

To: Teaching Elder and Ruling Elder Commissioners

### **Notice of Stated Meeting of the Presbytery of Transylvania**

The Presbytery of Transylvania will meet on Tuesday, August 20, 2019, at Bayless Memorial Presbyterian Church, 108 E. Second Street, Grayson, KY 41143. (The Presbytery thanks the staff, elders and members of Bayless Memorial Church for hosting the presbytery meeting.)

The Presbytery convenes at 5:00 PM. Registration opens at 4:00 PM. Please email Robyn at [rjustus@transypby.org](mailto:rjustus@transypby.org) with the name(s) of your commissioner(s) so that a printed nametag can be provided. If you are unable to attend, please request an excused absence from the Stated Clerk. Email: [statedclerk@transypby.org](mailto:statedclerk@transypby.org).

The meeting will include a discussion of the Moderator's yearly theme (*Life Together*), evening worship led by Presbyterian Women, examining a candidate for ordination, a proposed sabbatical period for Camp Burnamwood, and other business items. The docket and all reports will be posted to the presbytery website on Friday, August 9, 2019.

The host church supports a ministry entitled "Project Merry Christmas" and they invite the Presbytery to share in this ministry. The project serves underprivileged children in Carter County, KY, by providing a coat, an outfit, a gift, and a Christmas meal for each child and family. An offering will be taken as part of evening worship to support this local mission. (Checks should be made payable to Bayless Memorial Presbyterian Church.)

God's blessings to each one and see you soon in Grayson.

The Rev. Jerry L. Utt, II  
Stated Clerk

Please consider these statements and questions in preparation for the meeting and planned discussion of the Moderator's yearly theme (*Life Together*):

While we experience life together with others, each life journey is unique. Recall an occasion or season that has been significant in your life journey and/or spiritual formation. Examples might include an experience at church camp or worship, a course of study, a season of particular joy or struggle, a moment of insight, someone whose life path crossed yours, etc. The possibilities are many. In regard to this particular experience...

- \*What were the details as you remember them?
- \*Were you aware of the occasion's significance at the time?
- \*How did the experience influence your life journey?
- \*Does it continue to influence your journey today?
- \*Did the occasion/season shape your faith and/or ministry in any particular way?
- \*Other thoughts and reflections.



**Report of the Stated Clerk  
Presbytery of Transylvania  
August 20, 2019**

Recommendations for Presbytery Action:

Approve requests for excused absences.

Approve the minutes of May 18, 2019, stated meeting.

Information:

Utt Installation Minutes

COMMISSION TO INSTALL

The commission of The Presbytery of Transylvania to install Jerry L. Utt II  
as Pastor of Troy Presbyterian Church,  
Kentucky, met at 3:30 pm on June 8, 2019. In the  
~~classroom~~ Learning Center at the Church.

Present:

Ruling Elders

Teaching Elders

Valerie Hamblin  
Josephine Annato Richardson  
Elizabeth Johnson  
Candace P. Purdom  
James R. Wilson

Tim Noel  
Kathy E. Meade  
Michael Ward

Note any others (e.g., teaching elder elect), who met with the Commission.

Hayden McNeal - music director

Absent: Richard Smith, TE

The meeting was convened with prayer by Valerie Hamblin. The chairperson of  
the commission, the Rev Mike Ward, declared that a quorum was present and appointed  
Candace Purdom to serve as secretary.

The order and content of the service were reviewed and approved, being in keeping with the  
Constitution of the Presbyterian Church (USA). The minutes were read and approved. The Commission  
moved to the sanctuary for the service upon an approved motion that its meeting would be adjourned  
with the pronouncement of the benediction at the close of the service by

Jerry L. Utt II.

Respectfully submitted,

Candace P. Purdom

Secretary

**Report to Presbytery  
Treasurer's Report/Administration Commission/Trustees  
August 20, 2019**

**Information to Presbytery:**

- The Treasurer's Report as of June 30, 2019 is attached.

Notes from Treasurer's Report

Operating Budget

1. Total Revenue as of 6/30/19 is \$165,822 as compared to \$160,211 at 6/30/18. This is an increase in revenue of \$5,612.
2. Presbytery Unified Giving as of 6/30/19 is \$51,634 as compared to \$56,609 at 6/30/18. This is a decrease in revenue of \$4,975.
3. Presbytery Per Capita as of 6/30/19 is \$67,671 as compared to \$58,329 at 6/30/18. This is an increase in revenue of \$9,342.
4. Total Personnel as of 6/30/19 is \$118,362 as compared to \$118,947 at 6/30/18. This is a decrease in expense of \$585.
5. Total Expense as of 6/30/19 is \$188,885 as compared to \$195,905 at 6/30/18. This is a decrease in expense of \$7,020.
6. Total Net for the operating budget as of 6/30/19 is (\$23,063) as compared to (\$35,695) at 6/30/18.

Burnamwood Budget

1. Total Burnamwood revenue as of 6/30/19 is \$84,763 as compared to \$99,252 at 6/30/18. This is a decrease in revenue of \$14,489.
2. Total Burnamwood expense as of 6/30/19 is \$117,267 as compared to \$129,204 at 6/30/18. This is a decrease in expense of \$11,937.
3. Total Net for Burnamwood as of 6/30/19 is (\$32,504) as compared to (\$29,952) at 6/30/18.

Former Chapel Hill Church Account

1. A subsidiary account was setup in Presbytery's financial records for Chapel Hill Presbyterian Church beginning in June 2018. The remaining mortgage on the property, totaling \$393,162, has been paid in full by the Korean Presbyterian Church from proceeds from the sale of their building on Redding Road. The remaining balance in the Chapel Hill checking account was \$713.36. The checking account was closed and the funds were given to the Korean Church.

Unified Giving and Per Capita Spreadsheet

A per capita and unified giving spreadsheet by church as requested by Presbytery is attached.

**Actions Taken by Administration Commission since May presbytery meeting:**

1. Financial reports as of June 30, 2019 were reviewed and approved including reserves, foundation accounts, unified mission and per capita contributions.
2. A request was made by the session of First Presbyterian Church in Paris to seek Presbytery approval to sell the church manse located at 133 Woodmont Drive. Materials were received by the church and reviewed by the Commission. Approved the request to sell the manse, pending congregational approval.
3. Approved a transfer of \$12,000 from the Nicholasville Redevelopment Fund at the Foundation to the Chase Operating Account to fund the Phila Consulting project approved at the November 2018 presbytery meeting.

4. A request was made by the session of First Presbyterian Church in Winchester to seek Presbytery approval to obtain a loan with Presbyterian Investment & Loan Program in the amount of \$99,000. The loan will be used for a new HVAC system for the church. Administration approved this request to guarantee/co-sign the loan and to assume repayment responsibility in the event of loan default.
5. A request was made by The Presbyterian Church in Danville to seek Presbytery approval to obtain a loan with Presbyterian Investment & Loan Program in the amount of \$70,000. The loan will be used for new solar panels for the church. Administration approved this request to guarantee/co-sign the loan and to assume repayment responsibility in the event of loan default.

<b>Presbytery of Transylvania</b>					
<b>Treasurer's Report</b>					
<b>June 30, 2019</b>					
	<b>2019</b>	<b>2019</b>	<b>2018</b>	<b>TOTAL</b>	<b>2019 ACTUAL</b>
	<b>ANNUAL</b>	<b>REVENUE</b>	<b>REVENUE</b>	<b>REVENUE</b>	<b>COMPARED TO</b>
	<b>BUDGET</b>	<b>6.30.19</b>	<b>6.30.18</b>	<b>2018</b>	<b>2018 ACTUAL</b>
<b>INCOME</b>					(decrease in revenue)
<b>UNIFIED GIVING - Presbytery Share</b>	<b>140,000</b>	<b>51,634</b>	<b>56,609</b>	<b>115,112</b>	<b>(4,975)</b>
<b>PER CAPITA</b>	<b>177,473</b>	<b>67,671</b>	<b>58,329</b>	<b>142,455</b>	<b>9,342</b>
<b>OTHER RECEIPTS</b>					
TRUST FUNDS	22,000	10,432	9,497	35,552	935
OTHER RECEIPTS/DESIGNATED ACCTS	111,000	36,084	35,775	94,350	309
<b>TOTAL OTHER RECEIPTS</b>	<b>133,000</b>	<b>46,517</b>	<b>45,273</b>	<b>129,902</b>	<b>1,244</b>
<b>TOTAL INCOME</b>	<b>450,473</b>	<b>165,822</b>	<b>160,210</b>	<b>387,469</b>	<b>5,612</b>

<b>Presbytery of Transylvania</b>					
<b>Treasurer's Report</b>					
<b>June 30, 2019</b>					
	<b>2019</b>	<b>2019</b>	<b>2018</b>	<b>TOTAL</b>	<b>2019 ACTUAL</b>
	<b>ANNUAL</b>	<b>EXPENSES</b>	<b>EXPENSES</b>	<b>EXPENSES</b>	<b>COMPARED TO</b>
	<b>BUDGET</b>	<b>6.30.19</b>	<b>6.30.18</b>	<b>2018</b>	<b>2018 ACTUAL</b>
<b>EXPENSES</b>					<b>(decrease in expenses)</b>
<b>COMMISSIONS AND MINISTRIES</b>					
ADMINISTRATION	1,000	11	22	140	(11)
BURNAMWOOD	70,000	35,000	35,000	70,000	0
CHRISTIAN FORMATION	37,000	8,542	11,692	5,763	(3,150)
CHURCH DEVELOPMENT/REDEVELOPMENT	21,000	1,045	3,449	6,773	(2,403)
CONGREGATIONAL ISSUES	2,000	0	0	0	0
COORDINATING COMMISSION	7,000	490	2,682	6,564	(2,192)
LEADERSHIP DEVELOPMENT	5,000	4,767	0	5,393	4,767
MISSION MINISTRY	12,000	0	0	14,475	0
PASTORAL TRANSITIONS COMMISSION	20,000	3,854	9,952	24,221	(6,098)
PREPARATION FOR MINISTRY	7,000	285	0	224	285
REPRESENTATION	200	0	0	0	0
<b>TOTAL COMMITTEES</b>	<b>182,200</b>	<b>53,994</b>	<b>62,797</b>	<b>133,554</b>	<b>(8,802)</b>
<b>SUPPORT FUNCTIONS</b>					
PERSONNEL	244,500	118,362	118,947	236,669	(585)
OFFICE OPERATIONS	29,700	8,314	8,248	17,178	66
COMMUNICATIONS	3,000	1,172	1,136	1,532	36
PRESBYTERY OFFICES	4,600	4,027	1,322	3,387	2,705
<b>TOTAL SUPPORT FUNCTIONS</b>	<b>281,800</b>	<b>131,875</b>	<b>129,654</b>	<b>258,766</b>	<b>2,222</b>
<b>OTHER</b>					
KY COUNCIL OF CHURCHES	4,000	750	1,500	3,637	(750)
PRESBYTERY MEETINGS	7,000	1,515	455	6,512	1,061
PRESBYTERIAN WOMEN	3,000	750	1,500	3,000	(750)
<b>TOTAL OTHER</b>	<b>14,000</b>	<b>3,015</b>	<b>3,455</b>	<b>13,149</b>	<b>(439)</b>
<b>TOTAL EXPENSES</b>	<b>478,000</b>	<b>188,885</b>	<b>195,905</b>	<b>405,469</b>	<b>(7,020)</b>
<b>INCOME YEAR-TO-DATE</b>					
	450,473	165,822	160,210	387,469	
<b>EXPENSES YEAR-TO-DATE</b>					
	478,000	188,885	195,905	405,469	
<b>DIFFERENCE</b>	<b>(27,527)</b>	<b>(23,063)</b>	<b>(35,695)</b>	<b>(18,000)</b>	



<b>Chapel Hill Subsidiary Budget (received account in June 2018)</b>				
<b>June 30, 2019</b>				
	<b>2019 ANNUAL BUDGET</b>	<b>2019 REV./EXP 6.30.19</b>	<b>2018 REV./EXP 6.30.18</b>	<b>2018 TOTAL REVENUE</b>
<b>INCOME</b>				
Chapel Hill Property Revenue	0	67,422	2,280	8,004
<b>TOTAL INCOME</b>	<b>0</b>	<b>67,422</b>	<b>2,280</b>	<b>8,004</b>
<b>EXPENSES</b>				
Chapel Hill Utilities		7,012	2,194	12,075
Chapel Hill Loan Expense		14,405	2,881	20,167
Chapel Hill Maintenance Expense		75,692	3,397	10,992
<b>TOTAL EXPENSES</b>	<b>0</b>	<b>97,109</b>	<b>8,472</b>	<b>43,234</b>
INCOME YEAR-TO-DATE	0	67,422	2,280	8,004
EXPENSES YEAR-TO-DATE	0	97,109	8,472	43,234
<b>DIFFERENCE</b>	<b>0</b>	<b>(29,687)</b>	<b>(6,193)</b>	<b>(35,230)</b>

<b>Camp Burnamwood Subsidiary Budget</b>					
<b>June 30, 2019</b>					
	<b>2019 ANNUAL BUDGET</b>	<b>2019 TOTAL REV./EXP 6.30.19</b>	<b>2018 TOTAL REV./EXP. 6.30.18</b>	<b>2018 TOTAL REV./EXP 12.31.18</b>	<b>2019 ACTUAL COMPARED TO 2018 ACTUAL (decrease in revenue)</b>
<b>INCOME</b>					
Unified for Burnamwood	70,000	35,000	35,000	70,000	-
Burnamwood Gifts	60,000	19,695	26,055	49,818	(6,360)
Burnamwood SummerCampFees	38,000	17,583	17,472	30,579	111
Burnamwood YouthRetreatFees	10,000	2,484	3,428	7,317	(944)
Burnamwood Presby Rentals	13,000	806	0	10,409	806
Burnamwood Other Rentals	25,000	3,895	12,848	17,215	(8,953)
Burnamwood Appalachian Ministry	20,000	5,100	4,450	9,960	650
Burnamwood Camp Scholarship		0	0	3,241	-
Burnamwood Gala		200	0	5,045	200
<b>TOTAL INCOME</b>	<b>236,000</b>	<b>84,763</b>	<b>99,252</b>	<b>203,584</b>	<b>(14,490)</b>
<b>EXPENSES</b>					<b>(decrease in expense)</b>
ADMINISTRATIVE	10,900	4,885	4,365	10,088	-
PERSONNEL	120,073	58,385	55,634	112,228	2,750
FOOD SERVICE	31,850	9,664	16,473	28,903	(6,809)
FACILITIES	64,050	39,848	47,342	73,433	(7,494)
SUMMER PROGRAM	3,500	698	301	3,109	397
RETREATS	500	0	455	569	(455)
FUNDRAISING EXPENSES	3,080	914	1,559	4,305	(644)
BAM EXPENSE	15,382	2,873	3,074	8,956	(202)
<b>TOTAL EXPENSES</b>	<b>249,335</b>	<b>117,267</b>	<b>129,204</b>	<b>241,592</b>	<b>(11,937)</b>
INCOME YEAR-TO-DATE	236,000	84,763	99,252	203,584	
EXPENSES YEAR-TO-DATE	249,335	117,267	129,204	241,592	
<b>DIFFERENCE</b>	<b>(13,335)</b>	<b>(32,504)</b>	<b>(29,952)</b>	<b>(38,008)</b>	

**Reserves as of 6/30/19**

**Designated Accounts for Specific Purposes**

Caldwell Campbell for First Presbyterian of Richmond	32,661
Chapel Hill Presbyterian Church	-
Church Development/Redevelopment	154,550
Greenway funds	1,123,106
Harmony Cemetery	7,186
John F White fund to be used for Whites Memorial and indigent ministers	642,958
Mec Lona Davis to be used for Guerrant Memorial	223,839
Nicholasville Redevelopment fund	250,690
Campus Ministry funds held by Foundation	154,444
<b>Total Designated Accounts for Specific Purposes</b>	<b>2,589,434</b>

**Undesignated Accounts**

General Fund	152,888
412 Rose Street (Proceeds from Sale of Rose Street Property)	247,256
Chase Operating Account	14,990
<b>Total Accounts Available for Operating and Reserves</b>	<b>415,134</b>

Designated Funds that are in General Accounts 150,559

**Total Undesignated Presbytery Reserves 264,575**

Estimate of Needed Operating Reserves (4 Months of Expenses) 159,333

**Presbytery of Transylvania  
Treasurer's Report**

**SPECIAL OFFERINGS  
June 30, 2019**

	<b>Amount Received from Churches</b>
<b>GENERAL ASSEMBLY CAUSES</b>	
GA Disaster Assistance	525
GA Hunger	4,385
GA Joy Gift	7,690
GA Missionaries/Extra Commitment Opportunities	12,542
GA One Great Hour	18,524
GA Peace & Global Witness	-
GA Pentecost	3,490
GA Theological Education	150
<b>TOTAL GA CAUSES</b>	<b>47,306</b>
<b>SYNOD CAUSES</b>	
SLW Living World Offering	1,215
SLW Louisville Seminary	-
SLW Peace & Global Witness	-
<b>TOTAL SYNOD CAUSES</b>	<b>1,215</b>
<b>PRESBYTERY CAUSES</b>	
Buckhorn Children's Center	3,485
CWS Blankets	2,135
Uspiritus	908
Westminster Village	519
<b>TOTAL PRESBYTERY CAUSES</b>	<b>7,047</b>
<b>TOTAL SPECIAL OFFERINGS</b>	<b>55,568</b>

Unified/Per Capita Spreadsheet by Church

CHURCH	LOCATION	2018 Per Capita	Per Capita Received 12/31/18	Unified Received as of 12/31/18	# members used for 2019 per capita	2019 Per Capita	Per Capita Received 6/30/19	2019 Projected Unified	Unified Received as of 6/30/19
Community Presbyterian Church of Bellefonte	Ashland	1,327	1,327		35	1,345			
First Presbyterian Church	Ashland	4,902			131	5,036			
Normal Presbyterian Church	Ashland	1,143	1,117		32	1,230	615		
Augusta Presbyterian Church	Augusta	1,954			52	1,999			
Sharon Presbyterian Church	Augusta	442			12	461			
McGuire Mem'l Presbyterian Church	Beattyville	737			20	769			
White's Mem'l Presbyterian Church	Berea	737	806	4,000	20	769	769	4,000	4,000
Doermann Mem'l Presbyterian Church	Blackey	1,069	1,069		28	1,076			
Cow Creek Presbyterian Church	Booneville	1,364			37	1,422			
First Presbyterian Church	Booneville	2,838			77	2,960			
Buckhorn Lake Area Church	Buckhorn	2,138	2,175	2,400	54	2,076		2,400	400
Highland Presbyterian Church	Canada	774			21	807			

Unified/Per Capita Spreadsheet by Church

CHURCH	LOCATION	2018 Per Capita	Per Capita Received 12/31/18	Unified Received as of 12/31/18	# members used for 2019 per capita	2019 Per Capita	Per Capita Received 6/30/19	2019 Projected Unified	Unified Received as of 6/30/19
Carlisle Presbyterian Church	Carlisle	2,101	2,100	1,100	60	2,306	1,155	1,400	
First Presbyterian Church	Catlettsburg	1,180			32	1,230			
Cawood Presbyterian Church	Cawood	627			17	653			
Corbin Presbyterian Church	Corbin	3,133	3,404		80	3,075	1,799		
Cynthiana Presbyterian Church	Cynthiana	5,271	5,271		140	5,382			
The Presbyterian Church	Danville	14,449	14,450	12,000	322	12,378	6,189	12,000	4,000
United Presbyterian Church	Ezel	1,032	1,032		28	1,076	269		
First Presbyterian Church	Flemingsburg	737			20	769			
United Presbyterian Church	Frenchburg	663			18	692			
First Presbyterian Church	Georgetown	5,603	5,667	1,200	151	5,804	2,852	1,200	600
Bayless Memorial Presbyterian Church	Grayson	1,032			28	1,076			

Unified/Per Capita Spreadsheet by Church

CHURCH	LOCATION	2018 Per Capita	Per Capita Received 12/31/18	Unified Received as of 12/31/18	# members used for 2019 per capita	2019 Per Capita	Per Capita Received 6/30/19	2019 Projected Unified	Unified Received as of 6/30/19
Greenup Presbyterian Church	Greenup	1,180			32	1,230			
First Presbyterian Church	Harlan	1,069	1,069		27	1,038	1,038		
United Presbyterian Church	Harrodsburg	3,797	3,797		103	3,959	1,000		
First Presbyterian Church	Hazard	4,608	4,084		130	4,997	2,789		
Hull Memorial Presbyterian Church	Hazard	848	300		15	577	1,124		
Anna C. Brush Mem'l Presbyterian Church	Hyden	663			18	692			
Isom Presbyterian Church	Isom	1,032			31	1,192	1,032		
Guerrant Memorial Presbyterian Church	Jackson	1,106	1,106		30	1,153			
First Presbyterian Church	Lancaster	1,769	1,769		52	1,999	1,999		
First Presbyterian Church	Lawrenceburg	958			26	999	958		
Beaumont Presbyterian Church	Lexington	4,976	4,932	850	136	5,228	2,466	850	750
Bethel Presbyterian Church	Lexington	553			15	577			

Unified/Per Capita Spreadsheet by Church

CHURCH	LOCATION	2018 Per Capita	Per Capita Received 12/31/18	Unified Received as of 12/31/18	# members used for 2019 per capita	2019 Per Capita	Per Capita Received 6/30/19	2019 Projected Unified	Unified Received as of 6/30/19
Chapel Hill Presbyterian Church	Lexington	1,511	1,526		35	1,345			
Eastminster Presbyterian Church	Lexington	1,401	1,401		37	1,422	711		
First Presbyterian Church	Lexington	22,116	22,116		613	23,564	11,782		
Hunter Presbyterian Church	Lexington	6,893	6,850	10,000	182	6,996	3,425	10,000	5,000
Korean Presbyterian Church	Lexington	2,322			69	2,652			
Maxwell Street Presbyterian Church	Lexington	18,577	19,500		528	20,296	6,740		
Meadowthorpe Presbyterian Church	Lexington	4,018	4,030	5,000	108	4,152	1,000	5,000	2,500
Mt. Horeb Presbyterian Church	Lexington	2,580	2,711	200	69	2,652	1,500	200	200
Second Presbyterian Church	Lexington	28,530	28,529	64,650	705	27,100	13,550	64,650	28,198
Walnut Hill Presbyterian Church	Lexington	5,308	5,308		147	5,651			
First Presbyterian Church	London	2,801	2,801		71	2,729	1,137		



Unified/Per Capita Spreadsheet by Church

CHURCH	LOCATION	2018 Per Capita	Per Capita Received 12/31/18	Unified Received as of 12/31/18	# members used for 2019 per capita	2019 Per Capita	Per Capita Received 6/30/19	2019 Projected Unified	Unified Received as of 6/30/19
Manchester Presbyterian Church	Manchester	369			10	384			
Mays Lick Presbyterian Church	Mayslick	147			4	154	154		
First Presbyterian Church	Maysville	3,981	4,002	3,000	107	4,113	2,057	3,000	1,500
First Presbyterian Church	Middlesboro	1,216	1,216		32	1,230			
Midway Presbyterian Church	Midway	2,285	2,285	6,000	62	2,383	2,383	4,000	
First Presbyterian Church	Millersburg	922	659		18	692	692		
Faith Presbyterian Church	Morehead	1,180	1,355		31	1,192	1,192	100	100
First Presbyterian Church	Mt. Sterling	4,165	4,165	1,834	114	4,382	2,191	1,800	846
Old Paint Lick Presbyterian Church	Paint Lick	627	627		17	653			
First Presbyterian Church	Paris	1,806	3,619		53	2,037	2,037		
Hopewell Presbyterian Church	Paris	184			5	192			
Perryville Presbyterian Church	Perryville	369	369	200	10	384	384	300	300
First Presbyterian Church	Pikeville	2,433			66	2,537	2,433		
First Presbyterian Church	Pineville	922			25	961			

Unified/Per Capita Spreadsheet by Church

CHURCH	LOCATION	2018 Per Capita	Per Capita Received 12/31/18	Unified Received as of 12/31/18	# members used for 2019 per capita	2019 Per Capita	Per Capita Received 6/30/19	2019 Projected Unified	Unified Received as of 6/30/19
First Presbyterian Church	Prestonsburg	3,354	2,268		94	3,613	1,538		
Indian Creek Presbyterian Church	Ricetown	2,212			60	2,306			
First Presbyterian Church	Richmond	10,100	9,893	22,500	264	10,148	5,074	25,000	12,500
New Providence Presbyterian Church	Salvisa	737			20	769			
Old Springfield Presbyterian Church	Sharpsburg	1,032			28	1,076			
First Presbyterian Church	Somerset	6,487	4,836		163	6,266	7,968		
Pisgah Presbyterian Church	Somerset	958	958		26	999			
Stanford Presbyterian Church	Stanford	3,907	3,907	500	105	4,036	2,018	500	
First Presbyterian Church	Stanton	3,649			99	3,806			
Pisgah Presbyterian Church	Versailles	9,141	9,141		251	9,648	4,824		
Troy Presbyterian Church	Versailles	2,654	2,710	4,777	72	2,768	692	6,738	1,685
Versailles Presbyterian Church	Versailles	9,657	9,657		268	10,302	5,151		
Washington Presbyterian Church	Washington	184			5	192			
Graham Memorial Presbyterian Church	Whitesburg	3,391	1,695	600	92	3,536	3,464	600	

Unified/Per Capita Spreadsheet by Church

CHURCH	LOCATION	2018 Per Capita	Per Capita Received 12/31/18	Unified Received as of 12/31/18	# members used for 2019 per capita	2019 Per Capita	Per Capita Received 6/30/19	2019 Projected Unified	Unified Received as of 6/30/19
Wilmore Presbyterian Church	Wilmore	2,728	2,728	1,000	75	2,883	1,442	1,000	500
First Presbyterian Church	Winchester	5,861	5,861		162	6,227			
Salem Presbyterian Church	Winchester	958	958	900	25	961	961	900	900
Miscellaneous Receipts				3,197				3,200	1,825
GRAND TOTALS		262,775	223,369	145,908	6957	267,427	112,554	148,838	65,803
Presbytery Portion			142,455	115,112		177,473	67,671	116,094	51,634

## Burnamwood Commission Minutes

- The meeting was opened with prayer by Matt Falco at 6:00.
- New Business:
  1. Working Woodlands Presentation
    - Hank Graddy
    - Will Bowling
- Hank and Will made a thorough presentation and answered questions until about 6:50. After they left, the committee discussed what it had learned and decided not to make any motion related to the Working Woodlands program. The Commission thanks Hank and Will for their time and for approaching the presbytery with this opportunity, but does not recommend the Working Woodlands program.

### **Program Review**

- Robby reviewed the following areas of the Burnamwood program: In keeping with the trends we've seen so far in 2019, the camp saw a decrease in participation this summer. Robby expressed his appreciation for the very talented and thoughtful staff he has this summer. The initiative to get East 7th Street, an urban outreach program of Maxwell Street Presbyterian, was a success. The number of students participating increased every day, and the last day we couldn't transport all the kids who wanted to go. With a couple weeks to go in the camping season, he is looking forward to having a large group for BAM in a couple weeks.

### **Site Subcommittee:**

- The Commission is grateful for all the volunteer hours that have been dedicated to the camp this summer.
- Related to the sewer system, the camp continues to exceed its effluent amount set by Kentucky. The camp has employed a local contractor to address this situation and it is being worked on, but it is unlikely that the effluent quality can be improved enough to meet water quality standards of the state without a significant investment in the system.

### **New Business:**

- Virginia Solar - Matt informed the Commission that we had been contacted by *Virginia Solar* inquiring as to whether we would be interested in investigating a solar project on the Burnamwood property. The letter seems to indicate that our property wouldn't qualify (too small), but the Commission requested that Matt contact Farmers Rural Electric Cooperative Corporation who has partnered with other Kentucky Touchstone Energy Cooperatives to develop a not-for-profit 60-acre solar farm in Winchester, Ky, to see if there might be more local interest in developing a solar project at Burnamwood.

### **Old Business:**

- **Review Property Proposals** - Matt asked the Commission if, given what we learned about the Working Woodlands Program, the Commission would be willing to make a motion recommending a course of action for the presbytery to take related to procuring capital funding for the camp. Matt reviewed several options that are possibilities including logging, working with Kentucky Nature Preserves, and the Working Woodlands Program.

- A motion was made to recommend that the Presbytery work with Kentucky Nature Preserves (KNP) to sell 200 acres of the property to KNP to create a Nature Preserve that would allow for access for typical nature preserve activities for perpetuity. Additionally, areas that could potentially create additional recreational space are to be selectively logged for the purpose of sale or use as construction materials on the property.

This motion was tabled for further discussion at our next meeting. Matt to research the legal part of the mineral rights and long term obligations of the presbytery to the Burnams... i.e. does selling the property for a Nature Preserve fit within the intent of the gift of the property to the presbytery.

- **Review Philip's Proposal** - The Commission reviewed Philip Lotspeich's recommendation for the future of the Burnamwood Commission (BC) and Camp. The Commission made recommendations to Philip based on our review.

- The Meeting was adjourned at 8:05. The next meeting is scheduled for 8/15/19 at 6:00pm at Maxwell Street Presbyterian Church.

Christian Formation Ministry  
Report to Presbytery  
August 20, 2019

Campus ministry grants are available for 2019; please see application form on the Christian Formation Ministry page of the Presbytery website:

<https://transypby.org/christian-formation-ministry/>

Ryan Shrauner, Chair  
Christian Formation Ministry

To: Transylvania Presbytery  
From: Jim Dougans, Vice-Chair  
Re: August 2019 Report of the Church Development and Revitalization Ministry

The Phila Group continues to meet with cohorts in the Presbytery. The Western Transylvania Cohort and the Lexington Cohort met during the first week in June. The subject was hospitality. The Western Transylvania Cohort brainstormed ideas such as notes in backpacks to shared nursing home visits to Ann's famous "just get off your butt and do something!" The Lexington Cohort developed these ideas: some conversations at the running store to some bridge parties to lemonade with school families in the parking lot to shared meals with VBS partners.

This summer the cohorts have been given two challenges by the Phila Group:

1. Invite someone you don't typically hang out with over for dinner/cookout. Preferably someone who doesn't attend your church. And enjoy an evening of good conversation and good food together.
2. Consider ways to corporately invite your congregation to participate in a summer experiment in hospitality. Perhaps you invite everyone in the congregation to participate in at least one act of hospitality. Or, perhaps there is a corporate experiment of hospitality you'd like to dream up and try this summer.

The Nicholasville Vision Team has also been in action, meeting three times this spring with the Phila Group. At the last meeting in early June the team continued to wrestle with "Who is Jesus?" and "What is Church?" in language that is non-churchy and yet clear. The team also considered "What is a disciple?" and "What is witness?" Finally, the team continued to think of needs and people God is placing on our hearts and to develop a brief outline of possible "business" plans to address that need (s).

The cohorts and the vision team will resume meeting in the fall.

## Commission on Preparation for Ministry

### Informational only

#### **CPM met on May 7, 2019 with discussion and approval of the following:**

- Reviewed and approved April minutes.
- Interviewed Billy Keith Adams for the purpose of evaluating his preaching and worship skills. Keith, presented his sermon and worship service to the CPM, in the Sanctuary. CPM completed a written evaluation, was reviewed with a consensus that Keith passed the evaluation and the results were shared with Keith.
- Scot Robinson will be presented for Candidacy, at the May 18<sup>th</sup> Presbytery meeting.
- Reports given on Inquirers/Candidates and CLPS
- There being no pressing business for consideration, it was agreed that the CPM would not have a meeting in June. The next meeting will be July 2, 2019 at 12:30pm at First Presbyterian Church, Winchester.

#### **CPM met on July 22, 2019, 2019 with discussion and approval of the following:**

- Reviewed and approved May minutes.
- Scot Robinson was confirmed as a Candidate at the May the 18<sup>th</sup>, Presbytery meeting.
- Confirmed dates for our annual retreat at Cliffview Retreat and Conference Center for August the 9<sup>th</sup> and 10<sup>th</sup> and reviewed the agenda for our yearly retreat.
- Exam readers for February 2020 are Teaching Elder: Steven Pace, Ruling Elder: Ginny Shanda, and Alternant, Teaching Elder: Stephen Fearing.
- Reports given on Inquirers/Candidates and CLPS.
- Philip Lotspeich, General Presbyter, talked about our role in the CLP process. He suggested that representatives from the CPM, the Pastoral Transitions Commission and the Leadership Development Committee form a task force to develop CLP Standards and a process for evaluating the process. Also a possibility of working with Mid-Kentucky in a joint effort on the CLP program.

Connie Turner

CPM Chair



# Leadership Development Ministry

## Report to Presbytery, August 20, 2019

Members of Commissioned Lay Pastor training program met July 26-28 at Boone Tavern in Berea for their third training weekend.

Led by Philip Lotspeich and Melissa Bane Sevier, members began with dinner on Friday, followed by worship, checking in, and evaluating the program to this point.

The presbytery's stated clerk, Jerry Utt, led the group on Saturday in a study of Presbyterian polity, including history and case studies.

Sunday morning, participants practiced the liturgy and drama of celebrating the Lord's Supper.

Next steps include 1) another training session before the end of the year; 2) the creation of a closed Facebook group for all CLP trainees; 3) individual trainees meeting with the Commission on Preparation for Ministry.

# POINT



PRESBYTERIANS ORGANIZED IN  
**Nurture & Teaching**

## **IT'S NEVER TOO LATE...**

to do something new in your Christian Education/Formation ministry! If you are looking for a new resource for an existing group or you've just decided to start a new group, there are plenty of options. If you need some suggestions, I am here to help!

**Do you still like to hold books in your hands and look at them up close?** I have a wide variety of resources available for you to view, or you can find downloadable sample lessons for many of our curriculum and study resources at the PCUSA Store at [www.pcusastore.com](http://www.pcusastore.com).

## **FREEBIES!!**

I have the following resources I no longer need and I would love for them to find a happy home. Although some of them are previous year materials, they may still be a useful addition or resource for your program. I will have them with me at the Presbytery meeting on August 20<sup>th</sup>, but if you'd like to claim one before then, please contact me.

### Children

Growing in Grace and Gratitude/Stories, Colors & More – Ages 8-10, Fall 2016  
Growing in Grace and Gratitude/Stories, Colors & More – Ages 3-5, Spring 2017

### Tweens – Grades 5-6

Feasting on the Word Curriculum – Fall 2016

### Adults

Six Themes Everyone Should Know – The Bible  
Six Themes Everyone Should Know – Matthew  
Six Themes Everyone Should Know – Genesis  
The Present Word – Winter 2016-2017, 1 Student Book & 1 Leader's Guide  
The Present Word – Fall 2016, 1 Student Book & 1 Leader's Guide, Large Print  
The Present Word – Spring 2017, 1 Student Book & 1 Leader's Guide, Large Print  
The Present Word – Fall 2018, 1 Leader's Guide, Large Print

For questions about resources or to schedule a visit to your church, contact me at [ghbaker60@gmail.com](mailto:ghbaker60@gmail.com).

In Joyful Service,  
Ginny Harville Baker

The Synod of Living Waters gathered for a called meeting on July 11, 2019 in Franklin, TN, to vote on a new executive, stated clerk and treasurer. With a quorum present, unanimous votes were cast for each candidate recommended by the search team (which included Transylvania Presbytery's Executive, Philip Lotspeich).

Please welcome Greg Goodwiller as Synod Executive, Evan 'Charlie' Evans as Stated Clerk and Sara J. 'Sally' Hughes as Treasurer. They were installed during worship.

Rev. Dr. Tom Lovell preached on *Leadership Versus Servanthood*, based on 1 Timothy 3 and Mark 10:42-45.

Below is biographical information on the three new Synod staff members.

Sally Hughes was born in Nashville, TN, and graduated with a BS from Peabody College and from Union Presbyterian Seminary in Richmond, VA with a DMin. Since 1983, she has been married to the Rev Dr. William H. Berger from Cleveland, MS. They have three children: Rev. Sara Anne Berger, Mary Berger and Paul Berger. Sally and Will have served churches in North Carolina, Mississippi, and Tennessee. She is currently designated pastor at Trinity Presbyterian Church in Nashville.

Charlie Evans spent most of his life in the vicinity of Bowling Green, KY. A graduate of Western Kentucky University, University of Louisville Brandeis School of Law and Louisville Presbyterian Theological Seminary, Charlie is a member of Mid Kentucky Presbytery and serves as Stated Supply at First Presbyterian Church of Glasgow, KY. He and his wife Lisa have been married for 22 years and have three children. Their oldest Garrett will be a junior at Western Kentucky University. Middle son Parker will be a junior in high school. Youngest Meredith is in sixth grade. Charlie was previously Stated Clerk of Western Kentucky Presbytery.

Greg Goodwiller is Executive Presbyter and Stated Clerk of the Presbytery of St. Andrew. He served pastorates in North Carolina and Mississippi previously. Born in the Midwest, he has lived in eight states, mostly in the south. He holds a BA from the University of South Alabama, MDiv and MA from Union Presbyterian Seminary and a DMin from McCormick Theological Seminary. A Professional Registered Parliamentarian, he is the author of *A Guide to Parliamentary Procedure in the Presbyterian Church (USA)*, a 2014 publication of the Office of the General Assembly. He is currently a member of the Advisory Committee on the Constitution and the Rules of Discipline Task Force. He and his spouse of over 35 years, Stefanie, live in Oxford, MS. They have two grown children and three grandchildren.

Submitted by Synod Commissioner Karen Hartsfield

**COMMISSION ON PASTORAL TRANSITIONS**  
**Presbytery Report**  
**August 20, 2019**

**The Commission celebrates with the *11 churches who have welcomed a new pastoral leader in the past year and is actively working with 20 churches currently in transition.***

**The Commission has taken the following actions since the last meeting of Transylvania Presbytery on May 19, 2019:**

1. Dismissed the following Teaching Elders:
  - a. Burt McGlawn (At-Large) to Western Kentucky Presbytery (5/22/19)
  - b. James Blankenkemper (Validated Ministry) to Presbytery of Ohio Valley (7/24/19)
2. Received the following Teaching Elders:
  - a. Elizabeth Stone as a member At-Large from the Presbytery of West Virginia (5/22/19)
  - b. Raymond Jacob “Jake” Hofmeister as a member in a Validated Ministry (College Chaplain, Berea College) from the Presbytery of Whitewater Valley (7/24/19)
3. Appointed the following Session Moderators:
  - a. Teaching Elder Jim Gilbert – Stanford
  - b. Teaching Elder Hannah McIntyre – Old Paint Lick
4. Dissolved the Pastoral Relationship between Teaching Elder Jay Mumper, Pastor, and Stanford Presbyterian Church effective July 26, 2019.
5. Approved the request from the Session of Graham Memorial Presbyterian Church, Whitesburg, to elect a PNC.
6. Approved the addition of Ruling Elder Ginny Harville Baker to the Pulpit Supply List.
7. Revised the Commission’s *Guidelines for Session Moderators* to allow for the appointment of a Ruling Elder who has served as a Moderator of the Presbytery of Transylvania as a Session Moderator.
8. Approved the agreement between the Session of First Presbyterian Church of Pikeville and Timothy “Scot” Robinson, candidate under care of the Presbytery of Transylvania, for temporary pastoral service (full-time) from September 1, 2019 through August 31, 2020.\* Responsibilities include: providing spiritual and administrative leadership; leading worship and preaching; officiating at funerals; providing pastoral care; assisting congregational boards and committees; and participating in the Presbytery. (Responsibilities do not include celebration of the sacraments, moderating the Session, officiating at weddings).

Terms:

Cash Salary	\$29,551
Use of Manse	
Utilities & Repairs (except cable and telephone)	
Social Security Offset	\$ 1,833

Mileage reimbursement up to	\$ 3,500
Continuing Education Allowance	\$ 750
Health Insurance	\$14,400
Manse Escrow	\$ 1,020
Moving Expenses up to	\$ 3,000
Vacation of 4 weeks per year	
Study Leave of 2 weeks per year	

\*This agreement is made with the expectation that Scot Robinson will become Designated Pastor upon successful completion of all requirements for ordination in the PC(USA). All parties (Session, Scot Robinson, Pastoral Transition Commission) shall review and confirm this expectation no later than January 31, 2020.

9. Approved the call from First Presbyterian Church, Lexington, to Linda M. Kurtz, candidate under care of National Capital Presbytery, as Associate Pastor (full-time) effective September 1, 2019.

Cash Salary	\$40,000
Housing Allowance	\$15,000
Supplement for Social Security Tax	\$ 2,925
Full medical, pension, disability, and death benefit coverage under the Board of Pensions	
Other benefits:	

Medical/Dental Reimbursement Allowance	\$ 1,500
403b match	\$ 2,000

- Paid Vacation Leave of 4 weeks annually
- Paid Continuing Education Leave of 2 weeks annually (cumulative up to 6 weeks)
- Consideration of 12 weeks of Sabbatical Leave after 5 years of service
- Reasonable and customary Moving Expenses
- Travel Expense/Continuing Education/ Professional Expense Reimbursement Allowance \$ 4,200

**For Action:**

1. The Pastoral Transitions Commission presents Linda M. Kurtz, called as Associate Pastor of First Presbyterian Church, Lexington, KY, to be examined for ordination to the office of Teaching Elder/Minister of Word and Sacrament. Linda is a candidate under care of National Capital Presbytery, and certified ready for examination by a presbytery having completed all other requirements for ordination (G-2.06). (Her Statement of Faith and Autobiographical Statement are attached. Sermons: <https://lkurtz.wordpress.com/portfolio/sermons/>)
2. Should the examination for ordination be sustained, the Pastoral Transitions Commission recommends that the Presbytery of Transylvania request National Capital Presbytery to ordain Linda M. Kurtz to the office of Teaching Elder/Minister of Word and Sacrament, and transfer her membership to the Presbytery of Transylvania in order that she may be installed as Associate Pastor of First Presbyterian Church, Lexington, KY.
3. The Pastoral Transitions Commission recommends that the Presbytery of Transylvania approve the *Proposed Minimum Terms of Call for 2020*.

Rationale: At its meeting of November 3, 2018, in Danville, KY, the Presbytery of Transylvania approved the following motion: *that the Presbytery of Transylvania Minimum Terms of Call, beginning in 2020, be tied to the percentage increase in the Board of Pensions Churchwide Median Effective Salary.* The Cash Salary figures in the *Proposed Minimum Terms of Call for 2020* reflect the 2.9% increase reported by the Board as shown:

### Median effective salary

The Board uses salary information reported to it as of May 1 of each year to set *median effective salaries* for the next year. When a member's annual effective salary is less than the median, pension credits, disability benefits, and death benefits are calculated based on the applicable median salary.

Classification	Median effective salaries		% Change
	for 2020	for 2019	2020 vs. 2019
Ministers	\$60,800	\$59,100	2.9%
Employees	\$44,500	\$42,600	4.5%

The Board sets a median effective salary based on salary information for minister members of the Benefits Plan who are serving PC(USA) congregations. The congregational ministers' median effective salary applies to *all* minister members, whether they serve congregations or not, for purposes of calculating pension credits and benefits.

The Board also sets a median effective salary based on salary information for non-minister members enrolled for pension and/or death and disability coverage. Median effective salaries are prorated for work schedules of less than 35 hours a week.

## **Linda M. Kurtz**

I, like many Christians, was baptized as a baby. One of my most treasured photos from my childhood is of my family – my parents, various aunts and uncles, other extended family members – gathered around my mom's pastor, surrounding a baptismal font. I cannot recall any other occasion in my life thus far where so many family members have been gathered. So though I do not remember the occasion, I hold onto this photo to remind me of all of these people who have supported my spiritual journey along the way.

Since then, my spiritual journey has always been about the people. That just was not the case immediately. After my baptism, it was many years before I entered any community of faith. Though my mom is Presbyterian, my dad was raised Catholic; in adulthood, he does not profess any faith. Therefore, though I was baptized, I had zero involvement in church as a child. I went to a VBS or two with my cousins but never learned the stories or songs or rituals of the faith. When I tell people that I "grew up" at Burke Presbyterian Church, I simply mean that this is the church that raised me spiritually – even if only since age 13.

I suppose my entry into this family of faith was what one might call a "God thing." My mother's account of how this came to be doesn't match mine, but here is what I remember: My then-best friend Amanda brought me to her youth group at a Lutheran church for a Harry Potter-themed kickoff party. (Thusly, my faith story is always quite specifically situated in a particular cultural moment.) I remember being quite enamored and fascinated by the fact that Amanda had all of these church friends. I remember wanting those too – but I knew (somehow) that I was Presbyterian, so I went home and asked my mom to bring me to "our" church. My clearest memory from this time is her bringing me to Wednesday night middle school youth group, dropping me off, and leaving me to fend for myself. I walked into a big room in the basement of that church completely wide-eyed; a complete stranger. And my soon-to-be best church friend Krista walked right up to me, welcomed me, and made me feel at home. Krista's welcome was one of my first encounters with God.

Throughout my teenage years, I was heavily involved at church. I was an active participant in youth group; I sang in the youth choir; I held a variety of roles in our annual youth musical (it turns out God did not gift me with any acting ability, but I make a pretty good stage manager); I served as a lay leader; I participated in mission trips. My extracurricular activities were church. My second home was church. That church community not only taught me about God; they also taught me about myself and cultivated the person, woman, leader, and Christian that I am today.

Like many young adults, however, I was not as active in church during my college years. Even though I knew it was a pointless (and ridiculous) criteria, I could not find a church that was like Burke Presbyterian. After a year or two, I gave up trying. I eventually spent Sundays during my final year of college worshiping in an on-campus service, but it did not feed my spirit. Not much fed my spirit in those days. In an area where mega churches were as dominant as the New Testament-centered, prosperity-type gospels they proclaimed, I struggled to find the right Word for me.

Fast forward to January 2014.

I was 25, experiencing what I now fondly refer to as my quarter-life crisis. I was out of college and had moved back home to pursue my desire to work with nonprofits near Washington, D.C. My parents were gracious enough to put up with me crashing their empty nest, but I was hardly home between work and all the time I spent at church. Not three months after receiving my bachelor's degree, the church called me to serve on session. At 22, I was ordained, promising to serve the people with energy, intelligence, imagination and love – but not even entirely sure why those people believed I was up to the task.

Three years and four pastors (and a whole new appreciation for interim ministry) later, I had fallen in love with worship planning, long-range visioning and even short-term budgeting (mostly). And I really fell for the youth and young adults of my church. So that fateful winter, I accompanied several college students to the Montreat College Conference, praying that they would grow in their relationship with God and one another. What I didn't expect was to run into a college friend who then introduced me to the director of admissions at Union Presbyterian Seminary in Richmond, Virginia. What I couldn't believe was feeling so clearly called to seminary instantly – a feeling I can only describe as a lightbulb moment and the clearest I've understood a call yet in my life.

Ultimately, serving as elder at that church was what led me to seminary and pastoral ministry. Had God not called me to that ministry, I wouldn't have had such a hands-on worship planning and coordinating experience. I wouldn't have had the opportunity to work under two interim pastors and the co-pastors we eventually called – all but one of whom were women. I wouldn't have seen various leadership and worship styles up close. Had God called me to seminary without serving as an elder, I don't think I would have had the courage to follow God's call. (This, incidentally, is just one of the reasons I know God deeply understands each and every one of us.)

Since entering seminary, I've had many experiences that have shaped my call, equipped me for ministry, and drawn me closer to God. The four years I spent living in Richmond learning, working, and fellowshiping were extraordinarily formative. And as before, it was all about the people. My spiritual journey thus far has showed me the importance and the power of community and the love found in it – the love that empowers each of us to learn about God, Jesus, the Spirit, confessions, the Bible, and even Presbyterianism. This love is given by God – thanks be to God.



## **Statement of Faith – Linda M. Kurtz**

I believe in the Father, Son, and Holy Spirit; a magnificent, mysterious Trinity I will never entirely understand. Our God is a God of relationship, who models the very kin-dom of heaven in mutuality between God, Christ, and Spirit.

Our Creator made human beings in God's own wonderful image in a diversity that reflects the expansiveness of God. All that God makes is good; sin, then, is a departure from this goodness. All humans are complicit in sin – even before they can choose to be. As those made in God's image, humans live life utterly dependent on God and serve as God's partners in God's work. To be in partnership with God requires nothing less than open, honest communication through word and deed. God hears us and reveals Godself to us, perhaps not in ways we expect or desire but in ways God sees is right.

Jesus walked on this earth and revealed to humankind how to be people of God, emphasizing love for God and neighbor above all else. Jesus was the Word incarnate, fully human and fully divine; through his life, death, and resurrection we are redeemed and reconciled to God. We can therefore be assured of our salvation; however, humans do not get to decide who is saved or limit God's abounding grace.

The Holy Spirit moves in moments of grace, wonder, and worship – and every moment in between.

This relational Trinity calls us all to live our faith with one another in the community that encourages and shapes our faith. Within this community – the Church – we lift each other up in happiness and in sorrow, celebrating and comforting one another. Sometimes we even reveal God to one another. This community also seeks justice, drawing on the equality of the Trinity to work towards equality in the world. We share the love and forgiveness of Christ, often through the sacraments that convey the gift of grace and remind us of God's covenant. In our participation in these sacraments, we offer our lives to God. Through baptism, God claims us as God's own and connects us to the generations; through the Lord's Supper, we remember Christ and give thanks to God.

What we receive in the Church – in addition to the love and grace of Christ – is one another. The Church holds together people from a variety of experiences and opinions, creating a Spirit-filled tension that invites the faithful into a deeper understanding of Scripture. Christian community is essential to the interpretation of the Word – guided by the Spirit. Scripture was inspired by God, its most powerful meanings are found in context, and the rule of faith and love in interpretation is essential.

Even after we die, Christian hope for the resurrection of the body and the life everlasting lives on. We hope for when God's freedom and righteousness will overcome our unjust human structures; when creation is renewed and restored. We live into hope, knowing death does not have the final say over our almighty, all-powerful, all-loving God.

## ***Minimum Terms of Call for 2020***

Presbytery of Transylvania

These requirements are intended to provide congregations with assistance and guidance in both calling new pastors and in the annual review of the terms of call. The categories used in these terms are in use generally throughout the Presbyterian Church (USA). They are intended to provide a uniform set of items to be considered by ministers and congregations in their discussions and negotiations. They are also intended to assist Presbytery in taking seriously its responsibility to support and nourish pastors and congregations.

For full-time (40 hours/week) positions, whether installed or temporary:

	<b>If a manse is provided for the minister's residence</b>	<b>If no manse is provided</b>
<b>Cash Salary</b>	<b>\$30,408</b>	<b>\$42,991</b>
<b>Housing Allowance</b>	<b>Manse escrow of \$1,000 per year paid into a 403(b) account</b>	<b>Approval of declared housing allowance sufficient to cover rent or mortgage, insurance, tax, utilities and maintenance</b>
<b>Social Security</b>	<b>Actual cost paid by church or an allowance of 50% of Social Security=.0765 of Salary, Housing, Utilities, and other cash income from the church. (Ministers have to file as Self- employed persons and pay Social Security taxes themselves.)</b>	
<b>Pension and Medical</b>	<b>Pension, medical coverage, and disability premiums shall be paid to Board of Pensions as defined by the Board of Pensions.</b>	
<b>Continuing Education</b>	<b>\$750 (includes books, other resources and professional expenses)</b>	
<b>Travel</b>	<b>Reimbursed at current IRS business mileage rate, or the church may elect to provide a travel allowance instead.</b>	
<b>Vacation</b>	<b>4 weeks</b>	
<b>Continuing Ed Leave</b>	<b>2 weeks</b>	
<b>Moving Expenses</b>	<b>Reasonable moving expenses approved in advance.</b>	

Effective January 1, 2017 the Board of Pensions elected to restore call neutrality. For 2020 the Board of Pensions offers one Pastoral Participation Rate billed at 25% of effective salary for medical coverage, 11% of effective salary for pension dues, and 1% of effective salary for death & disability coverage. This provides full medical coverage for spouses and all family members.

In the opinion of the Pastoral Transitions Commission (PTC), the minimum salary for a pastor should be comparable to the starting salary of a new master's level public school teacher. While we believe that the salary listed above is consistent with those teacher salaries, it is true that they vary from county to county. Should a church find that the new public school teacher salary is lower in their county, said church may petition the PTC for a lower minimum salary. Appropriate documentation should accompany such a request. The PTC will give such a request serious consideration.

**Provisions relating to pastors whose contracts provide for between than 20 hours per week and 40 hours per week.**

For those pastors who enter into a contract to work an amount of time that is between full time and half time, there should be an attempt to estimate the number of hours that will be required to perform the duties specified in the contract. The minimum to be paid should be equal to the percentage of 40 hours that the contract requires. For example, someone working 30 hours per week should be paid at least (3/4) 75% of the full time minimum. However, be advised that BOP benefits are required and the BOP currently requires a minimum amount of \$10,800 per year for full medical coverage (25% of \$44,000) and 12% of the salary for pension, death and disability benefits. Also note that the standard levels of vacation (4 weeks) and study leave (2 weeks) apply. In the case of a 30 hour per week contract one week of vacation or study leave is one 30 hour week. Travel should be reimbursed at the prevailing IRS rate.

**Provisions relating to pastors whose contracts provide for less than 20 hours per week.**

Many smaller churches will want to secure pastoral leadership on a very part time basis. It is also possible that larger churches would need part time pastoral services to augment their other staff. When the time commitment for such a position is less than 20 hours per week, no pension or medical dues are required. Pension contributions would be available on a minimum participation basis. Such a person would not be eligible for medical coverage.

There will, of course, be a wide variety of tasks that a church might ask a part time person to perform. The required tasks and time commitment should be negotiated between the church and the teaching or ruling elder, then put in writing. Compensation should be at least \$25 per hour plus mileage at the prevailing IRS rate plus a modest sum for continuing education.

It is hoped that these "slightly less than 20 per week" jobs are just that and not 2/3 or 3/4 time jobs masquerading at less than half time in order to avoid Board of Pension dues.

***Presbytery of Transylvania***  
***Terms of Call Requirement for Pastoral Positions in the Presbytery***

1. The minimum for cash salary, housing equity, and continuing education be proposed by the Commission on Pastoral Transitions and set by Presbytery each year at the last meeting before the next calendar year.
2. Ministers who live in church-provided manses receive a utilities/housing allowance to the extent necessary to cover these expenses, thus allowing them to take advantage of current IRS rulings.
3. Churches with a manse for their ministers pay at least the minimum set by Presbytery into a housing equity account to accrue for the benefit of the minister at the time of the termination of the call. These monies should be deposited in a 403-b Retirement Savings Plan (i.e. the Board of Pensions 403-b).
4. Churches without a manse provide a housing allowance sufficient to cover rent or mortgage payments, insurance, taxes, utilities, furnishings, and maintenance.
5. Churches reimburse their ministers for one-half of their IRS Schedule SE self-employed social security with this amount to be paid monthly, quarterly, or annually, as the minister and church decide.
6. Churches pay the entire pension and medical payment for their pastors (the pastor and eligible family members are covered under the medical plan).
7. Churches reimburse pastors for the actual expense incurred in their professional work, including mileage, food and lodging and books and magazines.
8. Churches pay at least the minimum set by Presbytery for continuing education. This amount may accumulate over a period of three years. The content of this continuing education will be negotiated with the session. (SEE the policy on Continuing Education.)
9. Ministers receive 4 weeks of paid vacation annually.
10. Ministers receive 2 weeks of continuing education leave annually. This time may accumulate up to six weeks over a three-year period.
11. The Presbytery sick leave, parental leave and continuing education policies be adopted by congregations as part of the terms of call. (SEE the policies on Continuing Education, Parental Leave and Sick Leave.)
12. The PNC, session and congregation should be strongly encouraged to offer sabbaticals to pastors and certified educators after 6 years of continuous service to the congregation.

## ***Continuing Education Requirements for Ministers in Transylvania Presbytery***

The purpose of providing ministers with time and money for continuing education is to allow them to improve their effectiveness as ministers. Study leave gives them the resources to study particular topics in depth, learn new skills, and grow as ministers.

Churches in Transylvania Presbytery shall provide their ministers with funds for continuing education and a minimum of two weeks annual study leave. Upon negotiation with the Session, continuing education time and money can accumulate for up to three years to provide for an extended study period.

Both the topic and the schedule for continuing education should be negotiated with and approved by the Session. The minister should report back to the Session about the continuing education experience upon its completion.

## ***Sick Leave Policy for Transylvania Presbytery***

### Sick Leave/Personal Leave

The purpose of this leave is to allow the church staff members (ordained and lay) to take time off with pay for sickness and other needs. Such need might include childbirth, illness, injury, or death in one's immediate family, and jury duty or other responsibilities. Sick leave/personal leave shall normally be calculated at one (1) day per month of service or employment. This leave may accumulate up to sixty (60) days.

### Extended Sick Leave/Personal Leave

In cases where more extended leave of absence is indicated, negotiations shall be made between the staff member (or his/her surrogate in case of incapacity) and the Session, with the advice and approval of the Pastoral Transitions Commission, to determine appropriate and humane terms of leave extension. Such extended leave may be with or without pay, as negotiated and approved. It includes, but is not limited to maternity/paternity leave, major illnesses, surgeries, accidental injuries, or critical family situation.

## ***Involuntary Dissolution Policy***

Although the *Book of Order* clearly outlines the basic process for the dissolution of pastoral relationships (G-14.0600), it does not fully address the implications of a situation in which the pastor does not concur with that action (G-14.0603), a situation commonly described as an "involuntary dissolution."

The dissolution of a pastoral relationship is quite often a time of great turmoil and distress for both the congregation and the departing pastor, and this is especially true in the case of an involuntary dissolution.

It is the responsibility of all parties involved (the pastor, the congregation, and the presbytery's Commissions on Pastoral Transitions and Congregational Issues) to work together in the case of an involuntary dissolution to address the sometimes conflicting needs and competing concerns of the congregation and the departing pastor.

Pastors do not receive unemployment benefits from the state, and our denomination cannot guarantee that a departing pastor will receive a new call within any specified period of time. Therefore, in the case of an involuntary dissolution, fair and adequate terms of severance are necessary to protect the departing pastor during the search for a new call.

While such provisions may present a degree of financial hardship for the congregation, the lack of such provisions would almost certainly present an even greater degree of financial hardship for the departing pastor and his or her family.

In order to address the concerns outlined above, the Commission on Ministry recommends that, effective January 1, 2006, the following provisions be added to Transylvania Presbytery's standard form for terms of call (See *Book of Order* G-14.0507e).

In the event of an involuntary dissolution of your pastoral relationship with this congregation, for any cause other than criminal activity, sexual misconduct, financial malfeasance, or a finding of guilt in a disciplinary case resulting in either temporary exclusion from the exercise of ordained office or removal from ordained office, you shall be afforded as severance benefits a continuation of your then current salary and benefits being provided for a negotiated period of time which shall take into account your tenure...among us—but not less than three months. Such compensation will cease when full-time employment is secured. Such payments shall be made monthly, not as a lump sum settlement. During the severance period, it shall remain the congregation's responsibility to continue all benefit payments to the Board of Pensions.

In the case of criminal activity, sexual misconduct, financial malfeasance, or a finding of guilt in a disciplinary case resulting in either temporary exclusion from the exercise of ordained office or removal from ordained office, in an effort to be redemptive and in consideration of your family and with respect for your past ministry to this congregation, you shall be afforded as severance benefits a continuation of your then current salary and benefits being provided for a period of one month.

PARENTAL  
LEAVE POLICY  
Presbytery of  
Transylvania

Theological  
Grounding

God created us to be in relationship with one another, to care for one another, and to participate in families. We are required to honor our father and mother, and to care for our children. As congregational leaders, we are to encourage healthy families and healthy priorities. Parental leave gives the mother or father a chance to establish a healthy connection with her or his child and model good family life for the congregation.

As part of the minimum compensation requirements of the Presbytery of Transylvania, every call to a Presbyterian minister, a Commissioned Ruling Elder, or a Certified Christian Educator in the Presbytery of Transylvania shall provide for the following Parental Leave provisions for childbirth and/or adoption as a minimum.

1. Maternity leave: Two (2) months of maternity leave with full pay and benefits, excluding travel expenses or allowances, shall be included in the terms of each call.
2. Paternity leave: Three (3) weeks of paternity leave with full pay and benefits, excluding travel expenses or allowances, shall be included in the terms of each call.
3. A Minister, Commissioned Ruling Elder, or Certified Christian Educator, desiring parental leave, must submit a written request to her Session, ordinarily thirty (30) days prior to the start of the leave.
4. Parental leave ordinarily begins at the time of delivery or when appropriate in the adoption procedure. Complications related to a pregnancy will be considered medical leave.
5. In the event of a miscarriage or stillbirth, the pastor shall be granted the same parental leave she/he would have received had the pregnancy been carried to term with no complications.
6. The pastor should be relieved of all pastoral responsibilities for the duration of the parental leave. The Session is responsible for the ongoing work of the congregation during this time. Session should be ready to arrange and pay for pulpit supply, a Session moderator, coverage for hospital and emergency visitation and continuation of teaching and programming for which the pastor was responsible.

Vacation time may be added to Maternity or Paternity Leave Time with full pay and benefits. Requests for additional Maternity or Paternity Leave Time due to the individual circumstances of each birth or adoption may be negotiated with the Session and with the assistance of the Pastoral Transition Commission.

## Report of Commission on Representation

Commission on Representation nominates the following as Delegates to the 2019 Annual Assembly of the Kentucky Council of Churches:

1. Hank Graddy, Ruling Elder, Pisgah Presbyterian Church, Versailles
2. Hannah McIntyre, Teaching Elder, First Presbyterian Church, Danville
3. Lawrence Monroe, Ruling Elder, First Presbyterian Church, Hazard
4. Michael Ward, Teaching Elder, Walnut Hill Church, Lexington
5. Lucy Waterbury, Ruling Elder, First Presbyterian Church, Richmond

Commission on Representation further nominates Matt Falco, Teaching Elder, Maxwell Presbyterian Church, Lexington to fill a vacancy on Coordinating Commission, Class of 2020.



**Coordinating Commission Report  
Presbytery of Transylvania  
August 20, 2019**

Since the May Presbytery meeting, the Coordinating Commission has met two times: June 11, 2019, and July 30, 2019.

Recommendations for Presbytery Approval:

1. The Coordinating Commission recommends that the Presbytery elect ruling elders Gayle Burns and David Hoskins to the Class of 2021 and teaching elder Mary Reed to the Class of 2022 on Commission on Representation.
2. The Coordinating Commission moves that a sabbatical period for Camp Burnamwood begin on October 1, 2019, and last through calendar year 2020. At the 2020 Annual presbytery meeting, the Coordinating Commission will present a progress report to the presbytery updating the work of discernment of the camping ministry and outlining any recommended next steps.

**Proposed Burnamwood Sabbatical**

Proposal: The Coordinating Commission is proposing a sabbatical for Camp Burnamwood. This sabbatical period would begin once the summer 2019 camping season is complete and after the effective date of Robby Lear's resignation as Camp Director, September 30, 2019.

Rationale: Robby's resignation offers the presbytery an opportunity to step back and reflect deeply on what our camp could be or needs to be. Most everyone is aware that the camp has not been financially sustainable for decades. Despite Robby's and the Burnamwood Commission's best efforts, we have not been able to reverse the downward trend of both campers and revenues. The Burnamwood Commission has been diligent in finding ways to ensure that the camp has been well maintained as well as searching for new sources of funding. We appreciate and applaud their work. Even with these efforts, the camping program hasn't made a significant turn toward sustainability. There are a number of reasons for this reality: changing culture, other camping options, location, shrinking presbytery youth population. Our fondness for what the camp has been cannot cloud the reality of its current financial situation.

We know a sabbatical of the camping program will grieve some in the presbytery and they might want us to continue current operations by any means necessary. We understand these concerns, but we cannot simply continue "as is" without doing potential financial damage to the presbytery as a whole. We also know a sabbatical will be a relief for some in the presbytery and others might wish to see the camp closed and the property sold. We understand these concerns, yet we believe neither of these options is the best long-term strategy for the presbytery. Our hope is that once we are past these initial stages of grief or relief, we can engage the hard work of discerning what ministry opportunities the camp affords us that will make an impact in Estill County, Eastern Kentucky, Transylvania Presbytery, and across the church.

As far as the near future, here's what the Coordinating Commission envisions:

First things first: the camp is NOT closing and is NOT being sold.

-So, if you hear this message being shared, please correct the incorrect gossip.

Personnel: We plan to keep Kevin Turpin (Site Manager) on in his current capacity managing the property and facilities. We do not want to see the buildings or grounds fall into disrepair. One of our hopes for the sabbatical period is that we will continue working to improve our facilities. Day-to-day Burnamwood operations will be overseen by a team comprised of Kevin Turpin (Site Manager), Philip Lotspeich (General Presbyter) and Robyn Justus (Business Manager). If the day-to-day management during the sabbatical time proves too much for this team, the Administration Commission will add people to this team as necessary to accomplish the necessary tasks. Any major renovations would be approved by the Trustees of the Presbytery.

Rentals: With Kevin on site, we retain the ability to rent to groups that wish to use the camp. However, to minimize administrative duties, we will cease renting the camp to non-Presbytery/PCUSA church groups, except for groups connected to Kevin/Estill County, so we can maintain a presence in Estill County. We would also continue rentals with those groups to whom we have rented in the past and those who have a long-term relationship with the camp, including the Stanton Presbyterian Church. Churches of Transylvania Presbytery and related organizations would still be able to rent the camp for retreats, meetings, and weekend events. Rates will stay the same as they are now. If any Transylvania Presbytery church desires to join with other churches to host a retreat for youth or adults, they would rent the camp and execute the retreat on their own. One of our hopes for this sabbatical period is that churches and other long-term users would continue to utilize the camp. All rentals will be approved by the Administration Commission.

Financial Impact: The proposed Burnamwood sabbatical would begin on October 1, 2019. The immediate savings to the Burnamwood budget for 2019 is \$16,181 in camp director salary and benefits through the end of the year.

The 2020 proposed budget based on the sabbatical would be \$88,000 for 2020 compared to the 2019 current Burnamwood budget of \$223,200. Projected percentage of presbytery unified giving funds used for Burnamwood in 2020 is 45% as compared to 83% (2018) and a projected 76% (2019).

Projected Budgeted Revenue highlights for 2020:

- Unified giving to Burnamwood: Estimated \$58,000 as compared to \$70,000 in each of 2018 & 2019. In 2020, no additional presbytery reserves would be needed to supplement Burnamwood's budget. (The total additional allocation of reserves (amounts over budget) was \$38,008 in 2018 and an estimated \$29,200 in 2019.)
- Burnamwood Gifts: Estimate of receiving \$20,000 as compared to \$49,818 in 2018 and an estimated \$50,000 in 2019. Our hope is that individuals and churches would continue to donate to Burnamwood during the sabbatical period.

- Presbyterian Rentals: Estimate of receiving \$10,000 as compared to \$10,409 in 2018 and an estimated \$10,500 in 2019. Presbytery churches and related organizations will still be able to rent the camp at current rental rates.

Projected Budgeted Expense highlights for 2020:

- Administrative costs: Estimated \$6,000 as compared to \$10,089 in 2018 and an estimated \$10,000 in 2019.
- Personnel costs: Estimated \$32,000 as compared to \$112,228 in 2018 and an estimated \$104,000 in 2019. Kevin Turpin would continue as Site Manager during the proposed sabbatical period.
- Facilities costs: Estimated \$50,000 as compared to \$73,433 in 2018 and an estimated \$60,000 in 2019. Our hope is that the presbytery will work to improve camp facilities during this sabbatical period.

Burnamwood Commission: The Coordinating Commission envisions ending the work of the Burnamwood Commission at the end of 2019. This move in no way detracts from the gratitude we have for their work. The Burnamwood Commission and the camping program were faced with a set of circumstances that would have made it difficult for any constellation of members to fix. Our recommendation is that in the absence of a commission, the Administration Commission will oversee property, rentals, and financial issues and the Coordinating Commission will be responsible for mission and future planning for the camp.

Logging Update: At the March 14, 2019, stated meeting, the presbytery gave the Burnamwood Commission permission to log a portion of the camp property. The Coordinating Commission asks that the Burnamwood Commission continue working on this issue and make a final recommendation on logging or to make an alternate recommendation with a Wildlife Preserve proposal. The Burnamwood Commission has been the entity most deeply involved in assessing the best way forward and the Coordinating Commission believes that this group should make the recommendation about next steps. The Coordinating Commission will recommend to Commission on Representation that Matt Falco (chair, Burnamwood Commission) be elected, if the way be clear, to an open seat on Coordinating Commission, as a way to provide continuity and understanding of camp issues. (Matt and Robby have visited other camps and have been working to develop paths toward future sustainability and the Coordinating Commission doesn't want to lose this knowledge and background.)

Vision Team: By the 2019 Annual meeting of the Presbytery in December, the Coordinating Commission will name a "Vision Team" that will begin to discern future uses and programming of the camp. The Coordinating Commission, prior to the 2019 Annual meeting, will develop a guiding statement for the vision team's work. The vision team will make a status report at the 2020 Annual Meeting of the Presbytery. This vision team will not have oversight of the camp's daily operations nor will they address decisions about the camp's future. Any final decision about the future of the camp will be recommended by the Coordinating Commission and presented to a Stated or Called meeting of the Presbytery for approval.

What's Next?: If the presbytery approves the proposed sabbatical for Camp Burnamwood, the Stated Clerk has identified next steps and other actions that will be recommended at the December presbytery meeting:

1. Administration Commission will eliminate position of Camp Director.
2. Maintain position and keep Kevin Turpin, Site Manager, on staff. Kevin will maintain camp property and upkeep as well as manage internal rentals (our PCUSA churches, ministry partners in Estill County & First Presbyterian Church, Stanton, & other groups as approved by Administration Commission).
3. Coordinating Commission will recommend a manual change deleting the Burnamwood Commission as a standing commission of the presbytery, effective December 31, 2019.
4. Coordinating Commission will recommend a manual change granting authority for handling camp property, rentals, finances, and staffing to Administration Commission.
5. Coordinating Commission will recommend a manual change granting authority for discerning, reviewing, and planning future of camping ministry to Coordinating Commission.
6. Coordinating Commission will request Burnamwood Commission continue reviewing logging option or suggest other proposals, to be presented to the December 2019 presbytery meeting.
7. Coordinating Commission will recommend to Commission on Representation that Matt Falco be elected to an open seat on the Coordinating Commission. If the way be clear, this action will allow continuity of camp operations planning that was started prior to the Camp Director's resignation.
8. The Coordinating Commission will name a Burnamwood Vision team and report those names to the December 2019 Annual Presbytery meeting.
9. The Coordinating Commission will draft a purpose statement for the Vision team that will guide their work during the sabbatical time.



We are excited to announce that our Fall Gathering will take place on Saturday, October 5th at Camp Burnamwood. At the gathering, we will hear from guest speaker, Jennifer Webb, Paralegal Specialist for the U.S. Attorney's Office for the Eastern District of Kentucky, will address the opioid epidemic and what we can do to combat the crisis. Registration forms will be available soon. We hope you can make it!

