***THE PRESBYTERY OF SCIOTO VALLEY***

***SPECIAL CALLED MEETING***

Zoom

August 18, 2020

Presbytery Mission and Vision Statement

***"Inspire, Strengthen, And Challenge Congregations For Christ's Mission"***

**STATED MEETING**

The Presbytery of Scioto Valley of the Presbyterian Church (U.S.A.) held a Special Called Meeting via Zoom, on Tuesday, August 18, 2020.

1. **The Presbytery Is Called by the Holy Spirit**

**Convening the Meeting**

The meeting was called to order at 4:00 p.m. by moderator Rev. Mark Gauen and opened with prayer.

1. **Declaration of a Quorum and the Formation of the Roll**

The moderator recognized the presence of a quorum. [“A quorum of a meeting of the Presbytery shall be 5% of the teaching elder members serving in ministries validated of the Presbytery as provided in the Manual of Operation and an equal number of ruling elders each representing a different church of the Presbytery.”—Presbytery Bylaws, section 9.03] He moved that the roll be as established by the Zoom sign-ins The motion was approved. (Attachment 1)

1. **Adoption of Special Standing Rules for a Virtual Presbytery Meeting**

The Presbytery voted to accept the Special Standing Rules for a Virtual Presbytery Meeting. (Attachment 2)

1. **Agenda**

The Moderator presented the agenda for the meeting. (Attachment 3).

This agenda was approved as written.

**II. Report of the Nominating Committee and Election of the Stated Clerk for the Presbytery**

1. **Election of the Stated Clerk for the Presbytery**

Rev. Don Hilkerbaumer reported for the Nominating Committee. He moved the election of Ruling Elder Jim Wilson into nomination for the office of stated clerk and corporate secretary, through Dec. 31, 2020.

No nominations were made from the floor.

It was moved, seconded, and voted to close the election.

Mr. Wilson was elected by Zoom polling.

1. **Election of the Treasurer for the Presbytery**

Rev. Don Hilkerbaumer reported for the Nominating Committee. He moved the election of Commissioned Ruling Elder Dr. Robert J. Gustafson into nomination for the office of treasurer, through Dec. 31, 2020.

No nominations were made from the floor.

It was moved, seconded, and voted to close the election.

Dr. Gustafson was elected by Zoom polling.

**Adjournment**

On motion, the meeting was adjourned with prayer by the moderator at 4:22 p.m.

The next regular meeting of the Presbytery of Scioto Valley will occur on September 15, 2020 at 3:30 p.m. EDT via Zoom Video Conference.

Respectfully submitted,

James A Wilson

Stated Clerk

**Attachment 1: The Presbytery Roll**

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| Special Called Presbytery meeting, August 18, 2020 | |  |  |
|  |  |  |  |
| Athens, First | Robert Martin | Minister of Word and Sacrament |  |
| Bremen, Bethel PC | Judy Turner | Ruling Elder |  |
| Chillicothe, First PC | Jason Link | Minister of Word and Sacrament |  |
| Circleville PC | Carla Mavis | Ruling Elder, CT Chair |  |
| Columbus, Broad Street PC | Jim Wilson | Stated Clerk |  |
| Columbus, Broad Street PC | Arthur Gooray | Ruling Elder |  |
| Columbus, Broad Street PC | Ann Palmerton | Minister of Word and Sacrament |  |
| Columbus, Broad Street PC | Amy Miracle | Minister of Word and Sacrament |  |
| Columbus, Broad Street PC | Cheryl Carter | Guest |  |
| Columbus, Broad Street PC | Brittany Porch | Certified Christian Educator |  |
| Columbus, Covenant PC | Jon Carlisle | Transitional Pastor HR |  |
| Columbus, Glenn Echo | Cindy Tayse | Ruling Elder |  |
| Columbus, Glenn Echo | Leland Platt | Minister of Word and Sacrament |  |
| Columbus, Highlands PC | Kathy Isern | Ruling Elder |  |
| Columbus, Indianola PC | Trip Porch | Minister of Word and Sacrament |  |
| Columbus, Indianola PC | Edwin C Kinschner | Ruling Elder |  |
| Columbus, Korean PC | Joon Lee | Minister of Word and Sacrament |  |
| Columbus, Overbrook PC | William Gause | Minister of Word and Sacrament |  |
| Columbus, Ramseyer PC | Justice Ofosuhene | Minister of Word and Sacrament |  |
| Columbus, St. Andrew | Mark Johnson | Commissioned Ruling Elder |  |
| Columbus, Westminster PC | Doug Browne | Minister of Word and Sacrament |  |
| Delaware , Liberty | Kyle Doebler | Minister of Word and Sacrament |  |
| Delaware, Concord PC | Virginia Teitt | Minister of Word and Sacrament |  |
| Delaware, First PC | Deb Patterson | Minister of Word and Sacrament |  |
| Delaware, West Berlin PC | Robert Gustafson | Commissioned Ruling Elder |  |
| Dublin PC | Karen Zent | Ruling Elder |  |
| Fredericktown, First PC | Christine Burns | Commissioned Ruling Elder |  |
| Gahanna, Mifflin PC | Marquell Segelken | Ruling Elder |  |
| Gahanna, Mifflin PC | David Bubb | Minister of Word and Sacrament |  |
| Gahanna, Mifflin PC | Kathi Bubb | Ruling Elder |  |
| Gallipolis, First PC | Mark Parsons | Minister of Word and Sacrament, Stated Supply |  |
| Granville, First PC | Bill Acklin | Commission for Presbytery Operations (CPO) |  |
| Hilliard PC | John Birkner | Minister of Word and Sacrament |  |
| Iberia PC | Charlsie Ramsey | Minister of Word and Sacrament HR |  |
| London, First PC | Desiree Youngblood | Minister of Word and Sacrament |  |
| London, First PC | Lee Dodge | Ruling Elder |  |
| Marysville, First PC | Kathleen Kinney | Ruling Elder |  |
| Marysville, First PC | Dick Mickley | Commissioned Ruling Elder |  |
| Marysville, First PC | Jeff Schooley | Minister of Word and Sacrament |  |
| New Albany, Rose Run PC | Frank LeBlanc | Minister of Word and Sacrament, Transitional |  |
| Newark, Hanover PC | Ron McLeish | Ruling Elder |  |
| Newark, Second PC | Todd Tracy | Minister of Word and Sacrament |  |
| Patakskala, First PC | Janet Hufford | Minister of Word and Sacrament |  |
| Patakskala, Outville PC | Kae Merold | Commissioned Ruling Elder |  |
| Plain City PC | Alice Phillips | Minister of Word and Sacrament |  |
| Portsmouth, Second PC | Allison Bauer | Minister of Word and Sacrament |  |
| Washington CH, First PC | Richard Glass | Ruling Elder |  |
| Washington CH, McNair PC | Betsy Maurath | Minister of Word and Sacrament |  |
| Waverly, First PC | Barbara Pettit | Ruling Elder |  |
| Waverly, First PC | Robert Armstrong | Minister of Word and Sacrament, Transitional, HR |  |
| Waverly, First PC | Gareth Baker | Minister of Word and Sacrament, HR |  |
| Westerville, Central College | Malcolm Davis | Minister of Word and Sacrament |  |
| Westerville, First PC | Mark Gauen | Minister of Word and Sacrament |  |
| Westerville, First PC | Jim Hines | Commissioner, CPO Chair |  |
| Worthington PC | Thomas Rice | Minister of Word and Sacrament |  |
| Worthington PC | Betsy Rice | Minister of Word and Sacrament, Stated Supply |  |
| Worthington PC | Kathy Mead | Ruling Elder |  |
|  | Les Sauer | Minister of Word and Sacrament HR |  |
|  | Skip Jackson | Minister of Word and Sacrament HR |  |
|  | Joy Schroeder |  |  |
|  | Don Hilkerbaumer | Minister of Word and Sacrament HR |  |
|  | Mike Woods | Minister of Word and Sacrament Validated Ministry |  |
|  | Jeannie Harsh | Minister of Word and Sacrament, Executive Presbyter |  |
|  | Myong Kim | Minister of Word and Sacrament, Member at Large |  |
|  | Katie Kinnison | Minister of Word and Sacrament, Member at Large |  |
|  | Rebecca Tollefson | Minister of Word and Sacrament |  |
|  | Cynthia Burse | Minister of Word and Sacrament HR |  |
|  | Melinda Rowe |  |  |
|  | Annie Melick | Minister of Word and Sacrament |  |
|  | Mathias Akih | Minister of Word and Sacrament, Member at Large |  |
|  | Cathy Ritchie |  |  |
|  | Paul Kim | Minister of Word and Sacrament, Validated Ministry |  |
|  |  |  |  |
| Excused: |  |  |  |
|  | Sharon Sauer | Minister of Word and Sacrament, HR |  |
| Jackson, First | Shelley Wiley | Minister of Word and Sacrament, Transitional |  |

**Attachment 2: Special Standing Rules for a Virtual Presbytery Meeting**

The following special standing rules have been developed for our Special Presbytery meeting on August 18, 2020, to be conducted virtually at 4:00 pm via Zoom technology. Please read all of these rules beforehand as this is our first virtual Presbytery meeting and it will work differently than other Zoom meetings.

A virtual practice session will be held virtually on August 13 at 3:30 pm. Commissioners are strongly encouraged to attend.

Please note that the meeting will open at 3:30 pm to allow commissioners to be checked-in in an orderly fashion. The chat window will be allowed for all participants, both for general conversation and person-to-person communication, until 3:55 pm for the purposes of greeting one another and informal conversation, and then will be moved to “host only.” This is in line with the plans for the General Assembly meetings.

As used herein, “Commissioners” means teaching elder members, ruling elder commissioners, and other voting members as identified in Article I, Section 3 of the Presbytery bylaws.

1. Commissioners may participate using any of the following: a laptop computer with internet connection, a smartphone with internet connection, or a telephone. Commissioners are encouraged to use a laptop computer or smartphone if at all possible, to save on bandwidth for the meeting.
2. The Stated Clerk shall serve as host for this meeting. The Moderator, Recording Clerk, Registrar, Vice Moderator, and Technical Assistants shall serve as co-hosts.
3. Access will be provided through an email link or by dialing a number. The call to the meeting will be issued electronically through the Presbytery email list.
   1. Change your Zoom name to the following format: First Name Last Name, Teaching/Ruling Elder, Church (if you are using the account of your spouse or your church, you may use your spouse’s name or church name) City. This will make it easier for us to identify you. The easiest way to change your Zoom name prior to the meeting is to not click on the link, but rather, log into Zoom with the meeting ID and password; you will then be given the opportunity to change your name before entering the meeting.
   2. If you are dialing in, make sure you pre-register through the Presbytery website.
4. Register for this meeting at least 24 hours in advance by emailing dagmar@psvonline.org.
5. When you enter the meeting, please change your Zoom name to the following format: First Name Last Name, Teaching/Ruling Elder, Church, and give said Zoom name to the Registrar. Dial in participants must provide name, teaching/ruling elder, church, and phone number from which they shall dial. Please be sure your Zoom name matches the information given to the Registrar. For the purposes of this meeting, only Commissioners and guests specially invited by the Moderator may attend to ensure security of voting.
6. All commissioners are strongly encouraged to attend a virtual practice session hosted by Presbytery.
7. The meeting shall open an hour prior to the scheduled start time, and commissioners should log in to the meeting as soon as they are able. This will allow the Registrar and Technical Assistant to check in our commissioners virtually through the waiting room. The Presbytery reserves the right not to admit commissioners who have not registered, or to move commissioners to the waiting room if they do not change their Zoom name within a reasonable grace period or identify themselves.
8. Commissioners should mute microphones when not speaking. This will reduce

background noise. Laptop and smartphone users may mute and unmute themselves by clicking on the microphone or telephone icon on your picture of yourself. Dial-in participants may use \*6 to mute and unmute.

1. To be recognized by the Moderator, Commissioners should click “raise hand” in the bottom center of the Zoom screen. If you don’t see a “raise hand” icon, click on “Participants” and “raise hand” should be a choice on the menu. Commissioners should not lower their own hands.
   1. Windows users can also use the Alt+Y keyboard shortcut to raise a hand.
   2. Mac users can also use the Option+Y keyboard shortcut to raise a hand.
   3. Dial-in participants may use \*9 to raise a hand.
   4. If none of these options are working—type “raise hand” in the chat function.

The Moderator shall recognize commissioners to the floor based on raised hands. The Vice Moderator and Recording Clerk will assist the Moderator in looking for raised hands.

1. Commissioners shall identify themselves and their church as in an ordinary meeting.
2. For the purposes of this meeting, there will be no formal timekeeping; however, the Moderator may ask a Commissioner to end her or his comment after giving a thirty second warning.
3. Commissioners may make a motion orally as during an ordinary meeting. If making a motion or speaking to the motion commissioners shall unmute the microphone and make sure the video feed is on.
4. A motion may be submitted in writing using the chat function on the right side of the screen. Commissioners may also use the chat function to indicate if they are having technical difficulties or to gain recognition if are unable to raise a hand. No other use of the chat function shall be permitted. Ten minutes prior to the meeting, the chat function will be changed to “host only.” At that point, the chat function may be used to report technical issues or to submit a motion in writing to the Stated Clerk.
5. The presence of a quorum will be determined by the number of participants in the meeting as reported by the Registrar and certified by the Stated Clerk.
6. Votes shall be taken and counted in the following manner:
   1. A vote by poll will be created and launched by the Stated Clerk, and participants will be able to click “yes” or “no” located on the Participants tab. Participants via phone or co-hosts who are also commissioners may: text the Stated Clerk at 614-565-9554; 2) use the “raise hand” function (\*6) to cast a vote; 3) email the Registrar at dagmar@psvonline.org in order to cast an anonymous ballot (dial-in users should identify their preferred method[s] of voting to a co-host prior to the meeting).
7. If you choose not to vote, you must click the “x” or red button on the voting box. Otherwise, the poll window will not close. This item in the Standing Rules is technical information only and shall not be considered a request for an abstention (see RONR 11th ed., p. 45).
   1. Participants who have voice but not vote according to the Presbytery bylaws shall follow the direction of (16)(a)(i) above.
8. The Moderator will informally ask whether all participants have voted to ensure everyone has had an opportunity to vote. The co-hosts shall assist the moderator in determining that all have had an opportunity to vote. Results will be shared with all meeting participants by the Stated Clerk once they are available.
   1. Votes may also taken by general/unanimous consent as per Robert’s Rules of Order, at the discretion of the Moderator. The Moderator will ask if there are any objections a motion by general consent. Commissioners shall state an objection by raising a hand.
   2. If there are objections to the vote by general consent, the Moderator may call for raised hands for a yes vote, followed by raised hands for a no vote.
   3. A commissioner may call for a vote by anonymous poll, which takes the place of a vote by secret ballot for the purpose of a virtual meeting.
9. The Stated Clerk shall take minutes as in an ordinary meeting. The Assistant to the Stated Clerk shall also assist in recording proceedings. The meeting will also be recorded and saved, if technologically feasible, with the recording available upon written request to the Stated Clerk.

**Attachment 3: Agenda**

THE PRESBYTERY OF SCIOTO VALLEY

SPECIAL MEETING

VIA ZOOM VIDEO CONFERENCE

August 18, 2020

4:00 P.M. EDT

"Inspire, Strengthen, And Challenge Congregations For Christ's Mission"

1. Opening Prayer – Mark Gauen, moderator

2. Election of Acting Stated Clerk and Corporate Secretary – Don Hilkerbaumer,

Chair, Nominating Committee

3. Election of Acting Treasurer – Don Hilkerbaumer, Chair, Nominating Committee

4. Closing prayer

The next regular meeting of the Presbytery of Scioto Valley will occur on September 15, 2020 at 3:30 p.m. EDT via Zoom Video Conference