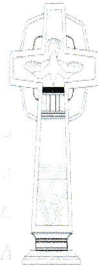


Downtown Presbyterian Church Treasurers Report



Date: January 15, 2021
 To: Downtown Presbyterian Church Session
 From: Rachel Hayes, DPC treasurer
 RE: **Financial Report for Deceml 2020**

Monthly Summary:

There were no endowment draws and the year ended with 70% of budgeted endowment draws taken for operations and 35% taken for capital expense. Building and Finance committee will review capital spending plans.

Outreach completed budgeted benevolences and replenished the community assistance fund. Organ and piano maintenance was completed.

	December	Operating Expenses	This Month
Contributions	\$ 18,905.00	Personnel	\$ 18,015.72
Other Revenue	\$ 4,374.78	Recurring Building	\$ 20,411.82
		Other Operating expense	\$ 12,142.97
		Capital Projects	\$ 15,332.75
Total Income	\$ 23,279.78	Total Expense	\$ 65,903.26
		Operating Balance	\$ (42,623.48)
		Excluding Capital Expense:	\$ (27,290.73)
Endowment Income			
Endowment Op	\$ -		
Endowment cap	\$ -		

- > Purchase of parking stickers in the month \$ -
- > Utility expenses for the month totaled \$ 10,255.62

> The follow committees had expenses this	Building	\$ 35,744.57
	Education	\$ 164.17
	Hospitality	\$ -
	Outreach	\$ 8,869.37
	Worship & Arts	\$ 1,378.59

Downtown Presbyterian Church
std Statement of Activities

Date Range: Dec 1st 2020 - Dec 31st 2020 | Filtered by: Core Account

Fund: General Fund

Accounts	Actual		Budget		Actual (This Year to Date)	Budget (This Year to Date)	Annual Budget (This Year)	Annual Budget % Used (This Year)
	Dec 01, 2020 - Dec 31, 2020	Dec 01, 2020 - Dec 31, 2020	Dec 01, 2020 - Dec 31, 2020	Dec 01, 2020 - Dec 31, 2020				
Revenues								
Contributions								
001-410100 Pledged Offering	18,705.00	16,385.00	217,139.00	196,620.00	196,620.00	196,620.00	110.44 %	
001-410200 Non-Pledged Offering	200.00	2,916.63	5,490.24	35,000.00	35,000.00	35,000.00	15.69 %	
001-410300 Plate Offering (Cash & Coin)	0.00	833.37	1,516.04	10,000.00	10,000.00	10,000.00	15.16 %	
001-410400 Memorials	0.00	41.63	500.00	500.00	500.00	500.00	100.00 %	
Total Contributions	18,905.00	20,176.63	224,645.28	242,120.00	242,120.00	242,120.00	92.78 %	
Other Revenue								
001-420100 Artist Utility	0.00	175.00	675.00	2,100.00	2,100.00	2,100.00	32.14 %	
001-420150 Homeless Food Ministry	1,900.00	833.37	15,268.42	10,000.00	10,000.00	10,000.00	152.68 %	
001-420200 Use of Building	1,350.00	2,166.63	12,217.65	26,000.00	26,000.00	26,000.00	46.99 %	
001-420250 Weddings	0.00	166.63	0.00	2,000.00	2,000.00	2,000.00	0.00 %	
001-420300 Capital Projects	0.00	0.00	300.00	0.00	0.00	0.00	0.00 %	
001-420400 Worship & Arts Revenue	0.00	0.00	60.00	0.00	0.00	0.00	0.00 %	
001-420550 Waffle Shop	710.00	666.63	4,162.15	8,000.00	8,000.00	8,000.00	52.03 %	
001-420600 Flowers	0.00	33.37	0.00	400.00	400.00	400.00	0.00 %	
001-420750 Clothes Closet	0.00	333.37	100.00	4,000.00	4,000.00	4,000.00	2.50 %	
001-420800 Fundraising	0.00	0.00	20.00	0.00	0.00	0.00	0.00 %	
001-420990 Miscellaneous Grants/Income	414.78	83.37	418.59	1,000.00	1,000.00	1,000.00	41.86 %	
Total Other Revenue	4,374.78	4,458.37	33,221.81	53,500.00	53,500.00	53,500.00	62.10 %	
Endowment								
001-430100 Endowment Draw - Operating/Gen Fund	0.00	21,641.63	180,000.00	259,700.00	259,700.00	259,700.00	69.31 %	
001-430200 Endowment Draw - Bldg/Capitol Fund	0.00	16,666.63	70,000.00	200,000.00	200,000.00	200,000.00	35.00 %	
001-430300 Marguerette Thomas Trust	0.00	240.62	0.00	2,887.00	2,887.00	2,887.00	0.00 %	
Total Endowment	0.00	38,548.88	250,000.00	462,587.00	462,587.00	462,587.00	54.04 %	
Total Revenues	\$ 23,279.78	\$ 63,183.88	\$ 507,867.09	\$ 758,207.00	\$ 758,207.00	\$ 758,207.00	66.98 %	
Expenses								
001-570180 Congregational Care	0.00	83.37	0.00	1,000.00	1,000.00	1,000.00	0.00 %	
Personnel								
Pastor								

Accounts	Actual		Budget		Actual (This Year to Date)	Budget (This Year to Date)	Annual Budget (This Year)	Annual Budget % Used (This Year)
	Dec 01, 2020 - Dec 31, 2020	Dec 01, 2020 - Dec 31, 2020	Dec 01, 2020 - Dec 31, 2020	Dec 01, 2020 - Dec 31, 2020				
001-510100 Pastor Salary	2,245.84	2,245.87	26,950.08	26,950.00	26,950.00	26,950.00	100.00 %	
001-510105 Pastor Housing	2,666.66	2,666.63	31,999.92	32,000.00	32,000.00	32,000.00	100.00 %	
001-510110 Pastor Social Security/Medicare	375.84	375.87	4,510.08	4,510.00	4,510.00	4,510.00	100.00 %	
001-510120 Pastor Pension/Medical Insurance	0.00	1,713.25	18,934.96	20,559.00	20,559.00	20,559.00	92.10 %	
001-510135 Pastor Auto Allowance	0.00	50.00	248.24	600.00	600.00	600.00	41.37 %	
001-510140 Pastor Professional Expenses	0.00	83.37	398.87	1,000.00	1,000.00	1,000.00	39.89 %	
001-510170 Pastor Continuing Education	0.00	87.50	0.00	1,050.00	1,050.00	1,050.00	0.00 %	
001-510180 Pastor Book Allowance	60.00	26.25	148.00	315.00	315.00	315.00	46.98 %	
Total Pastor	5,348.34	7,248.74	83,190.15	86,984.00	86,984.00	86,984.00	95.64 %	
Office Manager								
001-510300 Office Manager Salary	3,304.16	3,304.13	39,649.92	39,650.00	39,650.00	39,650.00	100.00 %	
001-510310 Office Mgr Social Security/Medicare	261.20	252.75	3,134.40	3,033.00	3,033.00	3,033.00	103.34 %	
001-510320 Office Manager Pension/Medical Ins.	0.00	736.12	7,818.48	8,833.00	8,833.00	8,833.00	88.51 %	
001-510325 Office Manager Retirement Contrib.	166.40	166.38	1,996.80	1,997.00	1,997.00	1,997.00	99.99 %	
Total Office Manager	3,731.76	4,459.38	52,599.60	53,513.00	53,513.00	53,513.00	98.29 %	
Property Manager								
001-510400 Property Manager Salary	3,765.84	3,765.87	45,190.08	45,190.00	45,190.00	45,190.00	100.00 %	
001-510410 Property Mgr Soc. Sec./Medicare	279.66	288.12	3,355.92	3,457.00	3,457.00	3,457.00	97.08 %	
001-510420 Property Manager Pension/Med. Ins.	0.00	2,327.00	26,087.97	27,924.00	27,924.00	27,924.00	93.42 %	
Total Property Manager	4,045.50	6,380.99	74,633.97	76,571.00	76,571.00	76,571.00	97.47 %	
Education Director								
001-510500 Education Director Wages	1,446.92	1,446.88	17,363.04	17,363.00	17,363.00	17,363.00	100.00 %	
001-510510 Education Dir. Soc. Sec./Medicare	110.68	110.63	1,328.16	1,328.00	1,328.00	1,328.00	100.01 %	
001-510520 Education Director Pension/Med. Ins	0.00	856.88	8,883.53	10,283.00	10,283.00	10,283.00	86.39 %	
Total Education Director	1,557.60	2,414.39	27,574.73	28,974.00	28,974.00	28,974.00	95.17 %	
Music Director								
001-510600 Music Director Wages	2,122.26	2,122.25	25,467.12	25,467.00	25,467.00	25,467.00	100.00 %	
001-510610 Music Dir. Social Security/Medicare	162.36	162.37	1,948.32	1,948.00	1,948.00	1,948.00	100.02 %	
001-510630 Music Director Continuing Education	0.00	50.00	275.00	600.00	600.00	600.00	45.83 %	
Total Music Director	2,284.62	2,334.62	27,690.44	28,015.00	28,015.00	28,015.00	98.84 %	
Facilities Manager								
001-510700 Facilities Manager Wages	0.00	1,610.00	9,180.00	19,320.00	19,320.00	19,320.00	47.52 %	
Total Facilities Manager	0.00	1,610.00	9,180.00	19,320.00	19,320.00	19,320.00	47.52 %	
Musicians								
001-510800 Musicians	320.00	1,386.63	7,138.00	16,640.00	16,640.00	16,640.00	42.90 %	
Total Musicians	320.00	1,386.63	7,138.00	16,640.00	16,640.00	16,640.00	42.90 %	
Nursery Workers								

Accounts	Actual		Budget		Actual (This Year to Date)	Budget (This Year to Date)	Annual Budget (This Year)	Annual Budget % Used (This Year)
	Dec 01, 2020 - Dec 31, 2020	Dec 01, 2020 - Dec 31, 2020	Dec 01, 2020 - Dec 31, 2020	Dec 01, 2020 - Dec 31, 2020				
001-510900 Nursery Workers' Wages	0.00	391.63	597.00	4,700.00	4,700.00	4,700.00	12.70 %	
Total Nursery Workers	0.00	391.63	597.00	4,700.00	4,700.00	4,700.00	12.70 %	
Other Personnel Expense								
001-510950 Payroll Accounting Expenses	202.40	316.63	2,769.60	3,800.00	3,800.00	3,800.00	72.88 %	
001-510960 Workers Comp Insurance	525.50	166.63	2,196.50	2,000.00	2,000.00	2,000.00	109.82 %	
001-510970 Field Education Student	0.00	83.37	0.00	1,000.00	1,000.00	1,000.00	0.00 %	
001-510980 Temporary Help/Event Services	0.00	125.00	160.00	1,500.00	1,500.00	1,500.00	10.67 %	
001-510985 Training	0.00	41.63	0.00	500.00	500.00	500.00	0.00 %	
Total Other Personnel Expense	727.90	733.26	5,126.10	8,800.00	8,800.00	8,800.00	58.25 %	
Total Personnel	18,015.72	26,959.64	287,729.99	323,517.00	323,517.00	323,517.00	88.94 %	
Building & Maintenance								
Utilities & Insurance								
001-520100 Natural Gas	618.42	1,166.63	12,183.03	14,000.00	14,000.00	14,000.00	87.02 %	
001-520110 Electricity	8,949.96	2,333.37	27,085.11	28,000.00	28,000.00	28,000.00	96.73 %	
001-520120 Water	169.75	216.63	2,831.05	2,600.00	2,600.00	2,600.00	108.89 %	
001-520130 Waste Disposal	160.68	166.63	1,662.65	2,000.00	2,000.00	2,000.00	83.13 %	
001-520140 Telephone Service	186.81	125.00	2,014.17	1,500.00	1,500.00	1,500.00	134.28 %	
001-520150 Internet	0.00	50.00	(55.70)	600.00	600.00	600.00	(9.28 %)	
001-520160 Alarm	170.00	150.00	1,647.00	1,800.00	1,800.00	1,800.00	91.50 %	
001-520170 Pest Control Service	0.00	83.37	792.95	1,000.00	1,000.00	1,000.00	79.30 %	
001-520185 Building Insurance	8,520.75	2,541.63	32,816.33	30,500.00	30,500.00	30,500.00	107.59 %	
Total Utilities & Insurance	18,776.37	6,833.26	80,976.59	82,000.00	82,000.00	82,000.00	98.75 %	
Maintenance & Grounds								
001-520200 Building Maintenance & Repairs	1,635.45	2,500.00	23,748.51	30,000.00	30,000.00	30,000.00	79.16 %	
001-520210 Cleaning Service	0.00	1,000.00	3,033.00	12,000.00	12,000.00	12,000.00	25.28 %	
001-520220 Capital Projects	15,332.75	16,666.63	32,949.98	200,000.00	200,000.00	200,000.00	16.47 %	
Total Maintenance & Grounds	16,968.20	20,166.63	59,731.49	242,000.00	242,000.00	242,000.00	24.68 %	
Total Building & Maintenance	35,744.57	26,999.89	140,708.08	324,000.00	324,000.00	324,000.00	43.43 %	
Other Expenses								
Outreach								
001-530105 Foreign Missions	2,887.00	240.62	2,887.00	2,887.00	2,887.00	2,887.00	100.00 %	
001-530120 Local Benevolences	1,320.29	1,166.63	13,995.00	14,000.00	14,000.00	14,000.00	99.96 %	
001-530130 Community Assistant Fund	3,118.58	333.37	4,000.00	4,000.00	4,000.00	4,000.00	100.00 %	
001-530140 Waffle Shop	50.00	166.63	1,346.01	2,000.00	2,000.00	2,000.00	67.30 %	
001-530150 Homeless Ministry - Food	1,493.50	1,000.00	9,285.67	12,000.00	12,000.00	12,000.00	77.38 %	
001-530200 Fundraising	0.00	0.00	1,537.47	0.00	0.00	0.00	0.00 %	
Total Outreach	8,869.37	2,907.25	33,051.15	34,887.00	34,887.00	34,887.00	94.74 %	

Accounts	Actual		Budget		Actual (This Year to Date)	Budget (This Year to Date)	Annual Budget (This Year)	Annual Budget % Used (This Year)
	Dec 01, 2020 - Dec 31, 2020	Dec 01, 2020 - Dec 31, 2020	Dec 01, 2020 - Dec 31, 2020	Dec 01, 2020 - Dec 31, 2020				
Administration								
001-540100 Office Equipment	1,042.49	291.63	3,691.68	3,500.00	3,500.00	3,500.00	105.48%	
001-540110 Office Equipment Maintenance	0.00	20.87	0.00	250.00	250.00	250.00	0.00%	
001-540120 Software/Programs	133.24	166.63	1,758.13	2,000.00	2,000.00	2,000.00	87.91%	
001-540140 Office Supplies	72.55	41.63	790.51	500.00	500.00	500.00	158.10%	
001-540150 Postage	0.00	20.87	342.15	250.00	250.00	250.00	136.86%	
001-540160 Cell Phone	120.13	58.37	728.51	700.00	700.00	700.00	104.07%	
001-540175 Parking	0.00	833.37	2,132.00	10,000.00	10,000.00	10,000.00	21.32%	
001-540180 Fees	235.79	41.63	1,359.82	500.00	500.00	500.00	271.96%	
001-540185 Central Treasurer-PCUSA	0.00	412.50	4,950.00	4,950.00	4,950.00	4,950.00	100.00%	
001-540190 Miscellaneous Administration	0.00	16.63	500.00	200.00	200.00	200.00	250.00%	
Total Administration	1,604.20	1,904.13	16,252.80	22,850.00	22,850.00	22,850.00	71.13%	
Worship & Arts								
001-550100 Pulpit Supply	150.00	75.00	0.00	900.00	900.00	900.00	0.00%	
001-550110 Worship Aids	3.59	20.87	3.59	250.00	250.00	250.00	1.44%	
001-550115 Worship Arts Supplies	0.00	16.63	0.00	200.00	200.00	200.00	0.00%	
001-550120 Music Supplies	0.00	41.63	320.56	500.00	500.00	500.00	64.11%	
001-550130 Organ & Piano Maintenance	1,225.00	208.37	6,671.29	2,500.00	2,500.00	2,500.00	266.85%	
001-550140 Organ Supply	0.00	62.50	0.00	750.00	750.00	750.00	0.00%	
001-550150 Youth Choir	0.00	62.50	0.00	750.00	750.00	750.00	0.00%	
001-550190 Miscellaneous Worship & Arts	0.00	37.50	470.90	450.00	450.00	450.00	104.64%	
001-550200 Flowers	0.00	41.63	0.00	500.00	500.00	500.00	0.00%	
Total Worship & Arts	1,378.59	566.63	7,466.34	6,800.00	6,800.00	6,800.00	109.80%	
Education								
001-560100 Youth Ministries	0.00	50.00	0.00	600.00	600.00	600.00	0.00%	
001-560110 Jean Prueher Fund	0.00	58.37	200.00	700.00	700.00	700.00	28.57%	
001-560120 Children's Art Supplies	0.00	16.63	0.00	200.00	200.00	200.00	0.00%	
001-560130 Guest Speakers	0.00	8.37	0.00	100.00	100.00	100.00	0.00%	
001-560140 Educational Materials	164.17	141.63	570.67	1,700.00	1,700.00	1,700.00	33.57%	
001-560190 Miscellaneous Education	0.00	16.63	275.00	200.00	200.00	200.00	137.50%	
Total Education	164.17	291.63	1,045.67	3,500.00	3,500.00	3,500.00	29.88%	
Hospitality (CL/W&MD)								
001-570110 Receptions	0.00	25.00	176.79	300.00	300.00	300.00	58.93%	
001-570120 Congregational Meals	0.00	54.13	6.59	650.00	650.00	650.00	1.01%	
001-570130 Bereavement/Funerals	0.00	41.63	65.22	500.00	500.00	500.00	13.04%	
001-570150 Advertising/Brochures/Public Rel.	0.00	70.87	479.72	850.00	850.00	850.00	56.44%	
001-570160 New Member Assimilation	0.00	20.87	0.00	250.00	250.00	250.00	0.00%	
001-570190 Miscellaneous Hospitality (CL/W&MD)	0.00	37.50	465.99	450.00	450.00	450.00	103.55%	

Accounts	Actual		Budget		Actual (This Year to Date)	Budget (This Year to Date)	Annual Budget (This Year)	Annual Budget % Used (This Year)
	Dec 01, 2020 - Dec 31, 2020	Dec 01, 2020 - Dec 31, 2020	Dec 01, 2020 - Dec 31, 2020	Dec 01, 2020 - Dec 31, 2020				
Total Hospitality (CL/W&MD)	0.00	250.00	1,194.31	3,000.00	3,000.00	3,000.00	39.81 %	
Session Expenses								
001-590100 Session Development/Retreat	126.64	41.63	126.64	500.00	500.00	500.00	25.33 %	
001-590190 Miscellaneous Session	0.00	12.50	39.53	150.00	150.00	150.00	26.35 %	
Total Session Expenses	126.64	54.13	166.17	650.00	650.00	650.00	25.56 %	
Total Other Expenses	12,142.97	5,973.77	59,176.44	71,687.00	71,687.00	71,687.00	82.55 %	
Total Expenses	\$ 65,903.26	\$ 60,016.67	\$ 487,614.51	\$ 720,204.00	\$ 720,204.00	\$ 720,204.00	67.71 %	
Net Total	(\$ 42,623.48)	\$ 3,167.21	\$ 20,252.58	\$ 38,003.00	\$ 38,003.00	\$ 38,003.00	53.29 %	