



## Mission and Vision Statement

God calls us through the Holy Spirit to connect with each other to plant, grow, and nurture vital, faithful communities of Christ for service and ministry. In response, we build partnerships, communicate with and support congregations, leaders, and individuals, and embody Christ's transforming love in the world.

November 2012

## The Presbytery of Scioto Valley Presbyterian Church (U.S.A.)

252nd Stated Meeting  
Tuesday, September 17, 3:30 p.m. –7:30 p.m.  
Liberty Presbyterian Church  
7080 Olentangy River Rd, Delaware, OH 43015



[www.libertybarnchurch.com](http://www.libertybarnchurch.com)

### General Notes for this Meeting

1. The offering for this meeting is dedicated to Peacemaking and Global Witness. Please make checks payable to Presbytery of Scioto Valley.
2. Requests to include audio-visual presentations at the Presbytery Meeting should be addressed to the stated clerk, Jeff Schooley at [statedclerk@psvonline.org](mailto:statedclerk@psvonline.org)
3. Contact Dagmar Ramage at [dagmar@psvonline.org](mailto:dagmar@psvonline.org) or 614-847-0565: To register an excused absence from the meeting; to reserve display space; to arrange for childcare at the meeting site, and to obtain a printed copy of the Commissioner Hand-Book.

**Driving Directions to** Liberty Presbyterian Church, 7080 Olentangy River Rd, Delaware, OH 43015 | Tel: (740) 548-6075


From Columbus, take 315 North to left on Home Road to the church, which will be on the right. Alternatively, take I-71 North to 270 West to 315 North and then follow the first set of directions.

From points north: Take US-23 S/US-42 S/Columbus Pike. Stay on US-23 S/Columbus Pike. Turn right onto 315 South. After 4.5 miles, turn right onto Home Road and the church will be on the right.

All other directions: Take I-71, 270, or other known routes that intersect with 315 and follow above directions.

### **STAY CONNECTED**

If you would like to join the email distribution list for the *Weekly E-Mail* News, the Presbytery digital newsletter go to [www.psvonline.org](http://www.psvonline.org) and fill in the box in the left column, or email Dagmar at [dagmar@psvonline.org](mailto:dagmar@psvonline.org).

Follow the Presbytery on Facebook.  Search for **PSV Congregational Life**. Hit the Like button. Look for forms, reports, and important web links at [www.psvonline.org](http://www.psvonline.org)

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### **The Presbytery of Scioto Valley (PSV) Stated Meetings for 2019**

November 19, 3:30 p.m.-7:30 p.m. - Circleville Presbyterian Church

Special meetings may be called at the request of, or with the concurrence of, two teaching elders and two ruling elders representing different churches.

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## ***Commissioners Orientation***

So, This Is Your First Presbytery Meeting!

As a new commissioner to the Presbytery, we welcome you! The information below is provided for your orientation to the presbytery meeting and its activities. The meetings of Presbytery are designed to provide opportunities for the community to worship and discuss issues together, as well as do the necessary Presbytery business. Please read the introductory items in the handbook. These items contain information about parking, childcare, directions to the meeting, how to make motions if you wish, and information on parliamentary process.

When you arrive, look for the registration area, which opens prior to the meeting or any pre-Presbytery forums. Commissioners will be asked to register their attendance by signing next to the church they are representing. Commissioners will receive a name badge which entitles them to have voice and vote during the meeting. Visitors are also asked to sign in and receive a guest tag. There will also be a table with additional handouts not submitted in time to be published in the Commissioner Handbook.

There may be one or more pre-Presbytery forums which will usually begin one hour before the Presbytery meeting. The forums are small group opportunities to discuss topics coming before the Presbytery, to explore ministry tools, to share best practices, or to engage in the ministry of prayer for the Presbytery. There will be directions to the forums. Also available during the registration time may be a number of displays. A pre-Presbytery forum may also be a larger special event which sometimes begins around 1:00. See the agenda for information on these forums.

Presbytery meets from 3:30 p.m. to approximately 7:30 p.m. The meeting will begin with worship designed by the Presbytery worship committee. A worship bulletin will be in the registration area, or on the screen at the front of the sanctuary. There will be an offering which will be designated for one of the Presbyterian Church (U.S.A.) seasonal special offerings.

Before worship, the Presbytery Moderator will:

- Convene the meeting and invite greetings from the host pastor,
- Ask the stated clerk if there is a quorum present.

Following worship, the Presbytery Moderator will:

- Ask for the introduction of new ruling elders, teaching elders, and corresponding members (members of other presbyteries, congregations, or organizations),
- Call for the adoption of the agenda for the meeting, and
- Ask the stated clerk if there is any new business not previously included in the published agenda.

Most of the business for the Presbytery to consider is contained in this handbook. The materials are divided into several sections for easy access. The sections are arranged according to the Commissions and reporting entities of the Presbytery in the order of the agenda for a particular meeting. The sections are:

- Consent Agenda -- items being reported to the Presbytery for their approval that do not come under a particular Commission, such as approval of minutes or

appointments of task forces or committees. Items in the Consent Agenda may be removed for discussion and action by Commissioner motion and second.

### ***Commissions/Committee with Common Abbreviations and Acronyms***

BOP	Board of Pensions
CCL	Commission for Congregational Life
CCP	Commission for Church Professionals
CNO	Commission for Nurture and Outreach
CPO	Commission for Presbytery Operations
CT	Coordinating Team
NC	Nominating Committee
	Committee for Overtures and Amendments
COR	Permanent Judicial Commission (COR)
FDN	Presbyterian Foundation
GA	General Assembly
HR	Honorably Retired (teaching elder)
PCUSA	Presbyterian Church (U.S.A.)
PILP	Presbyterian Investment and Loan Program
PMA	Presbyterian Mission Agency
PSV	Presbytery of Scioto Valley
PWUM	Presbyterian Westside Urban Ministry
TE	Teaching Elder
CRE	Commissioned Ruling Elder
TE	Ruling Elder
RE	Ruling Elder

### ***Guidelines for Participating in Presbytery Meetings***

1. When speaking at Presbytery, please use the microphone and speak to the Moderator, not the assembly.
2. Introduce yourself, by stating your name and your church or your position.
3. The parliamentary authority is *Robert's Rule of Order Newly Revised, 11<sup>th</sup> Edition* (2011), unless the *Book of Order* (Presbyterian Church (U.S.A.) Constitution Part II) or the Manual of Operations of the Presbytery provide otherwise.
4. Motions presented by commissions or committees do not require a second.
5. Each speaker during debate has up to three minutes to address the issue to which they are speaking. The moderator may give a 30-second warning, so that speakers may conclude their remarks.

6. The moderator will normally alternate between speeches for and against the motion before the assembly.
7. The maker of the motion or commission/committee presenter may make the final speech.
8. Only enrolled commissioners (ruling elder commissioners, teaching elders, commissioned ruling elders, certified Christian Educators in active service, and ruling elders serving on commissions) are authorized to vote. Corresponding members are entitled to address the Presbytery. Visitors may be invited by the moderator to address the Presbytery.
9. Any substantive motion (new, amendment, substitute) made by a commissioner in the assembly must be given to the stated clerk in writing, at the time the motion is made.
10. Any new business must be placed in the hands of the stated clerk prior to the beginning of the meeting.

## ***Seeking to be Faithful Together:***

### **Guidelines for Presbyterians During Times of Disagreement**

- In a spirit of trust and love, we promise we will...
- Give them a hearing...listen before we answer (*John 7:51 and Proverbs 18:13*)

#### **1 Treat each other respectfully so as to build trust, believing that we all desire to be faithful to Jesus the Christ;**

- we will keep our conversations and communications open for candid and forthright exchange,
- we will not ask questions or make statements in a way which will intimidate or judge others.

#### **2 Learn about various positions on the topic of disagreement.**

#### **3 State what we think we heard and ask for clarification before responding, to be sure we understand each other.**

- Speak the truth in love (*Ephesians 4:15*)

#### **4 Share our concerns directly with individuals or groups with whom we have disagreements in a spirit of love and respect in keeping with Jesus' teachings.**

#### **5 Focus on ideas and suggestions instead of questioning people's motives, intelligence or integrity;**

- we will not engage in name-calling or labelling of others prior to, during, or following the discussion.

#### **6 Share our personal experiences about the subject of disagreement so that others may more fully understand our concerns.**

Maintain the unity of the spirit in the bond of peace (*Ephesians 4:3*)

#### **7 Indicate where we agree with those of other viewpoints as well as where we disagree.**

#### **8 Seek to stay in community with each other though the discussion may be vigorous and full of tension;**

- we will be ready to forgive and be forgiven.

#### **9 Follow these additional guidelines when we meet in decision-making bodies:**

- urge persons of various points of view to speak and promise to listen to these positions seriously;
- seek conclusions informed by our points of agreement;
- be sensitive to the feelings and concerns of those who do not agree with the majority and respect their rights of conscience;
- abide by the decision of the majority, and if we disagree with it and wish to change it, work for that change in ways which are consistent with these Guidelines.

#### **10 Include our disagreement in our prayers, not praying for the triumph of our viewpoints, but seeking God's grace to listen attentively, to speak clearly, and to remain open to the vision God holds for us all.**

Adopted by the 204<sup>th</sup> General Assembly (1992) of the Presbyterian Church (U.S.A.) for use by sessions and congregation

## AGENDA

### The Presbytery of Scioto Valley Presbyterian Church (U.S.A.)

Two Hundred and Fifty Second Stated Meeting  
Tuesday, September 17, 2019, 3:30 p.m. – 8:00 p.m.  
Liberty Presbyterian Church, Delaware, Ohio

**Moderator: Minister of Word and Sacrament Rebecca Tollefson**



#### Mission Statement

God calls us through the Holy Spirit to connect with each other to plant, grow, and nurture vital, faithful communities of Christ for service and ministry.

In response, we build partnerships, communicate with and support congregations, leaders, and individuals, and embody Christ's transforming love in the world.

November 2012

The **Commissioner Handbook** is available online at [www.psvonline.org](http://www.psvonline.org)  
"Supplemental Reports" refers to papers available the day of the meeting in the Registration Area and also at [www.psvonline.org](http://www.psvonline.org)

### **Session Records Review – 12 P.M.-3 P.M. in the Carriage House**

### **PRE-PRESBYTERY EDUCATIONAL EVENT w/ REV. JIMMIE HAWKINS, OFFICE OF PUBLIC WITNESS – 1:30 P.M.**

### **PRE-PRESBYTERY TRAINING FOR NEW COMMISSIONERS –2:30 P.M.**

For new Commissioners and those who would like a refresher about what goes on at a presbytery meeting, led by Vice Moderator Rev. Mark Gauen.

### **THE PRESBYTERY IS CALLED BY THE HOLY SPIRIT – 3:30 P.M.**

Convening the Meeting

Declaration of a Quorum and Formation of the Roll – Rev. Jeff Schooley

Adoption of the Meeting Agenda

Greetings from Host Pastor – Kyle Doeblen

### **TO WORSHIP GOD**

Worship themes for this year's presbytery meetings are shaped by *Five Practices of Fruitful Congregations* by R. Schnase. This afternoon we will focus upon Intentional Faith Development, seeking to better understand what person (or people) and what practices are helping us grow in our faith.

### **TO STEWARD CHRIST'S WORK**

Introduction of Guests, New Commissioners, Seating of Corresponding Members

1. Motion to approve Consent Agenda for today's meeting
2. Staff Reports

Rev. Dr. Jeannie Harsh, Executive Presbyter

Rev. Jeff Schooley, Stated Clerk

3. Announcement of New Business



## **To Celebrate Christ's Mission**

1. Rev. Cynthia Holder Rich, member of PSV, report on the partnership with the ELCA in Tanzania
2. Rev. Joon Won Lee, Korean PC, sharing what PSV might learn from/about that congregation
3. Rev. Jimmie Hawkins, Office of Public Witness, will speak about his office's work and mission
4. Refreshments and guided conversation around tables on what Rev. Hawkins has shared

[10 minute break following round table discussion]

## *Commission Reports*

1. Coordinating Team – Elder Carla Mavis  
Statement regarding 1<sup>st</sup> and 2<sup>nd</sup> readings of presbytery policy
2. Eastminster Administration Commission
3. Proposed Church Merger Task Force – CRE Mark Johnson  
Proposal: Plan for Uniting Brookwood, Covenant Parish, and Parkview Presbyterian Churches
4. Commission for Presbytery Operations – CRE Dr. Robert Gustafson  
Report of Actions Taken on Behalf of Presbytery  
2018 Audit Report  
Treasurer Report  
2020 Budget – 1<sup>st</sup> Reading  
Announcements
5. Commission for Church Professionals—Rev. Ann Melick  
Report of Actions Taken on Behalf of Presbytery  
Retirement of Joe Fields  
Examination of Kyle Doeblen, transfer from RCA  
Policy for Dissolution of Pastoral Relationships – 2<sup>nd</sup> Reading  
Announcements
6. Commission for Congregational Life— Rev. Dr. Jeri-Lynne Bouterse  
Actions Taken on Behalf of Presbytery  
Recommendations for Presbytery  
Policy to Dissolve (Close) a Congregation – 2<sup>nd</sup> Reading  
Jerome Township Property Task Force  
Congregational Revitalization Policy – 1<sup>st</sup> Reading  
Announcements
7. Commission for Nurture and Outreach – Rev. Mary Gause  
Report of Actions Taken on Behalf of Presbytery  
Announcements
8. Nominating Committee – Rev. Don Hilkerbaumer  
Approve Nominations  
Announcements
9. New Business

**To EMBODY CHRIST'S LOVE**

Rebecca Tollefson will share, as Moderator, about representing the Presbytery at the Synod of the Covenant Assembly in August

Announcements, Invitations, Joys, and Concerns for the Community

Closing Prayer and Benediction

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Next Presbytery Meeting  
3:30 p.m.-7:30 p.m. – November 19, 2019  
Circleville Presbyterian Church  
Circleville, OH

## **Consent Agenda and Stated Clerk's Report**

### **CONSENT AGENDA**

1. **Review and approval of minutes** from 251<sup>st</sup> Stated Meeting at the First Presbyterian Church of London, Ohio, May 21, 2019.
2. **Review and approval of minutes** from special-called meeting at Overbrook Presbyterian Church, Columbus, Ohio, August 20, 2019

### **STATED CLERK'S REPORT**

1. Update on new Stated Clerk's contact information  
Email: [statedclerk@psvonline.org](mailto:statedclerk@psvonline.org) (though you may want to change the name associated with this email address in your email contacts, if you had it designated as Sally Robinson)  
Phone: 330-931-9165 (cell)

**Coordinating Team – Elder Carla Mavis**

Statement regarding 1<sup>st</sup> and 2<sup>nd</sup> readings of presbytery policy

**For first readings of a rule or policy:**

The primary purpose of a first reading of a policy is to give members of the presbytery advanced notice that a policy is being proposed. Because the policy is not being presented for approval at this meeting, debate as to the merits is not appropriate at this time. Questions seeking clarification (and not as a pretext for debate) are appropriate. Suggestions for changes to the draft may be made, provided that the suggestion is not a pretext to debate the wisdom of the policy. If extensive changes are being suggested, it is more appropriate to email those suggestions to the committee ([insert a contact email]) rather than to use extended meeting time presenting such suggestions.

**For a second reading:**

This item is presented for a second reading, which means it can be amended, debated and voted upon at this meeting. It was presented for a first reading at the presbytery meeting on \_\_\_\_\_. Since the first reading, [the following changes have been made to the draft {insert summary of the change}] or [no changes have been made to the draft].

**Eastminster Administration Commission – Rev. Charlotte O’Neil**

## Review of Commission’s work

**Motion:** On behalf of the Columbus Eastminster Presbyterian Administrative Commission, we move to dissolve the Eastminster Church and for the Eastminster Administrative Commission to act as the session of the church until the corporation can be closed.

Administrative Commission report available as Supplemental Packet #4.

## **Proposed Church Merger Task Force – CRE Mark Johnson**

### **Review of Task Force's Work**

[Full Task Force Report available on PSV website as Supplemental Packet #1]

### **Recommendations for Presbytery Action**

Brookwood Presbyterian Church, Covenant Parish Presbyterian Church, and Parkview Presbyterian Church (the Churches) recommend that the Presbytery of Scioto Valley (the Presbytery) take the following actions:

#### **Merging the congregations**

Whereas the Churches desire to unite, coming together willingly and on an equal basis, to make a more effective response to God's call, the Churches move that the Presbytery:

- Declare that the congregations of Brookwood Presbyterian Church, Covenant Parish Presbyterian Church, and Parkview Presbyterian Church be merged into one congregation of the Presbyterian Church (U.S.A.) according to the following Plan of Union and
- Declare that the resulting congregation be known as Unity Presbyterian Church.

#### **Calling the initial congregational meeting**

Whereas the congregation resulting from the merger will initially have no corporate regulations, no session, and no pastoral relationships, the Churches move that the Presbytery:

- Call a congregational meeting of Unity Presbyterian Church to be held following its worship service on September 29, 2019, for the purpose of electing elders and deacons, approving the call and the terms of call of each of the pastors, and approving the corporate regulations and the congregational rules and
- Appoint Rev. John Birkner (member at large) to be the moderator and Mary French (Brookwood) to be the secretary of the congregational meeting.

#### **Ensuring continuity of leadership**

Whereas the united congregation will have no session and a continuity of leadership is desirable for both ecclesial and corporation functions, the Churches move that the Presbytery:

- Appoint ruling elders Greg Figurski (Brookwood), Mary French (Brookwood), Mary Martin (Covenant Parish), and Joe Rutherford (Parkview) and ministers of the Word and Sacrament John Birkner (member at large), Amy House (Brookwood), Nate Manzo (Parkview), and Patricia Moats (Covenant Parish) as an administrative commission with original jurisdiction of Unity Presbyterian Church until its elected session has been installed.
- Authorize the corporate officers of the corporations of the Churches to continue to function in their roles under the authority of the administrative commission as the acting session.

**Commission for Presbytery Operations**  
**Report on the Actions and Recommendations of the**  
**Commission on Presbytery Operations**

Class	Name	E mail	MWS/RE	Term
2019	Bob Gustafson	gustafson15@gmail.com	CRE	2nd
2019	Kristin Schutte	pastorkristin06@yahoo.com	MWS	2nd
2019	Karen Zent	kmzent@aol.com	RE	1st
2020	Sydney V. Jackson	skipjackson@indianolapres.org	MWS	2nd
2020	Roger Au	rogerau@aol.com	MWS	2nd
2020	Jim Hamilton	Jim.Hamilton55@gmail.com	RE	1st
2021	William C. Acklin	wacklin@windstream.net	RE	2nd
2021	Jim Hines	jhines1116@gmail.com	RE	1st
2021	Christine Burns	Cvanderkooi45695@gmail.com	CRE	1st

*Pursuant to the authority granted by The Book of Order, “Form of Government” Chapter 3, (G-3.0307), Presbytery Standing Rule G-1, and Presbytery action, the Commission has taken the following actions:*

1. Report of Actions Taken on Behalf of Presbytery
2. 2018 Audit Report
  - a. Available on PSV website as Supplemental Packet #2
3. Treasurer Report
4. 2020 Budget – 1<sup>st</sup> Reading
5. Announcements

**Treasurer's Report**  
**August 2019**

Consolidated Balance Sheet

Detailed Balance Sheet

Consolidated Fund Activity Report

Treasurer's Report for Operating Fund

Congregation Mission and Giving Per Capita Report



The Presbytery Of Scioto Valley  
Consolidated Balance Sheet Information

In Whole Dollars  
( Unaudited)

	Period Ending 08/31/19	Period Ending 08/31/18	Calendar Year 12/31/18	Calendar Year 12/31/17
Cash	\$ 312,167	\$ 376,719	\$ 365,338	\$ 386,398
Investments:				
Church Development Funds	1,197,854	1,304,044	1,173,351	1,272,073
Reserve Investments	<u>354,469</u>	<u>352,392</u>	<u>317,075</u>	<u>343,753</u>
Total Investments	1,552,323	1,656,436	1,490,427	1,615,826
Accounts & Notes Receivable	39,514	49,465	47,115	83,343
Prepaid Expenses & Other	3,253	2,741	3,601	758
Fixed Assets:				
Mortgaged Properties:				
Concord-Land on Harriott Road	432,410	432,410	432,410	432,410
Concord-Home Rd. interim location	<u>-</u>	<u>206,595</u>	<u>206,595</u>	<u>206,595</u>
Total Mortgaged Properties	432,410	639,004	639,004	639,004
Properties To Be Deeded:				
New Albany-Land on Johnstown Rd.	484,152	484,152	484,152	484,152
Dublin-Land on Dublinshire Drive	314,309	314,309	314,309	314,309
Prince of Peace PC-Land on Diley Rd.	<u>102,156</u>	<u>102,156</u>	<u>102,156</u>	<u>102,156</u>
Total Properties To Be Deeded	900,617	900,617	900,617	900,617
Land & Equipment Available for Sale	105,614	-	-	-
Other Fixed Assets	<u>76,624</u>	<u>77,391</u>	<u>77,411</u>	<u>78,671</u>
Total Fixed Assets	1,515,265	1,617,012	1,617,033	1,618,292
Other Assets	-	-	-	2,452
 Total Assets	 <u>\$ 3,422,522</u>	 <u>\$ 3,702,374</u>	 <u>\$ 3,523,513</u>	 <u>\$ 3,707,070</u>
Liabilities:				
Accounts Payable	\$ 31,532	\$ 15,997	\$ 119,917	\$ 119,367
Notes Payable	-	217,670	209,498	233,791
Other Liabilities	<u>3,912</u>	<u>3,106</u>	<u>4,872</u>	<u>15,284</u>
Total Liabilities	35,444	236,773	334,288	368,442
Fund Balances	3,204,542	3,381,677	3,381,677	3,229,978
Surplus [Deficit]	182,536	83,924	(192,451)	108,651
 Total Liabilities & Net Worth	 <u>\$ 3,422,522</u>	 <u>\$ 3,702,374</u>	 <u>\$ 3,523,513</u>	 <u>\$ 3,707,070</u>

**Presbytery of Scioto Valley - Columbus OH**  
**Balance Sheet as of August 31, 2019**

**Saturday, September 7, 2019**

**Page 1 of 3**

Account	Account	YTD
1.1.0002	Chase Checking	150,625.03
1.1.0003	Chase Funds Checking	0.00
1.1.0004	Chase Savings	8,778.00
1.1.0006	Mission Market Fund Note	152,763.51
	<b>Cash</b>	<b>\$312,166.54</b>
1.2.0005	New Covenant-Church Dev	1,114,345.80
1.2.0006	New Covenant-Church Dev-Mkt Value Adj	83,508.24
	<b>Church Development Funds</b>	<b>\$1,197,854.04</b>
1.3.0005	New Covenant-Oper Fund Reserve	328,467.74
1.3.0006	New Covenant-Oper Fund Reserve-Value Adj	26,000.96
	<b>Income Funds</b>	<b>\$354,468.70</b>
	<b>Total Investments</b>	<b>\$1,552,322.74</b>
1.1.0010	A/R - Presbytery	15,421.66
1.1.0015	A/R - Church Development	0.00
1.2.0015	A/R Dublin	0.00
1.2.0017	Notes Rec. - Presbyterian	24,092.80
	<b>Accounts &amp; Notes Receivable</b>	<b>\$39,514.46</b>
1.1.0020	Prepaid Exp - PY Office	500.00
1.1.0021	Prepaid Exp - PY Computer	0.00
1.1.0022	Prepaid Ins - PYO	253.14
1.1.0023	Prepaid Exp - PYO Office Rent	2,500.00
	<b>Prepaid Expenses</b>	<b>\$3,253.14</b>
1.4.0004	PY Property - Equip & Furn	51,537.54
1.4.0005	PY Acc. Depr. - Equip & Furn	(50,902.74)
1.4.0010	PY Property - Computer Equip	43,640.52
1.4.0011	PY Acc. Depr. - Computer Equip	(40,076.70)
1.4.0016	PY Property - Eastlawn	175.00
1.4.0020	RC Property - Equip & Furn	2,907.31
1.4.0021	RC Acc. Depr. - Equip & Furn	(2,907.31)
	<b>Furniture &amp; Equipment</b>	<b>\$4,373.62</b>
1.2.0020	Property - Diley Road (Prince)	102,155.62
1.2.0022	Property - Dublin	314,309.26
1.2.0024	Property - Northside	0.00
1.2.0027	Property - Home Road	0.00
1.2.0029	Property - Harriott Road	432,409.94
1.2.0031	Property - Johnstown Road	484,151.72
1.4.0052	Longstreth	69,850.00
	<b>Property</b>	<b>\$1,402,876.54</b>
1.4.0060	Leasehold Improvements	2,400.66
1.4.0061	Acc. Amort. - Leasehold Improvements	0.00
	<b>Leasehold Improvements</b>	<b>\$2,400.66</b>
1.2.0032	Property Held for Resale - Calvin	0.00
1.2.0040	Asset Held for Sale	105,613.82
	<b>Land &amp; Equipment Available for Sale</b>	<b>\$105,613.82</b>
	<b>Total Fixed Assets</b>	<b>\$1,515,264.64</b>
1.1.0024	Dep. Workers Comp	0.00
1.1.0025	Sec. Dep. - PYO Office Rent	0.00
	<b>Other Assets</b>	<b>\$0.00</b>
1.1.0030	Mission Yearbooks	0.00
1.1.0031	Book of Order	0.00

**Presbytery of Scioto Valley - Columbus OH**  
**Balance Sheet as of August 31, 2019**

**Saturday, September 7, 2019**

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Account	Account	YTD
1.1.0032	Calendars	0.00
1.1.0033	Book of Confession	0.00
<b>Total Assets</b>		<b>\$3,422,521.52</b>
<b>Liabilities</b>		
2.0.0000	Accounts Payable/Vendors	844.00
2.1.0000	Harbor View Presbyterian Church 2	0.00
2.1.0001	Operating A/P	0.00
2.1.0005	Desig. - A/P Misc	0.00
2.1.0010	A/P -GA Basic Mission	0.00
2.1.0011	A/P - GA Sp. Offering	0.00
2.1.0012	A/P - GA Directed Giving	0.00
2.1.0013	A/P - GA Ex. Commit Giving	0.00
2.1.0014	A/P - GA Peacemaking	0.00
2.1.0015	A/P - GA Per Ca pita	12,742.78
2.1.0016	A/P GA Disaster Relief	0.00
2.1.0017	A/P - SY Basic Mission	1,257.66
2.1.0018	A/P - SY Directed Giving	0.00
2.1.0019	A/P - SY Ex. Commit. Giving	0.00
2.1.0020	A/P - SY Peacemaking	15.98
2.1.0021	A/P - SY Per Capita	4,973.14
2.1.0022	T/P - Workers Comp	0.00
2.1.0080	Jeannie Harsh	0.00
2.1.0083	Presbyterian Church USA	11,698.39
2.1.0085	Presbyterian Foundation/Theo	0.00
2.2.0005	Church Dev. Fund A/P	0.00
<b>Accounts Payable</b>		<b>\$31,531.95</b>
2.1.0002	Loan - New Albany	0.00
2.1.0025	Capital Lease Payable	0.00
2.2.0019	Mortgage - Home Road	0.00
2.2.0020	Mortgage - Home Rd 2	0.00
2.2.0021	Mortgage - Harriott Road	0.00
<b>Notes Payable</b>		<b>\$0.00</b>
2.1.0030	A/P - GA Directed Giving - Long Term	0.00
2.1.0031	Stf.C.Ed.Acc. - GHC Admin	0.00
2.1.0033	Honor. Acc. - Moderator	0.00
2.1.0035	Def.Rev. - Per Capita	0.00
2.1.0036	Def . Rev. - Events	0.00
2.1.0040	A.A. Com/CPM Training	0.00
2.1.0042	A.A. BOP	0.00
2.1.0043	Deferred Comp	0.00
2.1.0044	A.A. Mission Trip	0.00
2.1.0046	A.A. Labrinth	675.00
2.1.0048	A.A. Presbyterian Calendars	0.00
2.1.0049	A.A. Book of Orders	0.00
2.1.0050	A.A. Mission Yearbook	0.00
2.1.0051	A.A. Book of Confessions	0.00
2.1.0054	A.A.SDOP	2,433.97
2.1.0200	Accrued Payroll	803.00
2.2.0012	T/P - Real Estate - Harriott	0.00
<b>Other Liabilities</b>		<b>\$3,911.97</b>
<b>Total Liabilities</b>		<b>\$35,443.92</b>

**Fund Balance**

**Presbytery of Scioto Valley - Columbus OH**  
**Balance Sheet as of August 31, 2019**

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**Saturday, September 7, 2019**

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Account

Account

YTD

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***Commission for Nurture and Outreach Funds***

3.1.1000	Peacemaking Fund Balance (R)	10,366.90
3.1.1025	Greenfield Mission Fund Balance (R)	1,300.00
3.1.1030	Cong. Session Endorsed Mission Fund (D)	1,175.00
3.1.1650	Flood Relief Grant Fund Balance	0.00
3.1.2000	Outdoor Ministries Fund Balance (D)	15,617.52
3.1.2005	Springfest Fund Balance (D)	5,908.03
3.1.2015	Westside Urban Ministry Fund Balance (R)	4,462.93
3.1.2200	Youth Triennium Fund Balance (D)	334.00
3.1.4000	Higher Education Fund Balance (R)	9,977.31
<b>Total Commission Nurture and Outreach</b>		<b>\$49,141.69</b>

***Commission for Congregational Life Funds***

3.1.4502	NCD Fund Balance (D)	33,444.71
3.2.4500	Church Dev Fund Balance (D)	2,950,938.02
3.2.4510	Cong. Fund Balance (R)	20,279.09
3.2.4520	Building Fund Balance (R)	51,576.07
<b>Total Commission for Congregational Life</b>		<b>\$3,056,237.89</b>

***Commission for Church Professional Funds***

3.1.4100	Scholarships For CRE Class (D)	560.00
3.1.5400	Ch. Prof. Retreat Fund Balance (R)	350.00
3.1.5800	Pastor's Emergency Fund Balance (R)	8,127.66
<b>Total Commission for Church Professionals</b>		<b>\$9,037.66</b>

***Commission for Presbytery Operations Funds***

3.1.0000	Operating Fund Balance	123,784.51
3.1.0100	GA 2022 Support Fund Balance (D)	72,082.47
3.3.0000	Investment Fund Balance	76,793.38
<b>Total Commission for Presbytery Operations</b>		<b>\$272,660.36</b>

**Total** **\$3,387,077.60**

**Total Fund Balance** **\$3,387,077.60**

**Total Liabilities and Fund Balance** **\$3,422,521.52**

**Presbytery of Scioto Valley - Columbus OH**  
**Consolidated Fund Activity Report as of 08/31/2019**

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**Saturday, September 7, 2019**

Account #	Account Name	Beg Balance	Receipts	Disbursements	Transfers/JE's	End Balance
3.1.0000	Operating Fund Balance	103,684.76	424,848.78	404,749.03	0.00	123,784.51
3.1.0100	GA 2022 Support Fund Balance (D)	72,082.47	0.00	0.00	0.00	72,082.47
3.1.1000	Peacemaking Fund Balance (R)	9,955.67	411.23	0.00	0.00	10,366.90
3.1.1025	Greenfield Mission Fund Balance (R)	1,300.00	0.00	0.00	0.00	1,300.00
3.1.1030	Cong. Session Endorsed Mission Fund (D)	575.00	600.00	0.00	0.00	1,175.00
3.1.1650	Flood Relief Grant Fund Balance	0.00	0.00	0.00	0.00	0.00
3.1.2000	Outdoor Ministries Fund Balance (D)	26,755.41	0.00	11,137.89	0.00	15,617.52
3.1.2005	Springfest Fund Balance (D)	5,908.03	0.00	0.00	0.00	5,908.03
3.1.2015	Westside Urban Ministry Fund Balance (R)	4,837.32	0.00	374.39	0.00	4,462.93
3.1.2200	Youth Triennium Fund Balance (D)	5,010.00	1,336.00	6,012.00	0.00	334.00
3.1.4000	Higher Education Fund Balance (R)	0.00	9,977.31	0.00	0.00	9,977.31
3.1.4100	Scholarships For CRE Class (D)	560.00	0.00	0.00	0.00	560.00
3.1.4502	NCD Fund Balance (D)	33,444.71	0.00	0.00	0.00	33,444.71
3.1.5400	Ch. Prof. Retreat Fund Balance (R)	0.00	350.00	0.00	0.00	350.00
3.1.5800	Pastor's Emergency Fund Balance (R)	9,384.66	1,243.00	2,500.00	0.00	8,127.66
3.2.4500	Church Dev Fund Balance (D)	2,827,779.64	15,772.51	(107,385.87)	0.00	2,950,938.02
3.2.4510	Cong. Fund Balance (R)	18,023.86	246.33	(2,008.90)	0.00	20,279.09
3.2.4520	Building Fund Balance (R)	45,840.29	626.51	(5,109.27)	0.00	51,576.07
3.3.0000	Investment Fund Balance	39,399.94	4,308.35	(33,085.09)	0.00	76,793.38
<b>Total</b>		<b><u>\$3,204,541.76</u></b>	<b><u>\$459,720.02</u></b>	<b><u>\$277,184.18</u></b>	<b><u>\$0.00</u></b>	<b><u>\$3,387,077.60</u></b>

**Income****Per Capita and Mission Income**

4.1.0005	Basic Mission - Presbytery	143,000.00	63,603.79	79,396.21
4.1.0007	Basic Mission - Directed Givin	0.00	0.00	0.00
4.1.0010	Per Capita - Presbytery	280,533.00	205,239.25*	75,293.75
4.1.0011	Per Capita - GA	106,279.00	76,449.88*	29,829.12
4.1.0012	Per Capita - Synod	38,593.00	27,954.81*	10,638.19
4.1.0014	Recaptured Per Capita from Separated Churches	0.00	0.00	0.00
4.1.0015	Basic Mission - Presby. Women	2,500.00	1,466.51	1,033.49
<b>Total Per Capita and Mission Income</b>		<b>\$570,905.00</b>	<b>\$374,714.24</b>	<b>\$196,190.76</b>

**Nuture and Outreach Activity Income**

4.1.0043	Nurture and Outreach Event Fees	500.00	0.00	500.00
4.1.0044	PIE Event Income	1,000.00	1,172.00*	(172.00)
4.1.0045	Youth Winter Retreat Income	10,000.00	11,372.00*	(1,372.00)
4.1.0046	Youth Fall Rally Income	1,000.00	0.00	1,000.00
4.1.0047	Spring Fest Income		0.00	
4.1.0048	Older Adult Ministry Income	500.00	0.00	500.00
4.1.0050	Montreat Youth Retreat		0.00	
4.1.0051	Campus Ministry Income		0.00	
4.1.0052	Youth Triennium Income-Operating		17,633.00	
4.1.0060	Mission Work Trip Income	8,000.00	4,000.00	4,000.00
4.1.0062	Print & Media Resources Inc	4,000.00	1,368.00	2,632.00
4.9.0044	PIE Event Transfers	500.00	0.00	500.00
4.9.0045	Youth Winter Retreat Transfers	10,000.00	0.00	10,000.00
4.9.0046	Youth Fall Rally Transfers		0.00	
4.9.0048	Older Adult Ministry Transfers		0.00	
4.9.0051	Campus Ministry Transfers	10,000.00	0.00	10,000.00
4.9.0052	Youth Triennium Fund Transfers		13,149.89	
4.9.0060	Cong Endorsed Mission Fund Transfer	14,000.00	0.00	14,000.00
4.9.0062	Print & Media Resources Transfers		0.00	
<b>Total Nurture and Outreach Activity Income</b>		<b>\$59,500.00</b>	<b>\$48,694.89</b>	<b>\$41,588.00</b>

**Congregational Life**

4.1.0049	New Beginnings Income		0.00	
4.1.0056	PCUSA New Worshipping Comm. Grant		0.00	
4.9.0049	New Beginnings Transfers		0.00	
4.9.0057	New Church Development Transfers	35,000.00	0.00	35,000.00
4.9.0058	Church Development Transfers	15,000.00	0.00	15,000.00

	<b>Total Congregational Life</b>	<b>\$50,000.00</b>	<b>\$0.00</b>	<b>\$50,000.00</b>
<b><i>Church Professional Income</i></b>				
4.1.0042	Church Professionals Event Fees	8,000.00	0.00	8,000.00
4.1.0053	Healthy Boundaries Event Fees	400.00	400.00*	0.00
4.1.0054	CRE Training Fees	1,000.00	0.00	1,000.00
4.1.0055	Alternative Clinical Experience Fees		0.00	
	<b>Total Church Professional Income</b>	<b>\$9,400.00</b>	<b>\$400.00</b>	<b>\$9,000.00</b>
<b><i>Coordinating Team Income</i></b>				
4.9.0059	Admin Commission Tfrs from Ch Dev Fund	0.00	0.00	0.00
	<b>Total Coordinating Team Income</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b><i>Presbytery Operations Activity Income</i></b>				
4.1.0061	Presbytery Operations Event Fees	0.00	0.00	0.00
	<b>Total Presbytery Operations Activity Income</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b><i>Miscellaneous Income</i></b>				
4.1.0025	Church Development Investment Alloc		0.00	
4.1.0027	Interest Revenue - Checking	500.00	887.65*	(387.65)
4.1.0030	Operating A/R Interest Revenue		0.00	
4.1.0035	Misc Revenue	500.00	0.00	500.00
4.1.0037	Rental Income	11,000.00	0.00	11,000.00
4.1.0039	Donated Exp Revenue	500.00	152.00	348.00
4.1.0098	Net Cash to Accrual Income		0.00	
4.1.0099	Transfers from Reserves		0.00	
	<b>Total Miscellaneous Income</b>	<b>\$12,500.00</b>	<b>\$1,039.65</b>	<b>\$11,460.35</b>
	<b>Total Income</b>	<b>\$702,305.00</b>	<b>\$424,848.78</b>	<b>\$308,239.11</b>
<b><i>Expenses</i></b>				
<b><i>Commission for Nurture and Outreach</i></b>				
5.1.1002	Pres Sponsored Mission Trip		0.00	
5.1.1004	Session Endorsed Mission Grant	15,000.00	9,750.00	5,250.00
5.1.1006	Global Mission Projects	1,500.00	500.00	1,000.00
	<b>Total Mission Outreach</b>	<b>\$16,500.00</b>	<b>\$10,250.00</b>	<b>\$6,250.00</b>
5.1.2005	CN Events/Resources	1,000.00	1,569.43*	(569.43)
5.1.2006	Springfest Event		0.00	
5.1.2007	PIE Event Expense	2,000.00	1,738.45*	261.55
5.1.2008	Youth Winter Retreats	16,000.00	12,762.08*	3,237.92
5.1.2009	Youth Fall Rally	1,000.00	0.00	1,000.00
5.1.2010	Older Adult Events Expense		0.00	

5.1.2011	Mission Work Trip Expenses	9,000.00	884.06	8,115.94
5.1.2012	Montreat Youth Conference		0.00	
5.1.2020	Older Adult Ministry	1,500.00	537.71	962.29
	<b>Total CE Events</b>	<b>\$30,500.00</b>	<b>\$17,491.73</b>	<b>\$13,008.27</b>
5.1.1500	Commission for Nurture and Outreach Meeting	500.00	183.41	316.59
	<b>Total CNO Meeting</b>	<b>\$500.00</b>	<b>\$183.41</b>	<b>\$316.59</b>
5.1.2202	Youth Triennium Accrual Exp	2,000.00	32,118.89*	(30,118.89)
	<b>Total Youth Triennium</b>	<b>\$2,000.00</b>	<b>\$32,118.89</b>	<b>(\$30,118.89)</b>
5.1.3015	Print & Media Resources Exp	6,000.00	878.36	5,121.64
5.1.3020	RC Operating Expenses		0.00	
	<b>Total Resource Center</b>	<b>\$6,000.00</b>	<b>\$878.36</b>	<b>\$5,121.64</b>
5.1.4005	Campus Ministry	10,000.00	0.00	10,000.00
	<b>Total Campus Ministry</b>	<b>\$10,000.00</b>	<b>\$0.00</b>	<b>\$10,000.00</b>
5.1.3500	New Growth and Development	1,900.00	0.00	1,900.00
	<b>Total New Growth and Development</b>	<b>\$1,900.00</b>	<b>\$0.00</b>	<b>\$1,900.00</b>
	<b>Total Commission for Nurture and Outreach</b>	<b>\$67,400.00</b>	<b>\$60,922.39</b>	<b>\$6,477.61</b>
<b>Commission for Congregational Life</b>				
5.1.4200	CCL Committee/Visitation Expenses	1,200.00	94.54	1,105.46
	<b>Total CCL Miscellaneous Committee Expenses</b>	<b>\$1,200.00</b>	<b>\$94.54</b>	<b>\$1,105.46</b>
5.1.4700	New Beginnings		0.00	
5.1.4702	Demographic Studies	5,000.00	4,116.00*	884.00
5.1.4704	Special Transition Support/Consultants	2,500.00	0.00	2,500.00
	<b>Total Transition</b>	<b>\$7,500.00</b>	<b>\$4,116.00</b>	<b>\$3,384.00</b>
5.1.4300	Relationship Development	500.00	0.00	500.00
	<b>Total Relationship Development</b>	<b>\$500.00</b>	<b>\$0.00</b>	<b>\$500.00</b>
5.1.4500	<i>New Worshipping Communities</i>			
5.1.4501	NWC - Bethany	35,000.00	0.00	35,000.00
5.1.4520	NWC - Other Churches	15,000.00	0.00	15,000.00
5.1.4530	NWC - Redevelopment	2,000.00	0.00	2,000.00
	<i>Total New Worshipping Communities</i>	<i>52,000.00</i>	<i>\$0.00</i>	<i>52,000.00</i>
	<b>Total New Church Development</b>	<b>\$52,000.00</b>	<b>\$0.00</b>	<b>\$52,000.00</b>
5.1.4900	MAST/Consultants	8,000.00	0.00	8,000.00
5.1.4902	Training/Workshops	2,500.00	0.00	2,500.00
5.1.4904	Congregational Support	0.00	466.34	(466.34)
	<b>Total Church Health</b>	<b>\$10,500.00</b>	<b>\$466.34</b>	<b>\$10,033.66</b>



<b>Total Commission for Congregational Life</b>		<b>\$71,700.00</b>	<b>\$4,676.88</b>	<b>\$67,023.12</b>
<b><i>Commission for Church Professionals</i></b>				
5.1.5002	Church Professionals Meeting	600.00	459.67*	140.33
5.1.5202	Inquirer/Candidates	5,500.00	522.42	4,977.58
5.1.5204	Commissioned Ruling Elders	3,000.00	450.76	2,549.24
5.1.5402	Committee on Ministry Workshop	0.00	0.00	0.00
5.1.5404	Church Professionals Retreat	15,000.00	2,914.54	12,085.46
5.1.5602	COM - Background Checks	1,500.00	445.00	1,055.00
5.1.5604	Pastors Programming	2,500.00	0.00	2,500.00
5.1.5802	Health Boundaries Training	3,000.00	1,300.00	1,700.00
5.1.5804	Bereavement Exp	500.00	238.68	261.32
5.1.5806	Pastoral Support	14,000.00	1,972.37	12,027.63
<b>Total Commission for Church Professionals</b>		<b>\$45,600.00</b>	<b>\$8,303.44</b>	<b>\$37,296.56</b>
<b><i>Coordinating Team</i></b>				
5.1.6001	Moderator Meeting Expenses	4,000.00	303.86	3,696.14
5.1.6002	Bills & Overtures Meeting Exp	200.00	0.00	200.00
5.1.6003	Representation Committee Mtg	200.00	0.00	200.00
5.1.6004	Judicial Process Mtg Exp	1,000.00	0.00	1,000.00
5.1.6005	Administrative Commissions Exp	1,000.00	0.00	1,000.00
5.1.6006	Nominating Mtg Exp	300.00	0.00	300.00
5.1.6007	GA Travel	0.00	0.00	0.00
5.1.6008	Presbytery Meeting Expenses	6,000.00	1,201.80	4,798.20
5.1.6010	CT Meeting Expense	1,200.00	71.34	1,128.66
5.1.6012	Leadership Meeting Expense	0.00	28.46	(28.46)
<b>Total Coordinating Team</b>		<b>\$13,900.00</b>	<b>\$1,605.46</b>	<b>\$12,294.54</b>
<b><i>Commission for Presbytery Operations</i></b>				
5.1.7701	Salary - Exec Presbyter	47,327.00	28,217.92	19,109.08
5.1.7702	Salary - Stated Clerk	4,475.00	2,983.36	1,491.64
5.1.7703	Salary - Administrative Asst	51,043.00	34,028.64	17,014.36
5.1.7704	Salary - Financial Asst	21,320.00	12,276.00	9,044.00
5.1.7705	Salary - Treasurer	6,150.00	4,100.00	2,050.00
5.1.7706	Deferred Compensation	600.00	400.00	200.00
5.1.7707	Housing - Exec Presbyter	35,000.00	26,666.72*	8,333.28
5.1.7708	Housing - Stated Clerk	15,000.00	10,000.00	5,000.00
<b>Total Staff Salaries</b>		<b>\$180,915.00</b>	<b>\$118,672.64</b>	<b>\$62,242.36</b>
5.1.7732	Travel - Stated Clerk	3,000.00	1,927.79	1,072.21

5.1.7733	Travel - Treasurer	2,000.00	0.00	2,000.00
5.1.7734	Travel - Exec Presbyter	12,000.00	6,424.68	5,575.32
5.1.7736	Travel - PYO Staff	500.00	0.00	500.00
	<b>Total Staff Travel</b>	<b>\$17,500.00</b>	<b>\$8,352.47</b>	<b>\$9,147.53</b>
5.1.7711	BOP - Exec Presbyter	30,461.00	20,307.36*	10,153.64
5.1.7712	BOP - Stated Clerk	0.00	0.00	0.00
5.1.7713	BOP - Administrative Asst	22,754.00	15,504.88*	7,249.12
5.1.7714	BOP - Financial Assistant	0.00	0.00	0.00
5.1.7715	Med. Reimb. - Exec Presbyter	1,647.00	1,293.65*	353.35
5.1.7716	Med. Reimb. - Stated Clerk	0.00	0.00	0.00
5.1.7717	Med. Reimb. Administrative Asst	1,021.00	1,020.86*	0.14
5.1.7718	Med. Reimb.- Financial Assistant	0.00	0.00	0.00
	<b>Total Employee Benefits</b>	<b>\$55,883.00</b>	<b>\$38,126.75</b>	<b>\$17,756.25</b>
5.1.7742	Cont Ed. - Staff Training	500.00	653.07*	(153.07)
5.1.7744	Cont Ed. - Exec Presbyter	2,000.00	491.08	1,508.92
5.1.7746	Cont Ed. - Stated Clerk	800.00	0.00	800.00
5.1.7748	Cont Ed. - Treasurer	500.00	0.00	500.00
	<b>Total Continuing Education</b>	<b>\$3,800.00</b>	<b>\$1,144.15</b>	<b>\$2,655.85</b>
5.1.7720	Staff Services Contingency	2,000.00	1,040.98	959.02
5.1.7721	Payroll Processing Expense	2,100.00	1,500.75*	599.25
5.1.7722	FICA Expense	7,623.00	4,098.87	3,524.13
5.1.7724	SECA	6,267.00	4,198.72*	2,068.28
5.1.7729	BWC Insurance Expense	500.00	375.36*	124.64
	<b>Total Associated Payroll Costs</b>	<b>\$18,490.00</b>	<b>\$11,214.68</b>	<b>\$7,275.32</b>
5.1.7804	Rent	30,000.00	20,000.00	10,000.00
5.1.7806	Presbytery Insurance	3,000.00	2,025.36*	974.64
5.1.7808	Website Management	1,200.00	1,491.00*	(291.00)
5.1.7810	Equipment Purchases	2,000.00	0.00	2,000.00
5.1.7812	Computer Support	2,500.00	682.49	1,817.51
5.1.7814	Copier Maint.	3,600.00	2,135.87	1,464.13
5.1.7815	Dues and Subscriptions	500.00	864.91*	(364.91)
5.1.7816	Miscellaneous	500.00	1,011.74*	(511.74)
5.1.7818	Office Supplies	6,000.00	2,566.64	3,433.36
5.1.7820	Phone	5,500.00	2,830.60	2,669.40
5.1.7822	Postage	3,000.00	628.91	2,371.09
5.1.7824	Presbytery Depreciation	2,800.00	1,074.48	1,725.52

5.1.7826	Profit/Loss on Asset	0.00	0.00	0.00
	<b>Total Office Operations</b>	<b>\$60,600.00</b>	<b>\$35,312.00</b>	<b>\$25,288.00</b>
5.1.6009	GA Per Capita	142,153.00	78,574.11	63,578.89
5.1.6011	Synod Per Capita	51,620.00	28,847.93	22,772.07
5.1.8004	Audit	9,000.00	7,220.00*	1,780.00
5.1.8005	Legal Expenses	2,500.00	0.00	2,500.00
5.1.8006	CPO Meeting	1,200.00	472.39	727.61
	<b>Total Corporation Expenses</b>	<b>\$206,473.00</b>	<b>\$115,114.43</b>	<b>\$91,358.57</b>
5.1.8502	Presbytery Newsletter	1,000.00	1,223.99*	(223.99)
	<b>Total Communications</b>	<b>\$1,000.00</b>	<b>\$1,223.99</b>	<b>(\$223.99)</b>
5.1.9005	Presbytery Staff Search	0.00	79.75	(79.75)
5.1.9010	Office Relocation Expense	0.00	0.00	0.00
	<b>Total Non-Recurring Expenses</b>	<b>\$0.00</b>	<b>\$79.75</b>	<b>(\$79.75)</b>
	<b>Total Commission for Presbytery Operations</b>	<b>\$544,661.00</b>	<b>\$329,240.86</b>	<b>\$215,420.14</b>
5.1.7825	Leasehold Amortization Expense	0.00	0.00	0.00
	<b>Total Expenses</b>	<b>\$743,261.00</b>	<b>\$404,749.03</b>	<b>\$338,511.97</b>
	<b>Difference</b>	<b><u>(\$40,956.00)</u></b>	<b><u>\$20,099.75</u></b>	

\* = Income/Expense exceeds amount budgeted to date

Presbytery of Scioto Valley Contribution Summary as of August 31, 2019					
	Basic Mission		Per Capita	Per Capita	Per Capita
Church	Paid		Owed	Paid	Due
Amanda	-		1,073	1,073	-
Amesville	600		644	644	-
Athens, Alexander	-		2,360	-	2,360
Athens, First	4,225		9,474	4,737	4,737
Bloomingsburg, First	-		1,323	1,188	135
Bremen, Bethel	1,220		2,252	1,126	1,126
Chillicothe, First	1,750		8,902	7,651	1,251
Circleville	-		9,474	4,000	5,474
Columbus, Bethany	2,000		2,431	1,216	1,215
Columbus, Broad Street	12,000		28,564	14,283	14,281
Columbus, Brookwood	-		4,791	5,691	(901)
Columbus, Christ	800		1,466	887	579
Columbus, Covenant	18,733		21,093	21,093	-
Columbus, Crestview	-		1,073	1,073	-
Columbus, Eastminster	450		1,931	966	965
Columbus, Fairmoor	-		715	-	715
Columbus, Glen Echo	1,126		2,181	1,089	1,092
Columbus, Highlands	585		3,182	2,368	814
Columbus, Hoge Memorial	-		1,537	769	768
Columbus, Indianola	2,800		4,719	4,719	-
Columbus, Korean	-		4,111	-	4,111
Columbus, Old First	1,679		608	561	47
Columbus, Overbrook	6,000		17,768	17,768	-
Columbus, Ramseyer	-		6,435	6,435	-
Columbus, Shady Lane	-		715	-	715
Columbus, St. Andrew	1,925		3,933	3,089	844
Columbus, Westminster	3,012		1,931	1,930	-
Delaware, Concord	-		1,788	1,168	620
Delaware, First	4,967		8,866	3,524	5,342
Delaware, Liberty	1,500		46,654	10,000	36,654
Delaware, Old Stone	1,000		5,184	5,184	-
Delaware, West Berlin	2,000		2,109	2,109	-
Dublin	1,000		5,613	5,613	-
Frankfort	-		3,897	3,897	-
Frankfort, Concord	-		858	-	858
Fredericktown, First	-		2,932	1,391	1,541
Gahanna, Mifflin	4,500		13,442	13,442	-
Gallipolis, First	-		4,362	1,158	3,204
Galloway	-		2,538	889	1,649
Grandview Heights, Boulevard	583		8,544	4,984	3,560
Granville, First	7,982		17,947	11,965	5,982
Greenfield-Pisgah, Mt. Pleasant	-		286	286	-
Grove City, First	-		10,260	5,412	4,848
Groveport	-		1,073	-	1,073
Harrisonville	-		787	787	-
Hilliard	-		5,291	1,274	4,017
Homer	-		-	-	-
Iberia	500		1,788	1,788	-
Ironton, First	-		894	362	532
Jackson, First	1,600		3,182	2,121	1,061
Johnstown	-		7,865	5,148	2,717
Kingston, Mt. Pleasant	-		536	-	536
Kingston, Whisler	-		358	-	358
Lancaster, First	-		12,799	6,417	6,382

Presbytery of Scioto Valley Contribution Summary as of August 31, 2019					
	Basic Mission		Per Capita	Per Capita	Per Capita
Church	Paid		Owed	Paid	Due
Lithopolis, Bloom	-		1,037	1,037	-
Logan, First	3,500		5,434	3,316	2,118
London, First	-		11,833	11,833	-
Marion, Forest Lawn	-		787	-	787
Marion, Lee Street	-		1,251	1,251	-
Marysville, First	-		7,937	5,291	2,646
McArthur	-		286	-	286
Middleport, First	280		822	858	(36)
Mt. Gilead, First	-		3,110	2,332	778
Mt. Vernon, First	-		3,718	2,449	1,269
Nelsonville	-		1,716	-	1,716
New Albany	-		-	-	-
Newark, First	-		5,077	-	5,077
Newark, Hanover	720		3,539	2,360	1,179
Newark, Second	-		8,008	6,006	2,002
Newark, Woodside	-		679	-	679
Oak Hill, Bethel	-		572	572	-
Oak Hill Horeb	-		1,716	-	1,716
Oak Hill, Moriah	-		501	501	-
Oak Hill, Sardis Welsh	100		358	-	358
Oak Hill United	-		2,395	2,395	-
Ostrander	-		1,680	1,680	-
Pataskala, First	-		2,860	-	2,860
Pataskala, Jersey	500		501	501	-
Pataskala, Outville	1,713		2,646	2,646	-
Pickerington, Prince of Peace	-		3,682	1,800	1,882
Plain City	250		4,219	2,710	1,509
Portsmouth, First	1,200		4,040	2,828	1,212
Portsmouth, Second	-		6,900	-	6,900
Reynoldsburg, First	-		787	787	-
Reynoldsburg, Parkview	-		5,398	1,496	3,902
Sedalia, Midway	350		1,502	751	751
Sunbury, Condit	-		2,753	2,078	675
Utica	-		1,359	895	464
Washington Court House, First	1,800		8,294	2,503	5,791
Washington Court House, McNair Memorial	-		1,966	-	1,966
Waverly, First	1,530		3,682	3,682	-
Wellston, First	-		2,038	-	2,038
Westerville, Central College	-		54,161	3,383	50,778
Westerville, First	1,000		10,582	5,290	5,292
West Rushville, Rushcreek	2,126		1,537	1,537	-
Wilkesville, First	-		358	358	-
Worthington	515		47,691	27,694	19,997
TOTALS	100,121		543,936	296,095	247,841
Loose Offerings	-			36	
Grace Fellowship	-			-	
				296,131	

2020 Budget – 1<sup>st</sup> Reading

**Presbytery of Scioto Valley - Columbus OH**  
**Treasurer's Report as of May 2019 for Operating Fund**

Thursday, June 13, 2019

2019

2020

Account #	Account Name	Annual Budget	Proposed Budget
<hr/>			-
<hr/>			-
<hr/>			-
<b>Income</b>			
<b>Per Capita and Mission Income</b>			
4.1.0005	Basic Mission - Presbytery	143,000.00	100,000.00
4.1.0007	Basic Mission - Directed Givin	0.00	0.00
4.1.0010	Per Capita - Presbytery	280,533.00	369,270.60
4.1.0011	Per Capita - GA	106,279.00	100,761.34
4.1.0012	Per Capita - Synod	38,593.00	36,589.31
4.1.0014	Recaptured Per Capita from Separated Churches	0.00	0.00
4.1.0015	Basic Mission - Presby. Women	2,500.00	3,000.00
<b>Total Per Capita and Mission Income</b>		<b>\$570,905.00</b>	<b>\$ 609,621.25</b>
<b>Nuture and Outreach Activity Income</b>			
4.1.0043	Nurture and Outreach Event Fees	500.00	

4.1.0044	PIE Event Income	1,000.00	
4.1.0045	Youth Winter Retreat Income	10,000.00	
4.1.0046	Youth Fall Rally Income	1,000.00	
4.1.0047	Spring Fest Income		
4.1.0048	Older Adult Ministry Income	500.00	
4.1.0050	Montreat Youth Retreat		
4.1.0051	Campus Ministry Income		
4.1.0052	Youth Triennium Income-Operating		
4.1.0060	Mission Work Trip Income	8,000.00	
4.1.0062	Print & Media Resources Inc	4,000.00	
4.9.0044	PIE Event Transfers	500.00	
4.9.0045	Youth Winter Retreat Transfers	10,000.00	
4.9.0046	Youth Fall Rally Transfers		
4.9.0048	Older Adult Ministry Transfers		
4.9.0051	Campus Ministry Transfers	10,000.00	
4.9.0052	Youth Triennium Fund Transfers		
4.9.0060	Cong Endorsed Mission Fund Transfer	14,000.00	
4.9.0062	Print & Media Resources Transfers		
	<b>Total Nurture and Outreach Activity Income</b>	<b>\$59,500.00</b>	<b>\$ 59,500.00</b>
<b><i>Congregational Life</i></b>			
4.1.0049	New Beginnings Income		
4.1.0056	PCUSA New Worshipping Comm. Grant		

4.9.0049	New Beginnings Transfers		
4.9.0057	New Church Development Transfers	35,000.00	235,000.00
4.9.0058	Church Development Transfers	15,000.00	
	<b>Total Congregational Life</b>	<b>\$50,000.00</b>	<b>\$ 235,000.00</b>
<b><i>Church Professional Income</i></b>			
4.1.0042	Church Professionals Event Fees	8,000.00	8,000.00
4.1.0053	Healthy Boundaries Event Fees	400.00	400.00
4.1.0054	CRE Training Fees	1,000.00	1,000.00
4.1.0055	Alternative Clinical Experience Fees		
	<b>Total Church Professional Income</b>	<b>\$9,400.00</b>	<b>\$ 9,400.00</b>
<b><i>Coordinating Team Income</i></b>			
4.9.0059	Admin Commission Tfrs from Ch Dev Fund	0.00	0
	<b>Total Coordinating Team Income</b>	<b>\$0.00</b>	<b>\$ -</b>
<b><i>Presbytery Operations Activity Income</i></b>			
4.1.0061	Presbytery Operations Event Fees	0.00	0
	<b>Total Presbytery Operations Activity Income</b>	<b>\$0.00</b>	<b>\$ -</b>
<b><i>Miscellaneous Income</i></b>			
4.1.0025	Church Development Investment Alloc		0.00
4.1.0027	Interest Revenue - Checking	500.00	1,500.00



4.1.0030	Operating A/R Interest Revenue		0.00
4.1.0035	Misc Revenue	500.00	0.00
4.1.0037	Rental Income	11,000.00	0.00
4.1.0039	Donated Exp Revenue	500.00	300.00
4.1.0098	Net Cash to Accrual Income		0.00
4.1.0099	Transfers from Reserves		0.00
4.1.00xx	Transfers from GA 2022 Fund		22,000.00
<b>Total Miscellaneous Income</b>		<b>\$12,500.00</b>	<b>\$ 23,800.00</b>

<b>Total Income</b>	<b>\$702,305.00</b>	<b>\$ 937,321.25</b>
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### ***Expenses***

#### ***Commission for Nurture and Outreach***

5.1.1002	Pres Sponsored Mission Trip	
5.1.1004	Session Endorsed Mission Grant	15,000.00
5.1.1006	Global Mission Projects	1,500.00
<b>Total Mission Outreach</b>		<b>\$16,500.00</b>
5.1.2005	CN Events/Resources	1,000.00
5.1.2006	Springfest Event	
5.1.2007	PIE Event Expense	2,000.00

5.1.2008	Youth Winter Retreats	16,000.00
5.1.2009	Youth Fall Rally	1,000.00
5.1.2010	Older Adult Events Expense	
5.1.2011	Mission Work Trip Expenses	9,000.00
5.1.2012	Montreat Youth Conference	
5.1.2020	Older Adult Ministry	1,500.00
	<b>Total CE Events</b>	<b>\$30,500.00</b>
5.1.1500	Commission for Nurture and Outreach Meeting	500.00
	<b>Total CNO Meeting</b>	<b>\$500.00</b>
5.1.2202	Youth Triennium Accrual Exp	2,000.00
	<b>Total Youth Triennium</b>	<b>\$2,000.00</b>
5.1.3015	Print & Media Resources Exp	6,000.00
5.1.3020	RC Operating Expenses	
	<b>Total Resource Center</b>	<b>\$6,000.00</b>
5.1.4005	Campus Ministry	10,000.00
	<b>Total Campus Ministry</b>	<b>\$10,000.00</b>
5.1.3500	New Growth and Development	1,900.00
	<b>Total New Growth and Development</b>	<b>\$1,900.00</b>

	<b>Total Commission for Nurture and Outreach</b>	<b>\$67,400.00</b>	<b>\$ 65,000.00</b>
<b><i>Commission for Congregational Life</i></b>			
5.1.4200	CCL Committee/Visitation Expenses	1,200.00	2,000.00
	<b>Total CCL Miscellaneous Committee Expenses</b>	<b>\$1,200.00</b>	<b>\$ 2,000.00</b>
5.1.4700	New Beginnings		
5.1.4702	Demographic Studies	5,000.00	5,000.00
5.1.4704	Special Transition Support/Consultants	2,500.00	2,500.00
	<b>Total Transition</b>	<b>\$7,500.00</b>	<b>\$ 7,500.00</b>
5.1.4300	Relationship Development	500.00	0.00
	<b>Total Relationship Development</b>	<b>\$500.00</b>	<b>\$ -</b>
5.1.4500	<i>New Worshipping Communities</i>		
5.1.4501	NWC - Bethany	35,000.00	35,000.00
5.1.4520	NWC - Other Churches	15,000.00	200,000.00
5.1.4530	NWC - Redevelopment	2,000.00	
	<i>Total New Worshipping Communities</i>	<i>52,000.00</i>	<i>235,000.00</i>
	<b>Total New Church Development</b>	<b>\$52,000.00</b>	<b>\$ 235,000.00</b>

5.1.4900	MAST/Consultants	8,000.00	2,500.00
5.1.4902	Training/Workshops	2,500.00	2,500.00
5.1.4904	Congregational Support	0.00	3,000.00
<b>Total Church Health</b>		<b>\$10,500.00</b>	<b>\$ 8,000.00</b>

**Total Commission for Congregational Life      \$71,700.00      \$ 252,500.00**

***Commission for Church Professionals***

5.1.5002	Church Professionals Meeting	600.00	600.00
5.1.5202	Inquirer/Candidates	5,500.00	4,000.00
5.1.5204	Commissioned Ruling Elders	3,000.00	3,000.00
5.1.5402	Committee on Ministry Workshop	0.00	
5.1.5404	Church Professionals Retreat	15,000.00	18,000.00
5.1.5602	COM - Background Checks	1,500.00	1,500.00
5.1.5604	Pastors Programming	2,500.00	2,500.00
5.1.5802	Health Boundaries Training	3,000.00	3,000.00
5.1.5804	Bereavement Exp	500.00	500.00
5.1.5806	Pastoral Support	14,000.00	10,000.00
<b>Total Commission for Church Professionals</b>		<b>\$45,600.00</b>	<b>\$ 43,100.00</b>

***Coordinating Team***

5.1.6001	Moderator Meeting Expenses	4,000.00	4,000.00
5.1.6002	Bills & Overtures Meeting Exp	200.00	100.00

5.1.6003	Representation Committee Mtg	200.00	100.00
5.1.6004	Judicial Process Mtg Exp	1,000.00	500.00
5.1.6005	Administrative Commissions Exp	1,000.00	500.00
5.1.6006	Nominating Mtg Exp	300.00	200.00
5.1.6007	GA Travel	0.00	2,000.00
5.1.6008	Presbytery Meeting Expenses	6,000.00	6,000.00
5.1.6010	CT Meeting Expense	1,200.00	500.00
5.1.6012	Leadership Meeting Expense	0.00	0.00

**Total Coordinating Team      \$13,900.00      \$      13,900.00**

***Commission for Presbytery Operations***

5.1.7701	Salary - Exec Presbyter	47,327.00	43,685.00
5.1.7702	Salary - Stated Clerk	4,475.00	19,720.00
5.1.7703	Salary - Administrative Asst	51,043.00	51,885.00
5.1.7704	Salary - Financial Asst	21,320.00	20,931.00
5.1.7705	Salary - Treasurer	6,150.00	6,251.00
5.1.7706	Deferred Compensation	600.00	600.00
5.1.7707	Housing - Exec Presbyter	35,000.00	40,000.00
5.1.7708	Housing - Stated Clerk	15,000.00	0.00

**Total Staff Salaries      \$180,915.00      \$      183,072.00**

5.1.7732	Travel - Stated Clerk	3,000.00	3,000.00
5.1.7733	Travel - Treasurer	2,000.00	2,000.00

5.1.7734	Travel - Exec Presbyter	12,000.00	12,000.00
5.1.7736	Travel - PYO Staff	500.00	500.00
	<b>Total Staff Travel</b>	<b>\$17,500.00</b>	<b>\$ 17,500.00</b>
5.1.7711	BOP - Exec Presbyter	30,461.00	30,964.00
5.1.7712	BOP - Stated Clerk	0.00	0.00
5.1.7713	BOP - Administrative Asst	22,754.00	23,257.00
5.1.7714	BOP - Financial Assistant	0.00	0.00
5.1.7715	Med. Reimb. - Exec Presbyter	1,647.00	1,674.00
5.1.7716	Med. Reimb. - Stated Clerk	0.00	0.00
5.1.7717	Med. Reimb. Administrative Asst	1,021.00	1,038.00
5.1.7718	Med. Reimb.- Financial Assistant	0.00	0.00
	<b>Total Employee Benefits</b>	<b>\$55,883.00</b>	<b>\$ 56,933.00</b>
5.1.7742	Cont Ed. - Staff Training	500.00	500.00
5.1.7744	Cont Ed. - Exec Presbyter	2,000.00	2,000.00
5.1.7746	Cont Ed. - Stated Clerk	800.00	800.00
5.1.7748	Cont Ed. - Treasurer	500.00	500.00
	<b>Total Continuing Education</b>	<b>\$3,800.00</b>	<b>\$ 3,800.00</b>
5.1.7720	Staff Services Contingency	2,000.00	2,000.00
5.1.7721	Payroll Processing Expense	2,100.00	2,100.00
5.1.7722	FICA Expense	7,623.00	7,557.00

5.1.7724	SECA	6,267.00	6,402.00
5.1.7729	BWC Insurance Expense	500.00	547.00
Total Associated Payroll Costs		\$18,490.00	\$ 18,606.00
5.1.7804	Rent	30,000.00	30,000.00
5.1.7806	Presbytery Insurance	3,000.00	3,500.00
5.1.7808	Website Management	1,200.00	1,500.00
5.1.7810	Equipment Purchases	2,000.00	1,000.00
5.1.7812	Computer Support	2,500.00	2,500.00
5.1.7814	Copier Maint.	3,600.00	3,500.00
5.1.7815	Dues and Subscriptions	500.00	850.00
5.1.7816	Miscellaneous	500.00	1,000.00
5.1.7818	Office Supplies	6,000.00	4,000.00
5.1.7820	Phone	5,500.00	4,500.00
5.1.7822	Postage	3,000.00	1,200.00
5.1.7824	Presbytery Depreciation	2,800.00	3,200.00
5.1.7826	Profit/Loss on Asset	0.00	0.00
Total Office Operations		\$60,600.00	\$ 56,750.00
5.1.6009	GA Per Capita	142,153.00	0.00
5.1.6011	Synod Per Capita	51,620.00	0.00
5.1.8004	Audit	9,000.00	10,000.00
5.1.8005	Legal Expenses	2,500.00	1,500.00

5.1.8006	CPO Meeting	1,200.00	1,000.00
	<b>Total Corporation Expenses</b>	<b>\$206,473.00</b>	<b>\$ 12,500.00</b>
5.1.8502	Presbytery Newsletter	1,000.00	2,500.00
	<b>Total Communications</b>	<b>\$1,000.00</b>	<b>\$ 2,500.00</b>
5.1.9005	Presbytery Staff Search	0.00	0
5.1.9010	Office Relocation Expense	0.00	0
	<b>Total Non-Recurring Expenses</b>	<b>\$0.00</b>	<b>\$ -</b>
5.1.xxxx	GA 2022 Pre-COLA Travel		5,000.00
5.1xxxx	GA 2022 Promotion		15,000.00
5.1.xxxx	GA 2022 Other		2,000.00
5.1xxxx	Transfer to GA 2022 Fund (uncollected synod per capita)		0.00
	<b>Total GA 2022 Expenses</b>		<b>\$ 22,000.00</b>
	<b>Total Commission for Presbytery Operations</b>	<b>\$544,661.00</b>	<b>\$ 373,661.00</b>
5.1.7825	Leasehold Amortization Expense	0.00	0
	<b>Total Expenses</b>	<b>\$743,261.00</b>	<b>\$ 748,161.00</b>
	<b>Difference</b>	<b><u>(\$40,956.00)</u></b>	<b>\$ 189,160.25</b>

\* = Income/Expense exceeds amount budgeted to date



**Commission for Church Professionals**  
**Report of the Actions and Recommendations of the**  
**Commission on Church Professionals**

Class	Name	E mail	MWS/RE	Term
2019	Tom Rice	trice@worthingtonpresbyterian.com	MWS	1st
2019	Ann Melick	annie@melick.net	MWS	1st
2019	Carol Evans	willie.evans25@gmail.com	RE	2nd
2020	Robert E. Martin	rmartin@athensfpc.org	MWS	2nd
2020	Todd Tracy	tddtrcy@gmail.com	MWS	2nd
2020	Deb Russell	d_russell_oz@yqhoo.com	RE	1st
2021	Liz Tietz	liztietz@live.com	CRE	1st
2021	Sarah Juist	pastorsarahj@gmail.com	MWS	1st
2021	Liz Wagner	firstprespastor@midohio.twc.com	MWS	1st

Pursuant to the authority granted by *The Book of Order*, “Form of Government” Chapter 3, (G-3.0307), Presbytery Standing Rule G-1, and Presbytery action, the Commission has taken the following actions:

1. Report of Actions Taken on Behalf of Presbytery
  - a. Terms of Call for Unity PC
    - i. Available on Supplemental Packet #1, pp. 11-20
  - b. Ordination Exam Readers
    - i. Teaching Elders: Adam Anderson; Ann Melick
    - ii. Ruling Elders: Natalie Altar; Carol Evans
    - iii. Alternate: Liz Wagner
  - c. Reports from the Commissions to Commission Mark Johnson (St. Andrews PC) and Gary Brose (FPC Mt. Gilead)
  - d. Review Terms of Call approved since last presbytery meeting
2. Celebration of CRE Training completion for Thomas A. Billman
3. Retirement of Joe Fields
4. Examination of Kyle Doeblor, transfer from RCA
  - a. Kyle Doeblor – Statement of Faith
  - b. Kyle Doeblor – Bio
5. Policy for Dissolution of Pastoral Relationships – 2<sup>nd</sup> Reading
6. Announcements

## Approved Terms of Call

### Désirée Youngblood

To: First Presbyterian Church of London  
Stated Supply for 1 year, beginning May 1,  
2019 at 75-percent of full-time

Cash Salary: \$5,000  
Housing Allowance: \$40,000  
**Total Effective Salary: \$45,000**  
Auto Expense: \$2,000  
Professional Expense: \$500  
SECA Supplement: \$3,442.50  
Continuing Education: \$1,500  
4 weeks paid vacation; 2 weeks paid study leave

### Gary M. Brose

To: First Presbyterian Church of Mount Gilead  
Installed at 50-percent of full-time

Cash Salary: \$24,650  
Housing Allowance: \$0  
**Total Effective Salary: \$24,650**  
Auto Expense: \$500  
Professional Expense: \$250  
SECA Supplement: \$0  
Continuing Education: \$750  
4 weeks paid vacation; 2 weeks paid study leave

### Lawrence R. Hoffmann

To: Bremen-Bethel Presbyterian Church of  
Bethel  
Stated Supply for 16 months, beginning  
September 1, 2019 at 48% of full-time

Cash Salary: \$40,000  
Housing Allowance: \$0  
**Total Effective Salary: \$40,000**  
Auto Expense: \$0.58/mile (IRS rate)  
Professional Expense: \$0  
SECA Supplement: \$0  
Continuing Education: \$333  
8 weeks paid vacation

### Mark A. Johnson (CRE)

To: St. Andrew Presbyterian Church of  
Columbus  
Stated Supply for 1 year, beginning July 1, 2019  
at 100-percent of full-time

Cash Salary: \$39,440  
Housing Allowance: \$0  
**Total Effective Salary: \$39,440**  
Auto Expense: \$1,000  
Professional Expense: \$500  
SECA Supplement: \$3,017  
Continuing Education: \$1,500  
4 weeks paid vacation; 2 weeks paid study leave

Doebler, Charles H.  
Personal Information Form Supplement

#### STATEMENT OF FAITH

**God:** There is *one* God who has eternally existed as *three* distinct persons eternally related to each other as Father, Son, and Holy Spirit.

**Creation & Fall:** The Triune God created all things—both visible and invisible—and created human beings individually and collectively to bear God's image. God's creation is good, indeed very good, but through human disobedience, **sin** has come to stain the whole of God's creation, alienating all people from God, creation, one another, and themselves.

**Jesus Christ,** the eternal Word of God, is both fully God and fully human, and we know him through the testimony of Scripture and the church. Through Christ, the fullness of humanity and the fullness of God are revealed to all of humanity. In his crucifixion, Christ takes on the suffering, sin, and brokenness of the world, offering himself as an atoning and reconciling sacrifice for the sins of the whole world. In the resurrection, Christ emerges victorious, conquering death and liberating the world from the power of sin. And in the ascension, Christ is enthroned on the right hand of God and continues to rule over all of creation, pleading our cause before the Father in heaven. Because God the Father has given all authority on heaven and earth to him, Christ's lordship extends over every square inch of creation.

**The Holy Spirit** was poured out upon the church on the day of Pentecost. The Spirit is active in the world today, converting unbelievers and sustaining the faithful. The Spirit gathers the church together, builds up the congregation through the Preaching of the Word and the Sacraments, and sends the church into the world to be Christ's witnesses. The Spirit equips and empowers the church, giving gifts to each and every believer for use in God's mission.

**The Church** is the community of those chosen by the Father and gathered, equipped, and sent into the world by God's Spirit to be witnesses of Jesus Christ, proclaiming in both word and deed the good news of God's salvation of the world in Jesus Christ. Christ gave the church two **Sacraments**, *Baptism* and the *Lord's Supper*, as signs and seals of the promises of God. In them, by the power of the Holy Spirit, the church is united with its crucified, resurrected, and ascended Lord and Savior and is called and equipped to enter into God's mission.

**Scripture:** Scripture, inspired by the Holy Spirit, is the unique and authoritative witness to Jesus Christ. It is that Spirit empowered instrument through which Christ exercises lordship over his church. Through it, the Spirit forms and equips the church for its vocation of witness of Jesus Christ. The **confessions** are historic and faithful witnesses to Scripture.

## **Kyle Doeblar Biography**

Charles H. “Kyle” Doeblar is a native of Richmond, VA. He received his Bachelor of Arts in economics with a mathematics minor from the College of William and Mary in Williamsburg, VA in 2007, and he graduated from Princeton Theological Seminary with his Master of Divinity degree in 2014.

After college, Kyle worked in San Francisco and Los Angeles as a litigation consultant, specializing in Native American litigation. Shortly after he began his consulting career, however, he experienced a renewal of faith and began discerning a call to ministry.

In 2009, Kyle joined the staff of City Church San Francisco (RCA) as a pastoral intern, focusing on adult spiritual formation and small groups. While at City Church, Kyle taught courses and developed the weekly study for a network of over 60 small groups.

During seminary, Kyle served as a pastoral intern at First Presbyterian Church of Moorestown, NJ. His work focused on teaching adult education classes on a Biblical theology of mission, assisting with the confirmation class, leading in worship, and pastoral care. He also served as a hospital and psychiatric facility chaplain, and he especially enjoyed his work with chemically addicted teens.

Kyle met his wife, Krystal, while they were both undergraduates at William and Mary; they married in 2010. Krystal is an accountant in KPMG’s tax practice. Currently, her work focuses on designing and delivering training programs for new tax associates.

Kyle has been serving as the Associate Pastor at Liberty Presbyterian Church since May 2014.

## **THE PRESBYTERY OF SCIOTO VALLEY**

### **Dissolution of Pastoral Relationships**

**(This policy replaces the Termination & Separation Policy.)**

#### **I. Statement of Purpose**

The purpose of this document is to set forth the principles and procedures for dissolution of pastoral relationships and guidelines for dissolution agreements. Most dissolutions of pastoral relationships are without conflict, usually because the pastor wishes to accept a new call or to be Honorably Retired. Even in such cases, carefully following these guidelines, and using the drafting of a dissolution agreement to cover such matters as ending date, unused vacation, medical coverage for a bridge period, and resolution of any loans the pastor may have from the congregation can result in a smooth transition without conflict.

Although dissolution of the pastoral relationship may follow efforts to resolve conflict, this document does not include the steps that should be taken to resolve the conflict. It does, however, cover the procedure for dissolution and guidelines for dissolution agreements for situations in which efforts at conflict resolution result in dissolution. The Presbyterian Church is connectional in that the presbytery, local congregation, and minister are all parties to the pastoral relationship. We covenant to care for one another. When conflict arises, all possible steps to resolve the conflict short of dissolution should be taken. Dissolution agreements for ministers not moving immediately to a new call are to serve as a bridge from one call to another in a vocation where the ability to move to a new position quickly is limited.

This policy does not apply to the termination of transitional, contracted, or temporary pastoral relationships or to the end of a designated pastorate at the end of its agreed-upon term.

#### **II. General Principles**

1. Every call in the PCUSA is an agreement between the Presbytery, the pastor and the congregation. All three parties are involved in every decision regarding the establishment of a pastoral relationship and the dissolution of a pastoral relationship.
  
2. When the congregation and the pastor are in agreement, the Commission for Church Professionals (CCP) is empowered to act with the power of the Presbytery in this regard and reports all such action to the Presbytery itself. If not in agreement, the action proceeds to the floor of Presbytery as specified in the Book of Order.
  
3. All official matters regarding the dissolution of a pastoral call shall be documented in writing and shared with all three parties.
  
4. All conditions for separation shall be compatible with the provisions of the Book of Order.

5. The dissolution process shall be considered incomplete until the minister, the session and the Presbytery approve the dissolution agreement, and the congregation and the Presbytery vote on the dissolution of the call.

### III. Book of Order

The relevant provisions of the *Book of Order* are:

#### **G-2.0901 Congregational Meeting**

An installed pastoral relationship may be dissolved only by the presbytery. Whether the minister of the Word and Sacrament, the congregation, or the presbytery initiates proceedings for dissolution of the relationship, there shall always be a meeting of the congregation to consider the matter and to consent, or decline to consent, to dissolution.

#### **G-2.0902 Pastor, Co-Pastor or Associate Pastor Requests**

A pastor, co-pastor, or associate pastor may request the presbytery to dissolve the pastoral relationship. The minister of the Word and Sacrament must also state her or his intention to the session. The session shall call a congregational meeting to act upon the request and to make recommendations to the presbytery. If the congregation does not concur, the presbytery shall hear from the congregation, through its elected commissioners, the reasons why the presbytery should not dissolve the pastoral relationship. If the congregation fails to appear, or if its reasons for retaining the relationship are judged insufficient, the request may be granted and the pastoral relationship dissolved.

#### **G-2.0903 Congregation Requests**

If any congregation desires the pastoral relationship to be dissolved, a procedure similar to G-2.0902, above, shall be followed. When a congregation requests the session to call a congregational meeting to dissolve its relationship with its pastor, the session shall call the meeting and request the presbytery to appoint a moderator for the meeting. If the pastor does not concur with the request to dissolve the relationship, the presbytery shall hear from him or her the reasons why the presbytery should not dissolve the relationship. If the pastor fails to appear, or if the reasons for maintaining the relationship are judged insufficient, the relationship may be dissolved.

#### **G-2.0904 Presbytery Action**

The presbytery may inquire into reported difficulties in a congregation and may dissolve the pastoral relationship if, after consultation with the minister of the Word and Sacrament, the session, and the congregation, it finds the church's mission under the Word imperatively demands it.

### IV. Process for Dissolution

The need for dissolution of the pastoral relationship comes about for a variety of reasons and the procedures and the nature of financial arrangements may vary with the reasons for dissolution. The goal in each instance is fairness to all parties in light of the reason(s) for dissolution.

#### **A. Minister seeks dissolution.**

1. Personal reasons or to receive a new call. When a minister seeks to dissolve the pastoral relationship for personal reasons or to receive a new call the minister shall make the request to the presbytery by notice in writing to the chairs of both the

Commission for Church Professionals and the Commission on Congregational Life and shall advise the session.

2. Conflict with congregation. If efforts to resolve a conflict with the congregation result in the minister seeking to dissolve the pastoral relationship, the minister shall make the request to the presbytery by notice in writing to the chairs of both the Commission for Church Professionals and the Commission on Congregational Life and shall advise the session.

B. Congregation seeks dissolution.

1. Reduction in force. Dissolution because of the elimination of a position, budget reduction, for other circumstances due to no fault of the minister, is at the discretion of the congregation, upon recommendation of the session and with the approval of presbytery. When the session determines that it will recommend such a dissolution to the congregation it shall send notice in writing to the chairs of both the Commission for Church Professionals and the Commission on Congregational Life
2. Conflict with minister. If efforts to resolve a conflict with the minister result in the session recommending to the congregation that it dissolve the pastoral relationship the session shall send notice in writing to the chairs of both the Commission for Church Professionals and the Commission on Congregational Life.
3. Cause. Dissolution for cause shall include, but is not limited to:
  - Documented unsatisfactory performance.
  - Abuse or misconduct.
  - Neglect in the care and use of church property or funds.
  - Conduct inconsistent with presbytery standards or ordination vows.
  - a. Issues regarding performance of clergy shall be addressed by session in performance reviews. Documentation shall be clear, thorough and substantial.
  - b. The Commission on Congregational Life is available to assist sessions in designing and implementing a process for evaluation and review. The Presbytery's Mediation and Support Team is also available for consultation and counsel in conflict situations.
  - c. Only after all reasonable attempts at resolution have failed should termination negotiations begin. Separation for cause shall be clearly documented and thoroughly substantiated. The policies and procedures for dissolution for cause spelled out herein shall be followed in a consistent manner. All meetings, conversations and agreements in this process shall be documented in a written form.
  - d. Pastor Emeritus/Emerita shall not be granted to a pastor terminated for cause.

C. Presbytery seeks dissolution.

1. Conflicts requiring presbytery involvement. If there are serious difficulties within the life of a congregation, the Mediation and Support Team shall seek reconciliation through a variety of methods. If this team is unable to settle difficulties, then it may

recommend to presbytery that an Administrative Commission be formed for the purpose of settling such difficulties. The Administrative Commission shall then follow the directives of the *Book of Order* and make appropriate recommendations to the presbytery. These recommendations may include the dissolution of the pastoral relationship and/or the assuming of original jurisdiction of the church by the Administrative Commission. The Commission may also recommend to the congregation the terms of a severance agreement with the minister.

2. **Urgent need for dissolution.** The Commission for Church Professionals may decide that it will recommend to the presbytery that a pastoral relationship be dissolved immediately. In such cases, the minister will be interviewed by the CCP and be given an opportunity to present his or her case and will be informed of the Committee's recommendation. The minister will be advised that the Presbytery must vote on such a recommendation and that the minister will be given an opportunity to address the presbytery on his or her own behalf.
3. **Sexual misconduct.** In cases of sexual misconduct, the Sexual Misconduct Policy of the presbytery and the provisions of the *Book of Order* will be followed.

D. **Death in Service.** In the event of the death of the pastor, if they are eligible for Board of Pensions death or retirement benefits, the salary and allowable benefits of that person shall be continued by the congregation to the spouse or dependent for three months from the date on which death occurs or until the Board of Pension death and retirement benefits commence. If they are not eligible for BOP benefits, ordinarily the congregation shall continue the salary and benefits to the spouse or dependent for three months – or as negotiated with the Commission for Church Professionals. The CCP can direct surviving dependents to further resources as needed.

E. Additional steps in the dissolution process.

After initial contact with the Commission for Church Professionals, the following procedures shall be followed:

1. The session, or a committee designated for this purpose, will negotiate a dissolution agreement with the minister on behalf of the congregation in accordance with Part IV. If the session chooses to appoint a committee to negotiate the dissolution agreement, then it must be approved by the session before moving forward. Following such approval, the session shall submit the proposed agreement to the Commission for Church Professionals for approval (usually at the time of requesting dissolution of the pastoral relationship.)
2. Upon approval of the proposed agreement by the Commission for Church Professionals, the session will call a meeting of the congregation for the purpose of approving the dissolution of the call. A copy of the approved dissolution agreement will be made available to the members of the congregation **for informational purposes only** no later than the date of the first call for the meeting.
3. The Presbytery shall appoint a moderator for the congregational meeting. The congregation will vote on the dissolution of the call.
4. If the congregation approves the dissolution and the minister and congregation are in agreement, the Commission for Church Professionals may dissolve the relationship



on behalf of the Presbytery, and report their action at its next meeting. Otherwise, the dissolution will be presented to presbytery for action at its next meeting.

## **V. Dissolution Agreement**

The dissolution agreement or agreements sets the terms for the termination of a pastoral relationship, and cover such matters as termination date, unused vacation pay, interim medical coverage, resolution of loans the minister may have from the congregation, and like matters. Settling these matters clearly and documenting the arrangements in writing avoid possible conflicts at the time of departure. Severance payments for ministers not moving immediately to a new call are to serve as a bridge from one call to another in a vocation where the ability to move to a new position quickly is limited, and are spelled out in the dissolution agreement.

The terms of dissolution shall be set forth in a written agreement. The terms are negotiated, in consultation with the Commission for Church Professionals, between the session, or a committee designated for this purpose, and the minister. The agreement is subject to approval of the presbytery. In determining the specific terms of dissolution consideration must be given to the reason(s) for dissolution, the financial ability of the congregation and the circumstances of the minister. The agreement shall include an effective date of dissolution.

### **A. Financial Terms.**

1. Salary and Housing. The parties may agree to continuation of salary and housing allowance or use of manse beyond the date of dissolution, depending on the cause for dissolution.
  - a. Personal Reasons. When the minister seeks dissolution for purely personal reasons or to accept a new call, there shall be no continuation of salary and housing allowance beyond the date of dissolution. Use of the manse beyond the date of dissolution may be considered in the negotiations.
  - b. Dismissal for Cause. When the Pastoral Relationship is dissolved for cause there shall ordinarily be no continuation of salary, housing allowance or manse use beyond the date of dissolution.
  - c. Reduction in Force. Six month's notice or continuation of salary and housing allowance in lieu of notice will ordinarily be granted. If the minister has served the church for 10 years or more, up to 9 months may be considered.
  - d. Conflict. When the dissolution is the result of conflict, the parties may negotiate continuation of salary and housing allowance. No more than six months continuation shall be granted. If the minister has served the church for ten years or more, up to nine months may be considered.
2. Vacation Leave. Regardless of the reason for dissolution, all unused annual vacation leave shall be taken in advance of the date of dissolution or the cash equivalent paid. Entitlement to vacation leave at the time of dissolution shall be calculated on a pro rata basis. Vacation leave not taken in previous years shall not be compensated, unless otherwise agreed in the terms of call.
3. Study, Sick, or Sabbatical Leave. Regardless of the reason for dissolution, there is no entitlement to study, sick, or sabbatical leave not taken in the ordinary course before dissolution and none shall be granted nor paid for at dissolution.

4. Professional Allowances. Allowances for professional, travel, entertainment, books, or other expenses shall not be paid after the date of dissolution.
  5. Pension/Medical. Payments to the Board of Pensions shall be made coincident with any continuation of salary and housing allowance. When terms of call have included compensation for medical expenses not paid under the provisions of the Board of Pensions Medical Plan, this compensation may continue for the period of time that salary is to continue.
  6. Loans/Equity Sharing. Outstanding loans and equity sharing arrangements are to be settled at the time of dissolution in accordance with the loan or equity sharing agreement. Such loans are part of the terms of call of the pastor and any forgiveness of such loans, unless provided for in the loan documentation, constitutes a change in call that must be approved by the congregation and the Presbytery. The Commission for Church Professionals shall be consulted prior to negotiating any such agreement.
  7. Arrangements for Payment when there is a Severance Agreement.
    - a. When a minister finds full-time employment prior to the end of the agreement, the church's financial obligations shall end on the beginning date of new full-time employment. When a minister accepts new part-time employment, severance pay may be reduced by the pay received in such part-time employment. Note: this provision does not apply to any employment already maintained by a part-time or bivocational minister at the time of dissolution. The minister shall report all changes in employment status to Commission for Church Professionals.
    - b. Presbytery does not assume financial liability for severance agreements.
    - c. Lump sum payments of salary and housing are not permitted. Payments shall be made monthly or on the regular church schedule if by a payroll service.
- B. The following terms shall be part of any severance agreement which provides for compensation following the date of dissolution.
1. The minister's responsibilities include abstinence from any pastoral duties and congregational or church sponsored activities, and accountability to CCP with regard to progress in a search process towards employment. The minister shall not conduct worship services for that congregation or its members unless approved by the Commission on Church Professionals, or in accordance with specific guidelines established by the CCP as soon after the dissolution as possible. A minister, who – following a single warning – conducts such shall immediately forfeit all of his or her remaining financial payments under this Severance Agreement.
  2. A minister who makes inappropriate contacts with his or her former church shall be sent (by regular mail to the last known address) two written warnings by the Commission for Church Professionals. Upon a third violation, remaining financial payments under the Severance Agreement shall be forfeited.
  3. In cases other than reduction in force, personal reasons accepted by CCP, retirement, or the acceptance of a new call, the minister must meet with a counselor (ordinarily on a monthly basis) mutually agreed upon by the minister and the CCP and paid for by the minister or using the Employee Assistance Program of the Board

of Pensions. Alternatively, and no later than the end of the second month of the agreement, the minister may participate in a Professional Assessment such as that provided at Midwest Ministries whose cost will be shared equally by the minister, congregation, and the presbytery. Failure to meet these expectations will result in forfeiture of all unpaid financial payments under the Severance Agreement.

DISSOLUTION AGREEMENT  
TERMS OF DISSOLUTION

The Rev. \_\_\_\_\_ and the \_\_\_\_\_ Presbyterian Church of \_\_\_\_\_ have agreed to request that the Presbytery of Scioto Valley dissolve the Pastoral Relationship that exists between them with the following terms:

1. Financial terms:

Compensation for unused Vacation Leave \$\_\_\_\_\_

Other Provisions: \_\_\_\_\_

\_\_\_\_\_

Provision for repayment of any loans: \_\_\_\_\_

\_\_\_\_\_

2. Severance Pay, if appropriate and negotiated:

A. Salary \$\_\_\_\_\_

B. Housing \$\_\_\_\_\_

C. Other \$\_\_\_\_\_

D. Length of Severance Period \_\_\_\_\_

E. Pension dues will be paid on all severance payments.

Payments will be made:

\_\_\_\_\_ Through the normal church payroll process

\_\_\_\_\_ Through a contracted payroll service

Dates:

A. Effective date the ministry duties will terminate: \_\_\_\_\_

B. Date minister will return all church property and vacate the church office: \_\_\_\_\_

\_\_\_\_\_

C. Date minister and family will vacate the manse: \_\_\_\_\_

3. Other terms:

- A. The minister, upon execution of this agreement, covenants and agrees that he or she waives all rights to demand and/or secure a civil court and/or a jury trial with respect to adjudication of the matters contained in this Severance agreement, in matters that pertain to their ministry in the church and/or the negotiations that have led up to this agreement.
- B. All unpaid financial payments to the minister shall cease at the date, before the end of financial payments under this agreement, the minister accepts a new position for full time employment or adjusted if the minister accepts a new part time position.
- C. All parties agree to conform to and abide by the Ministerial Guidelines of the Presbytery of Scioto Valley and understand that all financial payments shall be forfeited, if the minister violates these Guidelines and those stated in the Dissolution Policy of the Presbytery of Scioto Valley in effect as of the date of the execution of this agreement. All parties shall sign the Policy Regarding Former Pastors –A General Statement of Underlying Principles.
- D. Unless Commission for Church Professionals and the minister agree that the call was terminated for purely personal reasons, the minister agrees to meet at least monthly with a counselor mutually agreed upon by the minister and the Commission for Church Professionals and paid for by the minister. Alternatively, the minister agrees that, no later than the end of the second month of this agreement, the minister will participate in a Professional Assessment such as that provided at the Midwest Ministries Center whose cost will be shared equally by the minister, congregation, and the presbytery. Failure to meet these expectations shall result in the forfeiture of unpaid financial payments.
- E. Minister acknowledges that his or her ministry is governed by the constitution of the Presbyterian Church (U.S.A.) and the remedies available to him or her thereunder to challenge the dissolution of his or her call. Minister acknowledges that the position for which his or her call is being dissolved falls within the ministerial exception under Title VII of the Civil Rights Act, 42 U.S.C. § 2000e to 42 U.S.C. § 2000e-17, the Americans with Disabilities Act, 42 U.S.C. § 12101 et seq, and the Age Discrimination in Employment Act (ADEA), 29 U.S.C. §§ 621-634, as well as common law claims brought against a religious employer.
- F. For and in consideration of the monies and other items of financial consideration, formally set out above, and for other good and valuable consideration, upon execution of this agreement, and intending to be legally bound, minister does hereby release, acquit and discharge the Presbyterian Church (U.S.A.), the Synod of the Covenant, the Presbytery of Scioto Valley, the church (as more fully named in first sentence of this Agreement), and jointly, severally and individually, each individual member of the church, church officers presently or formerly associated or affiliated with any of the church, the Presbytery, the Synod and the Presbyterian Church (U.S.A.), in any manner, and their present and former officers, employees, attorneys, agents, personal representatives, predecessors, successors and assigns, and each of them (hereinafter collectively known as releasees) from any and all charges, claims, demands, judgments, actions, causes of action, damages, expenses, costs, attorneys' fees and liabilities of any kind whatsoever, whether

known or unknown, vested or contingent, in law, equity or otherwise, which minister has ever had, now has, or may hereafter have against said releasees for or on account of any matter, cause or thing whatsoever which has occurred prior to the date of this agreement, including but not limited to any claims, causes of action, suits, injuries, damages, losses and rights arising from minister's employment by church or the dissolution of the call. .

4. It is understood that this Severance agreement is a final disposition of all matters between the minister and the releasees. This Severance agreement contains the entire agreement between the parties hereto and any representations made before or during negotiation are hereby merged in their entirety and this agreement may not be modified. The undersigned parties have negotiated this agreement in good faith and have every intention of being faithful in fulfilling it and further agree to the releases contained herein, representing that they understand its contents and sign it as their own free act after a full review of the contents.
5. Minister acknowledges that he or she has been advised by this writing to consult with an attorney and has been given the opportunity to review and consider this Agreement and to consult with legal counsel with respect thereto.
6. Minister acknowledges he or she has read and understands this agreement in its entirety, and understands the terms of this agreement, that no promise or inducement has been made or offered to him or her or it except as set forth in this agreement, that he or she is executing this Agreement without reliance upon any statement or representation of the person or party released, except as set forth herein, and that he or she intends to and is competent to be bound by this agreement

Approved by:

Session on: \_\_\_\_\_

\_\_\_\_\_  
Clerk of Session

Congregation on: \_\_\_\_\_

\_\_\_\_\_  
Moderator of Congregational Meeting

CCP on: \_\_\_\_\_

\_\_\_\_\_  
Chair of CCP

Presbytery on: \_\_\_\_\_

**WARNING: THIS IS A RELEASE OF  
YOUR RIGHTS. READ BEFORE SIGNING**

Pastor on: \_\_\_\_\_

\_\_\_\_\_  
Pastor

**Minutes of Commission to Commission Mark Johnson  
Presbytery of Scioto Valley**

The following Commission of the Presbytery of Scioto Valley convened with prayer at 3:15 p.m. on July 21, 2019 at St. Andrew Presbyterian Church, to approve the commissioning of Mark Johnson as pastor for St. Andrew Presbyterian Church:

The following Commission Members were present (name, office/position held, church name/location of service/call included):

Rev. Charlsie Ramsey, Honorably Retired, past moderator, Presbytery of Scioto Valley  
 Rev. John E. Birkner, co-pastor, Brookwood and Eastminster Presbyterian Churches of Columbus  
 Rev. Dr. Jeannie Harsh, executive presbyter, Presbytery of Scioto Valley  
 Mr. Thomas Jones, ruling elder, Parkview Presbyterian Church of Reynoldsburg  
 Pastor Kae Merold, pastor, Outville Presbyterian Church of Pataskala  
 Rev. M. Stephen Merold, Honorably Retired  
 Ms. Susan Mild, ruling elder, St. Andrew Presbyterian Church of Columbus  
 Ms. Yfke Njume, ruling elder, Prince of Peace Presbyterian Church of Pickerington  
 Rev. Désirée M. Youngblood, pastor, First Presbyterian Church of London

No corresponding members.

The commission reviewed the order of service, seating, and the logistics of the service.

**There was a motion and second to proceed with the commissioning as presented and to dismiss the commission following the benediction.**

The motion was unanimously approved after finding everything in order to proceed.

The commission meeting was **adjourned with prayer** at 3:25 p.m.

The commissioning was completed in the worship service that followed.

The commissioning sermon was preached by Rev. Desiree M. Youngblood,  
 Rev. John E. Birkner delivered the Charge to the Commissioned Pastor and  
 Rev. M. Stephen Merold delivered the Charge to the Congregation.

Respectfully submitted,

Rev. Charlsie Ramsey  
 Past Moderator

## **Minutes of Commission for the Installation of Gary Brose as Minister of Word and Sacrament**

The following Commission of the Presbytery of Scioto Valley convened with prayer on September 8, 2019 at 3:30 p.m. to approve the installation of Gary Brose as Minister of Word and Sacrament.

The following commissioners were present:

Rev. Jeri-Lynne Bouterse, Teaching Elder, Covenant Presbyterian Church, Columbus

Christine Burns, Commissioned Ruling Elder, First Presbyterian, Fredericktown

Dan Dreis, Ruling Elder, PNC member, First Presbyterian, Mt. Gilead

Bonnie Hildebrand, Ruling Elder, First Presbyterian, Mt. Gilead

Mike Porter, Ruling Elder, First Presbyterian, Mt. Gilead

Jeff Schooley, Teaching Elder, First Presbyterian, Marysville; Stated Clerk, Presbytery of Scioto Valley

Rebecca Tollefson, Honorably Retired, Teaching Elder, Moderator, Presbytery of Scioto Valley

**There was a motion and second to approve and proceed with the installation service as presented and to dismiss the commission following the benediction.**

The Commission reviewed the order of service, seating, and the logistics of the service.

Meeting **adjourned with prayer** at 3:45 p.m. September 8, 2019.

The installation was completed in the worship service that followed.

The installation sermon was preached by Rev. Rebecca J. Tollefson.

Respectfully submitted,

Rev. Rebecca Tollefson, Moderator PSV



**Commission for Congregational Life**  
**Report of the Actions and Recommendations of the**  
**Commission on Congregational Life**

Class	Name		MWS/RE	Term
2019	Allison Bauer	revatbauer@yahoo.com	MWS	1st
2019	Marquell Segelken	dsegelke@columbusrr.com	RE	1st
2019	Adam Anderson	revawra@gmail.com	MWS	1st
2020	Bob Armstrong	bob@hilliardpres.org	MWS	2nd
2020	Mark Johnson	maj@prismnet.com	RE	1st
2020	Charlotte O'Neil	revcharlotte@sbcglobal.net	MWS	2nd
2021	VACANT			2 <sup>nd</sup>
2021	Jeri-Lynne Bouterse	jl@bouterse.com	MWS	2 <sup>nd</sup>
2021	Natalie Alter	Natalie.Alter@dla.mil	RE	2nd

*Pursuant to the authority granted by The Book of Order, "Form of Government" Chapter 3, (G-3.0307), Presbytery Standing Rule G-1, and Presbytery action, the Commission has taken the following actions:*

1. Actions Taken on Behalf of Presbytery
2. Recommendations for Presbytery
3. Policy to Dissolve (Close) a Congregation – 2<sup>nd</sup> Reading
4. Jerome Township Property Task Force
5. Congregational Revitalization Policy – 1<sup>st</sup> Reading
6. Announcements

## Policy to Dissolve (Close) a Congregation – 2<sup>nd</sup> Reading

### SCIOTO VALLEY PRESBYTERY POLICY TO DISSOLVE (CLOSE) A CONGREGATION March, 2019

When a request from a member congregation is received by the Executive Presbyter or Stated Clerk of the presbytery, that request shall be given to the Commission for Congregational Life (CCL) for their consideration. They may then vote to direct that the Presbytery Moderator appoint an Administrative Commission (AC) to dissolve (close) a congregation. The Commission for Congregational Life will act with the authority of the Presbytery in voting to approve the proposed members of the AC, or they may recommend that presbytery directly approve the proposed members. The AC will also act with the authority of the presbytery in carrying out their work, according to the specifics of the charter which the Presbytery approves. If needed, the AC may seek additional authority from the Presbytery.

The AC will normally consist of five to seven teaching and ruling elders as evenly distributed as practical. The members shall be appointed by the Presbytery Moderator in consultation with the Stated Clerk and /or the Executive Presbyter, with the appointments being reported to the next stated meeting of the Presbytery.

The AC membership should include members who represent the CCL and the Commission for Presbytery Operations (CPO). Other expertise which may be helpful to have in the membership of the AC include law, accounting and finance, real estate and property management, local mission, and/or social service, as well as at least one members from the congregation, preferably the Clerk of Session. The appointed AC may coopt as needed individuals with particular skills to assist with their work and will report such individuals to the CCL. The AC shall be trained by the Stated Clerk.

Unless otherwise specified, the AC will have the authority to carry out the following responsibilities:

- Ecclesiastical and Pastoral Care Responsibilities
  - Consult with and care for remaining members and attendees of the congregation.
  - Ascertain the roll of the current members, with addresses, and counsel them about transferring their membership to another congregation.
  - Provide for an appropriate closing worship service to celebrate the life and ministry of the congregation.
  - Secure all session records (minute and roll books) and pertinent historical records and transmit them to the Stated Clerk for subsequent deposit in the Presbyterian Historical Society.
  - The AC may be granted authority to act as the session following the official dissolution in order to accomplish necessary closing activities.
- Fiduciary Responsibilities
  - Work with church treasurer to pay all outstanding bills.
  - Work with church treasurer to produce a final financial report for the congregation.
  - Provide statements of current year giving to all givers of record.
  - Provide for a final accounting of cash and non-cash assets.
  - Provide that all postal mail is forwarded c/o the Presbytery office effective the date of closing.
  - Empty the safe deposit box if there is one and secure all documents for the commission.
  - Ascertain the legal status of the congregation (is it incorporated?), are filings current, and prepare necessary filings to dissolve the corporation, close out

employment accounts such as workers' compensation and tax withholding (as applicable).

- Arrange for the treasurer(s) to sign off on all financial accounts with two individuals (a member of the commission and the presbytery treasurer) and assume signatory authority for the accounts until such time as they are closed.

- Real Property Responsibilities

- Obtain deeds for all parcels of real estate (there may be several if neighboring properties were purchased over the years). Not all parcels may be contiguous.
- Do a title search to ascertain that all real property is held in fee simple with no liens or no clauses which would have the property revert back to the donor(s) or their known and/or unknown heirs should the property cease to be used for church purposes.
  - If there is a cloud on the title to any church real property, proceed to take necessary action to remove the lien or to quit the title.
  - If the title is clear, then have a deed executed to transfer title to the property to "The Presbytery of Scioto Valley".
- Obtain an appraisal for all parcels of real property. (The appraised value will be different from the tax value recorded by the county auditor's office. Appraisals for church buildings are only approximate as there are very few sales to compare with. And experience has shown that market prices of church buildings tend to run about 60-70% of appraised values.)
- Work with CPO to dispose of the real property.
  - The preferable disposal of real property would be through sale on an "as is" basis. While the presbytery is not in the business of making money, any sale should not be at a significantly under-valued price. Factors including the undesirability of an unsecured or unattended building, neighborhood relations, ongoing security/utility/maintenance costs, and potential for lengthy time on the market will all play in how the building(s) is/are priced and marketed. Auction as opposed to listing with a realtor may be a suitable option.
  - An alternative to selling the property would be donating it to
    - an appropriate local not-for-profit organization that is engaged in mission consonant with the mission of the former congregation or with the Christian gospel;
    - a local historical society; or
    - a similar organization.
 Closing costs and fees would normally be assumed by the receiving organization.
  - If the structure(s) is/are in very poor physical condition another alternative would be razing the structure(s) and selling off the lots at fair market value.

- Personal Property Responsibilities

- Inventory contents of church building and any other properties.
- Provide an opportunity for members to have keepsakes from the church's personal property (this may include a grace period following the final closing worship service).
- Be aware that rulings and regulations promulgated by the Consumer Product Safety Commission, the Occupational Health and Safety Administration, and other government agencies preclude the sale or donation of cribs manufactured prior to July 2011, and toys, furniture and other items that contain lead paint. Doing so may be a federal offense and most certainly is a huge potential insurance liability. These items need to be responsibly disposed of.
- Provide the opportunity for other presbytery congregations, first, and other congregations, second, to receive furnishings that they can use.

- Security and Maintenance Responsibilities
  - Change locks after closing and expiry of any grace period.
  - See that the current insurance (property and liability) remains in force or is transferred to the presbytery's policy
  - Turn off all non-essential utilities and services (e.g., telephone, internet, cable, security, etc.) and obtain final billings.
  - Change billing address on remaining utility accounts to the Presbytery office.
  - Arrange for appropriate ongoing maintenance while the property is under presbytery control (lawn mowing, snow removal, etc.) and arrange for payment.
  - Provide for the cleanup of the building and the removal of unwanted materials, trash, etc., and prepare the building ready for sale. (If technical services are necessary, secure them and pay for them out of the congregation's assets and, if necessary, the proceeds from the sale of the property.)

The AC will keep written records of its activity and submit a final report to the Presbytery for inclusion in the minutes of the Presbytery. Following the conclusion of all appropriate activity and the submission of its final report, the AC may request that the presbytery dissolve it with thanks.

## Jerome Township Property Task Force

### Task Force Members

Jeff Schooley (CCL; chair)  
 Karen Zent (CPO)  
 Bob Armstrong (CCL)  
 Natalie Alter (CCL)

Bob Gustafson (CPO)  
 Joel Esala (CNO)  
 Ginny Teitt (Concord PC)  
 Bob Tanner (Concord PC)

### Background

At the request of the Executive Presbyter, a Task Force was formed in January 2019 with the mandate to review the status of presbytery-owned property in Jerome Township and to provide a recommendation as to what should be done with it. This Task Force was the result of Commission for Presbytery Operation's feeling as if the scope of its duties did not extend into the realm of managing new church development programs. The resulting Task Force was thus less about the merits or value of the property and more about providing decent and in order care in new church developments in this area, specifically with Concord Presbyterian Church.

The Task Force met on three occasions – January 24 (Presbytery Offices), February 18 (Driving Tour of Jerome Village), and March 12 (Pasquela's in Jerome Village) – to review the history of this property, to understand the history and vision of Concord PC, and to decide upon recommendations for the Presbytery via the Commissions for Presbytery Operations and Congregational Life.

The 20-acre plot under consideration was purchased on August 30, 2004 for \$427,000. A down payment of \$106,750 was made at that time and a 20-year mortgage for the remainder (\$320,250) was taken out at a 6-percent interest rate. As of November 30, 2018, \$123,604 of principle remained. The Presbytery's financial commitment amounts to payments of \$1,940.66/month and \$1,952/year for taxes. To date, approximately \$460,078 has been invested in this property.

At the time of purchase, it was assumed that Concord PC would take over stewardship of the property and build a church on it. Over the subsequent 14.5 years, however, different constraints and opportunities have presented for that congregation. In the meanwhile, following a downturn in development for a period, massive development has occurred adjacent to the property, which has only continued to raise both the financial and missional value of this location. Homes ranging from \$250,000 to over \$1 million are being built en masse and plans for subsequent business development are already underway. What was once 20 acres of farm land now sits in the edge of rapid growth and expansion. Such growth was never considered in 2004, though its occurrence provides both great opportunity and greater responsibility to utilize this land well.

The Task Force did not start with any option or alternative for this property, though certain options soon revealed themselves to be anywhere from less-than-prudent to simply foolish. It is thus – after eight people met, for over five hours, over the course of three months, who prayed countless prayers – this Task Force's recommendation that the following be considered and approved regarding the hopefully brilliant future of this property.

### Proposal

We recommend that the Presbytery's current ownership of the property in Jerome Village be considered nothing less than the very work and will of our God and should be honored accordingly.

We recommend that the Presbytery articulate a commitment to maintaining and growing a PC(USA) presence in the Jerome Village community.

We recommend the Presbytery assume a posture of flexibility and patience as it regards the Jerome Village property – a posture made necessary because of the changing nature of Christian mission and ministry in the 21<sup>st</sup> century and the development of the area

We recommend that the Presbytery continues to pay the mortgage and taxes on this property, even up to the point of paying off and owning the property. We do not recommend any specific end date to this financial commitment.

We recommend that the presence of Concord PC in Jerome and Concord Townships is no accident, but a providential act of our God. Therefore...

We recommend Presbytery to continue to own the land for the sake of future possible church development with Concord PC. To this end, the Presbytery must work collaboratively with Concord PC in making future decisions, which will be based upon as yet unknown and unforeseeable circumstances, changes, opportunities, and developments. To do this...

We recommend the creation of a standing task force that is led by Concord PC and supported by representation from the Commission for Presbytery Operations and the Commission for Congregational Life.

Recognizing the final decision about use, development, and sale in part or full of the land must be approved by the Presbytery, we recommend any future decisions around the disposition of the land, should such a decision be considered or actualized, protect and promote the ministries of *both* the Presbytery and Concord PC.

## **Congregational Revitalization Policy – 1<sup>st</sup> Reading**

### ***Background and Rationale***

In the course of any congregation's life, it may come to pass that current financial needs outpace financial capacity, resulting in difficult and often painful decisions on the part of church leadership. The Presbytery recognizes these difficult positions, and stands always ready to be a partner in ministry, desiring the flourishing of every congregation.

However, in its desire for flourishing, Presbytery wants more than simply short-term, stop-gap measures, providing at best a short-term resuscitation. Instead, it is the vision of the Presbytery that every congregation, particularly those who are in an existential crisis, to instead seek resurrection!

Church dismissals and other investments in in the Presbytery of Scioto Valley has resulted in surplus financial resources with which to address current congregational needs. The challenge is to find ways to judiciously and faithfully implement the dispersal of funds and support for the betterment of churches, the presbytery, and to the glory to God.

The Presbytery of Scioto Valley's Congregational Revitalization Policy is meant to provide strategy and resources that will hopefully lead to such a resurrection. What is presented below is an attempt at wholistic support, not just financial support; at strategy, not just payment. This policy is a living document, capable of prudent adaptation based on the wisdom and insight of the congregation. Practically-speaking, this means this policy can be changed and updated through approval of the Commissions for Congregational Life, Church Professionals, and Presbytery Operations. Acceptance of this policy by the Presbytery, as a whole, means permission to make thoughtful and faithful alterations to it as prudence requires, without having to have the policy re-approved with every adaptation.

The Presbytery of Scioto Valley is not alone in considering a policy like this: during the course of researching and preparing this policy, friends from Chicago Presbytery shared the results of a similar effort in that presbytery. Chicago Presbytery's policy requires the fulfillment of 18 requirements by the church, five requirements by the pastor of that church (when applicable), and eight parameters within which the presbytery must operate.

The below policy is the result of both learning from other mid-councils and taking serious consideration of our own social location. It is submitted with approval from three separate PSV Commissions, which is meant to signal the thoroughgoingness of the efforts expended here.

### ***Congregational Revitalization Policy***

Applicant churches may seek up to three years of supportive funding for the purpose of financially empowering the congregation to pay for a full-time pastor *and* to support her/him with the resources to pursue relevant, life-giving, contextually-unique ministry in and through that church. In order to avoid the pitfalls of dependency, funds will be dispersed in a diminishing manner under terms that will be unique to each applicant church. For example, a church may receive a grant of \$100,000 that would be dispersed in the following manner:

- Year 1 - \$50,000
- Year 2 - \$30,000
- Year 3 - \$20,000

These funds are given contingent upon the following criteria being met by the Pastor and the Session of the applicant church:

- Proven record of good faith efforts by the congregation to pay Per Capita;
- Proven record of the congregation submitting annual statistical reports to the PC(U.S.A.)
- The congregation has less than \$200,000 in unrestricted investments, endowments, memorials, etc. at the time of application;
- The congregation has an annual stewardship campaign and a method for tracking giving;
- The pastor is in good standing with the presbytery and her/his Healthy Boundary Training is up to date; and
- The pastor is actively engaged with the presbytery, meaning regular attendance at presbytery meetings and participation in at least one presbytery entity (Commission, Task Force, etc.).

Receiving these funds commits the Pastor and the Church to the following revitalization programs:

- A full demographical analysis of the congregation and the community in which it resides through the Presbytery-purchased MissionInsite program under the guidance and support of the Commission for Congregational Life (CCL);
- An established mentorship program for the pastor with a trusted and established colleague in the presbytery, as selected by the Commission for Church Professionals (CCP), which should include quarterly reports written by the mentor and given to CCP;
- An exploration of assets that could be used for ministry to the local community through an Asset Based Community Development program;
- An attempt to engage the PCUSA's "Healthy Pastors, Healthy Congregations" program;
- An annual Visioning event led by a member of the CCL's Support and/or Strategy Subcommittee(s);
- A strategic review of the congregation's financial health with a representative of the Commission for Presbytery Operations (CPO) or the Presbytery's treasurer, which may include researching refinancing options through the Presbyterian Investment and Loan Program (PILP), when applicable;
- An annual report from the pastor/Session given to the CCL, which should include:
  - Criteria met
  - Lessons learned
  - Reforms attempted, and
  - Self-evaluation; and
- An annual meeting of the pastor, the Session, and representatives from both CCL and CCP to be completed *after* the annual report has been submitted;
- The acceptance of other presbytery guidance when/as needed.

*Failure to meet any or all of these criteria in one year can jeopardize subsequent years' disbursements. Acceptance of these funds from the Presbytery imply commitment to the above criteria.*



***Application***

All applications for the 2020 calendar year are due by December 1, 2019. Once received, each application will be reviewed by both the Commission for Church Professionals and the Commission for Congregational Life. Decisions on which churches will receive funds and how much will be made before the end of the calendar year.

**Basic Information**

Church Name: \_\_\_\_\_

Church Address: \_\_\_\_\_

Church Phone #: \_\_\_\_\_

Pastor's Name: \_\_\_\_\_

Pastor's Phone #: \_\_\_\_\_ (C/H/O; circle one)

Pastor's Email: \_\_\_\_\_

Clerk of Session's Name: \_\_\_\_\_

Clerk's Phone #: \_\_\_\_\_ (C/H/O; circle one)

Clerk's Email: \_\_\_\_\_

Amount Requested: \_\_\_\_\_

Preferred Distribution by Year:

Year One: \_\_\_\_\_

Year Two: \_\_\_\_\_

Year Three: \_\_\_\_\_

### Narrative Explanations

*Instructions: Please answer the following questions as thoroughly as possible. Use additional pages, as necessary.*

- 1. Describe the greatest thing happening in the life of your congregation. What makes this aspect of the church's ministry so successful? How long has this aspect of the church's ministry been a part of the life of the church?*
  
- 2. Describe your most recent efforts at congregational revitalization. What worked with it? What went wrong? What did the Pastor/Session/Congregation learn from this effort?*
  
- 3. Explain why you chose the amount you requested by detailing how you plan to use this money. Explain further why you chose the year-by-year distribution you chose.*
  
- 4. What else should CCP and CCL know about your congregation when reviewing your application?*

### Documentation and Certifications

Working with the Stated Clerk of the Presbytery of Scioto Valley, please request and submit a letter certifying the following information (Rev. Jeff Schooley, Stated Clerk, can be contacted at [statedclerk@psvonline.org](mailto:statedclerk@psvonline.org)):

- Proven record of good faith efforts by the congregation to pay Per Capita;
- Proven record of the congregation submitting annual statistical reports to the PC(U.S.A.)
- Proof that the pastor is in good standing with the presbytery and her/his Healthy Boundary Training is up to date; and
- Proof that the pastor is actively engaged with the presbytery, meaning regular attendance at presbytery meetings and participation in at least one presbytery entity (Commission, Task Force, etc.).

Additionally, the church must provide the following:

- Proof that the congregation has an annual stewardship campaign and a method for tracking giving. This can/should include the dates/sermon title/scriptures used for the most recent Stewardship Campaign, as well as the theme/emphasis of that campaign. Additionally, the name of the software used to track congregational giving (or a description of the method used to track this) must be provided.
  
- Proof that the congregation has less than \$200,000 in unrestricted investments, endowments, memorials, etc. at the time of application. Evidence of this can come in the form of the following signed statement by the church’s treasurer:

I, \_\_\_\_\_, as the treasurer of  
\_\_\_\_\_, do hereby attest and certify that the  
congregation has less than \$200,000 in unrestricted investments, endowments, memorials, etc. at the  
time of this application.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

- Please provide a de-identified list of actual (not pledged) congregant support for 2017 and 2018.  
For example:

*Donor 1        \$4,500*  
*Donor 2        \$2,200*  
*Donor 3        \$500, and so on...*

- Please provide a copy of your 2018 annual statistical report that was sent to the PCUSA.

**Commission for Nurture and Outreach**  
**Report on the Actions and Recommendations of the**  
**Commission on Nurture and Outreach**

Class	Name	E mail	MWS/RE	Term
2019	Kathi Bubb	kathibubb@gmail.com	RE	2nd
2019	Steve Brand	firstnewark@gmail.com	MWS	2nd
2019	Joel Esala	circlevillepastor@gmail.com	MWS	1st
2020	Peter Galbraith	pcgalbraith@gmail.com	MWS	2nd
2020	Mary Gause	mgause@overbrookchurch.org	MWS	1st
2020	Charlsie Ramsey	Charlsie715@yahoo.com		
2020	VACANT			
2021	Les Sauer	<a href="mailto:lessauer@hotmail.com">lessauer@hotmail.com</a>	MWS	2 <sup>nd</sup>
2021	Perpetual Agekyum	<a href="mailto:pep.agy46@gmail.com">pep.agy46@gmail.com</a>	RE	1st
2021	Sharon Franklin	SharonFranklin@hotmail.com	RE	1st

*Pursuant to the authority granted by The Book of Order, “Form of Government” Chapter 3, (G-3.0307), Presbytery Standing Rule G-1, and Presbytery action, the Commission has taken the following actions:*

1. Actions taken on behalf of Presbytery
2. Sharing about and celebrating Presbyterian Youth Triennium
3. Announcements

## Nominating Committee – Rev. Don Hilkerbaumer

For Action:

Nomination to serve on the following:

Nominations for Action for the Presbytery Coordinating Team (CT)

Class	Name	Email		Term
2022	Ann Palmerton	apalmerton@bspc.org	MWS	2 <sup>nd</sup> at Large
2022	Myong Kim	whoismask@hotmail.com	MWS	2 <sup>nd</sup> at Large

Nominations for Action for the Presbytery Commission for Church Professionals (CCP)

Class	Name	Email		Term
2022	Tom Rice	trice@worthingtonpresbyterian.com	MWS	2 <sup>nd</sup>
2022	Ann Melick – Chair	annie@melick.net	MWS	2 <sup>nd</sup>
2022	Onebeba Amoponsag		RE	1 <sup>st</sup>
2020	Gray Marshall	graymarshall@gmail.com	MSW	1st
2021	Ed Brinklow	edwinbrinklowwu@hotmail.com		1st
2022				

Nominations for Action for the Presbytery Commission for Congregational Life (CCL)

Class	Name	Email		Term
2022	Adam Anderson – Chair	revawra@gmail.com	MWS	2nd
2022	Marquell Segelken	dsegelke@columbus.rr.com	RE	2nd
2022	Joel Esala	circlevillepastor@gmail.com	MWS	1st
2021	Justice Ofosuhene	kofifosuhene@yahoo.com	MWS	1st
2021	Kyle Doebler	kyle@libertybarnchurch.com	MWS	1st
2020	Yvonne Gustafson	ygustafson3@gmail.com	RE	1st
2022	Leland Platt	lelandw@msn.com	MWS	1st

Nominations for Presbytery Action for the Commission for Nurture and Outreach (CNO)

Class	Name	Email		Term
2022	Kathie Bubb	kathibubb@gmail.com	RE	2nd
2022	Carol Evans	willie.evans25@gmail.com	RE	1st
2022	Katie Kinnison	katherinekinnison@covenantpcusa.org	MWS	1st
2020	Alice Phillips	revalp@neo.rr.com	MWS	1st
2020	Tina Johnson	tinarjohnson@gmail.com	RE	1st
2021	Amy House	revamyehouse@gmail.com	MWS	1st
2022				

For Action:

Nominations for Presbytery Action for the Commission for Presbytery Operations (CPO)

Class	Name	Email		Term
2021	Jim Hines-Chair	jhines1116@gmail.com	RE	
2022	Karen Zent	kmzent@aol.com	RE	2 <sup>nd</sup>
2022	Robert R. Tolar Jr.	rrtolar@gmail.com	MWS	1 <sup>st</sup>
2022	Arthur Gooray	artgooray@gmail.com	RE	1 <sup>st</sup>

Nominations for the Committee on Representation (COR)

Class	Name	Email		Term
2022	Pam Patterson	pammyjane3@gmail.com	CRE	2 <sup>nd</sup>

Nomination for the Permanent Judicial Committee (PJC)

Class	Name	Email	
2025	Sarah Sams	sarahsams@hotmail.com	RE
2025	Janice Hilkerbaumer	jmh.baumer@gmail.com	MWS
2025	Dennis Piermont	dhpiermont@gmail.com	RE

Nomination to serve as Commissioner to Synod of the Covenant

2019	Leland Platt	MWS
2021	Rebecca Tollefson	MWS (term begins now, completing an unexpired term)

## New Business

GA Overture presented by Rev. Cynthia Burse

### Recommendation

“The Presbytery of Scioto Valley overtures the 224th General Assembly (2020) to amend Section D-10.0303 of the Book of Order to read:

“If no charges are filed, the investigating committee shall file a written report of that fact alone with the clerk of session or stated clerk of the presbytery, and notify ~~the person who submitted the written statement~~ **in writing both the person who has been accused and the person making the accusation.**

Further, that all other sections referring to “the accused” in the Rules of Discipline be modified to read **“the person accused”** and to replace “if that person wishes” with **“if he or she wishes”** in the second paragraph of section D-10.0302.

### Rationale

Accusations are extremely easy to make, whether made by an individual or by a person doing so on behalf of another. When the credibility of those accusations has been substantiated, the Constitution clearly and unambiguously states that an investigative committee “shall promptly inform the accused” if charges are to be made. However, it is silent about the accused’s right to be notified when no charges are to be filed, even though written notice of this outcome is provided to the accuser. When individuals in positions of trust have gone through the protracted ordeal of being forced to defend themselves against charges and accusations that can neither be substantiated by objective facts and/or are deemed to be completely untrue, equity requires they be expeditiously notified of this conclusion as well. This omission constitutes a procedural error and undermines the justice process.

The constitution’s current language also conveys an impression of bias and partiality, in that it describes one member (the “accused”) by way of labeling but uses supportive and affirming language to describe the other (“the person who submitted the written statement”). Labeling one and not the other is harmful because, consciously or subliminally, it fosters a presumption of guilt on the accused and freedom from guilt on the person making the accusation. Reframing the constitution’s language removes these false assumptions and more faithfully takes into consideration the purpose of church discipline (D-1.0101\*).

The additional word revisions would, respectively, promote language consistency throughout the document and provide grammatical clarity.

\* (“The purpose of church discipline is to honor God by making clear the significance of membership in the body of Christ; to preserve the purity of the church by nourishing the individual within the life of the believing community; [and] to achieve justice and compassion for all participants involved...”)

Respectfully submitted,

Rev. Cynthia Burse