00	0.00 %
001-560140 Educational Materials	24.22	141.67	84.48	566.68	1,700.00	4.97 %
001-560190 Miscellaneous Education	0.00	16.67	275.00	66.68	200.00	137.50 %
Total Education	24.22	291.67	559.48	1,166.68	3,500.00	15.99 %
Hospitality (CL/W&MD)						
001-570110 Receptions	0.00	25.00	112.30	100.00	300.00	37.43 %
001-570120 Congregational Meals	0.00	54.17	0.00	216.68	650.00	0.00 %
001-570130 Bereavement/Funerals	0.00	41.67	65.22	166.68	500.00	13.04 %
001-570150 Advertising/Brochures/Public Rel.	0.00	70.83	353.42	283.32	850.00	41.58 %
001-570160 New Member Assimilation	0.00	20.83	0.00	83.32	250.00	0.00 %
001-570190 Miscellaneous Hospitality (CL/W&MD)	0.00	37.50	337.63	150.00	450.00	75.03 %
Total Hospitality (CL/W&MD)	0.00	250.00	868.57	1,000.00	3,000.00	28.95 %

Accounts	Actual (This Period)	Budget (This Period)	Actual (This Year to Date)	Budget (This Year to Date)	Annual Budget (This Year)	Annual Budget % Used (This Year)
Session Expenses						
001-590100 Session Development/Retreat	0.00	41.67	0.00	166.68	500.00	0.00 %
001-590190 Miscellaneous Session	0.00	12.50	0.00	50.00	150.00	0.00 %
Total Session Expenses	0.00	54.17	0.00	216.68	650.00	0.00 %
Total Other Expenses	2,068.78	5,973.93	18,349.39	23,895.72	71,687.00	25.60 %
Total Expenses	\$ 35,411.78	\$ 60,017.03	\$ 165,192.82	\$ 240,068.12	\$ 720,204.00	22.94 %
Net Total	\$ 20,992.17	\$ 3,166.89	\$ 7,730.90	\$ 12,667.56	\$ 38,003.00	20.34 %