



Smock Senior Ministries

Rev. William R. Haworth, Executive Director

Smock Foundation Grant Guidelines

(The Smock Trust Advisory Distribution Committee reserves the right to: change and adjust the guidelines without prior notice, as needed; reject any or all grant requests submitted; reject any grant request that doesn't include all required documentation; and, to contact applicants to discuss proposals and/or request additional information.)

The Smock Foundation is a trust for assisting Presbyterians who live in the state of Indiana. Frank and Laura Smock left a bountiful blessing to Presbyterian senior adults and PCUSA (Presbyterian Church USA) congregations in the state of Indiana. The Smock Foundation was created to assist the needs of Presbyterian seniors and PCUSA churches seeking "to promote the health, welfare and happiness of ailing or needy or crippled or blind Presbyterian members who live in the state of Indiana."

The Smock Foundation is directed by the Smock Trust Advisory Distribution Committee (STADC). The STADC is composed of seven members: the three executive presbyters from the three Indiana presbyteries, three lay members (one from each presbytery), and the executive director of Smock Senior Ministries. This committee receives and decides the outcome of each grant request.

Grant Request Purposes & Parameters:

PCUSA Church Smock Deacon Funds - These grants are established for PCUSA churches in the state of Indiana to assist their Presbyterian church members who require emergency assistance in areas such as: medical, utilities, rent, etc. Pastor, moderator, session and board of deacons work together to implement and administer this fund.

PCUSA Church Facility Improvements - These grants are specific to PCUSA churches in the state of Indiana seeking to improve their facilities in relation to the mobility, hearing, visual and health needs of senior adult Presbyterian members.

PCUSA Church Members - These grants are specific to PCUSA long-standing, senior adult church members in the state of Indiana who need financial assistance to live in Medicaid approved long-term assisted living and nursing home care facilities. In order to qualify, applicants must meet strict financial guidelines, and income and financial resources are closely analyzed. This type of grant is designed as a stop-gap measure until Medicaid funding and/or other sources can be secured.

PCUSA Senior Adult Cluster Ministry - These grants are for PCUSA churches to covenant together with 3 to 5 PCUSA churches in developing and implementing a shared Senior Adult Ministry program. (PCUSA churches in geographical close proximity to each other).

Grant Process:

1. For establishing and renewing funding for Indiana PCUSA church Smock Deacon Funds: following session approval, pastor, moderator, session and board of deacons (where applicable) of the local church, requests start up for or replenishment of this fund on church letterhead, indicating the church's family statistical breakdown, including membership demographic and budget numbers. The pastor/moderator of session must sign the request for Smock Deacon funding, and all subsequent replenishment requests must include a disbursement report form. *(This form will be supplied by the STADC).*
2. For requesting Indiana PCUSA church facility improvements: pastor/moderator and clerk of session receive 2 to 3 bids from contractors for the scope of the mobility, hearing, visual or health improvement project(s) needed to aid in the Presbyterian church members' participation and involvement in the overall life of the congregation. Application must also include verbiage as to congregation's ownership in project, i.e. what type of financial commitment is church and/or membership making, is there sweat equity on the part of the congregation, etc. Multiple bids do not need to be submitted with grant request; however, copies of the final accepted quote(s) as well as a brief description of the bidding process and final decision as to contractor awarded is required. *(Securing more than one bid encourages good stewardship and project-cost comparisons).* ***The church's current financial statement and budget also needs to be included with the application.***
3. For individual Indiana Presbyterians who need financial assistance to live in Medicaid approved long-term assisted living and nursing home care facilities, a separate 3-page application (which requires proof of financial need) is requested from the executive director of Smock Senior Ministries. This application is to be completed in its entirety, and signed by the pastor/moderator and family member who is responsible for the Indiana PCUSA church member who is requesting assistance.
4. For PCUSA Senior Adult Cluster Ministry requests: three to five Indiana PCUSA churches covenant together to develop and implement a program that ministers for, with and to senior adult Presbyterian church members. Each partnering PCUSA church must submit a request in writing, on church letterhead, which indicates the commitment to and purpose of the grant request, and the request must be signed by the pastor/moderator and clerk of session of each church represented in the collaborative ministry. Specific vision, mission, and programming goals as well as an operating budget should be included in this grant request.

Grant Request Application Office Address and Contact Information:

All grant requests should include the requesting church's Federal Tax ID number (also referred to as the church's EIN) and be addressed and mailed to:

The Smock Foundation
c/o Smock Senior Adult Ministries
PO Box 11674
Fort Wayne, Indiana 46859

Questions: please contact The Smock Trust Advisory Distribution Committee, by calling the Executive Director of Smock Senior Ministries, Rev. Bill Haworth, 260-426-7421 ext. 131 or via email at smockoffice@firstpresfortwayne.org.