

**THE PRESBYTERY OF SCIOTO VALLEY
TWO HUNDRED FIFTY-FIRST STATED MEETING**

First Presbyterian Church
211 Garfield Drive, London, Ohio
May 21, 2019

GOD CALLS US THROUGH THE HOLY SPIRIT TO CONNECT WITH EACH OTHER TO PLANT, GROW AND NURTURE VITAL, FAITHFUL COMMUNITIES OF CHRIST FOR SERVICE AND MINISTRY. IN RESPONSE,
WE BUILD PARTNERSHIPS,
COMMUNICATE WITH AND SUPPORT CONGREGATIONS, LEADERS, AND INDIVIDUALS,
AND EMBODY CHRIST'S TRANSFORMING LOVE IN THE WORLD.

STATED MEETING

The Presbytery of Scioto Valley of the Presbyterian Church (U.S.A.) held its two hundred fifty-first Stated Meeting at the First Presbyterian Church, 211 Garfield Drive, London, Ohio, on Tuesday, May 21, 2019.

I. THE PRESBYTERY IS CALLED BY THE HOLY SPIRIT

Convening the Meeting

The meeting was called to order at 3:40 p.m. by moderator Rebecca Tollefson and opened with prayer. The delay was due to an automobile accident on the nearby Interstate highway preventing many members from a timely arrival.

A. Declaration of a Quorum and the Formation of the Roll

The stated clerk, Sally Robinson, recognized the presence of a quorum. ["The presbytery may set its own quorum, but it shall not be fewer than three teaching elders who are members of the presbytery and three ruling elder commissioners from three different congregations." (G-3.0304)] She moved that the roll be as established by the written sign-in sheets. The motion was approved. (Attachment 1)

B. Agenda

Stated clerk Sally Robinson presented the agenda for the meeting. (Attachment 2)

C. Greetings

Host pastor Rev. Desiree Youngblood brought greetings from the First Presbyterian Church of London.

II. To Worship God

The Presbytery worshipped God, with a sermon entitled "Extravagant Generosity" by the Revs Joel Esala, Jason Link, and Gray Marshall based on Matthew 20:1-16. An offering was taken for the Pentecost offering. The Lord's Supper was celebrated by the Revs Lee Platt and Annie Melick.

The meeting was gaveled back into order at 4:40 pm by Moderator Rebecca Tollefson.

II. To Steward Christ's Work

New ruling elder commissioners were introduced. Guests were introduced. There were no corresponding members to be seated.

A. Staff Reports

Executive Presbyter Dr. Jeannie Harsh reported on her work and that of the Presbytery staff. She spoke about the transformative work still going on in light of the Stated Clerk position and the plans for the 225th General Assembly, to be held here in Scioto Valley. She invited Rev Mark Gauen to speak regarding the late Rev. Kristin Schutte.

Stated Clerk Rev. Sally Robinson reported. Her detailed report may be found in Attachment 3.

She moved approval of the minutes of the February 19, 2019 Presbytery meeting, with one correction, and approval to hold the Lord's Supper at the following 2019 Stated Presbytery meetings:

- February 19, 2019
- May 21, 2019
- November 19, 2019.

These things were approved by voice vote.

She also announced her resignation, effective September 30, 2019.

B. Announcement of New Business.

No new business was received.

III. To Celebrate Christ's Mission

A. PC (USA) Advisory Committee on Social Witness Policy (ACSWP)

Rev. Rick Nutt, member of the Presbytery and ACSWP member, spoke about the work of the program with regard to social policy issues in the United States and the world. He brought to the Presbytery's attention the various resources available to Presbyterians with regard to social witness and social justice.

At this time, the moderator handed the gavel to Vice Moderator Mark Gauen.

B. Commission for Presbytery Operations

Dr. Robert Gustafson reported for the commission. He presented a report of actions taken on behalf of the Presbytery:

- The new Stated Clerk's job description.
- He presented a financial report to date (2019 to-date).(Attachment #4)

He made the following announcements:

- The Commission is preparing for the fiscal side of hosting the 225th General Assembly.

The Presbytery took a break at this time. Vice-Moderator Mark Gauen gaveled the Presbytery back into order at 5:47 pm.

C. Commission for Church Professionals

Rev. Ann Melick reported for the Commission. She presented the following actions taken on behalf of the Presbytery:

Concurred with the request of the congregation of the First Presbyterian Church, Pataskala, Ohio, to approve the installation of the Rev. Dr. Janet Hufford as Minister of Word and Sacrament as of June 1, 2019 and receive her from the Beaver-Butler Presbytery. Her terms of call are as follows:

Cash Salary \$30,000

Housing Allowance 28,000

Total Effective Salary \$58,000

Auto reimburse (IRS Rate)

Business/Professional Expense \$500

Continuing Education \$1,500

Moving Costs \$3,000

Paid vacation 4 weeks

Paid continuing education 2 weeks, continued to 6 weeks

1. Concurred with the request of the Hilliard Presbyterian Church, Hilliard, Ohio, to dissolve the pastoral relationship with the Rev. Robert G. Armstrong as of April 30, 2019 and grant him the status of Honorable Retirement effective May 1, 2019.
2. At his request, dismissed the Rev. James R. Mehler to the Presbytery of New Castle, effective May 21, 2019.
3. Concurred with the request of the session of the Iberia Presbyterian Church, Iberia, Ohio, to renew the contract for temporary part-time pastoral service with Minister of Word and Sacrament Patricia Stout for a period of 1 year beginning January 1, 2019.
4. Concurred with the request of the session of the Rose Run Presbyterian Church, New Albany, Ohio to enter into a Covenant for Contracted Pastoral Services part-time with Minister of Word and Sacrament Jon Carlisle for a period of 3 months beginning May 1, 2019.
5. Concurred with the request of the session of the Hilliard Presbyterian Church, Hilliard, Ohio, to enter into a Covenant for Contracted Pastoral Services part-time with Minister of Word and Sacrament Don Hilkerbaumer for a period of 4 months beginning May 1, 2019.

6. Concurred with the request of the session of the Covenant Presbyterian Church, Columbus, Ohio, to enter into a Covenant for a Temporary Pastoral Relationship as a Transitional Pastor full time with Minister of Word and Sacrament Jeri-Lynne Bouterse for a period of 1 year beginning May 1, 2019.
7. Concurred with the request of the session of the First Presbyterian Church, Gallipolis, Ohio, to enter into a Covenant for Temporary Pastoral Relationship as a Stated Supply Pastor full time with Mark Parsons-Justice, Candidate from West Virginia Presbytery, pending his examination on the floor of Scioto Valley Presbytery May 21, 2019, and his ordination by Scioto Valley Presbytery. This contract would be effective July 1, 2019.

The Commission welcomed new pastors Ross Slaughter, First Presbyterian Church, Mt. Vernon, Ohio, and Janet Hufford to First Presbyterian Church Pataskala, Ohio, and presented them with gifts.

On behalf of the Commission, Rev. Todd Tracy presented Candidate Mark Parsons-Justice for examination for ordination. After Mr. Parsons-Justice answered questions related to his religious upbringing, his vision of the church, and theology, the examination was arrested by voice vote. The Presbytery voted by voice vote to approve Mr. Parsons-Justice's ordination.

The Commission presented for the first reading a revised Policy on Dissolution of Pastoral Relationships (Attachment 5). The Vice-Moderator made a ruling that, when policies are presented for a first reading, clarifying questions were permitted but that critiques and suggestions should be sent to the appropriate commission between Presbytery meetings. A protest of this ruling was received during the meeting (See Attachment #7).

The Commission recognized Elder Mark Johnson as having completed the Presbytery's Commissioned Ruling Elder (CRE) training program and presented him with a certificate. He is now approved to be commissioned as a CRE.

The Commission announced the following upcoming events:

- An upcoming Fireside Chat on July 23.
- Pastors Church Professional Retreat November 3-5.

The Commission urged prayer for Presbytery members who have lost family members.

At this time, Vice-Moderator Gauen returned the gavel to Moderator Tollefson.

D. Commission for Congregational Life.

Rev. Jeri-Lynne Bouterse reported for the Commission.

She presented the following actions taken on behalf of the Presbytery:

- a. Formed a taskforce to work with the St. Andrew Presbyterian Church to address issues related to the sale of their property and the search for a new minister, in the context of mission and strategy. Rev. Bob Armstrong, Rev. Dr. Jeri-Lynne Bouterse and a member of the Commission for Presbytery Operations CRE Christine Burns were appointed to serve.
- b. Approved the report of the Jerome Township Property Taskforce and recommend it be taken to Presbytery in May for approval.

The Commission made the following recommendations to Presbytery:

- a) Approve an Administrative Commission appointed by the Moderator to respond to the request of the Eastminster Presbyterian Church to assist in closing the church. Those willing to serve on this Commission are: Ruling Elders: Jim Hines, Bill Lucas, Mark Johnson, Marquell Segelken, Marcia Evans, Ministers of Word and Sacrament: Charlotte O'Neil and David Bubb.
- b) Approve an Administrative Commission appointed by the Moderator to respond to the request of the Kingston Whisler Presbyterian Church to assist in closing the church. Those willing to serve on this Commission are: Ruling Elders: Charlie Parker, Fred Mavis, Bill Lucas; Ministers of Word and Sacrament: Joel Esala, Elisabeth Wagner; Advisory Member: Jeanie Lyons, Clerk of Session, Whisler Presbyterian Church.

The Presbytery voted to approve these Administrative Commissions as recommended. Elder Mark Johnson presented an "FYI item" for the Presbytery. Three congregations on the East side of Columbus, Ohio are in the process of merging, and they plan to bring a Plan of Union and a motion to the September Presbytery meeting.

The Commission presented for a first reading a revised Policy to Dissolve (Close) a Congregation (Attachment 6).

The Commission made the following announcements:

- The Commission commended to the Presbytery the copy of recent Presbyterian Outlook regarding transitional ministry.

E. Commission for Nurture and Outreach.

Elder Kathie Bubb reported for the Commission. She reported on the following actions taken on behalf of the Presbytery:

- a. Endorsed Neighborhood Mission Grant for Bloomingburg Park refurbishment -- \$3,000 was requested and approved.

She made the following announcements:

- The Pentecost Offering will be taken on May 21.

- 35 youth and 9 adults are signed up to go to Youth Triennium in July!
- The Presbyterian Women of the Synod of the Covenant are meeting at Columbus Covenant Presbyterian in July.
- Rev. Jimmie Ray Hawkins, Director of the PC(USA) Office of Public Witness, will join us in the Presbytery of Scioto Valley for four days, September 14-17.

Each of these commission reports was received and approved by voice and vote.

F. Coordinating Team

Elder Carla Mavis, reporting for the Team, had no report.

IV. The Presbytery Embodies Christ's Love

Announcements

- Doug Browne of Westminster Presbyterian told the Presbytery about the Community Garden in progress at Westminster.

Adjournment

On motion, the meeting was adjourned with prayer by the moderator at 6:40 p.m.

The Next Called meeting of Scioto Valley Presbytery shall be at 3:30 p.m. on Tuesday, September 17, 2019, at Liberty Presbyterian Church in Delaware, Ohio.

Respectfully submitted,

Sally Robinson
Stated Clerk

Attachment 1: The Presbytery Roll

Congregation	Pastor	Elder Commissioner
Amanda	Elizabeth Tietz, CRE - P	
Amesville		
Athens Alexander		
Athens First	Robert Martin - E	Andrew Stuart - E
Bloomingsburg First		
Bremen Bethel	Lawrence R. Hoffmann, SS/HR - E	
Chillicothe First	Jason Link - P	Lisa Blevins
Circleville	Joel Esala - P	Carla Mavis
Columbus Bethany	Edward Lewis - P	
Columbus Broad Street	Amy Miracle - E	Arthur Gooray
	Ann Palmerton - P	James Wilson
Columbus Brookwood	John Birkner - P	Ellen Bennett
	Amy House - E	
Columbus Christ	Pamela Patterson, CRE - A	
Columbus Covenant	Jeri-Lynn Bouterse - P	Carol Craven
	Katherine Kinnison - P	Judy Oeder
Columbus Crestview	Carol Boogards - E	
Columbus Eastminster		
Columbus Fairmoor	Patricia Moats - A	
Columbus Glen Echo	Leland Platt - P	William Lucas
Columbus Grace Community	Mathias Akih - A	
Columbus Highlands		Kathy Isern
Columbus Hoge Memorial		
Columbus Indianola	Edwin Brinklow - P	Ed Kinschner
Columbus Korean	Joon Won Lee - A	
Columbus Old First	Deb Bergmann, CRE-A	
Columbus Orimia Evangelical	Zegeye Hambissa, CRE - A	
Columbus Overbrook	Bill Gause - P	Steve Ryan
	Mary Gause - E	John Sibley
Columbus Ramseyer	Justice Agyemang Ofosuhene - P	
Columbus Shady Lane	Patricia Moats-A	Patricia A. Parry
Columbus St. Andrew	Roger Au Transitional/HR - E	Fred Vaughan
Columbus Westminster	Douglas Browne - P	James Benney
Delaware Concord	Virginia Teitt -P	
Delaware First	Deb Patterson - E	Carol Evans
Delaware Liberty	John Hart - P	Brad Carleton
	Rebecca Hart - P	
	Kyle Doebler - P	
Delaware Old Stone	Adam Anderson - P	
Delaware West Berlin	Robert J. Gustafson, CRE - P	Lou Ann Shy

Congregation	Pastor	Elder Commissioner
Dublin	Jennifer Eastman Hinkle - P Peggy Holcomb, CRE - A	Pat Lewandowski
Frankfort	Todd Thomas, CRE - A	
Frankfort Concord	Todd Thomas	
Fredericktown First	Christine Burns, CRE - P	
Gahanna Mifflin	David L. Bubb - E	
Gallipolis First	Randy Terry SS - E	Sara Ebinger
Galloway	Thom Shuman - A	
Grandview Heights Boulevard	Preston Shealy - A	Kathie Bailey
Greenfield Pisgah Mt.		
Pleasant	Terry Washburn - P	
Granville First	Karen J. Chakoian - E Janice Hilkerbaumer - E Trip E. Porch - A	
Grove City	Robert R. Tolar Jr. - P	Connie Price
Groveport	Christina Piper, CRE - P	Angie Vohsing
Harrisonville	David Faulkner - E	
Hilliard	Robert G. Armstrong - E	
Iberia		
Ironton First	Carson J. Hunt, CRE - E	
Jackson First	Shelley Wiley - P	
Johnstown	Kevin Heckathorn - A	
Kingston Mt. Pleasant	Barry Bennett, SS - A	
Kingston Whisler	Donald Frank, TS - A	
Lancaster First	Steven Garstad - P	Ed Pool
Lithopolis Bloom	Catherine Hill, CRE - E	
Logan First	Elizabeth Wagner - P	Martin Hammar
London First	Desiree Youngblood - P	Steven Watters
Marion Lee Street	Scott W. Schnapp, SS - P	
Marysville First	Jeffrey A. Schooley - E Richard S. Mickely, CRE - P	Bruce Kinsey
McArthur		
Middleport First	James V. Synder, CRE- A	
Mt. Gilead	Sally O. Robinson - P	Charles Howland
Mt. Vernon	Ross Slaughter - P	
Nelsonville	Peter Galbraith - P	
New Albany Rose Run	Jonathan Carlisle - P	
Newark First	Steven Brand - A	
Newark Hanover	Sarah Juist - P	Ron McLeish
Newark Second	Todd Tracy - P	
Newark Woodside		
Oak Hill Bethel	Linda Plummer, CRE - A	

Congregation	Pastor	Elder Commissioner
Oak Hill Horeb	Linda Plummer, CRE	
Oak Hill Moriah		
Oak Hill Presbyterian	Linda Plummer, CRE	
Oak Hill Sardis		
Ostrander		
Pataskala First	Gary Brose - P	Kathy Wallace
Pataskala Jersey		
Pataskala Outville	L. Kae Merold, CRE - P	Alice Karen Hite
Pickerington Prince of Peace	Charlotte O'Neil - P	
Plain City	Alice L. Phillips - P	Judy Brady
Portsmouth First	Bruce A. Kreutzer - P	
Portsmouth Second	Allison T. Bauer - A	
Reynoldsburg First		
Reynoldsburg Parkview	Nate L. Manzo - A	
Sedalia Midway		
Sunbury Condit	Ann Melick - P	
Utica	Terry Holobaugh, CRE - A	Nelson Blue
Washington Court House First	James Gray Marshall - P	Jill Roberts
Washington Court H. McNair	Elizabeth Maurath, SS - P	
Waverly First	Joseph Fields - P	Barbara Pettit
Wellston	John Pelletier, CRE - A	
Rushville Rushcreek		
Westerville Central College	Malcolm S. Davis - A	
	David Redding - P	
Westerville First	Mark L. Gauen - P	Bill McCormick
Wilkesville First	Ann Moody, CRE - A	
Worthington	Julia Wharff Piermont - P	Kathy Mead
	Thomas F. Rice - P	
	Elizabeth B. Rice - P	
	Wayne D. Morrison - E	

Minister Members at Large Honorably Retired

Alexander George - P	Bogue Catherine	Campbell William M.
Armstrong Robert J.	Boone Rawley D.	Carlisle Jonathan - P
Armstrong Robert G.	Boteler Mary Gene	Clark Harold
Baker Gareth	Bougher Phillip	Clokey Donald
Bastin Dan E.	Briley Robert	Coberly Robert
Birdsall Judith	Browne James	Draves Nancy
Black Jane E.	Burse Cynthia - P	Ellsworth Richard
Bloom Karen	Campbell Martha	Fisher Evan D.

Gifford Theresa C.
Gray J. Robert
Groat John M.
Grove James - P
Hare Frank E.
Hays Richard
Heffner Phyllis - p
Henderson Bruce A.
Hilkerbaumer Don
Hilkerbaumer Janice
Hitt Mary Jane
Hoffhine Judith
Huntley Reid D.
Jackson, Sydney - P
Johnson Gordon
Johnson William T.
Jones Timothy
Kongshaug Oluf
Kuckuck John W.
Leety William
Lewicki Deborah
Manos John J.

Mason Edna C.
McGloshen Thomas H.
Mehaffey George O.
Meyer Carroll
Miller Laurence E.
Mori Thomas J.
Moser Keith D.
Moxley Irvin S.
Mykrantz Jane P.
Nagy Francis R.
Nutt Rick
Obetz Robin W.
Parham, Ward
Pendell W. Donald
Ping Charles J.
Puckett Kathryn A.K.
Pursell Jack Lewis
Ramsey Charlsie - P
Redding Marion
Reed Arthur
Riedel Richard
Robinson Sally - P

Salmon Robert
Sauer Leslie - P
Sauer Sharon - E
Schmidt Beverly
Seitz Jean N.
Sensenbrenner Edward
Simcox Leland J.
Smith Rudolph W.
Smith Warrener Susan - E
Stansbery Leslie E.
Stull John
Taggart Julian
Terry Elizabeth - E
Tollefson Rebecca - P
Vickers Don F.
Weiss Carol R.
Wendt Alan D.
Whybrew Lyndon E.
Wickliff Larry
Worthen J. David
Yang Hyung Choon
Zingg Otto M.

Member-at-Large

Akih Mathias
Bollinger Joan
Braswell Scott
Dryburgh Dallas M.

Eldridge William J.
Faulkner David R.
Fulton Bethany
Jones Keith

Kim Myong Sun
Quist John W.
Turick Jennifer - P
Michael Wilson

Validated Ministry-Other Service

Baker Judy
Baughman Charlene
Callison Greg - E
Corzine, Emily
Harsh Jeannie - P
Holder Rich Cynthia - E

Jaynes Jeffrey P.
Kim Paul H.C.
Ludwig Michael - E
Marshall Ann - P
Mercadante Linda
Peterson-Jung Karen

Pierce Mark - P
Shields Mary E.
Woods Michael
Yochum Margaret - E

Ruling Elders serving on Commissions

Perpetual Agyekum, CNO	Richard Glass, CT - P	Bill Lucas, CPO - P
Bill Acklin, CPO - P	Robert Gustafson, CPO - P	Carla Mavis, CT - P
Natalie Alter, CCL	Jim Hamilton, CPO	Deb Russell, CCP
Kathi Bubb, CNO - P	Susan Imel, CNO	Marquell Segelken, CCL - P
Carol Evans, CCP - P	Mark Johnson, CCL- P	Karen Zent, CPO - P

Staff

Jeannie Harsh - P Dagmar Romage - P

Certified Christian Educator

Brittany Porch - E

Candidate

Mark Parsons Justice - P

Corresponding Members

Guests: 7 - A detailed list is available upon request.

	On Roll	Present
Voting Presbyters		
Ministers serving a congregation	53	36
Stated/Temporary Supply	10	5
Honorably Retired Ministers	87	8
Validated Ministry	16	4
Members-at-Large(not serving)	12	2
Inactive Members	3	

Ruling Elders

Representing Churches	109	36
Ruling Elders serving Commissions	17	5
Commissioned Ruling Elders	21	6

Attendees Without Vote

Certified Christian Educator		
Christian Educator		
Inquirer/Candidate		1
Staff		2
Corresponding Members		
Guests		7
<u>Total Attendance</u>		112

Attachment 2: The meeting agenda as approved

PRE-PRESBYTERY MINUTES READING – 1:30 P.M.

PRE-PRESBYTERY TRAINING FOR NEW COMMISSIONERS –2:30 P.M.

For new Commissioners and those who would like a refresher about what goes on at a presbytery meeting, led by Vice Moderator Rev. Mark Gauen and Stated Clerk Rev. Sally Robinson.

THE PRESBYTERY IS CALLED BY THE HOLY SPIRIT – 3:30 P.M.

Convening the Meeting

- A. Declaration of a Quorum and Formation of the Roll – Rev. Sally Robinson
- B. Adoption of the Meeting Agenda
- C. Greetings from Host Pastor – Rev. Desiree Youngblood, Supply Pastor

TO WORSHIP GOD

PSV's worship in 2019 will be shaped by Robert Schnase's *Five Practices of Fruitful Congregations* (Abingdon Press 2017). The practice woven into today's meeting and worship is *Extravagant Generosity*.

The Word will be preached by: Rev. Joel Esala, Circleville PC, Rev. Jason Link, First Presbyterian Church, Chillicothe, and Rev. Gray Marshall from First Presbyterian Church, Washington Court House. Also participating in worship is the choir from London First Presbyterian Church, led by Elder Tom Lloyd and celebrating the Lord's Supper will be Rev. Lee Platt and Rev. Annie Melick.

We will receive the Pentecost Offering.

TO STEWARD CHRIST'S WORK

Introduction of Guests, New Commissioners, Seating of Corresponding Members

A. Staff Reports

Rev. Dr. Jeannie Harsh, Executive Presbyter
Rev. Sally Robinson, Stated Clerk

B. Announcement of New Business

(Please present New Business items to the stated clerk before the convening of the meeting. Items will be discussed after the scheduled agenda items.)

To Celebrate Christ's Mission

- A. Report on the Advisory Committee on Social Witness Policy – Rev. Rick Nutt
- B. Commission for Presbytery Operations – CRE Dr. Robert Gustafson
 - 1. Report of Actions Taken on Behalf of Presbytery
 - 2. Financial Report to date
 - 3. Announcements

- C. Commission for Church Professionals—Rev. Ann Melick
 - 1. Report of Actions Taken on Behalf of Presbytery
 - 2. Welcoming of New Ministers of Word and Sacrament
 - 3. Examination of Candidate for Ordination
 - 4. 1st Reading – Policy for Dissolution of Pastoral Relationships
 - 5. Announcements

- D. Commission for Congregational Life— Rev. Dr. Jeri-Lynne Bouterse
 - 1. Actions Taken on Behalf of Presbytery
 - 2. Recommendations for Presbytery
 - 3. 1st Reading – Policy to Dissolve (Close) a Congregation
 - 2. Announcements

- E. Commission for Nurture and Outreach – Rev. Mary Gause
 - 1. Report of Actions Taken on Behalf of Presbytery
 - 2. Announcements

F. Coordinating Team – Elder Carla Mavis

TO EMBODY CHRIST’S LOVE

Announcements, Invitations, Joys, and Concerns for the Community
Closing Prayer and Benediction

Next Presbytery Meeting - September 17, 2019, 3:30 p.m. – 7:30 p.m.
Liberty Presbyterian Church, 7080 Olentangy River Road, Delaware, OH

Attachment 3: Consent Agenda and Stated Clerk's Report

The Consent Agenda

1. **Review and approval of minutes** from 250th Stated Meeting at the Worthington Presbyterian Church of Worthington, Ohio, February 19, 2019.

2. **Approve Service of the Lord's Supper** in worship for 2019 at the Stated Meetings of Presbytery:
 - February 19,
 - May 21, and
 - November 19, 2019.

Stated Clerk's Report

- A. Review of Presbytery Minutes by the Synod of the Covenant

The minutes of the Presbytery of Scioto Valley for 2018 were read April 30-May 1, 2018, at the Synod Office in Maumee, Ohio. They were approved with one exception.

Treasurer's Report
April 2019

Consolidated Balance Sheet

Detailed Balance Sheet

Consolidated Fund Activity Report

Treasurer's Report for Operating Fund

Congregation Mission and Giving Per Capita Report

The Presbytery Of Scioto Valley
Consolidated Balance Sheet Information
In Whole Dollars
(Unaudited)

	Period Ending 04/30/19	Period Ending 04/30/18	Calendar Year 12/31/18	Calendar Year 12/31/17
Cash	\$ 373,895	\$ 425,393	\$ 365,338	\$ 386,398
Investments:				
Church Development Funds	1,297,917	1,254,805	1,173,351	1,272,073
Reserve Investments	350,737	339,086	317,075	343,753
Total Investments	1,648,654	1,593,891	1,490,427	1,615,826
Accounts & Notes Receivable	46,251	50,302	47,115	83,343
Prepaid Expenses & Other	3,506	2,982	3,601	758
Fixed Assets:				
Mortgaged Properties:				
Concord-Land on Harriott Road	432,410	432,410	432,410	432,410
Concord-Home Rd. interim location	206,595	206,595	206,595	206,595
Total Mortgaged Properties	639,004	639,004	639,004	639,004
Properties To Be Deeded:				
New Albany-Land on Johnstown Rd.	484,152	484,152	484,152	484,152
Dublin-Land on Dublinshire Drive	314,309	314,309	314,309	314,309
Prince of Peace PC-Land on Diley Rd.	102,156	102,156	102,156	102,156
Total Properties To Be Deeded	900,617	900,617	900,617	900,617
Other Fixed Assets	76,874	78,031	77,411	78,671
Total Fixed Assets	1,616,495	1,617,652	1,617,033	1,618,292
Other Assets	-	-	-	2,452
Total Assets	<u>\$ 3,688,801</u>	<u>\$ 3,690,220</u>	<u>\$ 3,523,513</u>	<u>\$ 3,707,070</u>
Liabilities:				
Accounts Payable	\$ 55,822	\$ 43,467	\$ 119,917	\$ 119,367
Notes Payable	201,251	225,767	209,498	233,791
Other Liabilities	3,945	3,216	4,872	15,284
Total Liabilities	261,018	272,450	334,288	368,442
Fund Balances	3,194,884	3,381,677	3,381,677	3,229,978
Surplus [Deficit]	232,898	36,093	(192,451)	108,651
Total Liabilities & Net Worth	<u>\$ 3,688,801</u>	<u>\$ 3,690,220</u>	<u>\$ 3,523,513</u>	<u>\$ 3,707,070</u>

Presbytery of Scioto Valley - Columbus OH
Balance Sheet as of April 30, 2019

Tuesday, May 7, 2019

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Account #	Account Name	YTD Balance
1.1.0002	Chase Checking	212,806.61
1.1.0003	Chase Funds Checking	0.00
1.1.0004	Chase Savings	8,777.12
1.1.0006	Mission Market Fund Note	152,310.96
	Cash	\$373,894.69
1.2.0005	New Covenant-Church Dev	1,208,006.87
1.2.0006	New Covenant-Church Dev-Mkt Value Adj	89,910.38
	Church Development Funds	\$1,297,917.25
1.3.0005	New Covenant-Oper Fund Reserve	327,028.04
1.3.0006	New Covenant-Oper Fund Reserve-Value Adj	23,708.74
	Income Funds	\$350,736.78
	Total Investments	\$1,648,654.03
1.1.0010	A/R - Presbytery	21,500.00
1.1.0015	A/R - Church Development	0.00
1.2.0015	A/R Dublin	0.00
1.2.0017	Notes Rec. - Presbyterian	24,750.70
	Accounts & Notes Receivable	\$46,250.70
1.1.0020	Prepaid Exp - PY Office	500.00
1.1.0021	Prepaid Exp - PY Computer	0.00
1.1.0022	Prepaid Ins - PYO	506.32
1.1.0023	Prepaid Exp - PYO Office Rent	2,500.00
	Prepaid Expenses	\$3,506.32
1.4.0004	PY Property - Equip & Furn	50,410.05
1.4.0005	PY Acc. Depr. - Equip & Furn	(50,016.23)
1.4.0010	PY Property - Computer Equip	43,640.52
1.4.0011	PY Acc. Depr. - Computer Equip	(39,585.78)
1.4.0016	PY Property - Eastlawn	175.00
1.4.0020	RC Property - Equip & Furn	2,907.31
1.4.0021	RC Acc. Depr. - Equip & Furn	(2,907.31)
	Furniture & Equipment	\$4,623.56
1.2.0020	Property - Diley Road (Prince)	102,155.62
1.2.0022	Property - Dublin	314,309.26
1.2.0024	Property - Northside	0.00
1.2.0027	Property - Home Road	206,594.50
1.2.0029	Property - Harriott Road	432,409.94
1.2.0031	Property - Johnstown Road	484,151.72
1.4.0052	Longstreth	69,850.00
	Property	\$1,609,471.04
1.4.0060	Leasehold Improvements	2,400.66
1.4.0061	Acc. Amort. - Leasehold Improvements	0.00
	Leasehold Improvements	\$2,400.66
1.2.0032	Property Held for Resale - Calvin	0.00
	Land & Equipment Available for Sale	\$0.00
	Total Fixed Assets	\$1,616,495.26
1.1.0024	Dep. Workers Comp	0.00
1.1.0025	Sec. Dep. - PYO Office Rent	0.00
	Other Assets	\$0.00
1.1.0030	Mission Yearbooks	0.00
1.1.0031	Book of Order	0.00
1.1.0032	Calendars	0.00

Presbytery of Scioto Valley - Columbus OH
Balance Sheet as of April 30, 2019

Tuesday, May 7, 2019

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Account #	Account Name	YTD Balance
1.1.0033	Book of Confession	0.00
Total Assets		\$3,688,801.00
Liabilities		
2.0.0000	Accounts Payable/Vendors	844.00
2.1.0000	Harbor View Presbyterian Church 2	0.00
2.1.0001	Operating A/P	0.00
2.1.0005	Desig. - A/P Misc	0.00
2.1.0010	A/P -GA Basic Mission	7,775.07
2.1.0011	A/P - GA Sp. Offering	3,917.35
2.1.0012	A/P - GA Directed Giving	4,641.00
2.1.0013	A/P - GA Ex. Commit Giving	4,664.50
2.1.0014	A/P - GA Peacemaking	62.04
2.1.0015	A/P - GA Per Ca pita	10,491.84
2.1.0016	A/P GA Disaster Relief	250.00
2.1.0017	A/P - SY Basic Mission	730.07
2.1.0018	A/P - SY Directed Giving	0.00
2.1.0019	A/P - SY Ex. Commit. Giving	0.00
2.1.0020	A/P - SY Peacemaking	15.98
2.1.0021	A/P - SY Per Capita	22,430.21
2.1.0022	T/P - Workers Comp	0.00
2.1.0080	Jeannie Harsh	0.00
2.1.0083	Presbyterian Church USA	0.00
2.2.0005	Church Dev. Fund A/P	0.00
Accounts Payable		\$55,822.06
2.1.0002	Loan - New Albany	0.00
2.1.0025	Capital Lease Payable	0.00
2.2.0019	Mortgage - Home Road	0.00
2.2.0020	Mortgage - Home Rd 2	85,767.81
2.2.0021	Mortgage - Harriott Road	115,483.54
Notes Payable		\$201,251.35
2.1.0030	A/P - GA Directed Giving - Long Term	0.00
2.1.0031	Stf.C.Ed.Acc. - GHC Admin	0.00
2.1.0033	Honor. Acc. - Moderator	0.00
2.1.0035	Def.Rev. - Per Capita	0.00
2.1.0036	Def. Rev. - Events	0.00
2.1.0040	A.A. Com/CPM Training	0.00
2.1.0042	A.A. BOP	0.00
2.1.0043	Deferred Comp	0.00
2.1.0044	A.A. Mission Trip	0.00
2.1.0046	A.A. Labrinth	675.00
2.1.0048	A.A. Presbyterian Calendars	0.00
2.1.0049	A.A. Book of Orders	0.00
2.1.0050	A.A. Mission Yearbook	0.00
2.1.0051	A.A. Book of Confessions	0.00
2.1.0054	A.A.SDOP	2,433.97
2.1.0200	Accrued Payroll	836.00
2.2.0012	T/P - Real Estate - Harriott	0.00
Other Liabilities		\$3,944.97
Total Liabilities		\$261,018.38
Fund Balance		
Commission for Nurture and Outreach Funds		
3.1.1000	Peacemaking Fund Balance (R)	10,190.78

Presbytery of Scioto Valley - Columbus OH
Balance Sheet as of April 30, 2019

Tuesday, May 7, 2019

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Account #	Account Name	YTD Balance
3.1.1025	Greenfield Mission Fund Balance (R)	1,300.00
3.1.1030	Cong. Session Endorsed Mission Fund (D)	1,175.00
3.1.1650	Flood Relief Grant Fund Balance	0.00
3.1.2000	Outdoor Ministries Fund Balance (D)	24,355.41
3.1.2005	Springfest Fund Balance (D)	5,908.03
3.1.2015	Westside Urban Ministry Fund Balance (R)	4,762.93
3.1.2200	Youth Triennium Fund Balance (D)	21,972.50
3.1.4000	Higher Education Fund Balance (R)	3,325.77
	Total Commission Nurture and Outreach	\$72,990.42
	<i>Commission for Congregational Life Funds</i>	
3.1.4502	NCD Fund Balance (D)	33,444.71
3.2.4500	Church Dev Fund Balance (D)	2,971,251.19
3.2.4510	Cong. Fund Balance (R)	20,018.13
3.2.4520	Building Fund Balance (R)	50,912.35
	Total Commission for Congregational Life	\$3,075,626.38
	<i>Commission for Church Professional Funds</i>	
3.1.4100	Scholarships For CRE Class (D)	560.00
3.1.5400	Ch. Prof. Retreat Fund Balance (R)	350.00
3.1.5800	Pastor's Emergency Fund Balance (R)	9,384.66
	Total Commission for Church Professionals	\$10,294.66
	<i>Commission for Presbytery Operations Funds</i>	
3.1.0000	Operating Fund Balance	113,656.84
3.1.0100	GA 2022 Support Fund Balance (D)	74,600.00
3.3.0000	Investment Fund Balance	80,614.32
	Total Commission for Presbytery Operations	\$268,871.16
	Total	\$3,427,782.62
	Total Fund Balance	\$3,427,782.62
	Total Liabilities and Fund Balance	<u>\$3,688,801.00</u>

Presbytery of Scioto Valley - Columbus OH
Consolidated Fund Activity Report as of 04/30/2019

Tuesday, May 7, 2019

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Account #	Account Name	Beg Balance	Receipts	Disbursements	Transfers/JE's	End Balance
3.1.0000	Operating Fund Balance	90,463.88	251,975.70	210,182.74	(18,600.00)	113,656.84
3.1.0100	GA 2022 Support Fund Balance (D)	56,000.00	0.00	0.00	18,600.00	74,600.00
3.1.1000	Peacemaking Fund Balance (R)	9,955.67	235.11	0.00	0.00	10,190.78
3.1.1025	Greenfield Mission Fund Balance (R)	1,300.00	0.00	0.00	0.00	1,300.00
3.1.1030	Cong. Session Endorsed Mission Fund (D)	575.00	600.00	0.00	0.00	1,175.00
3.1.1650	Flood Relief Grant Fund Balance	0.00	0.00	0.00	0.00	0.00
3.1.2000	Outdoor Ministries Fund Balance (D)	26,755.41	0.00	2,400.00	0.00	24,355.41
3.1.2005	Springfest Fund Balance (D)	5,908.03	0.00	0.00	0.00	5,908.03
3.1.2015	Westside Urban Ministry Fund Balance (R)	4,837.32	0.00	74.39	0.00	4,762.93
3.1.2200	Youth Triennium Fund Balance (D)	5,010.00	17,458.50	496.00	0.00	21,972.50
3.1.4000	Higher Education Fund Balance (R)	0.00	3,325.77	0.00	0.00	3,325.77
3.1.4100	Scholarships For CRE Class (D)	560.00	0.00	0.00	0.00	560.00
3.1.4502	NCD Fund Balance (D)	33,444.71	0.00	0.00	0.00	33,444.71
3.1.5400	Ch. Prof. Retreat Fund Balance (R)	0.00	350.00	0.00	0.00	350.00
3.1.5800	Pastor's Emergency Fund Balance (R)	9,384.66	0.00	0.00	0.00	9,384.66
3.2.4500	Church Dev Fund Balance (D)	2,839,872.62	28,001.37	(103,377.20)	0.00	2,971,251.19
3.2.4510	Cong. Fund Balance (R)	18,023.86	123.30	(1,870.97)	0.00	20,018.13
3.2.4520	Building Fund Balance (R)	45,840.29	313.60	(4,758.46)	0.00	50,912.35
3.3.0000	Investment Fund Balance	46,952.80	2,166.37	(31,495.15)	0.00	80,614.32
Total		<u>\$3,194,884.25</u>	<u>\$304,549.72</u>	<u>\$71,651.35</u>	<u>\$0.00</u>	<u>\$3,427,782.62</u>

Presbytery of Scioto Valley - Columbus OH
Treasurer's Report as of April 2019 for Operating Fund

Tuesday, May 7, 2019

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Account #	Account Name	Annual Budget	YTD Balance	Annual Budget Remaining
<i>Income</i>				
<i>Per Capita and Mission Income</i>				
4.1.0005	Basic Mission - Presbytery	143,000.00	33,932.04	109,067.96
4.1.0007	Basic Mission - Directed Givin	0.00	0.00	0.00
4.1.0010	Per Capita - Presbytery	280,533.00	132,333.00*	148,200.00
4.1.0011	Per Capita - GA	106,279.00	49,082.44*	57,196.56
4.1.0012	Per Capita - Synod	38,593.00	18,016.86*	20,576.14
4.1.0014	Recaptured Per Capita from Separated Churches	0.00	0.00	0.00
4.1.0015	Basic Mission - Presby. Women	2,500.00	776.88	1,723.12
	Total Per Capita and Mission Income	\$570,905.00	\$234,141.22	\$336,763.78
<i>Nuture and Outreach Activity Income</i>				
4.1.0043	Nurture and Outreach Event Fees	500.00	0.00	500.00
4.1.0044	PIE Event Income	1,000.00	1,272.00*	(272.00)
4.1.0045	Youth Winter Retreat Income	10,000.00	11,372.00*	(1,372.00)
4.1.0046	Youth Fall Rally Income	1,000.00	0.00	1,000.00
4.1.0047	Spring Fest Income		0.00	
4.1.0048	Older Adult Ministry Income	500.00	0.00	500.00
4.1.0050	Montreat Youth Retreat		0.00	
4.1.0051	Campus Ministry Income		0.00	
4.1.0052	Youth Triennium Income-Operating		0.00	
4.1.0060	Mission Work Trip Income	8,000.00	0.00	8,000.00
4.1.0062	Print & Media Resources Inc	4,000.00	615.50	3,384.50
4.9.0044	PIE Event Transfers	500.00	0.00	500.00
4.9.0045	Youth Winter Retreat Transfers	10,000.00	0.00	10,000.00
4.9.0046	Youth Fall Rally Transfers		0.00	
4.9.0048	Older Adult Ministry Transfers		0.00	
4.9.0051	Campus Ministry Transfers	10,000.00	0.00	10,000.00
4.9.0052	Youth Triennium Fund Transfers		0.00	
4.9.0060	Cong Endorsed Mission Fund Transfer	14,000.00	0.00	14,000.00
4.9.0062	Print & Media Resources Transfers		0.00	
	Total Nurture and Outreach Activity Income	\$59,500.00	\$13,259.50	\$46,240.50
<i>Congregational Life</i>				
4.1.0049	New Beginnings Income		0.00	
4.1.0056	PCUSA New Worshipping Comm. Grant		0.00	
4.9.0049	New Beginnings Transfers		0.00	
4.9.0057	New Church Development Transfers	35,000.00	0.00	35,000.00
4.9.0058	Church Development Transfers	15,000.00	0.00	15,000.00

Presbytery of Scioto Valley - Columbus OH
Treasurer's Report as of April 2019 for Operating Fund

Tuesday, May 7, 2019

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Account #	Account Name	Annual Budget	YTD Balance	Annual Budget Remaining
Total Congregational Life		\$50,000.00	\$0.00	\$50,000.00
Church Professional Income				
4.1.0042	Church Professionals Event Fees	8,000.00	0.00	8,000.00
4.1.0053	Healthy Boundaries Event Fees	400.00	400.00*	0.00
4.1.0054	CRE Training Fees	1,000.00	0.00	1,000.00
4.1.0055	Alternative Clinical Experience Fees		0.00	
Total Church Professional Income		\$9,400.00	\$400.00	\$9,000.00
Coordinating Team Income				
4.9.0059	Admin Commission Tfrs from Ch Dev Fund	0.00	0.00	0.00
Total Coordinating Team Income		\$0.00	\$0.00	\$0.00
Presbytery Operations Activity Income				
4.1.0061	Presbytery Operations Event Fees	0.00	0.00	0.00
Total Presbytery Operations Activity Income		\$0.00	\$0.00	\$0.00
Miscellaneous Income				
4.1.0025	Church Development Investment Alloc		0.00	
4.1.0027	Interest Revenue - Checking	500.00	434.22*	65.78
4.1.0030	Operating A/R Interest Revenue		0.00	
4.1.0035	Misc Revenue	500.00	0.00	500.00
4.1.0037	Rental Income	11,000.00	3,740.76*	7,259.24
4.1.0039	Donated Exp Revenue	500.00	0.00	500.00
4.1.0098	Net Cash to Accrual Income		0.00	
4.1.0099	Transfers from Reserves		0.00	
Total Miscellaneous Income		\$12,500.00	\$4,174.98	\$8,325.02
Total Income		\$702,305.00	\$251,975.70	\$450,329.30
Expenses				
Commission for Nurture and Outreach				
5.1.1002	Pres Sponsored Mission Trip		0.00	
5.1.1004	Session Endorsed Mission Grant	15,000.00	8,000.00*	7,000.00
5.1.1006	Global Mission Projects	1,500.00	0.00	1,500.00
Total Mission Outreach		\$16,500.00	\$8,000.00	\$8,500.00
5.1.2005	CN Events/Resources	1,000.00	1,314.23*	(314.23)
5.1.2006	Springfest Event		0.00	
5.1.2007	PIE Event Expense	2,000.00	1,838.45*	161.55
5.1.2008	Youth Winter Retreats	16,000.00	12,126.60*	3,873.40
5.1.2009	Youth Fall Rally	1,000.00	0.00	1,000.00
5.1.2010	Older Adult Events Expense		0.00	

Presbytery of Scioto Valley - Columbus OH
Treasurer's Report as of April 2019 for Operating Fund

Tuesday, May 7, 2019

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Account #	Account Name	Annual Budget	YTD Balance	Annual Budget Remaining
5.1.2011	Mission Work Trip Expenses	9,000.00	0.00	9,000.00
5.1.2012	Montreat Youth Conference		0.00	
5.1.2020	Older Adult Ministry	1,500.00	125.00	1,375.00
	Total CE Events	\$30,500.00	\$15,404.28	\$15,095.72
5.1.1500	Commission for Nurture and Outreach Meeting	500.00	0.00	500.00
	Total CNO Meeting	\$500.00	\$0.00	\$500.00
5.1.2202	Youth Triennium Accrual Exp	2,000.00	668.00	1,332.00
	Total Youth Triennium	\$2,000.00	\$668.00	\$1,332.00
5.1.3015	Print & Media Resources Exp	6,000.00	858.36	5,141.64
5.1.3020	RC Operating Expenses		0.00	
	Total Resource Center	\$6,000.00	\$858.36	\$5,141.64
5.1.4005	Campus Ministry	10,000.00	0.00	10,000.00
	Total Campus Ministry	\$10,000.00	\$0.00	\$10,000.00
5.1.3500	New Growth and Development	1,900.00	0.00	1,900.00
	Total New Growth and Development	\$1,900.00	\$0.00	\$1,900.00
	Total Commission for Nurture and Outreach	\$67,400.00	\$24,930.64	\$42,469.36
Commission for Congregational Life				
5.1.4200	CCL Committee/Visitation Expenses	1,200.00	0.00	1,200.00
	Total CCL Miscellaneous Committee Expenses	\$1,200.00	\$0.00	\$1,200.00
5.1.4700	New Beginnings		0.00	
5.1.4702	Demographic Studies	5,000.00	4,116.00*	884.00
5.1.4704	Special Transition Support/Consultants	2,500.00	0.00	2,500.00
	Total Transition	\$7,500.00	\$4,116.00	\$3,384.00
5.1.4300	Relationship Development	500.00	0.00	500.00
	Total Relationship Development	\$500.00	\$0.00	\$500.00
5.1.4500	<i>New Worshipping Communities</i>			
5.1.4501	NWC - Bethany	35,000.00	0.00	35,000.00
5.1.4520	NWC - Other Churches	15,000.00	0.00	15,000.00
5.1.4530	NWC - Redevelopment	2,000.00	0.00	2,000.00
	<i>Total New Worshipping Communities</i>	<i>52,000.00</i>	<i>\$0.00</i>	<i>52,000.00</i>
	Total New Church Development	\$52,000.00	\$0.00	\$52,000.00
5.1.4900	MAST/Consultants	8,000.00	0.00	8,000.00
5.1.4902	Training/Workshops	2,500.00	0.00	2,500.00
5.1.4904	Congregational Support	0.00	466.34	(466.34)
	Total Church Health	\$10,500.00	\$466.34	\$10,033.66

Presbytery of Scioto Valley - Columbus OH
Treasurer's Report as of April 2019 for Operating Fund

Tuesday, May 7, 2019

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Account #	Account Name	Annual Budget	YTD Balance	Annual Budget Remaining
Total Commission for Congregational Life		\$71,700.00	\$4,582.34	\$67,117.66
<i>Commission for Church Professionals</i>				
5.1.5002	Church Professionals Meeting	600.00	187.54	412.46
5.1.5202	Inquirer/Candidates	5,500.00	289.89	5,210.11
5.1.5204	Commissioned Ruling Elders	3,000.00	0.00	3,000.00
5.1.5402	Committee on Ministry Workshop	0.00	0.00	0.00
5.1.5404	Church Professionals Retreat	15,000.00	0.00	15,000.00
5.1.5602	COM - Background Checks	1,500.00	195.00	1,305.00
5.1.5604	Pastors Programming	2,500.00	0.00	2,500.00
5.1.5802	Health Boundaries Training	3,000.00	1,300.00*	1,700.00
5.1.5804	Bereavement Exp	500.00	138.68	361.32
5.1.5806	Pastoral Support	14,000.00	963.37	13,036.63
Total Commission for Church Professionals		\$45,600.00	\$3,074.48	\$42,525.52
<i>Coordinating Team</i>				
5.1.6001	Moderator Meeting Expenses	4,000.00	0.00	4,000.00
5.1.6002	Bills & Overtures Meeting Exp	200.00	0.00	200.00
5.1.6003	Representation Committee Mtg	200.00	0.00	200.00
5.1.6004	Judicial Process Mtg Exp	1,000.00	0.00	1,000.00
5.1.6005	Administrative Commissions Exp	1,000.00	0.00	1,000.00
5.1.6006	Nominating Mtg Exp	300.00	0.00	300.00
5.1.6007	GA Travel	0.00	0.00	0.00
5.1.6008	Presbytery Meeting Expenses	6,000.00	740.71	5,259.29
5.1.6010	CT Meeting Expense	1,200.00	7.78	1,192.22
5.1.6012	Leadership Meeting Expense	0.00	28.46	(28.46)
Total Coordinating Team		\$13,900.00	\$776.95	\$13,123.05
<i>Commission for Presbytery Operations</i>				
5.1.7701	Salary - Exec Presbyter	47,327.00	14,108.96	33,218.04
5.1.7702	Salary - Stated Clerk	4,475.00	1,491.68	2,983.32
5.1.7703	Salary - Administrative Asst	51,043.00	17,014.32	34,028.68
5.1.7704	Salary - Financial Asst	21,320.00	6,116.00	15,204.00
5.1.7705	Salary - Treasurer	6,150.00	2,050.00	4,100.00
5.1.7706	Deferred Compensation	600.00	200.00	400.00
5.1.7707	Housing - Exec Presbyter	35,000.00	13,333.36*	21,666.64
5.1.7708	Housing - Stated Clerk	15,000.00	5,000.00	10,000.00
Total Staff Salaries		\$180,915.00	\$59,314.32	\$121,600.68
5.1.7732	Travel - Stated Clerk	3,000.00	65.60	2,934.40

Presbytery of Scioto Valley - Columbus OH
Treasurer's Report as of April 2019 for Operating Fund

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Account #	Account Name	Annual Budget	YTD Balance	Annual Budget Remaining
5.1.7733	Travel - Treasurer	2,000.00	0.00	2,000.00
5.1.7734	Travel - Exec Presbyter	12,000.00	2,015.50	9,984.50
5.1.7736	Travel - PYO Staff	500.00	0.00	500.00
	Total Staff Travel	\$17,500.00	\$2,081.10	\$15,418.90
5.1.7711	BOP - Exec Presbyter	30,461.00	10,153.68*	20,307.32
5.1.7712	BOP - Stated Clerk	0.00	0.00	0.00
5.1.7713	BOP - Administrative Asst	22,754.00	7,752.44*	15,001.56
5.1.7714	BOP - Financial Assistant	0.00	0.00	0.00
5.1.7715	Med. Reimb. - Exec Presbyter	1,647.00	1,007.02*	639.98
5.1.7716	Med. Reimb. - Stated Clerk	0.00	0.00	0.00
5.1.7717	Med. Reimb. Administrative Asst	1,021.00	964.86*	56.14
5.1.7718	Med. Reimb.- Financial Assistant	0.00	0.00	0.00
	Total Employee Benefits	\$55,883.00	\$19,878.00	\$36,005.00
5.1.7742	Cont Ed. - Staff Training	500.00	653.07*	(153.07)
5.1.7744	Cont Ed. - Exec Presbyter	2,000.00	407.34	1,592.66
5.1.7746	Cont Ed. - Stated Clerk	800.00	0.00	800.00
5.1.7748	Cont Ed. - Treasurer	500.00	0.00	500.00
	Total Continuing Education	\$3,800.00	\$1,060.41	\$2,739.59
5.1.7720	Staff Services Contingency	2,000.00	790.68*	1,209.32
5.1.7721	Payroll Processing Expense	2,100.00	803.95*	1,296.05
5.1.7722	FICA Expense	7,623.00	2,037.28	5,585.72
5.1.7724	SECA	6,267.00	2,099.36*	4,167.64
5.1.7729	BWC Insurance Expense	500.00	140.76	359.24
	Total Associated Payroll Costs	\$18,490.00	\$5,872.03	\$12,617.97
5.1.7804	Rent	30,000.00	10,000.00	20,000.00
5.1.7806	Presbytery Insurance	3,000.00	1,012.68*	1,987.32
5.1.7808	Website Management	1,200.00	308.00	892.00
5.1.7810	Equipment Purchases	2,000.00	1,127.49*	872.51
5.1.7812	Computer Support	2,500.00	112.49	2,387.51
5.1.7814	Copier Maint.	3,600.00	1,159.04	2,440.96
5.1.7815	Dues and Subscriptions	500.00	393.17*	106.83
5.1.7816	Miscellaneous	500.00	270.00*	230.00
5.1.7818	Office Supplies	6,000.00	1,051.76	4,948.24
5.1.7820	Phone	5,500.00	1,375.75	4,124.25
5.1.7822	Postage	3,000.00	289.21	2,710.79
5.1.7824	Presbytery Depreciation	2,800.00	537.24	2,262.76

Presbytery of Scioto Valley - Columbus OH
Treasurer's Report as of April 2019 for Operating Fund

Tuesday, May 7, 2019

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Account #	Account Name	Annual Budget	YTD Balance	Annual Budget Remaining
5.1.7826	Profit/Loss on Asset	0.00	0.00	0.00
	Total Office Operations	\$60,600.00	\$17,636.83	\$42,963.17
5.1.6009	GA Per Capita	142,153.00	51,206.67*	90,946.33
5.1.6011	Synod Per Capita	51,620.00	18,909.98*	32,710.02
5.1.8004	Audit	9,000.00	0.00	9,000.00
5.1.8005	Legal Expenses	2,500.00	0.00	2,500.00
5.1.8006	CPO Meeting	1,200.00	0.00	1,200.00
	Total Corporation Expenses	\$206,473.00	\$70,116.65	\$136,356.35
5.1.8502	Presbytery Newsletter	1,000.00	858.99*	141.01
	Total Communications	\$1,000.00	\$858.99	\$141.01
5.1.9005	Presbytery Staff Search	0.00	0.00	0.00
5.1.9010	Office Relocation Expense	0.00	0.00	0.00
	Total Non-Recurring Expenses	\$0.00	\$0.00	\$0.00
	Total Commission for Presbytery Operations	\$544,661.00	\$176,818.33	\$367,842.67
5.1.7825	Leasehold Amortization Expense	0.00	0.00	0.00
	Total Expenses	\$743,261.00	\$210,182.74	\$533,078.26
	Difference	<u>(\$40,956.00)</u>	<u>\$41,792.96</u>	

* = Income/Expense exceeds amount budgeted to date

Presbytery of Scioto Valley Contribution Summary as of April 30, 2019					
Church	Basic Mission Paid		Per Capita Owed	Per Capita Paid	Per Capita Due
Amanda	-		1,073	1,073	-
Amesville	600		644	644	-
Athens, Alexander	-		2,360	-	2,360
Athens, First	2,113		9,474	2,369	7,105
Bloomingsburg, First	-		1,323	1,188	135
Bremen, Bethel	587		2,252	563	1,689
Chillicothe, First	1,000		8,902	7,651	1,251
Circleville	-		9,474	-	9,474
Columbus, Bethany	1,000		2,431	608	1,823
Columbus, Broad Street	6,000		28,564	7,142	21,422
Columbus, Brookwood	-		4,791	1,400	3,391
Columbus, Christ	300		1,466	-	1,466
Columbus, Covenant	9,367		21,093	10,546	10,547
Columbus, Crestview	-		1,073	1,073	-
Columbus, Eastminster	225		1,931	483	1,448
Columbus, Fairmoor	-		715	-	715
Columbus, Glen Echo	563		2,181	545	1,636
Columbus, Highlands	335		3,182	326	2,856
Columbus, Hoge Memorial	-		1,537	384	1,153
Columbus, Indianola	1,200		4,719	4,719	-
Columbus, Korean	-		4,111	-	4,111
Columbus, Old First	1,679		608	561	47
Columbus, Overbrook	-		17,768	-	17,768
Columbus, Ramseyer	-		6,435	6,435	-
Columbus, Shady Lane	-		715	-	715
Columbus, St. Andrew	1,925		3,933	2,205	1,728
Columbus, Westminster	3,012		1,931	1,930	-
Delaware, Concord	-		1,788	667	1,121
Delaware, First	3,030		8,866	2,046	6,820
Delaware, Liberty	750		46,654	5,000	41,654
Delaware, Old Stone	500		5,184	5,184	-
Delaware, West Berlin	2,000		2,109	2,109	-
Dublin	-		5,613	5,613	-
Frankfort	-		3,897	3,897	-
Frankfort, Concord	-		858	-	858
Fredericktown, First	-		2,932	1,035	1,897
Gahanna, Mifflin	4,500		13,442	13,442	-
Gallipolis, First	-		4,362	-	4,362
Galloway	-		2,538	889	1,649
Grandview Heights, Boulevard	-		8,544	2,136	6,408
Granville, First	3,991		17,947	5,982	11,965
Greenfield-Pisgah, Mt. Pleasant	-		286	286	-
Grove City, First	-		10,260	5,412	4,848
Groveport	-		1,073	-	1,073
Harrisonville	-		787	787	-
Hilliard	-		5,291	-	5,291
Homer	-		-	-	-
Iberia	500		1,788	1,788	-
Ironton, First	-		894	362	532
Jackson, First	600		3,182	795	2,387
Johnstown	-		7,865	2,574	5,291
Kingston, Mt. Pleasant	-		536	-	536
Kingston, Whisler	-		358	-	358
Lancaster, First	-		12,799	3,595	9,204

Presbytery of Scioto Valley Contribution Summary as of April 30, 2019					
Church	Basic Mission Paid		Per Capita Owed	Per Capita Paid	Per Capita Due
Lithopolis, Bloom	-		1,037	1,037	-
Logan, First	1,500		5,434	1,648	3,786
London, First	-		11,833	11,833	-
Marion, Forest Lawn	-		787	-	787
Marion, Lee Street	-		1,251	1,251	-
Marysville, First	-		7,937	2,646	5,291
McArthur	-		286	-	286
Middleport, First	140		822	858	(36)
Mt. Gilead, First	-		3,110	1,555	1,555
Mt. Vernon, First	-		3,718	2,449	1,269
Nelsonville	-		1,716	-	1,716
New Albany	-		-	-	-
Newark, First	-		5,077	-	5,077
Newark, Hanover	285		3,539	885	2,654
Newark, Second	-		8,008	4,004	4,004
Newark, Woodside	-		679	-	679
Oak Hill, Bethel	-		572	572	-
Oak Hill Horeb	-		1,716	-	1,716
Oak Hill, Moriah	-		501	501	-
Oak Hill, Sardis Welsh	-		358	-	358
Oak Hill United	-		2,395	2,395	-
Ostrander	-		1,680	1,680	-
Pataskala, First	-		2,860	-	2,860
Pataskala, Jersey	500		501	501	-
Pataskala, Outville	-		2,646	2,646	-
Pickerington, Prince of Peace	-		3,682	36	3,646
Plain City	250		4,219	2,067	2,152
Portsmouth, First	600		4,040	1,212	2,828
Portsmouth, Second	-		6,900	-	6,900
Reynoldsburg, First	-		787	-	787
Reynoldsburg, Parkview	-		5,398	-	5,398
Sedalia, Midway	-		1,502	-	1,502
Sunbury, Condit	-		2,753	728	2,025
Utica	-		1,359	-	1,359
Washington Court House, First	1,800		8,294	2,503	5,791
Washington Court House, McNair Memorial	-		1,966	-	1,966
Waverly, First	888		3,682	3,682	-
Wellston, First	-		2,038	-	2,038
Westerville, Central College	-		54,161	3,383	50,778
Westerville, First	500		10,582	2,645	7,937
West Rushville, Rushcreek	709		1,537	1,537	-
Wilkesville, First	-		358	358	-
Worthington	515		47,691	15,825	31,866
TOTALS	53,464		543,936	185,881	358,055
Loose Offerings	-			36	
Grace Fellowship	-			-	
				185,917	

Attachment #5: Policy on Dissolution of Pastoral Relationships

The Presbytery of Scioto Valley
Dissolution of Pastoral Relationships
(Approved February 2, 2007)

DRAFT – First Reading May 2019

(This policy replaces the Termination & Separation Policy.)

I. Statement of Purpose

The purpose of this document is to set forth the principles and procedures for dissolution of pastoral relationships and guidelines for dissolution agreements. Most dissolutions of pastoral relationships are without conflict, usually because the pastor wishes to accept a new call or to be Honorably Retired. Even in such cases, carefully following these guidelines, and using the drafting of a dissolution agreement to cover such matters as ending date, unused vacation, medical coverage for a bridge period, and resolution of any loans the pastor may have from the congregation can result in a smooth transition without conflict.

Although dissolution of the pastoral relationship may follow efforts to resolve conflict, this document does not include the steps that should be taken to resolve the conflict. It does, however, cover the procedure for dissolution and guidelines for dissolution agreements for situations in which efforts at conflict resolution result in dissolution. The Presbyterian Church is connectional in that the presbytery, local congregation, and minister are all parties to the pastoral relationship. We covenant to care for one another. When conflict arises, all possible steps to resolve the conflict short of dissolution should be taken. Dissolution agreements for ministers not moving immediately to a new call are to serve as a bridge from one call to another in a vocation where mobility is limited.

This policy does not apply to the termination of transitional, contracted, or temporary pastoral relationships or to the end of a designated pastorate at the end of its agreed-upon term.

II. General Principles

1. Every call in the PCUSA is an agreement between the Presbytery, the pastor and the congregation. All three parties are involved in every decision regarding the establishment of a pastoral relationship and the dissolution of a pastoral relationship.
2. When the congregation and the pastor are in agreement, the Commission for Church Professionals (CCP) is empowered to act with the power of the Presbytery in this regard and reports all such action to the Presbytery itself. If not in agreement, the action proceeds to the floor of Presbytery as specified in the Book of Order.
3. All official matters regarding separation/termination of a pastor shall be documented in writing and shared with all three parties.

4. All conditions for separation shall be compatible with the provisions of the Book of Order.

5. The separation process shall be considered incomplete until the congregation and the Presbytery vote on the dissolution of the call and any severance terms.

III. Book of Order

The relevant provisions of the *Book of Order* are:

G-2.0901 Congregational Meeting

An installed pastoral relationship may be dissolved only by the presbytery. Whether the minister of the Word and Sacrament, the congregation, or the presbytery initiates proceedings for dissolution of the relationship, there shall always be a meeting of the congregation to consider the matter and to consent, or decline to consent, to dissolution.

G-2.0902 Pastor, Co-Pastor or Associate Pastor Requests

A pastor, co-pastor, or associate pastor may request the presbytery to dissolve the pastoral relationship. The minister of the Word and Sacrament must also state her or his intention to the session. The session shall call a congregational meeting to act upon the request and to make recommendations to the presbytery. If the congregation does not concur, the presbytery shall hear from the congregation, through its elected commissioners, the reasons why the presbytery should not dissolve the pastoral relationship. If the congregation fails to appear, or if its reasons for retaining the relationship are judged insufficient, the request may be granted, and the pastoral relationship dissolved.

G-2.0903 Congregation Requests

If any congregation desires the pastoral relationship to be dissolved, a procedure similar to G-2.0902, above, shall be followed. When a congregation requests the session to call a congregational meeting to dissolve its relationship with its pastor, the session shall call the meeting and request the presbytery to appoint a moderator for the meeting. If the pastor does not concur with the request to dissolve the relationship, the presbytery shall hear from him or her the reasons why the presbytery should not dissolve the relationship. If the pastor fails to appear, or if the reasons for maintaining the relationship are judged insufficient, the relationship may be dissolved.

G-2.0904 Presbytery Action

The presbytery may inquire into reported difficulties in a congregation and may dissolve the pastoral relationship if, after consultation with the minister of the Word and Sacrament, the session, and the congregation, it finds the church's mission under the Word imperatively demands it.

IV. Process for Dissolution

The need for dissolution of the pastoral relationship comes about for a variety of reasons and the procedures and the nature of financial arrangements may vary with the reasons for dissolution. The goal in each instance is fairness to all parties in light of the reason(s) for dissolution.

A. Minister seeks dissolution.

1. Personal reasons or to receive a new call. When a minister seeks to dissolve the pastoral relationship for personal reasons or to receive a new call the minister shall make the request to the presbytery by notice in writing to the chairs of both the Commission for Church Professionals and the Commission on Congregational Life and shall advise the session.

2. Conflict with congregation. If efforts to resolve a conflict with the congregation result in the minister seeking to dissolve the pastoral relationship the minister shall make the request to the presbytery by notice in writing to the chairs of both the Commission for Church Professionals and the Commission on Congregational Life and shall advise the session.

B. Congregation seeks dissolution.

1. Reduction in force. Dissolution because of the elimination of a position, budget reduction, for other circumstances due to no fault of the minister, is at the discretion of the congregation, upon recommendation of the session and with the approval of presbytery. When the session determines that it will recommend such a dissolution to the congregation it shall send notice in writing to the chairs of both the Commission for Church Professionals and the Commission on Congregational Life.

2. Conflict with minister. If efforts to resolve a conflict with the minister result in the session recommending to the congregation that it dissolve the pastoral relationship the session shall send notice in writing to the chairs of both the Commission for Church Professionals and the Commission on Congregational Life.

3. Cause. Separation for cause shall include, but is not limited to:

- Documented unsatisfactory performance.
- Abuse or misconduct.
- Insubordination.
- Neglect in the care and use of church property or funds.
- Conduct inconsistent with presbytery standards or ordination vows.

- a. Issues regarding performance of clergy shall be addressed by session in performance reviews. Documentation shall be clear, thorough and substantial.

- b. The Commission on Congregational Life is available to assist sessions in designing and implementing a process for evaluation and review. The Presbytery's Mediation and Support Team is also available for consultation and counsel in conflict situations.
- c. Only after all reasonable attempts at resolution have failed should termination negotiations begin. Separation for cause shall be clearly documented and thoroughly substantiated. The policies and procedures for separation for cause spelled out herein shall be followed in a consistent manner. All meetings, conversations and agreements in this process shall be documented in a written form.
- d. Pastor Emeritus/Emerita will not be granted to a pastor terminated for cause.

C. Presbytery seeks dissolution.

1. Conflicts requiring presbytery involvement. If there are serious difficulties within the life of a congregation, the Mediation and Support Team shall seek reconciliation through a variety of methods. If this team is unable to settle difficulties, then it may recommend to presbytery that an Administrative Commission be formed for the purpose of settling such difficulties. The Administrative Commission shall then follow the directives of the *Book of Order* and make appropriate recommendations to the presbytery. These recommendations may include the dissolution of the pastoral relationship and/or the assuming of original jurisdiction of the church by the Administrative Commission. The Commission may also recommend to the congregation the terms of a severance agreement with the minister.

2. Urgent need for dissolution. The Commission for Church Professionals may decide that it will recommend to the presbytery that a pastoral relationship be dissolved immediately. In such cases, the minister will be interviewed by the CCP and be given an opportunity to present his or her case and will be informed of the Committee's recommendation. The minister will be advised that the Presbytery must vote on such a recommendation and that the minister will be given an opportunity to address the presbytery on his or her own behalf.

3. Sexual misconduct. In cases of sexual misconduct, the Sexual Misconduct Policy of the presbytery and the provisions of the *Book of Order* will be followed.

D. Death in Service.

In the event of the death of the pastor, if they are eligible for Board of Pensions death or retirement benefits, the salary and allowable benefits of that person shall be continued by the congregation to the spouse or dependent for three months from the date on which death occurs or until the Board of Pension death and retirement benefits commence. If they are not eligible for BOP benefits, ordinarily the congregation shall continue the salary and benefits to the spouse or dependent for three months – or as negotiated with the Commission for Church Professionals. The CCP can direct surviving dependents to further resources as needed.

E. Additional steps in the dissolution process.

After initial contact with the Commission for Church Professionals, the following procedures shall be followed:

1. The session, or a committee designated for this purpose, will negotiate a dissolution agreement with the minister in accordance with Part IV and submit the proposed agreement to the Commission for Church Professionals for approval usually at the time of requesting dissolution of the pastoral relationship.
2. Upon approval of the proposed agreement by the **Commission for Church Professionals**, the session will call a meeting of the congregation for the purpose of approving the dissolution and the dissolution agreement.
3. A copy of the proposed dissolution agreement will be made available to the members of the congregation no later than the date of the first call for the meeting.
4. The pastor will moderate the meeting unless the pastor deems it inadvisable to do so. If the pastor deems it inadvisable to moderate, the Pastor shall request that the Presbytery appoint a moderator. The congregation will vote on the dissolution of the call and then the dissolution agreement.
5. If the congregation approves the dissolution agreement and the minister and congregation are in agreement, the **Commission for Church Professionals** may dissolve the relationship on behalf of the Presbytery and report their action at its next meeting. Otherwise, the dissolution and agreement will be presented to presbytery at its next meeting.

V. Dissolution Agreement

The dissolution agreement or agreements sets the terms for the termination of a pastoral relationship, and cover such matters as termination date, unused vacation pay, interim medical coverage,

resolution of loans the minister may have from the congregation, and like matters. Settling these matters clearly and documenting the arrangements in writing avoid possible conflicts at the time of departure. Severance payments for ministers not moving immediately to a new call are to serve as a bridge from one call to another in a vocation where mobility is limited and are spelled out in the dissolution agreement.

The terms of dissolution shall be set forth in a written agreement. The terms are negotiated, in consultation with the Commission for Church Professionals, between the session, or a committee designated for this purpose, and the minister and ultimately agreed to by the congregation. The agreement is subject to approval of the presbytery. In determining the specific terms of dissolution consideration must be given to the reason(s) for dissolution, the financial ability of the congregation and the circumstances of the minister. The agreement shall include an effective date of dissolution.

A. Financial Terms.

1. Salary and Housing. The parties may agree to continuation of salary and housing allowance or use of manse beyond the date of dissolution, depending on the cause for dissolution.

a. Personal Reasons. When the minister seeks dissolution for purely personal reasons or to accept a new call, there shall be no continuation of salary and housing allowance beyond the date of dissolution. Use of the manse beyond the date of dissolution may be considered in the negotiations.

b. Dismissal for Cause. When the Pastoral Relationship is dissolved for cause there shall ordinarily be no continuation of salary, housing allowance or manse use beyond the date of dissolution.

c. Reduction in Force. Six months' notice or continuation of salary and housing allowance in lieu of notice will ordinarily be granted. If the minister has served the church for 10 years or more, up to 9 months may be considered.

d. Conflict. When the dissolution is the result of conflict, the parties may negotiate continuation of salary and housing allowance. No more than six months continuation shall be granted. If the minister has served the church for ten years or more, up to nine months may be considered.

2. Vacation Leave. Regardless of the reason for dissolution, all unused annual vacation leave shall be taken in advance of the date of dissolution or the cash equivalent paid. Vacation leave shall be prorated, two and one-half days per month served in the current year. Vacation leave not taken in previous years shall not be compensated.

3. Study, Sick, or Sabbatical Leave. Regardless of the reason for dissolution, there is no entitlement to study, sick, or sabbatical leave not taken in the ordinary course before dissolution and none shall be granted nor paid for at dissolution.

4. Professional Allowances. Allowances for professional, travel, entertainment, books, or other expenses shall not be paid after the date of dissolution.

5. Pension/Medical. Payments to the Board of Pensions shall be made coincident with any continuation of salary and housing allowance. When terms of call have included compensation for medical expenses not paid under the provisions of the Board of Pensions Medical Plan, this compensation may continue for the period of time that salary is to continue.

6. Loans/Equity Sharing. Outstanding loans and equity sharing arrangements are to be settled in accordance with the loan or equity sharing agreement. Such loans are part of the terms of call of the pastor and any forgiveness of such loans, unless provided for in the loan documentation, constitutes a change in call that must be approved by the congregation and the Presbytery. The Commission for Church Professionals will be consulted prior to negotiating any such agreement.

7. Arrangements for Payment when there is a Severance Agreement.

- a. When a minister finds full-time employment prior to the end of the agreement, the church's financial obligations shall end on the beginning date of full-time employment. When a minister accepts part-time employment, severance pay shall be reduced by the pay received in such part-time employment. The minister shall report all changes in employment status to Commission for Church Professionals.
- b. Presbytery does not assume financial liability for severance agreements.
- c. Lump sum payments of salary and housing are not permitted. Payments shall be made monthly or on the regular church schedule if by a payroll service.

B. Other Terms which will be part of any severance agreement which provides for compensation following the date of dissolution.

1. The minister's responsibilities include abstinence from any pastoral duties and congregational or church sponsored activities, and accountability to CCP with regard to progress in a search process towards employment. The minister shall not conduct worship services for that congregation or its members unless approved by the Commission on Church Professionals, or in accordance with specific guidelines established by the CCP as soon after the dissolution as possible. A minister, who – following a single warning – conducts such shall immediately forfeit all of his or her remaining financial payments under this Severance Agreement.
2. A minister who makes inappropriate contacts with his or her former church shall be sent (by regular mail to the last known address) two written warnings by the Commission for Church Professionals. Upon a third violation the severance agreement will become null and void. Remaining financial payments under the Severance Agreement shall be forfeited.
3. In cases other than reduction in force, personal reasons accepted by CCP, retirement, or the acceptance of a new call, the minister must meet with a counselor (ordinarily on a monthly basis) mutually agreed upon by the minister and the CCP and paid for by the minister or using the Employee Assistance Program of the Board of Pensions. Alternatively, and no later than the end of the second month of the agreement, the minister may participate in a Professional Assessment such as that provided at Midwest Ministries whose cost will be shared equally by the minister, congregation, and the presbytery. Failure to meet these expectations will result in forfeiture of all unpaid financial payments under the Severance Agreement.

MODEL DISSOLUTION AGREEMENT TERMS OF DISSOLUTION

The Rev. _____ and the _____ Presbyterian Church of _____ have agreed to request that the Presbytery of Scioto Valley dissolve the Pastoral Relationship that exists between them with the following terms:

[Include in the actual agreement only those provisions which are appropriate.]

1. Financial terms:

Compensation for unused Vacation Leave \$ _____

Other Provisions: _____

Provision for repayment of any loans:

2. Severance Pay, if appropriate and negotiated:

A. Salary \$ _____

B. Housing \$ _____

C. Other \$ _____

D. Length of Severance Period _____.

E. Pension dues will be paid on all severance payments.

Payments will be made:

_____ Through the church payroll service.

Dates:

A. Effective date the ministry duties will terminate: _____.

B. Date minister will return all church property and vacate the church office: _____.

C. Date minister and family will vacate the manse: _____.

3. Other terms:

A. The minister, upon receipt of financial payments under this agreement, covenants and agrees that he or she waives all rights to demand and/or secure a civil court and/or a jury trial with respect to adjudication of the matters contained in this Severance agreement, in matters that pertain to their ministry in the church and/or the negotiations that have led up to this agreement.

B. All unpaid financial payments to the minister shall cease at the date, before the end of financial payments under this agreement, the minister accepts another position for full time employment or adjusted if the minister accepts a part time position.

C. All parties agree to conform to and abide by the Ministerial Guidelines of the Presbytery of Scioto Valley and understand that all financial payments shall be forfeited, if the minister violates these Guidelines and those stated in the Dissolution Policy of the Presbytery of Scioto Valley. All parties shall sign the Policy Regarding Former Pastors –A General Statement of Underlying Principles.

D. Unless Commission for Church Professionals and the minister Agree that the call was terminated for purely personal reasons, the minister agrees to meet at least monthly with a counselor mutually agreed upon by the minister and the Commission for Church Professionals and paid for by the minister. Alternatively, the minister agrees that, no later than the end of the second month of this agreement, the minister will participate in a Professional Assessment such as that provided at the Midwest Ministries Center whose cost will be shared equally by the minister, congregation, and the presbytery. Failure to meet these expectations shall result in the forfeiture of unpaid financial payments.

E. For and in consideration of the monies and other items of Financial consideration, formally set out above, and for other good and valuable consideration, upon receipt, and intending to be legally bound, minister does hereby release, acquit and discharge the Presbyterian Church (U.S.A.), the Synod of the Covenant, the Presbytery of Scioto Valley, the church (as more fully named in first sentence of this Agreement), jointly, severally and individually, each individual member of the church, church officers presently or formerly associated or affiliated with any of the aforesaid entities in any manner, and their present and former officers, employees, attorneys, agents, personal representatives, predecessors, successors and assigns and each of them (hereinafter collectively known as releasees) and releasees do hereby release, acquit, and discharge the minister from all claims, causes of action, suits, and injuries, known and unknown, which minister/releasees, may have had or may presently have against the minister or any of the releasees, including but not limited to any claims, causes of action, suits, injuries, damages, losses and rights arising from minister's employment by church. To the end that this mutual release shall serve to release all parties from any and all claims.

4. It is understood that this Severance agreement is a final disposition of all matters between the minister and the releasees. This Severance agreement contains the entire agreement between the parties hereto and any representations made before or during negotiation are hereby merged in their entirety and this agreement may not be modified. The undersigned parties have negotiated this agreement in good faith and have every intention of being faithful in fulfilling it and further agree to the releases contained herein, representing that they understand its contents and sign it as their own free act after a full review of the contents.

Approved by:

Session on: _____

Clerk of Session

Congregation on: _____

Moderator of Congregational Meeting

Commission for Church Professionals (CCP) on: _____

Chair of CCP

Presbytery on: _____

Pastor on:

Pastor

Date

Attachment #6: POLICY TO DISSOLVE (CLOSE) A CONGREGATION

SCIOTO VALLEY PRESBYTERY POLICY TO DISSOLVE (CLOSE) A CONGREGATION (March 2019) First Reading May 21, 2019

When a request from a member congregation is received by the Executive Presbyter or Stated Clerk of the presbytery, that request shall be given to the Commission for Congregational Life (CCL) for their consideration. They may then vote to direct that the Presbytery Moderator appoint an Administrative Commission (AC) to dissolve (close) a congregation. The Commission for Congregational Life will act with the authority of the Presbytery in voting to approve the proposed members of the AC, or they may recommend that presbytery directly approve the proposed members. The AC will also act with the authority of the presbytery in carrying out their work, according to the specifics of the charter which the Presbytery approves. If needed, the AC may seek additional authority from the Presbytery.

The AC will normally consist of five to seven teaching and ruling elders as evenly distributed as practical. The members shall be appointed by the Presbytery Moderator in consultation with the Stated Clerk and /or the Executive Presbyter, with the appointments being reported to the next stated meeting of the Presbytery.

The AC membership should include members who represent the CCL and the Commission for Presbytery Operations (CPO). Other expertise which may be helpful to have in the membership of the AC include law, accounting and finance, real estate and property management, local mission, and/or social service, as well as at least one member from the congregation, preferably the Clerk of Session. The appointed AC may coopt, as needed, individuals with particular skills to assist with their work and will report such individuals to the CCL. The AC shall be trained by the Stated Clerk.

The responsibilities which normally may be assigned to the AC include the following:

- Ecclesiastical and Pastoral Care Responsibilities
 - Consult with and care for remaining members and attendees of the congregation.
 - Ascertain the roll of the current members, with addresses, and counsel them about transferring their membership to another congregation.
 - Provide for an appropriate closing worship service to celebrate the life and ministry of the congregation.
 - Secure all session records (minute and roll books) and pertinent historical records and transmit them to the Stated Clerk for
 - subsequent deposit in the Presbyterian Historical Society.
 - The AC may be granted authority to act as the session following the official dissolution in order to accomplish necessary closing activities.
- Fiduciary Responsibilities
 - Work with church treasurer to pay all outstanding bills.

- Work with church treasurer to produce a final financial report for the congregation.
- Provide statements of current year giving to all givers of record.
- Provide for a final accounting of cash and non-cash assets.
- Provide that all postal mail is forwarded c/o the Presbytery office effective the date of closing.
- Empty the safe deposit box if there is one and secure all documents for the commission.
- Ascertain the legal status of the congregation (is it incorporated?), are filings current, and prepare necessary filings to dissolve the corporation, close out employment accounts such as workers' compensation and tax withholding (as applicable).
- Arrange for the treasurer(s) to sign off on all financial accounts with two individuals (a member of the commission and the presbytery treasurer) and assume signatory authority for the accounts until such time as they are closed.
- Real Property Responsibilities
 - Obtain deeds for all parcels of real estate (there may be several if neighboring properties were purchased over the years). Not all parcels may be contiguous.
 - Do a title search to ascertain that all real property is held in fee simple with no liens or no clauses which would have the property revert back to the donor(s) or their known and/or unknown heirs should the property cease to be used for church purposes.
 - If there is a cloud on the title to any church real property, proceed to take necessary action to remove the lien or to quit the title.
 - If the title is clear, then have a deed executed to transfer title to the property to "The Presbytery of Scioto Valley".
 - Obtain an appraisal for all parcels of real property. (The appraised value will be different from the tax value recorded by the county auditor's office. Appraisals for church buildings are only approximate as there are very few sales to compare with. And experience has shown that market prices of church buildings tend to run about 60-70% of appraised values.)
 - Work with CPO to dispose of the real property.
 - The preferable disposal of real property would be through sale on an "as is" basis. While the presbytery is not in the business of making money, any sale should not be at a significantly under-valued price. Factors including the undesirability of an unsecured or unattended building, neighborhood relations, ongoing security/utility/maintenance costs, and potential for lengthy time on the market will all play in how the building(s) is/are priced and marketed. Auction as opposed to listing with a realtor may be a suitable option.
 - An alternative to selling the property would be donating it to:

- an appropriate local not-for-profit organization that is engaged in mission consonant with the mission of the former congregation or with the Christian gospel;
- a local historical society; or
- a similar organization.

Closing costs and fees would normally be assumed by the receiving organization.

- If the structure(s) is/are in very poor physical condition another alternative would be razing the structure(s) and selling off the lots at fair market value.

- Personal Property Responsibilities

- Inventory contents of church building and any other properties.
- Provide an opportunity for members to have keepsakes from the church's personal property (this may include a grace period following the final closing worship service).
- Be aware that rulings and regulations promulgated by the Consumer Product Safety Commission, the Occupational Health and Safety Administration, and other government agencies preclude the sale or donation of cribs manufactured prior to July 2011, and toys, furniture and other items that contain lead paint. Doing so may be a federal offense and most certainly is a huge potential insurance liability. These items need to be responsibly disposed of.
- Provide the opportunity for other presbytery congregations, first, and other congregations, second, to receive furnishings that they can use.

- Security and Maintenance Responsibilities.

- Change locks after closing and expiry of any grace period.
- See that the current insurance (property and liability) remains in force or is transferred to the presbytery's policy
- Turn off all non-essential utilities and services (e.g., telephone, internet, cable, security, etc.) and obtain final billings.
- Change billing address on remaining utility accounts to the Presbytery office.
- Arrange for appropriate ongoing maintenance while the property is under presbytery control (lawn mowing, snow removal, etc.) and arrange for payment.
- Provide for the cleanup of the building and the removal of unwanted materials, trash, etc., and prepare the building ready for sale. (If technical services are necessary, secure them and pay for them out of the congregation's assets and, if necessary, the proceeds from the sale of the property.)

The AC will keep written records of its activity and submit a final report to the Presbytery for inclusion in the minutes of the Presbytery. Following the conclusion of all appropriate activity and the submission of its final report, the AC may request that the presbytery dissolve it with thanks.

Attachment #7: Protest received to Moderators Ruling regarding policy first readings.

"To: The Stated Clerk
5/21/2019

I protest the interpretation of the Standing Rules given by the Vice-Moderator: namely, that recommendations are out of order at the time of the first reading of a policy. The standing rules state that input may be given "between" 1st and 2nd reading. A recommendation is not debate. What took place regarding the Dissolution of Pastoral Relationships" policy falls short of our standing rules, as well as the fundamental nature of PC(USA) governance.

Julia Wharff Piermont
Member of Scioto Valley Presbytery"