



### **Mission and Vision Statement**

God calls us through the Holy Spirit to connect with each other to plant, grow, and nurture vital, faithful communities of Christ for service and ministry. In response, we build partnerships, communicate with and support congregations, leaders, and individuals, and embody Christ's transforming love in the world.  
~November 2012

The Presbytery of Scioto Valley  
Presbyterian Church (U.S.A.)  
253rd Stated Meeting  
Tuesday, November 19, 3:30 p.m. –7:30 p.m.  
Circleville Presbyterian Church  
134 E. Mound St., Circleville, OH 43113



<https://www.circlevillepresbyterianchurch.com/>

### **General Notes for this Meeting**

The offering for this meeting is dedicated to Christmas Joy Offering.  
Please make checks payable to Presbytery of Scioto Valley.

Requests to include audio-visual presentations at the Presbytery Meeting should be addressed to the stated clerk, Jeff Schooley at [statedclerk@psvonline.org](mailto:statedclerk@psvonline.org)

Contact Dagmar Romage at [dagmar@psvonline.org](mailto:dagmar@psvonline.org) or 614-847-0565: To register an excused absence from the meeting; to reserve display space; to arrange for childcare at the meeting site, and to obtain a printed copy of the Commissioner Hand-Book.

Driving Directions to Circleville Presbyterian Church, 134 E. Mound St., Circleville, OH 43113

**FROM THE NORTH:**

Take US-23 S

Use the right lane to take the US-22/OH-56 ramp to Circleville/Washington C H

Turn left onto W. Main St.

Turn right onto Court St.

Turn left onto E. Mound St.

**FROM THE SOUTH:**

Take US-23 N

Turn right onto Huston St.


Turn left onto S. Court St.

Turn right onto E. Mound St.

**STAY CONNECTED**

If you would like to join the email distribution list for the *Weekly E-Mail* News, the Presbytery digital newsletter go to [www.psvonline.org](http://www.psvonline.org) and fill in the box in the left column, or email

Dagmar at [dagmar@psvonline.org](mailto:dagmar@psvonline.org).

Follow the Presbytery on Facebook.  Search for **PSV Congregational Life**. Hit the Like button.

Look for forms, reports, and important web links at [www.psvonline.org](http://www.psvonline.org)

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The Presbytery of Scioto Valley (PSV) first Stated Meeting for 2020

February 18, 3:30 p.m.-7:30 p.m. – Newark Second Presbyterian Church

Special meetings may be called at the request of, or with the concurrence of, two teaching elders and two ruling elders representing different churches.

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### ***Commissioners Orientation***

So, This Is Your First Presbytery Meeting!

As a new commissioner to the Presbytery, we welcome you! The information below is provided for your orientation to the presbytery meeting and its activities. The meetings of Presbytery are designed to provide opportunities for the community to worship and discuss issues together, as well as do the necessary Presbytery business. Please read the introductory items in the handbook. These items contain information about parking, childcare, directions to the meeting, how to make motions if you wish, and information on parliamentary process.

When you arrive, look for the registration area, which opens prior to the meeting or any pre-Presbytery forums. Commissioners will be asked to register their attendance by signing next to the church they are representing. Commissioners will receive a name badge which entitles them to have voice and vote during the meeting. Visitors are also asked to sign in and receive a guest tag. There will also be a table with additional handouts not submitted in time to be published in the Commissioner Handbook.

There may be one or more pre-Presbytery forums which will usually begin one hour before the Presbytery meeting. The forums are small group opportunities to discuss topics coming before the Presbytery, to explore ministry tools, to share best practices, or to engage in the ministry of prayer for the Presbytery. There will be directions to the forums. Also available during the registration time may be a number of displays. A pre-Presbytery forum may also be a larger special event which sometimes begins around 1:00. See the agenda for information on these forums.

Presbytery meets from 3:30 p.m. to approximately 7:30 p.m. The meeting will begin with worship designed by the Presbytery worship committee. A worship bulletin will be in the registration area, or on the screen at the front of the sanctuary. There will be an offering which will be designated for one of the Presbyterian Church (U.S.A.) seasonal special offerings.

Before worship, the Presbytery Moderator will:

- Convene the meeting and invite greetings from the host pastor,
- Ask the stated clerk if there is a quorum present.

Following worship, the Presbytery Moderator will:

- Ask for the introduction of new ruling elders, teaching elders, and corresponding members (members of other presbyteries, congregations, or organizations),
- Call for the adoption of the agenda for the meeting, and
- Ask the stated clerk if there is any new business not previously included in the published agenda.

Most of the business for the Presbytery to consider is contained in this handbook. The materials are divided into several sections for easy access. The sections are arranged according to the Commissions and reporting entities of the Presbytery in the order of the agenda for a particular meeting. The sections are:

Consent Agenda -- items being reported to the Presbytery for their approval that do not come under a particular Commission, such as approval of minutes or appointments of task forces or committees. Items in the Consent Agenda may be removed for discussion and action by Commissioner motion and second.

### ***Commissions/Committee with Common Abbreviations and Acronyms***

BOP	Board of Pensions
CCL	Commission for Congregational Life
CCP	Commission for Church Professionals
CNO	Commission for Nurture and Outreach
CPO	Commission for Presbytery Operations
CT	Coordinating Team
NC	Nominating Committee
COA	Committee for Overtures and Amendments
PJC	Permanent Judicial Commission
COR	Committee on Representation
FDN	Presbyterian Foundation
GA	General Assembly
HR	Honorably Retired (teaching elder)
PCUSA	Presbyterian Church (U.S.A.)
PILP	Presbyterian Investment and Loan Program
PMA	Presbyterian Mission Agency
PSV	Presbytery of Scioto Valley
PWUM	Presbyterian Westside Urban Ministry
TE	Teaching Elder
CRE	Commissioned Ruling Elder
RE	Ruling Elder

### ***Guidelines for Participating in Presbytery Meetings***

1. When speaking at Presbytery, please use the microphone and speak to the Moderator, not the assembly.
2. Introduce yourself, by stating your name and your church or your position.
3. The parliamentary authority is *Robert's Rule of Order Newly Revised, 11<sup>th</sup> Edition* (2011), unless the *Book of Order* (Presbyterian Church (U.S.A.) Constitution Part II) or the Manual of Operations of the Presbytery provide otherwise.
4. Motions presented by commissions or committees do not require a second.
5. Each speaker during debate has up to three minutes to address the issue to which they are speaking. The moderator may give a 30-second warning, so that speakers may conclude their remarks.
6. The moderator will normally alternate between speeches for and against the motion before the assembly.
7. The maker of the motion or commission/committee presenter may make the final speech.
8. Only enrolled commissioners (ruling elder commissioners, teaching elders, commissioned ruling elders, certified Christian Educators in active service, and ruling elders serving on

- commissions) are authorized to vote. Corresponding members are entitled to address the Presbytery. Visitors may be invited by the moderator to address the Presbytery.
9. Any substantive motion (new, amendment, substitute) made by a commissioner in the assembly must be given to the stated clerk in writing, at the time the motion is made.
  10. Any new business must be placed in the hands of the stated clerk prior to the beginning of the meeting.

***Seeking to be Faithful Together:***

**Guidelines for Presbyterians During Times of Disagreement**

- In a spirit of trust and love, we promise we will...
- Give them a hearing...listen before we answer (*John 7:51 and Proverbs 18:13*)

**1 Treat each other respectfully so as to build trust, believing that we all desire to be faithful to Jesus the Christ;**

- we will keep our conversations and communications open for candid and forthright exchange,
- we will not ask questions or make statements in a way which will intimidate or judge others.

**2 Learn about various positions on the topic of disagreement.**

**3 State what we think we heard and ask for clarification before responding, to be sure we understand each other.**

- Speak the truth in love (*Ephesians 4:15*)

**4 Share our concerns directly with individuals or groups with whom we have disagreements in a spirit of love and respect in keeping with Jesus' teachings.**

**5 Focus on ideas and suggestions instead of questioning people's motives, intelligence or integrity;**

- we will not engage in name-calling or labelling of others prior to, during, or following the discussion.

**6 Share our personal experiences about the subject of disagreement so that others may more fully understand our concerns.**

Maintain the unity of the spirit in the bond of peace (*Ephesians 4:3*)

**7 Indicate where we agree with those of other viewpoints as well as where we disagree.**

**8 Seek to stay in community with each other though the discussion may be vigorous and full of tension;**

- we will be ready to forgive and be forgiven.

**9 Follow these additional guidelines when we meet in decision-making bodies:**

- urge persons of various points of view to speak and promise to listen to these positions seriously;
- seek conclusions informed by our points of agreement;
- be sensitive to the feelings and concerns of those who do not agree with the majority and respect their rights of conscience;
- abide by the decision of the majority, and if we disagree with it and wish to change it, work for that change in ways which are consistent with these Guidelines.

**10 Include our disagreement in our prayers, not praying for the triumph of our viewpoints, but seeking God's grace to listen attentively, to speak clearly, and to remain open to the vision God holds for us all.**

Adopted by the 204<sup>th</sup> General Assembly (1992) of the Presbyterian Church (U.S.A.) for use by sessions and congregation

**AGENDA**  
**The Presbytery of Scioto Valley**  
**Presbyterian Church (U.S.A.)**  
Two Hundred and Fifty Third Stated Meeting  
Tuesday, November 19, 2019, 3:30 p.m. – 8 p.m.  
Circleville Presbyterian Church, Circleville, Ohio  
**Moderator: Minister of Word and Sacrament Rebecca Tollefson**

The **Commissioner Handbook** is available online at [www.psvonline.org](http://www.psvonline.org)  
“**Supplemental Reports**” refers to documents available at [www.psvonline.org](http://www.psvonline.org)

**Pre-Presbytery Discussions**

- Board of Pensions with Doug Portz, 2 p.m. – 3 p.m.
- Budget and Per Capita Proposal with Bob Gustafson, 2 p.m. – 3 p.m.
- Training for New Commissioners with Vice Moderator Mark Gauen, 2:30 p.m. – 3 p.m.

**The Presbytery Is Called By the Holy Spirit – 3:30 p.m.**

Convening the Meeting  
Declaration of a Quorum and Formation of the Roll  
Adoption of the Meeting Agenda  
Greetings from the Host Pastor

**To Worship God**

Worship themes shaped by Five Practices of Fruitful Congregations, by R. Schnase  
All liturgical information will be made available on the screens in the sanctuary.  
Offering: Christmas Joy Special Offering

*Participants:*

Rev. Allison Bauer, Second Presbyterian Church, Portsmouth  
Rev. Joel Esala, Circleville Presbyterian Church  
Rev. Mary Gause, Overbrook Presbyterian Church  
Rev. Rebecca Tollefson, Moderator, Honorably Retired  
Jack Mader, Organist, Circleville Presbyterian Church

**To Steward Christ’s Work**

Introduction of Guests, New Commissioners, and Seating of Corresponding Members

1. Motion to approve Consent Agenda for today’s meeting
2. Staff Reports
  - a. Rev. Dr. Jeannie Harsh, Executive Presbyter
  - b. Rev. Jeffrey A. Schooley, Stated Clerk
3. Announcement of New Business



## **To Celebrate Christ's Mission**

### *Commission Reports*

#### 1. Pisgah-Mt. Pleasant Administration Commission – Rev. Gray Marshall

Motion: The Administrative Commission for Pisgah-Mt. Pleasant Federated Church requests that the Presbytery of Scioto Valley dissolve the congregation and transfer the property to the new corporation of Pisgah-Mt. Pleasant Church with a three (3) year stipulation that if the church closes, the property will revert back to Presbytery of Scioto Valley ownership. That three years will begin with the date of the execution of this agreement.

Motion: The AC also requests that the Administrative Commission be dissolved.

#### 2. Nominating Committee – Rev. Don Hilkerbaumer

Election of Jim Wagner as Treasurer

Election of Commissioners/Delegates to 224<sup>th</sup> General Assembly in Baltimore, MD (June 20-27, 2020)

#### 3. Commission for Nurture and Outreach – Rev. Mary Gause

Report of Actions Taken on Behalf of Presbytery

- \$3,000 grant given to Rev. Mary Gene Boteler and Rev. Dr Rick Nuttt to support their participation in a PCUSA Peacemaking Program “Mosaic of Peace Conference” March 15-31, 2020

Announcements

#### 4. Commission for Presbytery Operations – CRE Dr. Robert Gustafson

Report of Actions Taken on Behalf of Presbytery

Treasurer Report – See: Supplemental Packet #1

Election of Corporate Board

Narrative Budget for 2020 Budget

2020 Budget – 2<sup>nd</sup> Reading

Announcements

5. Commission for Congregational Life – Rev. Dr. Jeri-Lynne Bouterse

Report of Actions Taken on Behalf of Presbytery

Session Record Review

Announcements

6. Commission for Church Professionals – Rev. Ann Melick

Report of Actions Taken on Behalf of Presbytery

- Contracts approved – See: Supplemental Packet #2

Gift Bags: Frank LeBlanc, Tom Billman, Maureen Clark,

Welcome to the Presbytery: Frank LeBlanc, Maureen Clark

CRE Report – Kae Merold

Sabbatical Policy 1<sup>st</sup> Reading – Sarah Juist

CPM – Motion for Alternate Exam for Edward Lewis – Todd Tracy

Announcements

- Retreat date Nov. 1-3, 2020,
- Fireside Chats Thursday, January 16 4-6pm and Tuesday, March 10, 4-6pm
- Hanging Rock Dec. 11<sup>th</sup> at noon at Arch and Eddy's in Jackson

7. Coordinating Team – Elder Carla Mavis

8. New Business

**To Embody Christ's Love**

Installation of new Moderator and Vice Moderator

Announcements, Invitations, Joys and Concerns for the Community

Closing Prayer and Benediction

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Next Presbytery Meeting

February 18, 2020 – 3:30 p.m. – 7:30 p.m.

Second Presbyterian Church, Newark, Ohio

**Consent Agenda and Stated Clerk's Report**

1. Review and Approval of the Minutes from the 252<sup>nd</sup> Stated Meeting at Liberty Presbyterian Church, Delaware, Ohio, September 17, 2019
2. Review and Approval of the Minutes of the Administrative Commission for the Commissioning of Tom Billman, CRE as Pastor at Hoge Presbyterian Church
3. Approval of the following Associate Clerks for reasons of counting ballots:
  - a. Dick Mickley, CRE
  - b. Shelley Wiley, MWS
  - c. Preston Shealy, MWS
  - d. Joel Esala, MWS
  - e. Amy House, MWS

## **COMMISSION AND COMMITTEE REPORTS**

### **Minutes of the Administrative Commission for the Commissioning of Tom Billman, CRE as Pastor at Hoge Presbyterian Church.**

The following Commission of the Presbytery of Scioto Valley convened with prayer on October 27, 2019 at 2:30 p.m. to approve the commissioning of Tom Billman.

The following commissioners were present:

- Natalie Alter, Elder Hoge Memorial Presbyterian Church
- Linda Billman, Elder Covenant Presbyterian Church
- Rev. Jeri-Lynne Boutrese, Interim Head Pastor, Covenant Presbyterian Church, Columbus
- Rev. Katie Kinnison, Associate Pastor Covenant Presbyterian Church
- Rev. Steve Merold, Honorably Retired Presbytery of Scioto Valley
- Rusty Miller, Elder Covenant Presbyterian Church
- Rev. Ed Sensenbrenner, Honorably Retired Presbytery of the Miami Valley
- Rebecca Tollefson, Honorably Retired, Teaching Elder, Moderator, Presbytery of Scioto Valley

There was a motion and second to approve and proceed with the commissioning service as presented and to dismiss the commission following the benediction.

The Commission reviewed the order of service, seating, and the logistics of the service.

Meeting adjourned with prayer at 2:45 p.m. October 27, 2019.

The commission was completed in the worship service that followed.

The commission sermon was preached by the Rev. Steve Merold.

Respectfully submitted,  
Rev. Rebecca Tollefson, Moderator PSV

## **Report of the Administrative Commission of Pisgah-Mt. Pleasant Federated Church**

November 11<sup>th</sup> 2019

### **Overview of Pisgah-Mt. Pleasant Federated Church**

Pisgah-Mt. Pleasant Federated Church is located at 3217 Lyndon Road, about 5 miles north east of Greenfield, Ohio, in the western part of Ross County. The congregation is result of a merger between Pisgah Presbyterian Church and Mt. Pleasant Methodist Church which was completed in the fall of 1928. Pisgah Presbyterian Church was organized in 1809 when the congregation “requested Presbytery (of Chillicothe) to take them under their care and grant them supplies.”<sup>1</sup> The Mt. Pleasant Methodist Church was organized in 1810. When the Federated Church was created, its Articles of Agreement stated that two sets of membership rolls would be kept, one Presbyterian and one Methodist. For 20 years, the congregation used both buildings, alternating between them every 6 months until it was decided to use only the Pisgah Presbyterian Church building and sell the Methodist building.

The current sanctuary (formerly Pisgah Presbyterian Church) was built in 1880 and an addition was completed in 1963, adding three classrooms, a kitchen, furnace room, storage room, and a bathroom. The church property is completely surrounded by farmland.

The congregation membership at this time is 15 persons, 6 Presbyterians and 9 Methodists. The pastor leading worship is Larry Snodgrass who lives in Greenfield. The church currently has no debts or large outstanding bills. Their church budget for 2019 was \$18,707.00.

The United Methodist Church has no records of the congregation belonging to the United Methodist Church – accordingly, West Ohio Conference makes no claim on the congregation or the property.

### **Timeline**

In November of 2018, the Pisgah-Mt. Pleasant Federated Church contacted Executive Presbyter Jeannie Harsh and requested that she come meet with the congregation on Sunday December 9<sup>th</sup> 2018. Following worship, Jeannie shared conversation with those gathered and the congregation expressed a desire to become an independent/non-denominational church. This was an informal meeting; no votes were cast.

Following this meeting, the Clerk of Session of Pisgah-Mt. Pleasant Federated Church, Nancy Ratliff, sent a request to the then-Stated Clerk of Scioto Valley Presbytery, Sally Robinson, that the Presbytery dissolve the congregation and that an Administrative Commission be formed to work with the congregation in this process of closing the church as a PCUSA congregation.

At the February 2019 Stated Meeting, the Presbytery approved the following recommendation from the Commission on Congregational Life “Approve an Administrative Commission appointed by the Moderator to respond to the request of the Greenfield Pisgah-Mt. Pleasant Church for a ‘possible disassociation with the Presbytery of Scioto Valley.’... and direct the moderator to appoint the following Commission: Teaching Elders: Rev. Gray Marshall, First Presbyterian Church, Washington Court House; Rev. Betsy Maurath, Washington Court House, McNair Presbyterian Church; Ruling Elders: Bill Lucas, Glen Echo Presbyterian Church;

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<sup>1</sup> Robert Christy Galbraith, *The History of the Chillicothe Presbytery: From Its Organization in 1799 to 1889*, (Chillicothe Ohio: Guthrie, Bell, Platter Publishing), 62-63.

Columbus, Elder Deb Russel, First Presbyterian Church, Chillicothe; Nancy Ratliff, Greenfield/Pisgah/Mt. Pleasant Clerk of Session.”<sup>2</sup>

The Administrative Commission met together for the first time on May 1<sup>st</sup> 2019 at First Presbyterian Church in Washington Court House, Ohio with Stated Clerk Sally Robinson for training. The Commission then met with the church’s clerk, treasurer, pastor, and two other congregation members on May 28<sup>th</sup> 2019 at the Pisgah-Mt. Pleasant Federated Church fellowship hall to discuss what the process of dissolution would entail and what the commission would need from the church to complete those steps. The commission used then-draft of POLICY TO DISSOLVE (CLOSE) A CONGREGATION from CCL (Commission for Congregational Life) assembled in March 2019 to guide our steps.

Following the initial meeting the Pisgah-Mt. Pleasant committee, the AC completed the following tasks: completed an inventory of the church building and materials therein, reviewed financial records for the last three years, reviewed membership list, obtained an appraisal of the property by Southern Ohio Appraisals, moderated a congregational meeting on August 25<sup>th</sup> 2019 where the congregation approved the motion to dissolve the congregation as a PC(USA) church, and participated in a transition service on October 6<sup>th</sup> 2019. The commission will secure the session records following Presbytery’s approval to dissolve the congregation.

As stated above, the congregation has sought to continue operating as an independent/non-denominational church. They have filed their paperwork with the State of Ohio for a new corporation. The congregation has agreed to pay \$1,000 to the Presbytery of Scioto Valley and place a 3-year stipulation on the property that if the church closes the property will revert back to Presbytery of Scioto Valley ownership. After the three years, the Presbytery will waive any claim it has on the property.

### **Presbytery Motion from the Administrative Commission**

- The Administrative Commission for Pisgah-Mt. Pleasant Federated Church requests that the Presbytery of Scioto Valley dissolve the congregation and transfer the property to the new corporation of Pisgah-Mt. Pleasant Church with a three (3) year stipulation that if the church closes, the property will revert back to Presbytery of Scioto Valley ownership. That three years will begin with the date of the execution of this agreement.
- The AC also requests that the Administrative Commission be dissolved.

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<sup>2</sup> Minutes of Presbytery of Scioto Valley Called Meeting, February 19<sup>th</sup> 2019.

## **Nominating Committee**

Commissioners to 224<sup>th</sup> General Assembly in Baltimore, MD (June 20-27, 2020)

NOTE: Application information for each candidate for Commissioner can be found below.

### *Teaching Elder Commissioners*

\*In addition to Mark Gauen, Moderator-elect, *two* additional Teaching Elders must be selected from the following slate:

- Jeri-Lynne Bouterse
- Sarah Juist
- Desiree Youngblood

### *Ruling Elder Commissioners*

\**Three* of the five Ruling Elder applicants must be selected from the following slate:

- Kathi Bubb
- Christine Burns
- L. Kae Merold
- Connie Price
- Evelyn Walker

### *Young Adult Advisory Delegate*

\**One* young adult must be selected from the following slate:

- Milo Browne

*Teaching Elder Commissioners*

Jeri-Lynne Bouterse  
Covenant Presbyterian Church  
Ordination Year: 2000

Check as Appropriate:

AGE	DISABILITY	GENDER	MARITAL STATUS	RACIAL/ETHNIC
<input type="checkbox"/> Under 25	<input type="checkbox"/> Hearing	<input checked="" type="checkbox"/> Female	<input checked="" type="checkbox"/> Married	<input type="checkbox"/> African American
<input type="checkbox"/> 25-35	<input type="checkbox"/> Mobility	<input type="checkbox"/> Male	<input type="checkbox"/> Single	<input type="checkbox"/> Asian
<input type="checkbox"/> 36-55	<input type="checkbox"/> Sight		<input type="checkbox"/> Widowed/ Divorced	<input checked="" type="checkbox"/> Caucasian
<input checked="" type="checkbox"/> 56-64	<input type="checkbox"/>			<input type="checkbox"/> Hispanic
<input type="checkbox"/> Over 65				<input type="checkbox"/> Native American
				<input type="checkbox"/>

**Please describe your service to the local and/or larger church or other qualification to serve as a commissioner or delegate to the General Assembly.**

Scioto Valley Presbytery

Chair of the Congregational Life Commission (work with congregations in transition, Presbytery of Scioto Valley divides their COM into two commissions, one for Church Professionals and one for Congregations)

Service while in Pittsburgh Presbytery

Serve on Commission On Ministry 2012-October 2014

Serve on the Stewardship Team of Pittsburgh Presbytery/2007 – October 2014

Washington Presbytery

Chair of Congregational Resource Committee

Chair of Youth Development Sub-Committee of Congregational Resource Committee

Serve on Presbytery Council

Serve on the ACTS Team of Washington Presbytery



Sarah Juist  
 Hanover Presbyterian Church  
 Ordination Year: 2015

Check as Appropriate:

AGE		DISABILITY		GENDER		MARITAL STATUS		RACIAL/ETHNIC	
<input type="checkbox"/>	Under 25	<input type="checkbox"/>	Hearing	<input checked="" type="checkbox"/>	Female	<input type="checkbox"/>	Married	<input type="checkbox"/>	African American
<input checked="" type="checkbox"/>	25-35	<input type="checkbox"/>	Mobility	<input type="checkbox"/>	Male	<input checked="" type="checkbox"/>	Single	<input type="checkbox"/>	Asian
<input type="checkbox"/>	36-55	<input type="checkbox"/>	Sight			<input type="checkbox"/>	Widowed/ Divorced	<input checked="" type="checkbox"/>	Caucasian
<input type="checkbox"/>	56-64	<input type="checkbox"/>						<input type="checkbox"/>	Hispanic
<input type="checkbox"/>	Over 65							<input type="checkbox"/>	Native American
								<input type="checkbox"/>	

**Please describe your service to the local and/or larger church or other qualification to serve as a commissioner or delegate to the General Assembly.**

Since 2017, I have served as the pastor of Hanover Presbyterian Church in Newark, Ohio, where I do a lot of everything—from painting bathrooms to preaching to leading youth group. This ministry requires enormous flexibility, as well as a theological imagination that sees even the most mundane tasks as God’s work.

I also currently serve as a member of the Presbytery of Scioto Valley’s Commission for Church Professionals (CCP), the Committee on Preparation for Ministry (CPM), and the Ministry Initiatives Board (MIB). My particular passion in this arena is creating fair and workable policies that help us frame and guide the work of ministers and congregations with dignity, equity, and love.

Most of all, I love ministering in and with the PC(USA), and I look forward to serving in new ways in the future.

Desiree Youngblood  
 First Presbyterian Church of London  
 Ordination Year: 2008

Check as Appropriate:

AGE		DISABILITY		GENDER		MARITAL STATUS		RACIAL/ETHNIC	
<input type="checkbox"/>	Under 25	<input type="checkbox"/>	Hearing	<input checked="" type="checkbox"/>	Female	<input checked="" type="checkbox"/>	Married	<input type="checkbox"/>	African American
<input type="checkbox"/>	25-35	<input type="checkbox"/>	Mobility	<input type="checkbox"/>	Male	<input type="checkbox"/>	Single	<input type="checkbox"/>	Asian
<input checked="" type="checkbox"/>	36-55	<input type="checkbox"/>	Sight			<input type="checkbox"/>	Widowed/ Divorced	<input checked="" type="checkbox"/>	Caucasian
<input type="checkbox"/>	56-64	<input type="checkbox"/>						<input type="checkbox"/>	Hispanic
<input type="checkbox"/>	Over 65							<input type="checkbox"/>	Native American

**Please describe your service to the local and/or larger church or other qualification to serve as a commissioner or delegate to the General Assembly.**

I have been active in the larger church since before my ordination. I have rarely missed a presbytery meeting (and only then if it was not physically possible for me to attend). I have served on presbytery committees since before ordination: Older Adult Ministries Committee (Mission Presbytery), Church Development Committee (Tres Rios Presbytery), Special Task Force on Giving (Transylvania Presbytery), Moderator of the Committee on Church Development and Redevelopment (Transylvania Presbytery), Mission Ministry (Transylvania Presbytery), Global Mission Network (Presbytery of Scioto Valley), Chair of Older Adult Ministries Task Team (Presbytery of Scioto Valley), and Committee on Representation (Presbytery of Scioto Valley).

I have also served the church on the national level. I have served on the executive board of the Presbyterian Older Adult Ministry Network (POAMN). I have also been the liaison between GMIM (The Christian Evangelical Church in Minahasa), a Reformed denomination in Indonesia, and PC(USA) as we are working to form an Ecumenical Covenant between our two denominations. In fact, that is why I so much would like to be a commissioner to this particular General Assembly. This relationship with our denominations was born from a conversation that I had with one of the GMIM pastors in 2016. I have been to Indonesia twice and to Louisville many times to work on this partnership between our two denominations. In fact, I was the Advisory Delegate from PC(USA) at the 72<sup>nd</sup> General Assembly of GMIM in 2018. At the 223<sup>rd</sup> General Assembly of PC(USA), our group working on this covenant sent a commissioner's resolution requesting that PC(USA) investigate forming an Ecumenical Covenant with GMIM, which passed unanimously. The covenant is coming to fruition at the 224<sup>th</sup> General Assembly, which I would love to be able to vote on (and see my vision and a lot of hard work over the last several years come to fruition).

I also have a love of Presbyterian polity. While in seminary, I took a class on polity taught by former GA moderation Dr. Jack Rogers at the 216<sup>th</sup> General Assembly in 2004, which has prepared me well to serve as a commissioner. I have also attended several General Assemblies as an observer and worked at the POAMN booth in the exhibit hall.

*Ruling Elder Commissioners*

Kathi Bubb  
Mifflin Presbyterian Church  
Ordination Year: 2000

Check as Appropriate:

AGE	DISABILITY	GENDER	MARITAL STATUS	RACIAL/ETHNIC
<input type="checkbox"/> Under 25	<input type="checkbox"/> Hearing	<input checked="" type="checkbox"/> Female	<input checked="" type="checkbox"/> Married	<input type="checkbox"/> African American
<input type="checkbox"/> 25-35	<input type="checkbox"/> Mobility	<input type="checkbox"/> Male	<input type="checkbox"/> Single	<input type="checkbox"/> Asian
<input type="checkbox"/> 36-55	<input type="checkbox"/> Sight		<input type="checkbox"/> Widowed/ Divorced	<input checked="" type="checkbox"/> Caucasian
<input checked="" type="checkbox"/> 56-64	<input type="checkbox"/>			<input type="checkbox"/> Hispanic
<input type="checkbox"/> Over 65				<input type="checkbox"/> Native American
				<input type="checkbox"/>

\*\*The Stated Clerk can verify that the Session of Mifflin PC endorsed Bubb on Tuesday, October 8, 2019\*\*

**Please describe your service to the local and/or larger church or other qualification to serve as a commissioner or delegate to the General Assembly.**

I have been a member of Mifflin Presbyterian Church since August 2014, and Presbyterian since birth. I have served/am serving as a Sunday School teacher of children and adults, youth leader, Program Team chair and coordinator of volunteers for the After School@Mifflin program. At the presbytery level I have served on the Commission for Nurture and Outreach for almost four years, where I have worked on planning PIE (Partners in Education) and coordinating pre-presbytery events. I am also the convener of the Administrative Commission with Grace Community Fellowship. I plan to be involved in the 2022 General Assembly meeting here in Columbus and feel that participation as a GA commissioner in 2020 will give me valuable insight into the process.

Christine Burns  
 Fredericktown First Presbyterian Church  
 Ordination Year: 2008  
 Previous GA Experience: 2012

Check as Appropriate:

AGE	DISABILITY	GENDER	MARITAL STATUS	RACIAL/ETHNIC
<input type="checkbox"/> Under 25	<input type="checkbox"/> Hearing	<input checked="" type="checkbox"/> Female	<input type="checkbox"/> Married	<input type="checkbox"/> African American
<input type="checkbox"/> 25-35	<input type="checkbox"/> Mobility	<input type="checkbox"/> Male	<input type="checkbox"/> Single	<input type="checkbox"/> Asian
<input type="checkbox"/> 36-55	<input type="checkbox"/> Sight		<input checked="" type="checkbox"/> Widowed/ Divorced	<input checked="" type="checkbox"/> Caucasian
<input type="checkbox"/> 56-64				<input type="checkbox"/> Hispanic
<input checked="" type="checkbox"/> Over 65				<input type="checkbox"/> Native American

\*\*The Stated Clerk can verify that the Session of Fredericktown First PC endorsed Burns on Tuesday, September 15, 2019\*\*

**Please describe your service to the local and/or larger church or other qualification to serve as a commissioner or delegate to the General Assembly.**

I have been an active participant in the life of the church in several different capacities. As a member of the local congregation, I served as Treasurer long before I was ordained as and Elder. I served the local congregation and entered the Commissioned Ruling Elder program in 2010. While attending classes, I served as primary pulpit supply for the McArthur Presbyterian and Trinity Episcopal Church joint ministry. After being certified by the Presbytery of Scioto Valley, I was commissioned to serve the McArthur ministry. In 2012, I served as a Commissioner to GA in Detroit and I am aware of the important work that is done, as well as the need to listen for God to speak through those proceedings and God's people. In 2014, I accepted a commission at Fredericktown First Presbyterian and currently serve that congregation as Commissioned Pastor.

On a larger church level, I began serving on the Commission for Congregational Life in 2013 and continued for 4 years, ending that time as chair. I am a Candidate for Ordination as a Minister of Word and Sacrament and finished my Masters in October of 2018. I currently serve on the Commission for Presbytery Operations and have been a member of several special commissions (Administrative and Investigative) over the years.

I would be deeply honored to be elected as a commissioner to General Assembly in 2020 and to have the opportunity to be a part of our changing church, listening carefully for the movement of the Spirit.

L. Kae Merold  
 Outville Presbyterian Church  
 Ordination Year: 2016

Check as Appropriate:

AGE	DISABILITY	GENDER	MARITAL STATUS	RACIAL/ETHNIC
<input type="checkbox"/> Under 25	<input type="checkbox"/> Hearing	<input checked="" type="checkbox"/> Female	<input checked="" type="checkbox"/> Married	<input type="checkbox"/> African American
<input type="checkbox"/> 25-35	<input type="checkbox"/> Mobility	<input type="checkbox"/> Male	<input type="checkbox"/> Single	<input type="checkbox"/> Asian
<input type="checkbox"/> 36-55	<input type="checkbox"/> Sight		<input type="checkbox"/> Widowed/ Divorced	<input checked="" type="checkbox"/> Caucasian
<input type="checkbox"/> 56-64				<input type="checkbox"/> Hispanic
<input checked="" type="checkbox"/> Over 65				<input type="checkbox"/> Native American

**\*\*The Stated Clerk can verify that the Session of Outville PC endorsed Merold on September 18, 2019\*\***

**Please describe your service to the local and/or larger church or other qualification to serve as a commissioner or delegate to the General Assembly.**

**I am a Commissioned Ruling Elder serving the Outville Presbyterian church since 2016.**

**I have been in the Scioto Valley Presbytery since 2003.**

**I am currently serving as the Moderator of the Certified Ruling Elder Task Team.**

**I served on the Commission for Church Professionals for six years.**

**I have been nominated as the Vice Moderator of our presbytery, to begin service in January.**

Connie Price  
 First Presbyterian Church of Grove City  
 Ordination Year: 2018

Check as Appropriate:

AGE	DISABILITY	GENDER	MARITAL STATUS	RACIAL/ETHNIC
<input type="checkbox"/> Under 25	<input type="checkbox"/> Hearing	<input checked="" type="checkbox"/> Female	<input type="checkbox"/> Married	<input type="checkbox"/> African American
<input checked="" type="checkbox"/> 25-35	<input type="checkbox"/> Mobility	<input type="checkbox"/> Male	<input checked="" type="checkbox"/> Single	<input type="checkbox"/> Asian
<input type="checkbox"/> 36-55	<input type="checkbox"/> Sight		<input type="checkbox"/> Widowed/ Divorced	<input checked="" type="checkbox"/> Caucasian
<input type="checkbox"/> 56-64				<input type="checkbox"/> Hispanic
<input type="checkbox"/> Over 65				<input type="checkbox"/> Native American
				<input type="checkbox"/>

\*\*The Stated Clerk can verify that the Session of Grove City First PC endorsed Price on August 11, 2019\*\*

I believe that the larger church consists of everyone and anyone on this planet. The larger church has no bounds, and everyone is part of it. I feel like I have been using my hands and my feet to give back in so many ways to the larger church by helping my community helping those around the world and by helping my own church. I have a strong connection with Matthew 25 because I have and do give of myself to those who need it. I have always been doing community service work and helping those who are less fortunate. I have been involved in my church ever since I could walk. As a young kid I did many bible schools, Christmas plays and Sunday schools. At the age of 12 not only did I start giving back to my church, but I was also asked to play in the bell choir and to sing. Then it became what else could I do in the church such as being liturgist because of my very vast experience in public speaking. Being able to give back to my church was amazing between helping at different events and leading worship services but I always wanted to use my hands more. Then I became a deacon in the life of the church and my hands were used to make food for families with medically ill children and helped be the "doo-er" of the church. I also started spare change challenges for the local food bank, starved for 30 hours multiple times for World Vision, packed many shoeboxes for Operation Christmas child for those around the world. Once I started at 5, I have not stopped helping the church.

I have many experiences in life that have been extraordinary. Through all my experiences in high school I was able to give 4,000 hours of service to the community. Because of this I have got to help so many people over the course of my life and believe me I am not done yet. I want to help so many more but now my focus has shifted a bit to helping those my own age find a place to call home. I have called my church my second home with many, many second moms and dads but I want that for others. I am unique for General Assembly with my age and my love of the church and the community. I see things different because I have a church home that I invest time in and because I am a millennial. Those two things don't seem to go hand in hand. I want more young people in the church, I want more young people to get involved in helping others, and I want more people to learn about the power of prayer. This want to get more people to the church and to find their church home is why I ultimately said "yes" to be an Elder.

I have learned many things as an elder in the life of my church. First, I have realized that I enjoy helping the church grow and being a part of making decisions that will impact the future of my church. Second, most are not fans of the political part of session, but I enjoy it. Being a person in the church who others can come to and who has a voice is empowering. Since I know how to run a business meeting, I don't shy away from making motions or making statements during meetings. It's really a joy to have open conversations and listen to other perspectives and ideas. I volunteered to go to a Presbytery meeting earlier in the year. It was exciting because I am a young elder and because I had never been before. During this meeting I discovered that Presbytery has so much to offer to the members of my congregation. Seeing all the Pastors come together to worship and then to have a meeting was an incredible experience. It opened my eyes to a whole new world of people and possibilities in the church. It also opened my eyes on how to effect change in this church society and how we can come together over a common object. As a young member, I want to see more, I want to do more, and I want to help more. I want to use my hands and my feet to give to the least of us. I want to be a part of the full experience as a Ruling Elder Commissioner to General Assembly 2020.

Evelyn Walker  
 Granville First Presbyterian Church  
 Ordination Year: 1972

Check as Appropriate:

AGE		DISABILITY		GENDER		MARITAL STATUS		RACIAL/ETHNIC	
<input type="checkbox"/>	Under 25	<input type="checkbox"/>	Hearing	<input checked="" type="checkbox"/>	Female	<input checked="" type="checkbox"/>	Married	<input type="checkbox"/>	African American
<input type="checkbox"/>	25-35	<input type="checkbox"/>	Mobility	<input type="checkbox"/>	Male	<input type="checkbox"/>	Single	<input type="checkbox"/>	Asian
<input type="checkbox"/>	36-55	<input type="checkbox"/>	Sight			<input type="checkbox"/>	Widowed/ Divorced	<input checked="" type="checkbox"/>	Caucasian
<input type="checkbox"/>	56-64	<input type="checkbox"/>						<input type="checkbox"/>	Hispanic
<input checked="" type="checkbox"/>	Over 65							<input type="checkbox"/>	Native American
								<input type="checkbox"/>	

**\*\*The Stated Clerk can verify that the Session of Granville First PC endorsed Walker on August 11, 2019\*\***

**Please describe your service to the local and/or larger church or other qualification to serve as a commissioner or delegate to the General Assembly.**

I joined Mifflin Presbyterian Church in Gahanna, Ohio as a youth and was active in Sunday School and youth fellowship programs. Pastor Joe Manos married my husband and me, and baptized our children. Over the years I taught various grades and adult Sunday School classes, Vacation Bible School and Youth Handbells. I chaperoned Youth Cantata Tours for twelve years. I was given an honorary life membership to Presbyterian Women by the local congregation.

In 1972, at the age of 24, I was ordained as an elder and served on various committees and as clerk of Session for 17 years. At the Presbytery level, I conducted clerk training sessions and record reviews. I chaired the committee that recommended changes to the selection process for General Assembly commissioners. I also served on a pastor conduct review committee. When we joined the New Albany Presbyterian Church, I served as deacon and as moderator of the local Presbyterian Women. I was actively involved in trying to resolve issues in the local congregation by quoting the Book of Order to the Session and sharing theology from the Book of Confessions and Guidelines for Interpreting Scripture as published by the General Assembly. I organized a support group for a number of ladies who were mourning the loss of their congregation. We still meet for Bible study, book review and fellowship.

I was honored to receive an honorary life membership to Presbyterian Women presented by the Presbytery PW. I served for six years as secretary of that organization. We are currently members of the First Presbyterian Church in Granville, Ohio. I am active in the local PW Craft Group.

I have a Bachelor's degree in Business Administration. I worked at an investment firm and then at Discover Financial Services for 21 years. At different times, I managed Merchant Services, Training, Collections, Quality, Human Resources and Bankruptcy Departments.

I love the Lord, and am so thankful for P.C. (U.S.A.), it's constitution, it's connectional organization, and it's mission to the world! I strive to heed God's calling wherever I am needed to serve. If selected, I would be honored to attend the 224<sup>rd</sup> General Assembly!



*Young Adult Advisory Delegate*  
Milo Browne  
Westminster Presbyterian Church  
Joined the Church: May 15, 2016

Check as Appropriate:

<input checked="" type="checkbox"/>	AGE	<input type="checkbox"/>	DISABILITY	<input type="checkbox"/>	GENDER	<input type="checkbox"/>	MARITAL STATUS	<input type="checkbox"/>	RACIAL/ETHNIC
<input type="checkbox"/>	Under 25	<input checked="" type="checkbox"/>	Hearing	<input type="checkbox"/>	Female	<input type="checkbox"/>	Married	<input type="checkbox"/>	African American
<input type="checkbox"/>	25-35	<input type="checkbox"/>	Mobility	<input checked="" type="checkbox"/>	Male	<input checked="" type="checkbox"/>	Single	<input type="checkbox"/>	Asian
<input type="checkbox"/>	36-55	<input type="checkbox"/>	Sight			<input type="checkbox"/>	Widowed/ Divorced	<input checked="" type="checkbox"/>	Caucasian
<input type="checkbox"/>	56-64							<input type="checkbox"/>	Hispanic
<input type="checkbox"/>	Over 65							<input type="checkbox"/>	Native American

**Please describe your service to the local and/or larger church to other qualification to serve as a commissioner or delegate to the General Assembly.**

I am a life-long Presbyterian.

Mission trips:

- 2014 Harrisburg
- 2015 Ghost Ranch
- 2016 West Virginia.

National Youth Triennium participant in 2016 and 2019.

PIE volunteer for many years.

Active member of Westminster Presbyterian Church.

### **Commission for Presbytery Operations**

1. Treasurer's Report – See: Supplemental Packet #1
2. Election of Corporation Board
3. Narrative Budget for 2020 Budget
4. 2020 Budget – 2<sup>nd</sup> Reading

#### **Election of Corporation Board**

The following slate was approved by the Commission for Presbytery Operations at their November 11, 2019 meeting.

- President – Jim Hines
- Vice President – Roger Au
- Secretary – Jeff Schooley, Stated Clerk
- Treasurer – Jim Wagner, contingent upon the presbytery's election of him as treasurer

## Narrative Budget

### PSV 2020 Budget and Percapita Narrative Notes from Commission for Presbytery Operations Robert J. Gustafson, Chair (gustafson15@gmail.com)

The Presbytery budget is our tool for planning fiscal support of our programs across the full spectrum of the Presbytery. It represents our values and how we want to implement them within the Presbytery. CPO has worked with each of the Commissions and the Coordinating Team in development of the 2020 budget. Please recognize that if we did not believe that the work represented by the budget numbers is necessary to support your work and the witness of Jesus Christ in the world, we would not be sending this request to the Presbytery. The budget of course continues to be open to discussion. The following is information that it is hoped will be helpful in understanding our current budget situation.

Three items that are primary drivers for change at this time are:

1. A significant reduction in General Mission giving to the Presbytery.
2. An accelerated loss in membership within the Presbytery
3. Need to rectify deficit spending of current year. Our Treasurer estimates our percapita for 2019 would have needed to be approximately \$40 (rather than \$35.75) to have a balanced budget in 2019.

Budget as presented for 1<sup>st</sup> reading and the September Presbytery meeting is available for download at <https://psvonline.org/publication/2020-budget-for-first-reading-september-17-2019/>

Slides from a presentation by CPO chair Bob Gustafson documenting the current situation are available for download at <https://psvonline.myworshiptimes31.com/wp-content/uploads/sites/81/2019/09/Rept-of-CPO-to-Sept-Presbytery-Meeting-reduced.pdf>

The following additional information may be of help in consideration of the proposed 2020 budget and percapita.

## Some Underlying Conditions

Primary sources of income for the Presbytery are:

- *Per capita* contributed on a per member, voluntary basis from the churches. The Presbytery historically has overall received about 75% of the total amount allotted. More about Per capita is available at <https://psvonline.org/presbytery-leadership/church-professionals-commission/documents-resources/percapitabrochure0218/per-capita/> Per capita per person proposed for 2020 is \$45.00. This breaks out as \$32.80 for the Presbytery; \$8.95 for General Assembly; 3.25 for Synod.
- *General Mission Contributions* from the Churches. Unless designated by the church, this is allocated 67% to PSV, 32% to General Assembly, 1% to Synod.
- *Events and Activities Income* is income from registration fees and other sales in the Presbytery

- *Transfers from Designated and Restricted funds* The Presbytery has 17 Designated or Restricted funds used to support the budget. The Presbytery has no endowed funds.

The following table is a breakdown of sources projected for the 2020 Budget with and without the Ministry Initiative Program (MIP). The MIP is new for 2020. Approved by Presbytery in 2018. Funded from Church Development Fund for up to \$150,000 per year for five years.

<b>Income Source</b>	<b>2020 Draft Budget</b>	<b>Percent of Budget</b>	<b>2020 Draft Budget w/o MIP</b>	<b>Percent of Budget w/o MIP</b>
Percapita	\$506,621	54%	\$506,621	64%
Gen Mission	103,000	11%	103,000	13%
Transfer from D & R Funds	291,000	31%	141,000	18%
Income from Events, etc.	36,7000	4%	36,700	5%
Total	937,321		787,321	

The following table is a breakdown of expenditures projected for the 2020 Budget with and without the new Ministry Initiative Program (MIP).

<b>Category/Commission</b>	<b>2020 Draft Budget</b>	<b>Percent of Budget</b>	<b>2020 Draft Budget w/o MIP</b>	<b>Percent of Budget w/o MIP</b>
Nurture and Outreach	\$65,000	7%	\$65,000	8%
Congregational Life	252,500	27	102,500	13
Church Professional	43,100	5	43,100	5
Coordinating Team	13,900	1	13,900	2
Operations w/o percapita	390,050	42	390,050	50
GA Percapita	134,348	14	134,348	17
Synod Percapita	36,589	4	36,589	5
Total	935,487		785,487	

#### Primary Changes Impacting the 2020 Percapita proposed

- *Decreasing Contributions to General Mission* through Presbytery. 2019 has seen a significant decrease in General Mission giving to the Presbytery. This is resulting in an increased deficit in 2019 and is expected to continue in 2020.
- *Decreasing number of members* in the Presbytery. Membership in our churches has decreased from 20,512 in 2012 to 15,215 in 2019, with recent years being at an accelerated rate. Chart of this available in slide set mentioned above.
- *Lack of full Percapita participation* in the Presbytery. Percapita contribution across the Presbytery is approximately 75%. Despite efforts of the commission for Presbytery

Operations to better communicate percapita information to all and work directly with selected churches, the rate has stayed relatively constant.

At current contribution rate (75%) and Presbytery membership (15,000); \$1.00 in percapita is approximately \$11,250 in income the Presbytery.

#### Values Projected in the Budget

Programs of the Presbytery have been carefully reviewed by each Commission and are of value to our connectional body.

Some years ago the Presbytery as a body made the decision to pay the full GA and Synod percapita independent of what was contributed by the churches.

This does mean that the full body bears the burden for non-contributing churches. In recent years, uncollected percapita for the Synod has not been forwarded to the Synod. Rather it has been used to build up a GA 2022 Fund to pay expenses the Presbytery will incur when General Assembly meets here in 2022.

Percapita to GA and Synod: The projected GA percapita paid to GA but not collected for 2020 is \$33,587. The projected Synod percapita set aside in the 2022 GA Fund but not collected for 2020 is \$12,196.

Fund the new Mission Initiative Program (MIP) fully from Church Development Funds (not percapita or general mission).

The goal of the MIP is revitalization of existing and growth of new programs and congregations. The five-year allocation, if fully expended, would equal approximately 50% of the currently available dollars in the Church Development Fund.

Desire is to have a balanced budget without further depleting reserves or restricted/designated funds.

Our current reserve balance to approximately \$350,000.

Desire to fairly compensate personnel.

The budget uses the same recommended increase for Presbytery staff as recommend by CCP for minimum pastor compensation (2.6%). In 2020 a 1% increase in compensation results in \$2,270 increase in budget.

## 2020 Budget – 2<sup>nd</sup> Reading

		Presbytery of Scioto Valley - Columbus OH	
		Proposed 2020 Budget	
Thursday, June 13, 2019		2019	2020
Account #	Account Name	Annual Budget	Proposed Budget
<b>Income</b>			
<b>Per Capita and Mission Income</b>			
4.1.0005	Basic Mission - Presbytery	143,000.00	100,000.00
4.1.0007	Basic Mission - Directed Givin	0.00	0.00
4.1.0010	Per Capita - Presbytery	280,533.00	369,270.60
4.1.0011	Per Capita - GA	106,279.00	100,761.34
4.1.0012	Per Capita - Synod	38,593.00	36,589.31
4.1.0014	Recaptured Per Capita from Separated Churches	0.00	0.00
4.1.0015	Basic Mission - Presby. Women	2,500.00	3,000.00
<b>Total Per Capita and Mission Income</b>		<b>\$570,905.00</b>	<b>\$ 609,621.25</b>
<b>Nature and Outreach Activity Income</b>			
4.1.0043	Nurture and Outreach Event Fees	500.00	500.00
4.1.0044	PIE Event Income	1,000.00	1,000.00
4.1.0045	Youth Winter Retreat Income	10,000.00	11,250.00
4.1.0046	Youth Fall Rally Income	1,000.00	500.00
4.1.0047	Spring Fest Income		
4.1.0048	Older Adult Ministry Income	500.00	1,000.00
4.1.0050	Montreat Youth Retreat		
4.1.0051	Campus Ministry Income		
4.1.0052	Youth Triennium Income-Operating		
4.1.0060	Mission Work Trip Income	8,000.00	8,000.00
4.1.0062	Print & Media Resources Inc	4,000.00	4,000.00
4.9.0044	PIE Event Transfers	500.00	500.00
4.9.0045	Youth Winter Retreat Transfers	10,000.00	10,000.00
4.9.0046	Youth Fall Rally Transfers		
4.9.0048	Older Adult Ministry Transfers		
4.9.0051	Campus Ministry Transfers	10,000.00	13,000.00
4.9.0052	Youth Triennium Fund Transfers		
4.9.0060	Cong Endorsed Mission Fund Transfer	14,000.00	14,000.00
4.9.0062	Print & Media Resources Transfers		
<b>Total Nurture and Outreach Activity Income</b>		<b>\$59,500.00</b>	<b>\$ 63,750.00</b>
<b>Congregational Life</b>			
4.1.0049	New Beginnings Income		
4.1.0056	PCUSA New Worshipping Comm. Grant		
4.9.0049	New Beginnings Transfers		
4.9.0057	New Church Development Transfers	35,000.00	235,000.00
4.9.0058	Church Development Transfers	15,000.00	
<b>Total Congregational Life</b>		<b>\$50,000.00</b>	<b>\$ 235,000.00</b>
<b>Church Professional Income</b>			
4.1.0042	Church Professionals Event Fees	8,000.00	8,000.00
4.1.0053	Healthy Boundaries Event Fees	400.00	400.00
4.1.0054	CRE Training Fees	1,000.00	1,000.00
4.1.0055	Alternative Clinical Experience Fees		
<b>Total Church Professional Income</b>		<b>\$9,400.00</b>	<b>\$ 9,400.00</b>
<b>Coordinating Team Income</b>			
4.9.0059	Admin Commission Tfirs from Ch Dev Fund	0.00	0
<b>Total Coordinating Team Income</b>		<b>\$0.00</b>	<b>\$ -</b>
<b>Presbytery Operations Activity Income</b>			
4.1.0061	Presbytery Operations Event Fees	0.00	0
<b>Total Presbytery Operations Activity Income</b>		<b>\$0.00</b>	<b>\$ -</b>
<b>Miscellaneous Income</b>			
4.1.0025	Church Development Investment Alloc		0.00
4.1.0027	Interest Revenue - Checking	500.00	1,500.00
4.1.0030	Operating A/R Interest Revenue		0.00
4.1.0035	Misc Revenue	500.00	0.00
4.1.0037	Rental Income	11,000.00	0.00

4.1.0039	Donated Exp Revenue	500.00	300.00
4.1.0098	Net Cash to Accrual Income		0.00
4.1.0099	Transfers from Reserves		0.00
4.1.00xx	Transfers from GA 2022 Fund		22,000.00
<b>Total Miscellaneous Income</b>		<b>\$12,500.00</b>	<b>\$ 23,800.00</b>
<b>Total Income</b>		<b>\$702,305.00</b>	<b>\$ 941,571.25</b>
<i>Expenses</i>			
<i>Commission for Nurture and Outreach</i>			
5.1.1002	Pres Sponsored Mission Trip		
5.1.1004	Session Endorsed Mission Grant	15,000.00	13,000.00
5.1.1006	Global Mission Projects	1,500.00	1,500.00
<b>Total Mission Outreach</b>		<b>\$16,500.00</b>	<b>\$ 14,500.00</b>
5.1.2005	CN Events/Resources	1,000.00	500.00
5.1.2006	Springfest Event		
5.1.2007	PIE Event Expense	2,000.00	2,000.00
5.1.2008	Youth Winter Retreats	16,000.00	16,000.00
5.1.2009	Youth Fall Rally	1,000.00	500.00
5.1.2010	Older Adult Events Expense		1,500.00
5.1.2011	Mission Work Trip Expenses	9,000.00	7,500.00
5.1.2012	Montreat Youth Conference		
5.1.2020	Older Adult Ministry	1,500.00	0.00
<b>Total CE Events</b>		<b>\$30,500.00</b>	<b>\$ 28,000.00</b>
5.1.1500	Commission for Nurture and Outreach Meeting	500.00	500.00
<b>Total CNO Meeting</b>		<b>\$500.00</b>	<b>\$ 500.00</b>
5.1.2202	Youth Triennium Accrual Exp	2,000.00	3,000.00
<b>Total Youth Triennium</b>		<b>\$2,000.00</b>	<b>\$ 3,000.00</b>
5.1.3015	Print & Media Resources Exp	6,000.00	6,000.00
5.1.3020	RC Operating Expenses		
<b>Total Resource Center</b>		<b>\$6,000.00</b>	<b>\$ 6,000.00</b>
5.1.4005	Campus Ministry (from Presbytery Basic Mission)	0	13,000.00
5.1.400x	Campus Ministry (from Synod)	10,000.00	13,000.00
<b>Total Campus Ministry</b>		<b>\$10,000.00</b>	<b>\$ 26,000.00</b>
5.1.3500	New Growth and Development	1,900.00	2,000.00
<b>Total New Growth and Development</b>		<b>\$1,900.00</b>	<b>\$ 2,000.00</b>
<b>Total Commission for Nurture and Outreach</b>		<b>\$67,400.00</b>	<b>\$ 80,000.00</b>
<i>Commission for Congregational Life</i>			
5.1.4200	CCL Committee/Visitation Expenses	1,200.00	2,000.00
<b>Total CCL Miscellaneous Committee Expenses</b>		<b>\$1,200.00</b>	<b>\$ 2,000.00</b>
5.1.4700	New Beginnings		
5.1.4702	Demographic Studies	5,000.00	5,000.00
5.1.4704	Special Transition Support/Consultants	2,500.00	2,500.00
<b>Total Transition</b>		<b>\$7,500.00</b>	<b>\$ 7,500.00</b>
5.1.4300	Relationship Development	500.00	0.00
<b>Total Relationship Development</b>		<b>\$500.00</b>	<b>\$ -</b>
5.1.4500	<i>New Worshipping Communities</i>		
5.1.4501	NWC - Bethany	35,000.00	35,000.00
5.1.4520	NWC - Other Churches	15,000.00	200,000.00
5.1.4530	NWC - Redevelopment	2,000.00	
<b>Total New Worshipping Communities</b>		<b>\$2,000.00</b>	<b>235,000.00</b>
<b>Total New Church Development</b>		<b>\$52,000.00</b>	<b>\$ 235,000.00</b>
5.1.4900	MAST/Consultants	8,000.00	2,500.00
5.1.4902	Training/Workshops	2,500.00	2,500.00
5.1.4904	Congregational Support	0.00	3,000.00
<b>Total Church Health</b>		<b>\$10,500.00</b>	<b>\$ 8,000.00</b>
<b>Total Commission for Congregational Life</b>		<b>\$71,700.00</b>	<b>\$ 252,500.00</b>
<i>Commission for Church Professionals</i>			
5.1.5002	Church Professionals Meeting	600.00	600.00
5.1.5202	Inquirer/Candidates	5,500.00	4,000.00
5.1.5204	Commissioned Ruling Elders	3,000.00	3,000.00
5.1.5402	Committee on Ministry Workshop	0.00	
5.1.5404	Church Professionals Retreat	15,000.00	18,000.00



5.1.5602	COM - Background Checks	1,500.00	1,500.00
5.1.5604	Pastors Programming	2,500.00	2,500.00
5.1.5802	Health Boundaries Training	3,000.00	3,000.00
5.1.5804	Bereavement Exp	500.00	500.00
5.1.5806	Pastoral Support	14,000.00	10,000.00
<b>Total Commission for Church Professionals</b>		<b>\$45,600.00</b>	<b>\$ 43,100.00</b>
<i>Coordinating Team</i>			
5.1.6001	Moderator Meeting Expenses	4,000.00	4,000.00
5.1.6002	Bills & Overtures Meeting Exp	200.00	100.00
5.1.6003	Representation Committee Mtg	200.00	100.00
5.1.6004	Judicial Process Mtg Exp	1,000.00	500.00
5.1.6005	Administrative Commissions Exp	1,000.00	500.00
5.1.6006	Nominating Mtg Exp	300.00	200.00
5.1.6007	GA Travel	0.00	2,000.00
5.1.6008	Presbytery Meeting Expenses	6,000.00	6,000.00
5.1.6010	CT Meeting Expense	1,200.00	500.00
5.1.6012	Leadership Meeting Expense	0.00	0.00
<b>Total Coordinating Team</b>		<b>\$13,900.00</b>	<b>\$ 13,900.00</b>
<i>Commission for Presbytery Operations</i>			
5.1.7701	Salary - Exec Presbyter	47,327.00	45,861.00
5.1.7702	Salary - Stated Clerk	4,475.00	20,240.00
5.1.7703	Salary - Administrative Asst	51,043.00	52,370.00
5.1.7704	Salary - Financial Asst	21,320.00	21,130.00
5.1.7705	Salary - Treasurer	6,150.00	6,000.00
5.1.7706	Deferred Compensation	600.00	600.00
5.1.7707	Housing - Exec Presbyter	35,000.00	40,000.00
5.1.7708	Housing - Stated Clerk	15,000.00	0.00
<b>Total Staff Salaries</b>		<b>\$180,915.00</b>	<b>\$ 186,201.00</b>
5.1.7732	Travel - Stated Clerk	3,000.00	3,000.00
5.1.7733	Travel - Treasurer	2,000.00	2,000.00
5.1.7734	Travel - Exec Presbyter	12,000.00	12,000.00
5.1.7736	Travel - PYO Staff	500.00	500.00
<b>Total Staff Travel</b>		<b>\$17,500.00</b>	<b>\$ 17,500.00</b>
5.1.7711	BOP - Exec Presbyter	30,461.00	31,769.00
5.1.7712	BOP - Stated Clerk	0.00	0.00
5.1.7713	BOP - Administrative Asst	22,754.00	23,257.00
5.1.7714	BOP - Financial Assistant	0.00	0.00
5.1.7715	Med. Reimb. - Exec Presbyter	1,647.00	1,674.00
5.1.7716	Med. Reimb. - Stated Clerk	0.00	0.00
5.1.7717	Med. Reimb. Administrative Asst	1,021.00	1,047.00
5.1.7718	Med. Reimb. - Financial Assistant	0.00	0.00
<b>Total Employee Benefits</b>		<b>\$55,883.00</b>	<b>\$ 57,747.00</b>
5.1.7742	Cont Ed. - Staff Training	500.00	500.00
5.1.7744	Cont Ed. - Exec Presbyter	2,000.00	2,000.00
5.1.7746	Cont Ed. - Stated Clerk	800.00	800.00
5.1.7748	Cont Ed. - Treasurer	500.00	500.00
<b>Total Continuing Education</b>		<b>\$3,800.00</b>	<b>\$ 3,800.00</b>
5.1.7720	Staff Services Contingency	2,000.00	2,000.00
5.1.7721	Payroll Processing Expense	2,100.00	2,100.00
5.1.7722	FICA Expense	7,623.00	7,630.00
5.1.7724	SECA	6,267.00	6,568.00
5.1.7729	BWC Insurance Expense	500.00	557.00
<b>Total Associated Payroll Costs</b>		<b>\$18,490.00</b>	<b>\$ 18,855.00</b>
5.1.7804	Rent	30,000.00	30,000.00
5.1.7806	Presbytery Insurance	3,000.00	3,500.00
5.1.7808	Website Management	1,200.00	1,500.00
5.1.7810	Equipment Purchases	2,000.00	1,000.00
5.1.7812	Computer Support	2,500.00	2,500.00
5.1.7814	Copier Maint.	3,600.00	3,500.00
5.1.7815	Dues and Subscriptions	500.00	850.00
5.1.7816	Miscellaneous	500.00	1,000.00
5.1.7818	Office Supplies	6,000.00	4,000.00



5.1.7820	Phone	5,500.00	4,500.00
5.1.7822	Postage	3,000.00	1,200.00
5.1.7824	Presbytery Depreciation	2,800.00	3,200.00
5.1.7826	Profit/Loss on Asset	0.00	0.00
	<b>Total Office Operations</b>	<b>\$60,600.00</b>	<b>\$ 56,750.00</b>
5.1.6009	GA Per Capita	142,153.00	134,348.45
5.1.6011	Synod Per Capita	51,620.00	36,589.31
5.1.8004	Audit	9,000.00	10,000.00
5.1.8005	Legal Expenses	2,500.00	1,500.00
5.1.8006	CPO Meeting	1,200.00	1,000.00
	<b>Total Corporation Expenses</b>	<b>\$206,473.00</b>	<b>\$ 183,437.76</b>
5.1.8502	Presbytery Newsletter	1,000.00	2,500.00
	<b>Total Communications</b>	<b>\$1,000.00</b>	<b>\$ 2,500.00</b>
5.1.9005	Presbytery Staff Search	0.00	0
5.1.9010	Office Relocation Expense	0.00	0
	<b>Total Non-Recurring Expenses</b>	<b>\$0.00</b>	<b>\$ -</b>
5.1.xxxx	GA 2022 Pre-COLA Travel		5,000.00
5.1.xxxx	GA 2022 Promotion		15,000.00
5.1.xxxx	GA 2022 Other		2,000.00
5.1.xxxx	Transfer to GA 2022 Fund (uncollected synod per capita)		12,196.44
	<b>Total GA 2022 Expenses</b>		<b>\$ 34,196.44</b>
	<b>Total Commission for Presbytery Operations</b>	<b>\$544,661.00</b>	<b>\$ 560,987.20</b>
5.1.7825	Leasehold Amortization Expense	0.00	0
	<b>Total Expenses</b>	<b>\$743,261.00</b>	<b>\$ 950,487.20</b>
<b>Difference</b>		<b>(\$40,956.00)</b>	<b>\$ (8,915.95)</b>

## Commission for Congregational Life

### Session Record Review

<b>Church</b>	<b>Without exception</b>	<b>With Exception</b>
Amanda		X
Amesville/Stewart New England		
Athens Alexander	X	
Athens First		X
Bloomingsburg First		X
Bremen-Bethel	X	
Chillicothe First		X
Circleville	X	
Columbus Bethany		X
Columbus Broad Street		
Columbus Brookwood	X	
Columbus Christ		X
Columbus Covenant	X	
Columbus Covenant Parish		X
Columbus Crestview		X
Columbus Eastminster		X
Columbus Fairmoor	X	
Columbus Glen Echo	X	
Columbus Grace Community Fellowship		
Columbus Highlands		X
Columbus Hoge Memorial		X
Columbus Indianola		X
Columbus Korean		
Columbus Old First		
Columbus Oromia Evangelical		
Columbus Overbrook	X	
Columbus Ramseyer		
Columbus Shady Lane	X	
Columbus St. Andrew		X
Columbus Westminster		X
Delaware Concord		X
Delaware First	X	
Delaware Liberty		X
Delaware Old Stone	X	
Delaware West Berlin	X	
Dublin		X

Frankfort			
Frankfort Concord			
Fredericktown First			X
Gahanna Mifflin	X		
Gallipolis First			X
Galloway			
Grandview Heights Boulevard	X		
Granville First			X
Grove City First			
Groveport			
Harrisonville			
Hilliard			X
Iberia	X		
Ironton First			
Jackson First			X
Johnstown			
Kingston Whisler			
Lancaster First			X
Lithopolis Bloom	X		
Logan First	X		
London First	X		
Marion Lee Street			
Marysville First			X
McArthur			
Middleport First			X
Mt. Gilead	X		
Mt. Vernon			X
Nelsonville First	X		
New Albany Presbyterian			
Newark First			
Newark Hanover	X		
Newark Second	X		
Newark Woodside			
Oak Hill			
Oak Hill Bethel			X
Oak Hill Horeb			
Oak Hill Moriah			X
Oak Hill Sardis			X
Ostrander			X
Pataskala First			
Pataskala Jersey			

Pataskala Outville	X	
Pickerington Prince of Peace	X	
Plain City		
Portsmouth First	X	
Portsmouth Second		X
Reynoldsburg First		
Reynoldsburg Parkview		X
Sedalia Midway		X
Sunbury Condit	X	
Utica		X
Wash. C.H. McNair		
Washington Court House		X
Waverly First		X
Wellston First		
Westerville Central College		X
Westerville First		X
West Rushville/Rushcreek		
Wilksville First		X
Worthington	X	

## **Commission for Church Professional**

1. Contracts approved – See: Supplemental Packet #2
2. Sabbatical Leave Policy – First Reading
3. Alternative Exam Request

### **SABBATICAL LEAVE POLICY DRAFT #1 2019**

#### **A. Rationale & Applicability**

The purpose of a sabbatical is to enhance and strengthen a minister's effectiveness by giving them an uninterrupted time to care for their own well-being, and to return to their work with renewed energy and enthusiasm. A sabbatical is an extension of the concept of a sabbath day and sabbath year for renewal. Often, after completion of a number of years of service, a minister needs time to refocus their vision for ministry, explore new personal and professional skills, and renew their sense of call. Just as the sabbath day is a gift from God, during a busy week of work, so the greater gift of a sabbatical can offer valuable spiritual rejuvenation for those who labor continuously on behalf of God's people.

A period of sabbatical leave can also have several benefits for the church:

1. Enhancement and development of the gifts of lay leaders
2. A chance for other staff to stretch and grow into new ways of ministering
3. A new appreciation of both the pastor themselves and the role of the pastor in the life of the congregation
4. Rest and renewal may enhance the longevity of the pastor's relationship with the congregation

Applicability: although this policy is specifically directed toward installed clergy, everything contained in this policy can also apply to temporary pastoral relationships, Christian Educators, and Commissioned Ruling Elders.

#### **B. General Guidelines**

Sabbatical leave is qualitatively different from vacation or study leave for the minister, in that there is a plan for personal and professional restoration. Thus, neither vacation nor study leave should be affected by sabbatical leave – however, vacation time or study leave may be taken in conjunction with the sabbatical leave, adding no more than four additional weeks of time away.

Sabbatical leave shall last for a period of at least three months, containing thirteen consecutive Sundays.

Unless otherwise negotiated in terms of call, ministers with six continuous years of service (with at least three years of continuous service to their current congregation) shall be eligible for a sabbatical. Sabbatical leave may be repeated at six-year intervals thereafter.

Pastors who complete a sabbatical shall assure the session of continued service to that congregation for at least one full year after the conclusion of the sabbatical.

### **C. Procedure**

Plans for sabbatical should be thoroughly discussed and approved by the pastor and the session, and have a clearly stated focus.

#### **1. Minister's Role**

- a. One year in advance, begin discussing the timing and nature of the sabbatical with the session.
- b. Three months in advance, bring the sabbatical proposal to the session, which shall contain a brief description of the sabbatical's focus and an overview of proposed activities.
- c. Once the sabbatical proposal is approved, work with the appropriate leaders and committees to ensure pastoral responsibilities are covered and pulpit supply is lined up.
- d. Upon return, present a written overview of the sabbatical experience to the session.

#### **2. Session's Role**

- a. One year in advance, discuss with the pastor the timing and nature of the sabbatical.
- b. Three months in advance, receive for approval the minister's sabbatical proposal, and once approved, notify the Commission for Church Professionals of the planned sabbatical.
- c. Throughout this process and through the sabbatical period, communicate to the congregation the importance and value of the sabbatical for the church.
- d. Continue the terms of call commitments to the minister during the sabbatical's time frame.
- e. Receive from the pastor a written overview of the sabbatical experience upon their return.
- f. Fully fund any temporary pastoral or professional services necessary in the absence of the minister. (Congregations may wish to set aside funds each year in anticipation of requests for a sabbatical leave.)

#### **3. Commission for Church Professionals' Role**

- a. Serve as mediator and resource regarding any concerns of the session or the minister in relation to the sabbatical, and help both work out details upon request.
- b. Appoint a session moderator during the minister's absence.

## **Alternative Exam Request**

The Commission for Church Professionals recommends that candidate Edward Lewis be given an alternative exam in Worship and Sacraments.

Rationale: The committee is confident in the candidate's understanding of reformed worship and sacraments, and after six attempts at the standard exam with commentary that varied widely in terms of critique, the standard exam now causes undue stress and confusion, and the candidate is prevented from communicating his understanding in a clear way.

The exam:

### **Part 1: Written Examination**

The candidate will be asked to write a substantial theological defense of three aspects of reformed worship and/or a reformed understanding of the sacraments. This written examination will be read by at least one member of the Committee on Preparation for Ministry and three other members of the Presbytery.

### **Part 2: Oral Examination**

The CPM will act as a 'Worship Committee' and present various scenarios to the candidate related to the essays previously written, asking him to present a pastoral, reformed response to their questions.

A 'Satisfactory' grade will only be awarded when a majority of the readers of the written exam and at least  $\frac{3}{4}$  of the CPM agree that the candidate has presented a theologically and pastorally appropriate understanding of the reformed tradition with regards to worship and the sacraments.

*Stated Clerk Note: A motion for an alternative exam requires three-fourths majority vote by the presbytery.*

## **Installation of Council Leaders**

### *Sentences of Scripture*

As many of you as were baptized into Christ have clothed yourselves with Christ.

**There is no longer Jew or Greek,  
There is no longer slave or free,  
There is no longer male and female;  
For all are one in Christ Jesus.**

Lead a life worthy of the calling to which you have been called, making every effort to maintain the unity of the Spirit in the bond of peace.

There is one body and one Spirit, just as we were called to the one hope of our calling,

**One Lord, one faith, one baptism, one God and Father of all, who is above all and through all and in all.**

### *Call to Discipleship*

We are called by God to be the church of Jesus Christ, a sign in the world today of what God intends for all humankind.

**The great ends of the church are the proclamation of the gospel for the salvation of humankind; the shelter, nurture, and spiritual fellowship of the children of God; the maintenance of divine worship; the preservation of the truth; the promotion of social righteousness; and the exhibition of the Kingdom of Heaven to the world.**

### *Installation Prayer*

### *Blessing and Charge*