

**Minutes of the Annual Meeting of the Presbytery of Transylvania  
The Presbyterian Church, Danville, KY  
November 3, 2018**

**Convening of Presbytery**

The annual meeting of the Presbytery of Transylvania met at The Presbyterian Church, Danville, KY, on Saturday, November 3, 2018. A quorum was present. Moderator David Hoskins called the meeting to order at 12:15 PM and led the opening prayer.

**Opening Business**

The roll of attendance for this meeting was formed. (see Appendix A)

Summary attendance:

Teaching elders Present: 51; Teaching Elders Excused: 10; Teaching Elders Absent: 20; Churches with Elder Commissioner(s) Present: 17; Churches with Elder Commissioner(s) Absent: 60; Commissioned Ruling Elders Present: 2; Coordinating Commission members Present: 2; Presbytery Staff: 2; Visitors Present: 3.

The Stated Clerk moved the docket. Docket approved as printed. First-time commissioners and other guests were recognized. General Presbyter Philip Lotspeich informed the body of teaching elders who have left the presbytery and/or taken new calls. Words of thanks were expressed to the pastors and members of The Presbyterian Church, Danville, for their fine hospitality and appreciation for hosting a joint meeting of the three Kentucky presbyteries.

The Stated Clerk moved the consent agenda: a) Stated Clerk's report, with recommendations to approve requests for excused absences; approve the minutes of the August 11, 2018, stated meeting and September 27, 2018, called meeting; approve minutes of the installation commission of teaching elder Stephen Fearing on August 12, 2018; receive reports from Congregational Issues Commission, Commission on Preparation for Ministry, Living Waters for the World, and KY Council of Churches delegate report. Motion passed.

**Christian Formation Ministry**

Teaching elders Hannah McIntyre and Stephen Fearing referred commissioners to the written report, and offered remarks about the 2019 Triennium to take place July 16-20, 2019, asking for names of interested young people so that personal invitations can be sent out encouraging them to participate as part of the presbytery's delegation.

## **Church Revitalization and Development Ministry**

Teaching elder Jay Mumper reported. The ministry moved that the Presbytery approve the proposal (see appendix) with the Phila Group to begin exploration of a new worshipping community in Jessamine County, KY, in response to the action taken at the November 11, 2017, presbytery meeting to close the Nicholasville Presbyterian Church. Motion passed.

## **Coordination Commission**

Teaching elder Linda Maconochie reported. The commission moves that the presbytery approve Saturday, January 26, 2019, as the first stated meeting of the year, to be held at First Presbyterian Church, Winchester. Motion passed.

## **Pastoral Transitions Commission**

Teaching elder Lisa Eye reported. The commission moved that the Presbytery of Transylvania Minimum Terms of Call, beginning in 2019, be tied to the percentage increase in the Board of Pensions Churchwide Median Effective Salary. Teaching elder Schuyler Olt moved that “2019” be stricken” and add “2020.” Amendment passed. Motion approved as amended. The commission moved that the Presbytery of Transylvania approve Minimum Terms of Call for 2019 (see Appendix B). Motion passed.

## **Burnamwood Commission**

Camp Director Robby Lear reported. Mr. Lear offered a recap of summer camping activities and other events at the camp, encouraged folks to attend the Gala fundraising event planned for November 16, 2018, urged support for the camp’s capital campaign, discussed the possibility of logging portions of the camp property, and presented a new opportunity for youth activities in Irvine, KY, as part of a larger camp ministry to the local community.

## **Administration Commission**

Teaching elder Curtis Christian and ruling elder Catesby Woodford (treasurer) reported. The commission moved that the presbytery’s portion of total per capita be set at \$25.51 per member for 2019. The total per capita per member is \$38.44 (Presbytery \$25.51, Synod \$3.98, General Assembly \$8.95). Motion passed. The commission moved that the distribution of Unified Mission Giving for 2019 be as follows: 78% Transylvania Presbytery, 5% Synod of Living Waters, 17% General Assembly. Motion passed. The commission moved that the 2019 Operating Budget of \$478,000 and the Burnamwood Subsidiary Budget of \$249,335 be adopted. Motion passed.

## **Commission on Representation**

Teaching elder Janet Prewitt reported. The nominations for various offices were printed in the report of the commission. There were no nominations from the floor. After the nominations closed, ruling elder Brad Marcum addressed the body and reported that he would be unable to serve his term because of health reasons. The presbytery executive thanked Brad for his prior service and spoke prayers. The Presbytery elected individuals to these offices and terms:

2019 Moderator: teaching elder Mike Ward  
 2019 Vice-Moderator: ruling elder Linda Crawford  
 Stated Clerk (2021): teaching elder Jerry L. Utt, II

Coordinating Commission:

Chair (2019): teaching elder Linda Maconochie  
 Vice-Moderator (2021): ruling elder Linda Crawford  
 Class of 2020: ruling elders Katie Busroe, Nell Line

Administration Commission:

Chair (2019): ruling elder Anne Chesnut  
 Class of 2019: teaching elder Susan Warren  
 Class of 2021: ruling elders Ted Kuster, Jim Olive

Burnamwood Commission:

Chair (2019): teaching elder Matt Falco  
 Class of 2020: teaching elder Hannah McIntyre  
 Class of 2021: teaching elder Sara Benedetti; ruling elders Ian Skinner, John Erwin

Closing Commission:

Chair (2019) teaching elder Beth-Garrod Logsdon

Congregational Issues Commission:

Chair (2019) teaching elder Kathy Riley  
 Class of 2021: teaching elder Janice Stamper, ruling elder Brad Marcum

Commission on Preparation for Ministry:

Chair (2019): ruling elder Connie Turner  
 Class of 2021: teaching elders Stephen Fearing, Scott Cervas; ruling elder Virginia Shanda

Pastoral Transitions Commission:

Chair (2019) teaching elder Lisa Eye  
 Vice-Chair (2019) teaching elder Julie Olt  
 Class of 2021: ruling elders Juanita Spangler, Bill Reed; teaching elder Julie Olt

Permanent Judicial Commission:  
Class of 2024: teaching elder Kristy Ehlert

Christian Formation Ministry:  
Vice-Chair (2019) ruling elder Virginia Baker

Mission Ministry:  
Chair (2021) teaching elder David Crawford  
Vice-Chair (2021) ruling elder Sharel Templeton

Commissioners to Synod of Living Waters:  
Class of 2021: ruling elder Ginny Shanda; teaching elder Karen Hartsfield

Alternate Commissioners to Synod of Living Waters:  
Class of 2021: ruling elder Jim Dougans; teaching elder Tim Noel

Synod of Living Waters Permanent Judicial Commission:  
Class of 2024: teaching elder Rachel Anderson

Synod of Living Waters Nominating Committee:  
Class of 2021: ruling elder George Rothwell

## **General Presbyter Report**

The General Presbyter offered his report. Opening remarks included appreciation and thanks to the Danville Church for serving as host for combined meetings of the Kentucky presbyteries. The General Presbyter expressed words of gratitude for the caring community of folks that had reached out to him at the recent death of his father.

## **Presbyterian Women**

Ruling elder Karen May reported. Ms. May informed the body of PW activities, especially the Synod gathering being planned for Tupelo, MS, June 13-15, 2019.

## **New Business**

Moderator Hoskins installed the newly-elected moderator, teaching elder Mike Ward, offered prayers, and invested him with symbols of office. The General Presbyter spoke words of appreciation for the retiring moderator and presented him with gifts and tokens of gratitude.

At 1:45 PM, there being no other business before the Presbytery, the Stated Clerk moved that the Presbytery stand adjourned until its next stated meeting on

January 26, 2019, at the First Presbyterian Church, Winchester. Motion passed.  
The Moderator spoke a closing prayer and the Presbytery adjourned.

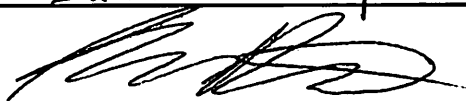

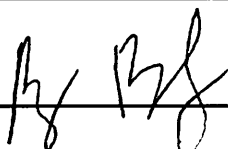

Submitted:

The Rev. Jerry L. Utt, II  
Stated Clerk

ROLL:  
 The roll was formed as follows:  
 MINISTER ATTENDANCE  
 P = present; EX = absent;  
 A w/o EX = absent without excuse;  
 HR = honorably retired

Minister Sign-In Sheets  
 Called Meeting  
 November 2-3, 2018  
 The Presbyterian Church  
 Danville

Appendix A

Anderson, The Rev. Rachel		
*Baker, The Rev. Darryl		Darryl Baker
Beachy, The Rev. Duane		Duane Beachy
Benedetti, The Rev. Sara		
Benze, The Rev. Keith		
Blankenbaker, The Rev. James		
Bowman, The Rev. Andrew		
Bradney, The Rev. Ryan		
*Bright, The Rev. Peggy		
*Brooks, The Rev. Dr. Gary		
Brothers, The Rev. Michael		
*Bunger, The Rev. Ron		
*Butler, The Rev. Angie		
Cervas, The Rev. Scott		
*Chamberlain, The Rev. Pat		
Christian, The Rev. Curtis T.		

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Minister Sign-In Sheets  
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 November 2-3, 2018  
 The Presbyterian Church  
 Danville

205

*Chumney, The Rev. David		
Clark, The Rev. E.G.		
Clark, The Rev. Patterson		
Conlee, The Rev. Kerry		
Crawford, The Rev. David		David W Crawford
*Daniel, The Rev. Dr. E. Randolph		
Davis, The Rev. Mark		Mark Davis
Denney, The Rev. Michael		Michael Denney
Dermody Jr., The Rev. Roger		Roger Dermody, Jr.
*Deutsch, The Rev. William L		
*Divas, The Rev. Dr. L. Armando		
Ehlert, The Rev. Kristy		excused
*Ensminger, The Rev. Douglas		
*Erwin, The Rev. James		James Erwin
Eye, The Rev. Lisa		Lisa R. Eye
*Eyster, The Rev. Bert		
Falco, The Rev. Matt		Matt Falco

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Minister Sign-In Sheets


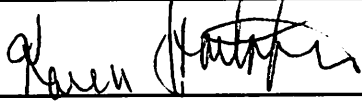
Called Meeting

November 2-3, 2018

The Presbyterian Church

Danville

206

Fearing, The Rev. Stephen		
Foehse, The Rev. Caitlin		
*Furrow, The Rev. F. Dewitt Jr		
*Gailey, The Rev. Carol		
Garrod-Logsdon, The Rev. Beth		Beth Garrod-Logsdon
Gilbert, The Rev. Anthony		Anthony Gilbert
*Gilbert, The Rev. James		James Gilbert
*Gnatuk, The Rev. Wayne A		
*Gordon, The Rev. Graham		
*Griffie, The Rev. Dr. L. Fred		
Groome, The Rev. Thomas		Excused
*Guerrant, The Rev. Richard		
*Haga, The Rev. R. Jackson		
*Hans, The Rev. Dr. Daniel		
Harris, The Rev. Cindy		
Hartsfield, The Rev. Karen		
*Henery, The Rev. Dr. James		

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November 2-3, 2018

The Presbyterian Church

Danville

207

*Hibbard, The Rev. Maurice		
*Hicks, The Rev. Roy		
Hood, The Rev. Dr. Fred		
*Howard, The Rev. Scott		<i>Scott A. Howard</i>
Howie-Kipphut, The Rev. Lorilyn		<i>Lorilyn Howie-Kipphut</i>
*Huffman, The Rev. Gary		
*Iversen, The Rev. Eric		<i>Eric I. Iversen</i>
Johnson, The Rev. Jennifer		Excused
*Jones, The Rev. Jon F.		
Kilpatrick, The Rev. Kara		Excused
Kim, The Rev. Yongwha		
Kupar, The Rev. Greg		<i>excused</i>
Lattimore, The Rev. John		
Lee, The Rev. Hyeon Gu		
*Lindberg, The Rev. Jackie		<i>Jackie Lindberg</i>
Lotspeich, The Rev. Philip		<i>Philip Lotspeich</i>
Love, The Rev. Jane Ann		<i>Jane A. Love</i>

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Minister Sign-In Sheets

Called Meeting

November 2-3, 2018

The Presbyterian Church

Danville

208

Maconochie, The Rev. Linda		Linda Maconochie
*Malott, The Rev. Fred		
Mathews, The Rev. Rachel		
*Matthews, The Rev. Griffith		
*McAtee, The Rev. Dr. William M.		
*McGlawn, The Rev. Burt		
*McGowan, The Rev. Bryce L.		
McIntyre, The Rev. Hannah		Hannah McIntyre
McKnight, The Rev. Laurie		Laurie McKnight
*Mesta, The Rev. Edward Hugh		
Miller, The Rev. Emily		Emily Miller
*Moffett, The Rev. Howard W.		Howard W. Moffett
*Mount, The Rev. Dr. C. Eric Jr		Eric Mount
Mumper, The Rev. Jay		JR Mumper
*Murray, The Rev. Charles M.		
Noel, The Rev. Tim		Tim Noel
Olive, The Rev. Wanda B.		Wanda B. Olive

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November 2-3, 2018  
The Presbyterian Church  
Danville

209

Olt, The Rev. Julie		Julie/sas
Olt, The Rev. Schuyler		Schuyler
Pace, The Rev. Steve		Steve Pace
Pachuan, The Rev. Kima		Kima Pachuan
*Pettijohn, The Rev. Bonnie		
Phillips, The Rev. Griffin		
*Pogue, The Rev. Philip		
*Prewitt, The Rev. Janet		Janet Prewitt
*Rasmussen, The Rev. Dr. Kenneth		
*Redmond, The Rev. Katherine		Katherine Redmond
*Reed, The Rev. Mary		Mary Reed
*Rhodes, The Rev. Dr. Steve		
Riley, The Rev. Kathy		Excused
*Roberts, The Rev. F. Morgan		
*Robinson, The Rev. Dr. Jack H		Excused
Rouse, The Rev. Erin		Erin Rouse
*Rucker, The Rev. Dr. Jim Sr.		

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## Minister Sign-In Sheets

Called Meeting

November 2-3, 2018

The Presbyterian Church

Danville

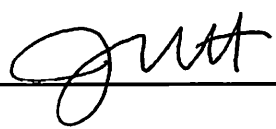
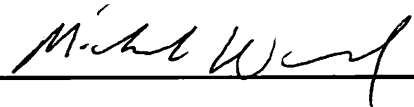
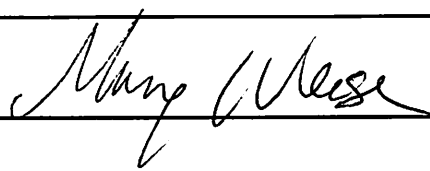
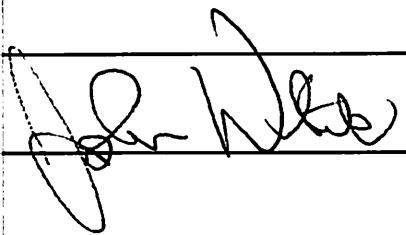
210

Rucker, The Rev. Pamela C.		
Sanders, The Rev. Dr. Stephen A.		excused
Schmidt, The Rev. Tammy		
*Scott, The Rev. Dr. Geary Neal		
*Sevier, The Rev. Dr. Melissa		Excused
*Shaffer, The Rev. Robert		
Shrauner, The Rev. Ryan		Ryan Shrauner
Silence, The Rev. Jay T.		Jay T. Silence
*Smith, The Rev. Joanne		
*Spickler, The Rev. Harry		
Stamper, The Rev. Janice		Janice Stamper
*Stanley, The Rev. Donald		Don Stanley
*Steiner, The Rev. Betsy		
*Stricklin, The Rev. Dr. Ernest		
*Tarter, The Rev. Dr. Rollin		Rollin Tarter
*Taul, The Rev. Rose		Rev. Rose Taul

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Minister Sign-In Sheets  
 Called Meeting  
 November 2-3, 2018  
 The Presbyterian Church  
 Danville

211

Thompson, The Rev. Gene		
Thro, The Rev. Julie Urback		
Utt, The Rev. Jerry L. II		
*Vanzant, The Rev. William		
Ward, The Rev. Michael		
Warren, The Rev. Rob		Excused
*Warren, The Rev. Susan		
Weese, The Rev. Mary Seeger		
*Weis, The Rev. Richard		
White, The Rev. John C.		
*Wilhelm, The Rev. Jack		
Williams, The Rev. Susan		
*Woodring, The Rev. James		

**Commissioned Ruling Elders  
November 2-3, 2018  
The Presbyterian Church, Danville**

Bainum, Barry

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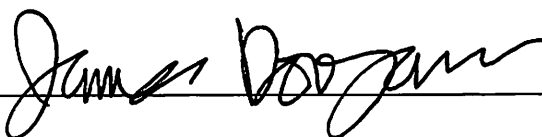
Burns, Gayle

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Burns, Tom

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Dougans, James



Estes, Dewayne

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Grooms, Leslie

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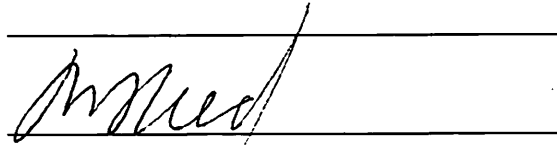
Lee, Arlie

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McIntyre, Pat

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Reed, Bill



**Non-Presbyterian Supply**

Hampton, Mikkle

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House, Brian

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Schneider, Stewart

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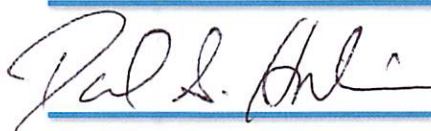
Steele, Brian

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**Coordinating Commission  
Ruling Elders  
November 2-3, 2018  
The Presbyterian Church, Danville**

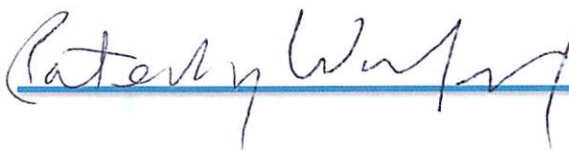
Busroe, Katie

Hoskins, David; Moderator

A handwritten signature in black ink, appearing to read "David Hoskins", written over a blue horizontal line.

Line, Nell; PW

Woodford, Catesby; Treasurer

A handwritten signature in black ink, appearing to read "Catesby Woodford", written over a blue horizontal line.

**Elder Commissioners**  
**Called Meeting**  
**November 2-3, 2018**  
**The Presbyterian Church, Danville**

Ashland, First

*Betha Lutz E Faye*

Ashland, Normal

Augusta

Augusta, Sharon

Bellefonte, Community

Beattyville, McGuire Mem.

Berea, Whites Memorial

Blackey, Doermann Mem.

Booneville, First

Buckhorn, Buckhorn Lake

Canada, Highland

Carlisle

Cawood

Corbin

*Anne Hoskins*

Cow Creek

Cynthiana

Danville

*Peggy Tudor*  
*Jan Harnish*

**Elder Commissioners**  
**Called Meeting**  
**November 2-3, 2018**  
**The Presbyterian Church, Danville**

Darfork, Hull Memorial

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Dry Hill, Anna C. Brush Mem.

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Ezel, United

---

Flemingsburg, First

---

Frenchburg, United

---

Georgetown, First

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Grayson, Bayless Memorial

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Greenup

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Harlan, First

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Harrodsburg, United

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Hazard, First



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Indian Creek

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Isom

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Jackson, Guerrant Memorial

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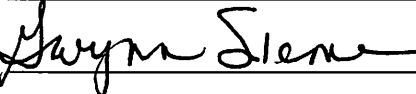
Lancaster, First

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Lawrenceburg, First

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Lexington, Beaumont



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**Elder Commissioners**  
**Called Meeting**  
**November 2-3, 2018**  
**The Presbyterian Church, Danville**

Lexington, Bethel

Lexington, Eastminster

Lexington, First

*Charly Taylor / Sam Eyle*

Lexington, Hunter

Lexington, Lex. Korean

Lexington, Maxwell Street

Lexington, Meadowthorpe

Lexington, Mt. Horeb

Lexington, Second

*Karen May*  
*Dorothy Swope*  
*Linda Crawford*  
*Jewel Bush*

Lexington, Walnut Hill

London, First

Manchester

**Elder Commissioners**  
**Called Meeting**  
**November 2-3, 2018**  
**The Presbyterian Church, Danville**

Mays Lick

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Maysville, First

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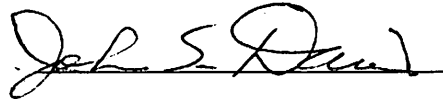
McAfee, New Providence

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Middlesboro, First

Excused

Midway



Millersburg, First

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Morehead, Faith



Mt. Sterling, First

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Paint Lick, Old Paint Lick

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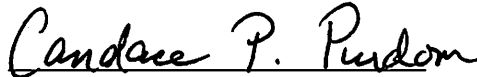
Paris, First

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Paris, Hopewell

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Perryville



Pikeville, First

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Pineville, First

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Prestonsburg, First

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Richmond, First

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Somerset, First

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**Elder Commissioners**  
**Called Meeting**  
**November 2-3, 2018**  
**The Presbyterian Church, Danville**

Somerset, Pisgah

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Stanford

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Versailles

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Versailles, Pisgah

*Pisgah Church*

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Versailles, Troy

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Washington

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Whitesburg, Graham Memorial

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Wilmore

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Winchester, First

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Winchester, Salem

*Doris Stanley*

**Presbytery of Transylvania**  
**Visitors**  
**November 2-3, 2018**  
**The Presbyterian Church, Danville**

**Print Your Name**

Emily Carroll

Rev. Ron Moroni

Candace Moberly

Robyn Justus - ~~Staff~~

Robby Lear - staff

**COMMISSION ON PASTORAL TRANSITIONS**  
**Coordinating Commission/Presbytery Report**  
**November 3, 2018**

The Commission is currently working with **22 churches in transition** – from those planning for the departure of a pastoral leader to those who have just installed a new leader:

**New pastoral leader is in place - continued follow-up during 1<sup>st</sup> year:**

- Harrodsburg – Karen Hartsfield, Temporary Supply Pastor (PT)
- Pisgah, Somerset – Mikkle Hampton, Non-Presbyterian Temporary Stated Supply (PT)
- Beaumont – Stephen Fearing – Pastor (FT) effective 6/15/18, installation 8/12/18
- Ezel – Greg Kubar, Temporary Supply Pastor (PT)

**New Pastoral Call:**

- Mt. Sterling – Pastor (FT) – Rob Warren (10/21/18) – installation 11/11/18
- First, Somerset – Pastor (FT) – Andrew Bowman (10/8/18) – ordination & installation 11/10/18
- Maxwell Street – Associate Pastor (FT) – Rachel VanKirk Mathews (9/11/18) – ordination & installation 11/4/18

**PNC elected, MIF (Ministry Information Form) active in the CLC (Church Leadership Connection) system:**

- Second, Lexington – Pastor/Head of Staff (FT)
- Maysville – Solo Pastor (FT)
- Troy – Solo Pastor (FT)
- Danville – Pastor/Head of Staff (FT)
- Pisgah, Versailles – Pastor (FT)
- Middlesboro, First – Pastor (PT)

**PNC elected, trained, working on self-study and MIF:**

- London – Solo Pastor
- Hunter – Solo Pastor

**Approved to form PNC:**

- Lexington First – Associate Pastor (FT)

**Entered/anticipate entering transition process/determining transitional leadership needs:**

- First, Pikeville
- Whites Memorial
- First, Hazard
- Faith, Morehead
- First, Ashland
- Frenchburg

This list includes only those churches where a public announcement of transition has been made. We also work with pastoral leaders and churches before a transition has been announced, and in some instances, in partnership with the Congregational Issues Commission.

**The Commission has taken the following actions since the last meeting of Transylvania Presbytery on August 11, 2018:**

- 1) **Welcomed new commission members:** Erin Rouse, Teaching Elder; Juanita Spangler, Ruling Elder, Graham Memorial; and Stephen Sanders, Teaching Elder
- 2) **Reviewed and updated the Pulpit Supply List** (Current list is available on the presbytery website)

- 3) **Received notice that the following Temporary/Stated Supply Covenants are ending/not being renewed:**
  - a) Jack Robinson, Temporary Stated Supply, First, Mt. Sterling
  - b) Burt McGlawn, Temporary Stated Supply, First Somerset
  - c) Kerry Conlee, Non-Presbyterian Temporary Supply, Frenchburg
- 4) **Received the following teaching elders/ministers into membership:**
  - a) Robert M. Warren from Mid-Kentucky Presbytery (7/18/18) – Validated Ministry
  - b) Rose Taul (HR) from Wabash Valley Presbytery (8/23/18) – Honorably Retired
  - c) Emily W. Miller from Mid-Kentucky Presbytery (10/17/18) – At-Large
- 5) **Appointed the following Moderators at the respective churches:**
  - a) Julie Olt (TE), Sharon, Augusta
  - b) Greg Kupar (TE), Ezel
  - c) Stephen Sanders (TE), Community, Bellefonte
  - d) Julie Olt (TE), Millersburg
- 6) **Approved the election of a PNC/APNC by the following churches:**
  - a) Hunter
  - b) Troy
  - c) Maxwell Street
  - d) Pisgah, Versailles
  - e) Danville
- 7) **Conducted training for the following PNCs:**
  - a) Pisgah, Versailles
  - b) Danville
  - c) Hunter
- 8) **Approved the MIF for the following churches:**
  - a) Middlesboro
- 9) **Approved the following new/renewed calls/covenants**
  - a) New: Robert Michael Warren (TE) as Pastor (FT) of First Presbyterian Church, Mt. Sterling, effective October 21, 2018.

Cash Salary	\$29,890.00
Housing	19,110.00
Total	\$49,000.00
SECA	3,748.50
Board of Pensions (full participation)	
Auto Allowance	4,000.00
Family Dental through BOP	paid by the church
Vacation – 4 weeks annually	
Continuing Education Leave – 2 weeks annually	
Consideration of 12 weeks of sabbatical leave after 6 years of service	
Moving Expenses – reasonable and approved in advance	
Continuing Education Reimbursement.	750.00
Professional Expense	2,000.00
  - b) New: Andrew Bowman (Candidate for Ordination) as Pastor (Full-time) of First Presbyterian Church, Somerset effective October 8, 2018

Cash Salary	\$31,000.00
Housing	14,000.00
Total	\$45,000.00
SECA	3,442.50

- Board of Pensions (full participation)
- |                                |                |          |
|--------------------------------|----------------|----------|
| Auto Allowance                 | IRS rate up to | 3,000.00 |
| Continuing Education Allowance |                | 1,500.00 |
- Moving Expenses – reasonable and approved in advance, plus \$1,000.00 relocation bonus.  
 Vacation – 4 weeks annually  
 Continuing Education Leave – 2 weeks annually  
 Consideration of 10 weeks of sabbatical leave after 6 years of service
- c) New: Rachel VanKirk Mathews (Candidate for Ordination) as Associate Pastor (Full-time) of Maxwell Street Presbyterian Church, Lexington, KY effective September 11, 2018:
- |   |             |
|---|-------------|
| Total effective salary (Salary & Housing) | \$45,000.00 |
| Full Board of Pensions Participation      | 16,650.00   |
| SECA                                      | 3,443.00    |
- Reimbursable Allowances:
- |                             |          |
|-----------------------------|----------|
| Travel expenses at IRS rate | 1,000.00 |
| Continuing Education        | 1,000.00 |
| Professional expenses       | 1,000.00 |
| Moving expenses up          | 5,000.00 |
- Vacation – 4 weeks annually  
 Continuing education leave – 2 weeks annually (cumulative up to 6 weeks)  
 In seventh year of service, 3-month sabbatical for the purpose of clergy renewal.
- d) New: Greg Kuper (TE) as Temporary Supply (12-15 hours per week) of Ezel Presbyterian Church, effective September 1 – December 31, 2018
- |                             |                   |
|-----------------------------|-------------------|
| Salary                      | \$300.00 per week |
| Additional worship services | 200.00            |
| Session meetings            | 100.00            |
- Travel expenses at IRS rate & professional expenses up to 2,000.00  
 Overnight accommodations upon request
- e) Change: Linda Maconochie (TE) as Pastor (Full-time) of First Presbyterian Church, Paris, KY (upon moving into manse)
- |                                    |             |
|------------------------------------|-------------|
| Salary                             | \$40,000.00 |
| Manse escrow (403(b) contribution) | 1,000.00    |
| Utilities allowance                | 9,060.00    |
- Full Board of Pensions  
 SECA 3,829.59  
 Medical expense reimbursement 800.00  
 Continuing education reimbursement 1,000.00  
 Mileage reimbursement at IRS rate  
 Vacation – 4 weeks  
 Continuing education leave – 2 weeks

**11) Recommend that Coordinating Commission call a presbytery meeting for the purpose of examining candidates the following candidates for ordination to the office of Teaching Elder:**

- a) Andrew Bowman, under care of the Presbytery of Western North Carolina
- b) Rachel VanKirk Mathews, under care of the Presbytery of Sheppards & Lapsley

**11) Approved as a Validated Ministry**

- a) Erin Rouse (TE), Ministry of Writing & Evangelism

**12) Appointed the following Administrative Commissions:**

- a) Commission to Ordain and Install Rachel VanKirk Mathews as Associate Pastor of Maxwell Street Presbyterian Church on Sunday, November 4, 2018 at 3:00 pm  
Ruling Elders: David Hoskins, Corbin – Moderator; Allison Weitkamp-Maxwell Street; Candace Purdom-Perryville  
Teaching Elders: Matt Falco, Jim Gilbert, Sarah Benedetti  
Corresponding Members: Geogre VanKirk (RE) Southminister Presbyterian Church, Birmingham, AL, Sheppards & Lapsley Presbytery; Dr. William Yoo (TE) Cherokee Presbytery; Rev. Brandon Maxwell
  - b) Commission to Ordain and Install Andrew Bowman as Pastor of First Presbyterian Church, Somerset on Saturday, November 10 at 2:00 pm  
Ruling Elders: Brenda Wesley, Somerset; Zono Howard, London  
Teaching Elders: Mike Ward – Moderator; Lisa Eye; Jack Wilhelm  
Corresponding Members: Bob Tuttle (TE), Presbytery of Western North Carolina; Kerra English (TE), Presbytery of the James
  - c) Commission to Install the Rev. Robert M. Warren as Pastor of First Presbyterian Church, Mt. Sterling on Sunday, November 11 at 4:00 pm; Mike Ward – Moderator
- 13) Approved the request from Ray Mendenhall (TE) to celebrate the Sacrament of the Lord's Supper at the Legacy Reserve at the Fritz Retirement Community one Sunday per month and with some seriously ill former members of Chapel Hill Presbyterian Church (now closed) as part of previously agreed-upon pastoral care visitation; with the provision that a report be made to the Commission.
- 14) Approved Sarah Wilson to serve communion at Faith Presbyterian Church, Morehead on September 2; and at Carlisle Presbyterian Church on October 7, 2018.

## RECOMMENDATIONS:

- 1) In order to maintain pace with median salaries across the country and provide a fair, unbiased annual examination of our Presbytery minimums for pastoral compensation, the Pastoral Transitions Commission recommends: **The Presbytery of Transylvania Minimum Terms of Call, beginning with 2019, be tied to the percentage increase in the Board of Pensions Churchwide Median Effective Salary.**

## Background:

The Manual of Operations of the Presbytery of Transylvania Presbytery states that the Pastoral Transitions Commission “recommends Presbytery minimum terms of call each year after a thorough evaluation of national and local salary trends.” The Commission, through the work of a task group, conducted such an evaluation before making recommendations for 2018. The evaluation also revealed the need to utilize a broad, unbiased and readily available tool to evaluate salary trends in making future recommendations. The Commission has found the Board of Pensions Annual Churchwide Median Salary, as described below to be such a tool.

Effective salary includes various types of compensation and/or reimbursements paid by congregations and employers to ministers of the Word and Sacrament and employees. Unique to the Board of Pensions, effective salary is not the same as the taxable income reported to the IRS or the Social Security Administration.

Employers must report the annual effective salary for each Benefits Plan member to the Board of Pensions. Effective salary is used in calculating employer dues and member benefits.

The Board uses salary information reported to it as of May 1 of each year to set *median effective salaries* for the next year. When a member's annual effective salary is less than the median, pension credits, disability benefits, and death benefits are calculated based on the applicable median salary.

Classification	Median Effective Salaries		% Change
	<i>for 2019</i>	<i>for 2018</i>	<b>2019 vs. 2018</b>
Ministers	\$59,100	\$58,000	1.9%
Employees	\$42,600	\$41,000	3.9%

The Board sets a median effective salary based on salary information for minister members of the Benefits Plan who are serving PC(USA) congregations. The congregational ministers' median effective salary applies to *all* minister members, whether they serve congregations or not, for purposes of calculating pension credits and benefits.

The Board also sets a median effective salary based on salary information for non-minister members enrolled for pension and/or death and disability coverage.

Median effective salaries are prorated for work schedules of less than 35 hours a week.

Effective salary determines

- pension dues and pension credit accrual;
- death and disability dues and benefits;
- medical dues under Pastor's Participation; and
- deductibles and copayment limits under the medical PPO option.

**If this recommendation is approved, the minimum effective salary for the Presbytery of Transylvania will increase from \$41,000 to \$41,779 for pastors serving full-time when no manse is provided, and from \$29,000 + \$1,000 for manse escrow to \$29,551 + manse escrow, an increase of 1.9%.**

**2) That the Presbytery of Transylvania approve the *Proposed Minimum Terms of Call for 2019*:**

## ***Minimum Terms of Call for 2019***

Presbytery of Transylvania

These requirements are intended to provide congregations with assistance and guidance in both calling new pastors and in the annual review of the terms of call. The categories used in these terms are in use generally throughout the Presbyterian Church (USA). They are intended to provide a uniform set of items to be considered by ministers and congregations in their discussions and negotiations. They are also intended to assist Presbytery in taking seriously its responsibility to support and nourish pastors and congregations.

For full-time (40 hours/week) positions, whether installed or temporary:

	<b>If a manse is provided for the minister's residence</b>	<b>If no manse is provided</b>
<b>Cash Salary</b>	<b>\$29,551</b>	<b>\$41,779</b>
<b>Housing Allowance</b>	<b>Manse escrow of \$1,000 per year paid into a 403(b) account</b>	<b>Approval of declared housing allowance sufficient to cover rent or mortgage, insurance, tax, utilities and maintenance</b>
<b>Social Security</b>	<b>Actual cost paid by church or an allowance of 50% of Social Security=.0765 of Salary, Housing, Utilities, and other cash income from the church. (Ministers have to file as Self-employed persons and pay Social Security taxes themselves.)</b>	
<b>Pension and Medical</b>	<b>Pension, medical coverage, and disability premiums shall be paid to Board of Pensions as defined by the Board of Pensions.</b>	
<b>Continuing Education</b>	<b>\$750 (includes books, other resources and professional expenses)</b>	
<b>Travel</b>	<b>Reimbursed at current IRS business mileage rate, or the church may elect to provide a travel allowance instead.</b>	
<b>Vacation</b>	<b>4 weeks</b>	
<b>Continuing Ed Leave</b>	<b>2 weeks</b>	
<b>Moving Expenses</b>	<b>Reasonable moving expenses approved in advance.</b>	

Effective January 1, 2017 the Board of Pensions elected to restore call neutrality. For 2019 the Board of Pensions offers one Pastoral Participation Rate billed at 25% of effective salary for medical coverage, 11% of effective salary for pension dues, and 1% of effective salary for death & disability coverage. This provides full medical coverage for spouses and all family members.

In the opinion of the Pastoral Transitions Commission (PTC), the minimum salary for a pastor should be comparable to the starting salary of a new master's level public school teacher. While we believe that the salary listed above is consistent with those teacher salaries, it is true that they vary from county to county. Should a church find that the new public school teacher salary is lower in their county, said church may petition the PTC for a lower minimum salary. Appropriate documentation should accompany such a request. The PTC will give such a request serious consideration.

**Provisions relating to pastors whose contracts provide for between than 20 hours per week and 40 hours per week.**

For those pastors who enter into a contract to work an amount of time that is between full time and half time, there should be an attempt to estimate the number of hours that will be required to perform the duties specified in the contract. The minimum to be paid should be equal to the percentage of 40 hours that the contract requires. For example, someone working 30 hours per week should be paid at least (3/4) 75% of the full time minimum. However, be advised that BOP benefits are required and the BOP currently requires a minimum amount of \$10,800 per year for full medical coverage (25% of \$44,000) and 12% of the salary for pension, death and disability benefits. Also note that the standard levels of vacation (4 weeks) and study leave (2 weeks) apply. In the case of a 30 hour per week contract one week of vacation or study leave is one 30 hour week. Travel should be reimbursed at the prevailing IRS rate.

**Provisions relating to pastors whose contracts provide for less than 20 hours per week.**

Many smaller churches will want to secure pastoral leadership on a very part time basis. It is also possible that larger churches would need part time pastoral services to augment their other staff. When the time commitment for such a position is less than 20 hours per week, no pension or medical dues are required. Pension contributions would be available on a minimum participation basis. Such a person would not be eligible for medical coverage.

There will, of course, be a wide variety of tasks that a church might ask a part time person to perform. The required tasks and time commitment should be negotiated between the church and the teaching or ruling elder, then put in writing. Compensation should be at least \$25 per hour plus mileage at the prevailing IRS rate plus a modest sum for continuing education.

It is hoped that these "slightly less than 20 per week" jobs are just that and not 2/3 or 3/4 time jobs masquerading at less than half time in order to avoid Board of Pension dues. It is possible that in certain situations a church might owe vacancy dues to the BOP.

***Presbytery of Transylvania***  
***Terms of Call Requirement for Pastoral Positions in the Presbytery***

1. The minimum for cash salary, housing equity, and continuing education be proposed by the Commission on Pastoral Transitions and set by Presbytery each year at the last meeting before the next calendar year.
2. Ministers who live in church-provided manses receive a utilities/housing allowance to the extent necessary to cover these expenses, thus allowing them to take advantage of current IRS rulings.
3. Churches with a manse for their ministers pay at least the minimum set by Presbytery into a housing equity account to accrue for the benefit of the minister at the time of the termination of the call. These monies should be deposited in a 403-b Retirement Savings Plan (i.e. the Board of Pensions 403-b).
4. Churches without a manse provide a housing allowance sufficient to cover rent or mortgage payments, insurance, taxes, utilities, furnishings, and maintenance.
5. Churches reimburse their ministers for one-half of their IRS Schedule SE self-employed social security with this amount to be paid monthly, quarterly, or annually, as the minister and church decide.
6. Churches pay the entire pension and medical payment for their pastors (the pastor and eligible family members are covered under the medical plan).
7. Churches reimburse pastors for the actual expense incurred in their professional work, including mileage, food and lodging and books and magazines.
8. Churches pay at least the minimum set by Presbytery for continuing education. This amount may accumulate over a period of three years. The content of this continuing education will be negotiated with the session. (SEE the policy on Continuing Education.)
9. Ministers receive 4 weeks of paid vacation annually.
10. Ministers receive 2 weeks of continuing education leave annually. This time may accumulate up to six weeks over a three-year period.
11. The Presbytery sick leave, parental leave and continuing education policies be adopted by congregations as part of the terms of call. (SEE the policies on Continuing Education, Parental Leave and Sick Leave.)
12. The PNC, session and congregation should be strongly encouraged to offer sabbaticals to pastors and certified educators after 6 years of continuous service to the congregation.

## ***Continuing Education Requirements for Ministers in Transylvania Presbytery***

The purpose of providing ministers with time and money for continuing education is to allow them to improve their effectiveness as ministers. Study leave gives them the resources to study particular topics in depth, learn new skills, and grow as ministers.

Churches in Transylvania Presbytery shall provide their ministers with funds for continuing education and a minimum of two weeks annual study leave. Upon negotiation with the Session, continuing education time and money can accumulate for up to three years to provide for an extended study period.

Both the topic and the schedule for continuing education should be negotiated with and approved by the Session. The minister should report back to the Session about the continuing education experience upon its completion.

## ***Sick Leave Policy for Transylvania Presbytery***

### Sick Leave/Personal Leave

The purpose of this leave is to allow the church staff members (ordained and lay) to take time off with pay for sickness and other needs. Such need might include childbirth, illness, injury, or death in one's immediate family, and jury duty or other responsibilities. Sick leave/personal leave shall normally be calculated at one (1) day per month of service or employment. This leave may accumulate up to sixty (60) days.

### Extended Sick Leave/Personal Leave

In cases where more extended leave of absence is indicated, negotiations shall be made between the staff member (or his/her surrogate in case of incapacity) and the Session, with the advice and approval of the Pastoral Transitions Commission, to determine appropriate and humane terms of leave extension. Such extended leave may be with or without pay, as negotiated and approved. It includes, but is not limited to maternity/paternity leave, major illnesses, surgeries, accidental injuries, or critical family situation.

## ***Involuntary Dissolution Policy***

Although the *Book of Order* clearly outlines the basic process for the dissolution of pastoral relationships (G-14.0600), it does not fully address the implications of a situation in which the pastor does not concur with that action (G-14.0603), a situation commonly described as an "involuntary dissolution."

The dissolution of a pastoral relationship is quite often a time of great turmoil and distress for both the congregation and the departing pastor, and this is especially true in the case of an involuntary dissolution.

It is the responsibility of all parties involved (the pastor, the congregation, and the presbytery's Commissions on Pastoral Transitions and Congregational Issues) to work together in the case of an involuntary dissolution to address the sometimes conflicting needs and competing concerns of the congregation and the departing pastor.

Pastors do not receive unemployment benefits from the state, and our denomination cannot guarantee that a departing pastor will receive a new call within any specified period of time. Therefore, in the case of an involuntary dissolution, fair and adequate terms of severance are necessary to protect the departing pastor during the search for a new call.

While such provisions may present a degree of financial hardship for the congregation, the lack of such provisions would almost certainly present an even greater degree of financial hardship for the departing pastor and his or her family.

In order to address the concerns outlined above, the Commission on Ministry recommends that, effective January 1, 2006, the following provisions be added to Transylvania Presbytery's standard form for terms of call (See *Book of Order* G-14.0507e).

In the event of an involuntary dissolution of your pastoral relationship with this congregation, for any cause other than criminal activity, sexual misconduct, financial malfeasance, or a finding of guilt in a disciplinary case resulting in either temporary exclusion from the exercise of ordained office or removal from ordained office, you shall be afforded as severance benefits a continuation of your then current salary and benefits being provided for a negotiated period of time which shall take into account your tenure...among us—but not less than three months. Such compensation will cease when full-time employment is secured. Such payments shall be made monthly, not as a lump sum settlement. During the severance period, it shall remain the congregation's responsibility to continue all benefit payments to the Board of Pensions.

In the case of criminal activity, sexual misconduct, financial malfeasance, or a finding of guilt in a disciplinary case resulting in either temporary exclusion from the exercise of ordained office or removal from ordained office, in an effort to be redemptive and in consideration of your family and with respect for your past ministry to this congregation, you shall be afforded as severance benefits a continuation of your then current salary and benefits being provided for a period of one month.

PARENTAL  
LEAVE POLICY  
Presbytery of  
Transylvania

Theological  
Grounding

God created us to be in relationship with one another, to care for one another, and to participate in families. We are required to honor our father and mother, and to care for our children. As congregational leaders, we are to encourage healthy families and healthy priorities. Parental leave gives the mother or father a chance to establish a healthy connection with her or his child and model good family life for the congregation.

As part of the minimum compensation requirements of the Presbytery of Transylvania, every call to a Presbyterian minister, a Commissioned Ruling Elder, or a Certified Christian Educator in the Presbytery of Transylvania shall provide for the following Parental Leave provisions for childbirth and/or adoption as a minimum.

1. Maternity leave: Two (2) months of maternity leave with full pay and benefits, excluding travel expenses or allowances, shall be included in the terms of each call.
2. Paternity leave: Three (3) weeks of paternity leave with full pay and benefits, excluding travel expenses or allowances, shall be included in the terms of each call.
3. A Minister, Commissioned Ruling Elder, or Certified Christian Educator, desiring parental leave, must submit a written request to her Session, ordinarily thirty (30) days prior to the start of the leave.
4. Parental leave ordinarily begins at the time of delivery or when appropriate in the adoption procedure. Complications related to a pregnancy will be considered medical leave.
5. In the event of a miscarriage or stillbirth, the pastor shall be granted the same parental leave she/he would have received had the pregnancy been carried to term with no complications.
6. The pastor should be relieved of all pastoral responsibilities for the duration of the parental leave. The Session is responsible for the ongoing work of the congregation during this time. Session should be ready to arrange and pay for pulpit supply, a Session moderator, coverage for hospital and emergency visitation and continuation of teaching and programming for which the pastor was responsible.

Vacation time may be added to Maternity or Paternity Leave Time with full pay and benefits. Requests for additional Maternity or Paternity Leave Time due to the individual circumstances of each birth or adoption may be negotiated with the Session and with the assistance of the Pastoral Transition Commission.

Presbyterians Responding to  
the Needs of Kentucky

# Tri-Presbytery *Meeting*

**November 2 - 3**

Friday - Tri Presbytery Meeting,  
Saturday - Individual Presbyteries Meet

Featured speakers: Tod Bolsinger, author of "Canoeing the Mountains: Christian Leadership in Uncharted Territory", J. Herbert Nelson, Stated Clerk PC(USA), and Diane Givens Moffett, President of the Presbyterian Mission Agency

Stronger Together: Reclaiming Common Ground



@ The Danville Presbyterian Church

## **Transylvania, Mid-Kentucky and Western Kentucky Presbyteries**

Stronger Together, Reclaiming Common Ground: Presbyterians Responding to the Needs of Kentucky

### **Meeting at:**

The Presbyterian Church of Danville  
500 West Main Street  
Danville KY 40422

For a map to The Presbyterian Church of Danville KY click [here](#)

### **Group lodging rates have been secured:**

Holiday Inn Express, 200 Shannon Way, Danville. The rate is \$104 per night. Reservations can be made by clicking [here](#) **SOLD OUT**

or,

Quality Inn, 1680 Danville Road, Harrodsburg. The rate is \$62.99 per night. Reservations can be made by calling the hotel at 859-734-9431.

### **Schedule:**

#### **Friday, November 2**

- 10 - noon - Pre-Gathering Workshop for pastoral leaders with Tod Bolsinger (specifically for Ministers of Word and Sacrament and CREs)
- 2 pm Welcome/Gathering for all
- 2:30-3:30 - Keynote with Tod Bolsinger, author of "Canoeing the Mountains"
- 4 - 5 - Breakouts
- 5 - 5:45 - Partners in Ministry and Resource Fair thru 8:30 pm
- 6 - Supper
- 7:30 - 8 Evening Prayer
- 8 - Fellowship time and Q & A with Tod Bolsinger

#### **Saturday, November 3**

- 8:00 Registration
- 8:30 - 9 am – Coffee and fellowship
- 9 am - Morning Worship with Communion, J. Herbert Nelson, Stated Clerk, and Diane Givens Moffett, president of PMA
- 11 - Noon - Q & A with the stated clerk and president of PMA
- Noon - Lunch (box lunch)
- 1 pm – Individual presbyteries meet

**Docket**  
**Annual Meeting**  
**Presbytery of Transylvania**  
**November 3, 2018**  
**The Presbyterian Church, Danville, KY**

1:00 p.m. Call to Order

Moderator David Hoskins

- |  |   |
|--|---|
| 1. Declaration of Quorum   | Stated Clerk Jerry L. Utt, II                   |
| 2. Presentation of Docket (all new business must be introduced at this time) | Stated Clerk                                    |
| 3. Introduction of First-time Commissioners, Guests, Corresponding Members   |   |
| 4. Recognition of Comings and Goings   | Philip Lotspeich                                |
| 5. Consent Agenda  |   |
| a. Stated Clerk Report   |   |
| b. Fearing Installation Minutes  |   |
| c. August 11, 2018 Stated Presbytery Meeting Minutes                         |   |
| d. September 27, 2018 Called Presbytery Meeting Minutes                      |   |
| e. Congregational Issues Commission  |   |
| f. Commission on Preparation for Ministry                                    |   |
| g. Living Waters for the World Report  |   |
| h. Kentucky Council of Churches Delegate Report                              |   |
| 6. Christian Formation Ministry  | Ryan Shrauner, Hannah McIntyre, Stephen Fearing |
| 7. Church Revitalization and Development                                     | Jay Mumper                                      |
| 8. Coordinating Commission   | Linda Maconochie                                |
| 9. Pastoral Transitions Commission   | Lisa Eye  |
| 10. Burnamwood Commission  | Robby Lear, Matt Falco                          |
| 11. Administration/Treasurer's Report  | Curtis Christian and Catesby Woodford           |
| a. 2019 Budget   |   |
| b. Trustees Report   |   |
| 12. Commission on Representation   | Janet Prewitt                                   |
| 13. General Presbyter Report   | Philip Lotspeich                                |

New Business

Installation of Moderator

Closing Prayer

Adjournment

**Report of the Stated Clerk  
Presbytery of Transylvania  
November 3, 2018**

Recommendations for Presbytery Action:

Approve requests for excused absences.

Approve the following minutes:

Fearing Installation on August 12, 2018

Stated Meeting of August 11, 2018

Called Meeting of September 27, 2018

Information:

Proposed Amendments to the *Book of Order* approved by the 223<sup>rd</sup> General Assembly (2018) and recommended to the presbyteries for their vote. (Booklet follows. Transylvania will vote on these proposed amendments in early 2019.)

Roster of former Permanent Judicial Commission members (see BOO D-5.0206b)

**PERMANENT JUDICIAL COMMISSION (Former Members)**

Anne Chesnut	Ruling Elder	Hunter, Lexington	2018
Dan Hans	Teaching Elder	Retired	2015
Bob Wilson	Ruling Elder	Versailles, Troy	2015
Jack Haga	Teaching Elder	Retired	2015
Nelson Rhodes	Ruling Elder	Danville	2017
Beau Weston	Ruling Elder	Danville	2013

Roster of Certified and Associate Christian Educators (see BOO G-3.0305)

The Rev. Lisa Eye, Corbin, KY

Ms. Vonnie Johnson, Danville, KY

End-of-year means annual reports. Local church statistical reports are important, as per capita assessments and representation in higher councils of the church are both based on membership numbers. Church reporting is mandated by the Book of Order and one of the responsibilities of all sessions (G-3.0202f). Statistical information and instructions for completing the reports will be sent soon to all churches. The presbytery staff will help you prepare these reports; you just have to ask. If you have any questions, please contact the stated clerk at email: [statedclerk@transypby.org](mailto:statedclerk@transypby.org). Thank you, in advance, for attending to this very important task.

## COMMISSION TO INSTALL

The Commission of the Presbytery of Transylvania to install Stephen Fearing as  
pastor of Beaumont Presbyterian Church, Lexington  
 met at 4:30 p.m. on August 12, 2018, (location) Lexington, KY

The following individuals were present:

Ruling Elders:

David S. Hoskins, Carbin  
William M. Reed  
Beth Alexander

Teaching Elders:

Michael Garrett  
Kathy Riley  
Mark Davis

Guests:

Philip Lotspeich

The meeting was convened with prayer by Philip Lotspeich. The  
 chairperson of the commission, David S. Hoskins, declared that a quorum  
 was present and appointed William M. Reed to serve as clerk.

The order and content of the service were reviewed and approved, being in keeping with the  
 Constitution of the Presbyterian Church (USA). The minutes were read and approved. The  
 Commission moved to the sanctuary for the service upon an approved motion that its meeting  
 would be adjourned with the pronouncement of the benediction at the close of the service by

Stephen Fearing.

Respectfully submitted,

William M. Reed, Clerk

Date: August 12, 2018

Congregational Issues Commission  
Report for November 2018 Presbytery meeting

Since the last presbytery meeting, and at the request of the session moderator, three members of the commission met with the session of a congregation that is working through a number of issues. These issues include financial constraints, decision making about short- and long-term pastoral leadership, and care and nurture of congregation members. The discussion was productive, and CI commission members will assist as needed in the future.

The commission continues to respond formally and informally to requests for assistance from congregations and pastors.

Respectfully submitted,

Kathy Riley

Report to the Coordinating Commission from  
Commission on Preparation for Ministry (CPM) October 2018

No Action Items for Presbytery.

Information Only:

**August 6-7** the CPM met at Cliffview Retreat Center for the Annual Retreat with Inquirers, Candidates, and persons preparing for Commissioned Lay Pastor (CLP) along with Philip Lotspeich. We reviewed the progress of the Inquirers, set goals for the next year of education, and shared in worship and fellowship.

Also, at the Retreat the Commission met to plan interviews with six potential CLP Inquirers. It was determined that the interviews would take place on two separate dates.

A called meeting was held on **August 28** to interview CLP Inquirers. Interviews were held with Susan Bradish (Troy), Darnaby Kerns (FPC Paris). Both were found suitable and were enrolled in the CLP Presbytery required education program. Due to technical difficulties an interview with Keith Adams (Dorman Memorial and Grayson) was rescheduled to the September 11 meeting.

**September 11** meeting of the CPM consisted of brief updates on current Inquirers and Candidates as well as CLP's in process of educational requirements. Reports were heard from liaisons for Heather McIntyre (Senior at Louisville Presbyterian Theological Seminary), Julia McCorvey (Middler at Vanderbilt Divinity School), CLP Sarah Wilson, who has completed all requirements for commissioning except a psychological evaluation, and Sylvia Carter (Ezel). The Commission examined potential CLP Inquirers Keith Adams (Doermann Memorial), Josh Akers (Bayless Memorial) and found them suitable to be enrolled in the Presbytery required education program.

The Commission interviewed and enrolled Donna Renae Phillips (Second) via FaceTime as an Inquirer as a Minister of Word and Sacrament. Phillips is a third year student at Louisville Presbyterian Theological Seminary.

The Commission met in person with Jeffrey Lee Shaver (Maxwell Street) to be enrolled as a Minister of Word and Sacrament. Shaver is a 2014 graduate of Redeemer Theological Seminary in Dallas, TX. He has passed the ordination exams of the Presbyterian Church of America (PCA). The CPM voted to enroll Shaver as an Inquirer. The CPM will work with Shaver to complete the requirements of Transylvania Presbytery and the PCUSA ordination requirements.

The next meeting of the CPM will be December 11, 2018, 2:00 p.m., at First Presbyterian Church, Winchester.

Respectfully submitted,

Rev. Wanda B. Olive, Chair

## Living Waters for the World Update for Transylvania Presbytery – March 2018

During 2017 Living Waters for the World (LWW) continued with its goal of working toward the day when there will be clean water for all God's children. Highlights included.

1. 40 clean water systems, installed by LWW trained teams, have reached 10 years of service.
2. A group of eight traveled to Ghana in September to begin the process of creating a Clean Water U in Ghana.
3. 39 new Clean Water systems were installed by LWW trained teams. (a few more may yet be entered on the database). This represents a slight decline from recent years reflecting an increased emphasis on sustainability.
4. While it maintains a strong relationship with the Synod of Living Waters, LWW has become a separate 501c3 nonprofit corporation. The hope is this will help attract donations from some foundations that will not fund organizations that are strictly church entities.
5. Perhaps the highlight for the year for Transylvania was the fact that Philip Lotspeich began service on the LWW board of directors. Joanie Lukins completed her service on that board and also retired as leader of the LWW Yucatán network.
6. Joanie was recently honored by our Mexican partners in a ceremony in the village of Kaua, during the annual operator's conference.

The Transylvania team rehabbed a system in the village of Oxcabal last July. That team will be installing a system near the town of Champoton in July. This will be a one week trip with an approximate cost of \$800 per person plus airfare. Participation on that team is open to all. If you have any interest please contact Joanie Lukins at [goldenrun1@aol.com](mailto:goldenrun1@aol.com), 859-583-5990. (Joanie continues to head the Transylvania team.)

The photo is from the February 2018 operator's conference which included the ceremony to thank Joanie.



Additional notes:

FPC, Lexington will be participating in a Haiti Mission trip in July. Among other things, they will be involved with the Installation of what could be described as an LWW hybrid system.

The PCUSA Woodford County youth group plans an August trip to Belize with the organization known as Pathlight International. The Pathlight camp uses an LWW clean water system.

The necklace program, headed by Mary Weber, continues to raise a few thousand dollars a year for LWW.

Thanks to all who have physically, financially or prayerfully supported LWW in 2017.

Faithfully, Bill Reed

859-229-8919

[Willmreed@aol.com](mailto:Willmreed@aol.com)

#### Additional Updates for the November 2018 Presbytery meeting

1. The Transy Pby team rehabbed a 14 year old water system at the church in the town of Plch last June.
2. Plans are underway for two installations in the Yucatan in mid-late 2019. One by a team headed by folks from FPC, Maysville and the other by the Transy Presbytery team which is centered at the Danville church. Look for announcements of those trips early next year.
3. LWW leadership is currently discussing how to best commemorate the installation of the 1,000th system which should occur roughly a year from now.

**KENTUCKY COUNCIL OF CHURCHES**  
**71ST ANNUAL ASSEMBLY**  
**OCTOBER 25-26, 2018**  
**DELEGATE'S REPORT**

The 71st Annual Assembly of the Kentucky Council of Churches was held on October 25-26, 2018, at the Jeffersontown Christian Church, Jeffersontown, Kentucky. Delegates from the KCC member judicatories (including Transylvania Presbytery), as well as other guests and visitors, attended the gathering, one hundred or so persons in total.

The theme of this year's Assembly was "A House Divided," focusing on finding unity in the midst of divisive times. The program included keynote presentations by the Rev. Dr. Leah Schade (Lexington Theological Seminary) and Bishop Marvin Frank Thomas (Christian Methodist Episcopal Church). The Rev. Paul Prather (pastor of Bethesda Church in Mt. Sterling and *Lexington Herald Leader* columnist) preached at the Assembly worship service. Workshops at the Assembly included "Healthy Congregations, Healthy Communities," "The Heart of Ecumenical Dialogue," "Talking Together: Getting Beyond Polarization Through Civil Dialogue," "Poor People's Campaign: A National Call for Moral Revival," and "Reclaiming Jesus" (introducing the 2019 Assembly theme).

At the Assembly Banquet, several awards were presented to organizations and individuals for significant work in "unpacking power and privilege" (the 2017 Assembly theme) including "The Girl Project" empowering girls to challenge the mis-representation of girls and women in American culture, "The Carter G. Woodson Center for Interracial Education" at Berea College for its emphasis on understanding and equality between races, "Kentuckians for the Commonwealth" for helping often "voiceless" persons and groups in our society be heard, and the Rev. Reginald Barnes of the Brown Memorial Methodist Episcopal Church (Louisville) for leadership in justice ministry taking seriously the call of Micah 6:8.

During the business meeting, KCC Executive Board officers for 2019 were elected including the Rev. Kent Gilbert (Union Church, Berea) as President, the Rev. Amanda Groves (Disciples of Christ) as 1st Vice President, Ms. Linda Axon (Church Women United) as 2nd Vice President, the Rev. Lisa Zahalka (PCUSA) as Secretary, and Ms. Melissa Holland (Roman Catholic Diocese of Lexington) as Treasurer.

As a delegate representing Transylvania Presbytery, I found the Assembly to be informative, challenging, and inspiring, both in its program and in the fellowship with sisters and brothers from around the Commonwealth. I would encourage anyone to attend future Assemblies, whether or not serving as a judicatory delegate. Thank you for the opportunity to represent Transylvania Presbytery.

Respectfully Submitted,

Michael L. Ward

## Christian Formation Ministry

### Report to Presbytery

Fall 2018

In response to needs and opportunities, the Christian Formation Ministry, while gathering regularly, has been bringing members in from a distance via video-conferencing technology. Reaction to these partially virtual meetings has been largely positive and we are hopeful that this technology may allow us to more easily expand our geographical representation. The members are grateful to the staff and administration of the Baptist Seminary of Kentucky, especially at their Georgetown College campus, for the use of this equipment. If other Ministries or Commissions are interested in finding out more about our experience or the opportunities and limitations of this technology, please contact our current chair, Ryan Shrauner ([ryanshrauner@gmail.com](mailto:ryanshrauner@gmail.com)).

We are gearing up for upcoming events. Leadership has been identified and the groundwork is being laid for Presbyterian Youth Triennium 2019. If your church has youth that may be interested, please contact the registrar, Hannah McIntyre ([hannah@presbydan.org](mailto:hannah@presbydan.org)). The formative nature of this even for youth (and adult leadership) ought not be underestimated. Find out more by asking around or go to [presbyterianyouthtriennium.org](http://presbyterianyouthtriennium.org).

The Presbytery's Annual Calvin Retreat for clergy and ministry professionals is coming up February 1<sup>st</sup> and 2<sup>nd</sup>, 2019 and will be held at Boone Tavern in Berea. This year we will be considering the theology of (ministry) space. This grant funded event is a great opportunity to connect with colleagues and to consider aspects of ministry in community. An engaging speaker has been identified and will hopefully be confirmed by the time of the November Presbytery meeting for a formal announcement.

We are working with the Coordinating Commission and other Presbytery Ministries on the vexing problem of grant funding. We have been put in the position of making decisions on behalf of the Presbytery regarding the distribution of Campus Ministry funds which is awkward, given the ad hoc nature of the composition of Ministries in our Presbytery structure. We look forward to finding a solution involving greater transparency and fiscal responsibility.

If you are interested in finding out about Christian Formation resources, please contact our Presbytery's POINT representative, Ginny Baker ([ghbaker60@gmail.com](mailto:ghbaker60@gmail.com)). There is a wealth of material available and it is entirely likely that is something that will address your curriculum needs.

The Christian Formation Ministry is invested in making connections, both connections between churches in the Presbytery and connections between churches and other entities involved in Christian Formation. Increasingly, these connections are going to be ecumenical and regional. What are the opportunities at your church to which you would like to welcome people? What churches in your area are you partnering to further discipleship? Oftentimes we labor under the assumption that we have to "do it ourselves". What is God already doing that we can participate in?

# Church Revitalization & Development

## November, 2018 Request and Yearly Report

**CRD Team:** Ryan Bradney, Jim Dougans (*Assistant Chair*), Karen Hartsfield, Philip Lotspeich (*Gen. Presbyter*), Linda Maconochie, Jay Mumper (*chair*)

### REQUEST FOR PRESBYTERY APPROVAL:

The Church Revitalization and Development Ministry Area **moves that the Presbytery approve the attached proposal with The Phila Group to begin exploration of a new worshipping community in Jessamine Co in response to the action taken at the November Presbytery Meeting in 2017 to close Nicholasville Presbyterian Church.**

As a part of that action in November 2017, if no viable ministry emerged within a year after the action, The Church Revitalization and Development Ministry would engage with an outside group to assist in this work. In addition to the group exploration of options in Jessamine County, The Phila group will work to train 5-7 core leaders to replicate the work across the Presbytery where other opportunities for a new worshipping community may exist. This group will also lead 6 training days over 9 months for members of existing church communities. The training will be focused on how to reach out and build relationships with people not currently engaged with a faith community.

**DETAILS of this Proposal are attached below**

## Yearly Report

**April 27 and 28, 2018-Missional Church Workshop with PCUSA Pastor Ray Jones**

First Presbyterian Church, Winchester

It Was A Blessing And A “Heart-stirring” Time With Ray

- Where To Start
  - We Need To Know The Message Of The Cross.
  - The Path To Faith Moves From Distrust To Trust
  - Look To Reach Out And Build Better Relationships With Others
  - Simple Practices Can Lead To Something Bigger
  - As Christians We Need To Live As A Sent People
-

## October 19-20, 2018-Fall Missional Church Conference with Rev. Brian Clark, of *Phila Consulting*

First Presbyterian Church, Winchester

Brian Spoke About “Learning To Embrace And Follow Your ‘have To’ go!”

- How Can You Help Your Church To Go With You
- You Can Learn A Lot From A Woman At A Well
- Embracing “Sent” And “Seeing” As A Way Of Life
- An Experiment In “Seeing”
- Some Questions Change A Village



### For the Presbytery of Transylvania: Building Relationships with Those Around Us Who Are Not Engaged in a Worshiping Community

Phila Consulting Group (PCG) is a diverse team of practitioners motivated to advance the Kingdom of God. We have significant experience in church planting & development, analysis & consulting, building start-up companies, and running large businesses. Brief bios of the PCG core team are on the following page of this document; PSG augments this core team based on the requirements and characteristics of each engagement. For more information on Phila Consulting Group, go to our website ([www.philaconsulting.com](http://www.philaconsulting.com)).

#### Core Team

**Dan Carlton** ~ Pastor, Culpeper Baptist Church, Culpeper, VA

**Brian Clark** ~ Founding Pastor, Riverside Presbyterian Church, Sterling, VA

**Shannon Kiser** ~ Director of Training, Fresh Expressions US, Springfield, VA

**Gary Mears** ~ Lead Missionary, The Porch Church, Lucketts, VA

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### Starting a New Worshipping Community Process Overview

The training, coaching, and mission planning Phila engages with its clients follows the broad strokes of this discernment process:

#### Phase One – IDENTITY

Define the fundamentals at the heart of this new worshipping community development endeavor in the eyes of the oversight team and key stakeholders.

**Phase Two – VISIONING**

Research and Site Visits:

**Phase Three – EXPERIMENTATION AND EVALUATION**

Conduct initiatives to engage with the identified People-Groups -- see what might work, see what doesn't work.

**Phase Four – FINALIZING MISSION PLAN**


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## **Performance Work Statement**

**Goal**

For this engagement with the Presbytery of Transylvania, the goal of the Phila Consulting Group is to work with an identified group of leaders from across the Presbytery. We will provide training, methodologies and tools to empower and equip the leadership to create new practices of hospitality through both existing church communities and the creation of new church communities that will reach out to those in their area who are not currently engaged in the church.

**The Initial Engagement**

Our initial engagement with the Presbytery of Transylvania will consist of two parts.

**Part 1**

In the first phase Phila Group will work with 5-7 key church leaders, to be identified/recruited by the Presbytery, who are willing to commit to 6 full days of training, discerning, and engaging with this work over a 9-month period. This team will:

1. Identify two to three possible new worshiping communities within the bounds of the Presbytery of Transylvania
2. Discern which of these two to three options should begin immediately and develop a full mission plan for that mission

After 9-months engagement, the 5-7 key leaders on this team will have the skills and insights to repeat the process for new works within their own church communities and for the Presbytery in identifying the next new worshiping community opportunity.

**Part 2**

In part 2 of this engagement, Phila Consulting will lead 6 training days over 9 months for members of existing church communities. This training will be focused on how to reach out and build relationships with people not currently engaged with a faith community.

**On-Site Level of Effort**

Phila Consulting Group will conduct six Site Visits, 2-4 days each, to the Presbytery of Transylvania. The visits will take place over a 9-month Period of Performance.

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## Cost Proposal and Level of Effort Presbytery of Transylvania

The Cost Proposal is based on a planned 6 Site Visits to the Presbytery of Transylvania averaging 3 days in duration and a team of 2 persons from Phila Consulting Group. These Site Visits will take place over a 9-month Period of Performance.

### Labor (Level of Effort)

- |                                  |                  |
|----------------------------------|------------------|
| • 6 trips, 2 persons, three days | 288 person-hours |
| • Preparation, Research          | 80 person-hours  |
| • Documentation                  | 40 person-hours  |

### Travel

- |                                  |               |
|----------------------------------|---------------|
| • Airfare (per person, per trip) | \$ 300        |
| • Hotel (2 nights)               | \$ 300        |
| • Car Rental (3 days)            | \$ 100        |
| • Meals (3 days)                 | <u>\$ 100</u> |
| • Subtotal                       | \$ 800        |
| • 6 trips                        | \$9000        |
| • Two-Person each, shared car    |               |

### Price for Engagement

Labor	\$16,000
Travel and Administration	\$ 9,000
 <b>TOTAL</b>	 <b>\$25,000</b>

### Notes:

1. *Phila Consulting is proposing a Fixed-Price engagement at the price specified above. The Labor Level of Effort is provided for information purposes to explain how the fixed-priced was derived.*
2. *Invoicing will be as follows:*
  - a. *\$6,000 at contract execution*
  - b. *\$6,000 increments at the end of month 3 and month 6*
  - c. *\$7,000 increment at the end of month 9*

**Coordinating Commission  
Report to Presbytery  
November 3, 2018**

Since the last stated presbytery meeting, the Coordinating Commission has met three times: August 21, 2018; September 18, 2018; and October 16, 2018.

Actions taken by the Coordinating Commission:

At the request of the Pastoral Transitions Commission, the Coordinating Commission called a presbytery meeting to be held at First Presbyterian Church, Richmond, KY, on Thursday, September 27, 2018, at 5 PM, for the purpose of examining two candidates for ministry.

The Coordinating Commission concurs with the report of the Church Development and Revitalization Ministry and recommends presbytery approve the contract with the Phila group.

Recommendation for Presbytery approval:

The Coordinating Commission recommends presbytery approve Saturday, January 26, 2019, as the first stated meeting of the year, to be held at First Presbyterian Church, Winchester.

**Report to Presbytery  
Treasurer's Report/Administration Commission  
November 3, 2018**

**Recommendations to Presbytery**

The **unbalanced budget** is being presented to the Presbytery with the following recommendations:

- 1. The Presbytery's portion of total per capita per member be set at \$25.51 per member for 2019. The total per capita per member is \$38.44.**
- 2. The distribution of Unified Mission Giving for 2019 be as follows:**

Transylvania Presbytery	78%	(same as 2018)
Synod of Living Waters	5%	(same as 2018)
General Assembly	17%	(same as 2018)
- 3. That the 2019 Operating Budget of \$478,000 and the Burnamwood Subsidiary Budget of \$249,335 be adopted.**

**Information to Presbytery:**

- The Treasurer's Report as of September 30, 2018 is attached.
- A per capita and unified giving spreadsheet by church as requested by Presbytery is attached.

Notes from Treasurer's Report

Operating Budget

1. Total Revenue as of 9/30/18 is \$248,681 as compared to \$242,477 at 9/30/17. This is an increase in revenue of \$6,204.
2. Total Expense as of 9/30/18 is \$283,740 as compared to \$325,284 at 9/30/17. This is a decrease in expense of \$41,544.
3. Total Net for the operating budget as of 9/30/18 is (\$35,060) as compared to (\$82,807) at 9/30/17.

Burnamwood Budget

1. Total Burnamwood revenue as of 9/30/18 is \$155,537 as compared to \$155,448 at 9/30/17. This is an increase in revenue of \$89.
2. Total Burnamwood expense as of 9/30/18 is \$200,708 as compared to \$175,397 at 9/30/17. This is an increase in expense of \$25,311.
3. Total Net for Burnamwood as of 9/30/18 is (\$45,171) as compared to (\$19,949) at 9/30/17.

Chapel Hill Budget

1. The Presbytery took over the Chapel Hill property financials at the beginning of June. As of September 30, 2018, \$39,013 remains in the Chapel Hill designated account.
2. As of September 30, 2018, an outstanding loan on the property of \$401,265 remains.
3. Chapel Hill revenue from June 30-September 30, 2018 is \$6,338 and expense is \$27,531.

**Actions Taken by Administration Commission since August presbytery meeting:**

1. Year-to-date financial reports as of September 30, 2018 were reviewed and approved including reserves, foundation accounts, unified mission and per capita contributions.
2. Authorized \$10,000 from the White Fund at the Foundation for Church Professional Support in addition to the budgeted amount for 2018.
3. Approved a facility use request at Chapel Hill from 333 Church of Lexington to use the sanctuary of Chapel Hill for September on Sunday mornings and Wednesday evenings for the sum of \$800.

<b>Presbytery of Transylvania</b>					
<b>Treasurer's Report</b>					
<b>September 30, 2018</b>					
	<b>2018</b>	<b>2018</b>	<b>2017</b>	<b>TOTAL</b>	<b>2018 ACTUAL</b>
	<b>ANNUAL</b>	<b>REVENUE</b>	<b>REVENUE</b>	<b>REVENUE</b>	<b>COMPARED TO</b>
	<b>BUDGET</b>	<b>9.30.18</b>	<b>9.30.17</b>	<b>2017</b>	<b>2017 ACTUAL</b>
<b>INCOME</b>					(decrease in revenue)
<b>UNIFIED GIVING - Presbytery Share</b>	<b>176,722</b>	<b>82,072</b>	<b>76,292</b>	<b>119,529</b>	<b>5,780</b>
<b>PER CAPITA</b>	<b>181,861</b>	<b>82,317</b>	<b>98,139</b>	<b>159,277</b>	<b>(15,822)</b>
<b>OTHER RECEIPTS</b>					
TRUST FUNDS	22,000	26,686	17,388	20,510	9,298
OTHER RECEIPTS/DESIGNATED ACCTS	77,417	57,606	50,658	92,647	6,948
<b>TOTAL OTHER RECEIPTS</b>	<b>99,417</b>	<b>84,292</b>	<b>68,046</b>	<b>113,157</b>	<b>16,246</b>
<b>TOTAL INCOME</b>	<b>458,000</b>	<b>248,681</b>	<b>242,477</b>	<b>391,963</b>	<b>6,204</b>

<b>Presbytery of Transylvania</b>					
<b>Treasurer's Report</b>					
<b>September 30, 2018</b>					
	<b>2018</b>	<b>2018</b>	<b>2017</b>	<b>TOTAL</b>	<b>2018 ACTUAL</b>
	<b>ANNUAL</b>	<b>EXPENSES</b>	<b>EXPENSES</b>	<b>EXPENSES</b>	<b>COMPARED TO</b>
	<b>BUDGET</b>	<b>9.30.18</b>	<b>9.30.17</b>	<b>2017</b>	<b>2017 ACTUAL</b>
<b>EXPENSES</b>					<b>(decrease in expenses)</b>
<b>COMMISSIONS AND MINISTRIES</b>					
ADMINISTRATION	1,300	50	13	13	37
BURNAMWOOD	70,000	52,500	56,250	75,000	(3,750)
CHRISTIAN FORMATION	13,000	5,074	6,401	6,508	(1,327)
CHURCH DEVELOPMENT/REDEVELOPMENT	18,000	4,103	2,400	12,000	1,703
CONGREGATIONAL ISSUES	2,000	0	961	1,151	(961)
COORDINATING COMMISSION	11,000	6,176	4,450	4,450	1,726
LEADERSHIP DEVELOPMENT	10,000	600	380	380	220
MISSION MINISTRY	10,000	0	742	10,225	(742)
PASTORAL TRANSITIONS COMMISSION	20,000	19,618	19,201	23,193	416
PREPARATION FOR MINISTRY	7,000	0	2,849	4,156	(2,849)
REPRESENTATION	200	0	0	0	0
<b>TOTAL COMMITTEES</b>	<b>162,500</b>	<b>88,120</b>	<b>93,648</b>	<b>137,076</b>	<b>(5,527)</b>
<b>SUPPORT FUNCTIONS</b>					
PERSONNEL	244,500	174,922	205,358	263,450	(30,436)
OFFICE OPERATIONS	34,700	11,131	12,235	17,025	(1,104)
COMMUNICATIONS	4,000	1,257	3,376	3,496	(2,119)
PRESBYTERY OFFICES	6,300	1,429	2,763	3,199	(1,334)
<b>TOTAL SUPPORT FUNCTIONS</b>	<b>289,500</b>	<b>188,740</b>	<b>223,733</b>	<b>287,170</b>	<b>(34,993)</b>
<b>OTHER</b>					
KY COUNCIL OF CHURCHES	4,000	2,250	2,104	3,318	146
PRESBYTERY MEETINGS	7,000	2,381	3,550	6,576	(1,170)
PRESBYTERIAN WOMEN	3,000	2,250	2,250	3,000	0
<b>TOTAL OTHER</b>	<b>14,000</b>	<b>6,881</b>	<b>7,904</b>	<b>12,894</b>	<b>(1,023)</b>
<b>TOTAL EXPENSES</b>	<b>466,000</b>	<b>283,740</b>	<b>325,284</b>	<b>437,140</b>	<b>(41,543)</b>
INCOME YEAR-TO-DATE	458,000	248,681	242,477	391,963	
EXPENSES YEAR-TO-DATE	466,000	283,740	325,284	437,140	
<b>DIFFERENCE</b>	<b>(8,000)</b>	<b>(35,059)</b>	<b>(82,807)</b>	<b>(45,177)</b>	

<b>Camp Burnamwood Subsidiary Budget</b>					
<b>September 30, 2018</b>					
	<b>2018</b>	<b>2018</b>	<b>2017</b>	<b>2017</b>	<b>2018 ACTUAL</b>
	<b>ANNUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>TOTAL</b>	<b>COMPARED TO</b>
	<b>BUDGET</b>	<b>9.30.18</b>	<b>9.30.18</b>	<b>REVENUE</b>	<b>2017 ACTUAL</b>
<b>INCOME</b>					<b>(decrease in revenue)</b>
Unified for Burnamwood	70,000	52,500	56,250	75,000	(3,750)
Burnamwood Gifts	55,000	35,613	45,664	52,394	(10,050)
Burnamwood SummerCampFees	35,000	28,986	31,388	31,388	(2,402)
Burnamwood YouthRetreatFees	11,000	3,649	3,802	7,267	(152)
Burnamwood Presby Rentals	16,000	10,409	12,055	15,501	(1,646)
Burnamwood Other Rentals	25,000	14,630	2,149	11,729	12,481
Burnamwood Appalachian Ministry	20,000	9,750	4,140	4,140	5,610
<b>TOTAL INCOME</b>	<b>232,000</b>	<b>155,537</b>	<b>155,448</b>	<b>197,420</b>	<b>89</b>
<b>EXPENSES</b>					<b>(decrease in expense)</b>
ADMINISTRATIVE	10,957	7,180	10,271	12,216	(3,091)
PERSONNEL	117,180	88,425	76,448	97,499	11,977
FOOD SERVICE	34,350	26,755	25,798	29,653	958
FACILITIES	61,050	64,269	52,818	60,585	11,452
SUMMER PROGRAM	4,500	3,109	6,329	6,329	(3,221)
RETREATS	500	455	42	316	413
FUNDRAISING EXPENSES	3,080	1,559	999	999	560
BAM EXPENSE	20,383	8,956	2,691	2,691	6,265
<b>TOTAL EXPENSES</b>	<b>252,000</b>	<b>200,708</b>	<b>175,397</b>	<b>210,289</b>	<b>25,311</b>
INCOME YEAR-TO-DATE	232,000	155,537	155,448	197,420	
EXPENSES YEAR-TO-DATE	252,000	200,708	175,397	210,289	
<b>DIFFERENCE</b>	<b>(20,000)</b>	<b>(45,171)</b>	<b>(19,949)</b>	<b>(12,870)</b>	

<b>Chapel Hill Subsidiary Budget</b>					
<b>September 30, 2018</b>					
	<b>2018</b>	<b>2018</b>	<b>2017</b>	<b>2017</b>	<b>2018 ACTUAL</b>
	<b>ANNUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>TOTAL</b>	<b>COMPARED TO</b>
	<b>BUDGET</b>	<b>9.30.18</b>	<b>9.30.18</b>	<b>REVENUE</b>	<b>2017 ACTUAL</b>
<b>INCOME</b>					<b>(decrease in revenue)</b>
Chapel Hill Property Revenue	0	6,338	0	0	6,338
<b>TOTAL INCOME</b>	<b>0</b>	<b>6,338</b>	<b>0</b>	<b>0</b>	<b>6,338</b>
<b>EXPENSES</b>					<b>(decrease in expense)</b>
Chapel Hill Utilities		7,764	0	0	7,764
Chapel Hill Loan Expense		11,524	0	0	11,524
Chapel Hill Maintenance Expense		8,243	0	0	8,243
<b>TOTAL EXPENSES</b>	<b>0</b>	<b>27,531</b>	<b>0</b>	<b>0</b>	<b>27,531</b>
INCOME YEAR-TO-DATE	0	6,338	0	0	
EXPENSES YEAR-TO-DATE	0	27,531	0	0	
<b>DIFFERENCE</b>	<b>0</b>	<b>(21,193)</b>	<b>0</b>	<b>0</b>	

**Reserves as of 9/30/18****Designated Accounts for Specific Purposes**

Caldwell Campbell for First Presbyterian of Richmond	31,039
Chapel Hill Presbyterian Church	39,013
Church Development/Redevelopment	144,158
Greenway funds interest to be used for Eastern Ky	1,067,338
Harmony Cemetery	6,709
John F White fund to be used for Whites Memorial and indigent ministers	645,263
Mec Lona Davis to be used for Guerrant Memorial	213,906
Nicholasville Redevelopment fund	240,634
Campus Ministry funds held by Foundation	166,558
<b>Total Designated Accounts for Specific Purposes</b>	<b>2,554,618</b>

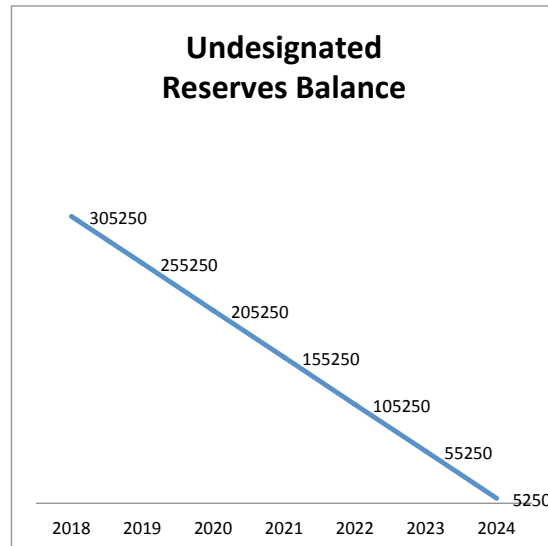
**Undesignated Accounts**

General Fund	214,966
412 Rose Street (Proceeds from Sale of Rose Street Property)	293,292
Chase Operating Account	18,704
<b>Total Accounts Available for Operating and Reserves</b>	<b>526,962</b>

Designated Funds that are in General Accounts	171,712
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<b>Total Undesignated Presbytery Reserves</b>	<b>355,250</b>
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Estimate of Needed Operating Reserves (4 Months of Expenses)	155,333
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**Presbytery of Transylvania  
Treasurer's Report**

**SPECIAL OFFERINGS  
September 30, 2018**

	<b>Amount Received from Churches</b>
<b>GENERAL ASSEMBLY CAUSES</b>	
GA Disaster Assistance	5,818
GA Hunger	5,786
GA Joy Gift	5,379
GA Missionaries/Extra Commitment Opportunities	21,663
GA One Great Hour	22,233
GA Peace & Global Witness	207
GA Pentecost	4,340
GA Theological Education	250
<b>TOTAL GA CAUSES</b>	<b>65,676</b>
<b>SYNOD CAUSES</b>	
SLW Living World Offering	1,625
SLW Louisville Seminary	2,070
SLW Peace & Global Witness	53
<b>TOTAL SYNOD CAUSES</b>	<b>3,748</b>
<b>PRESBYTERY CAUSES</b>	
Buckhorn Children's Center	6,994
CWS Blankets	2,765
Uspiritus	2,612
Westminster Village	2,750
<b>TOTAL PRESBYTERY CAUSES</b>	<b>15,121</b>
<b>TOTAL SPECIAL OFFERINGS</b>	<b>84,545</b>

### Unified/Per Capita Spreadsheet by Church

CHURCH	LOCATION	2018 Per Capita	Per Capita Received as of 9/30/18	2018 Projected Unified	Unified Received as of 9/30/18	# members used for 2019 per capita	2019 Projected Per Capita
Community Presbyterian Church of Bellefonte	Ashland	1,327				35	1,345.40
First Presbyterian Church	Ashland	4,902				131	5,035.64
Normal Presbyterian Church	Ashland	1,143	549			32	1,230.08
Augusta Presbyterian Church	Augusta	1,954				52	1,998.88
Sharon Presbyterian Church	Augusta	442				12	461.28
McGuire Mem'l Presbyterian Church	Beattyville	737				20	768.80
White's Mem'l Presbyterian Church	Berea	737	806	4,000	4,000	20	768.80
Doermann Mem'l Presbyterian Church	Blackey	1,069				28	1,076.32
Cow Creek Presbyterian Church	Booneville	1,364				37	1,422.28
First Presbyterian Church	Booneville	2,838				77	2,959.88
Buckhorn Lake Area Church	Buckhorn	2,138		2,400	800	54	2,075.76
Highland Presbyterian Church	Canada	774				21	807.24

## Unified/Per Capita Spreadsheet by Church

CHURCH	LOCATION	2018 Per Capita	Per Capita Received as of 9/30/18	2018 Projected Unified	Unified Received as of 9/30/18	# members used for 2019 per capita	2019 Projected Per Capita
Carlisle Presbyterian Church	Carlisle	2,101	1,050	1,050	550	60	2,306.40
First Presbyterian Church	Catlettsburg	1,180				32	1,230.08
Cawood Presbyterian Church	Cawood	627				17	653.48
Corbin Presbyterian Church	Corbin	3,133	2,880			80	3,075.20
Cynthiana Presbyterian Church	Cynthiana	5,271				140	5,381.60
The Presbyterian Church	Danville	14,449	14,450	12,000	10,000	322	12,377.68
United Presbyterian Church	Ezel	1,032				28	1,076.32
First Presbyterian Church	Flemingsburg	737				20	768.80
United Presbyterian Church	Frenchburg	663				18	691.92
First Presbyterian Church	Georgetown	5,603	4,267			151	5,804.44
Bayless Memorial Presbyterian Church	Grayson	1,032				28	1,076.32

## Unified/Per Capita Spreadsheet by Church

CHURCH	LOCATION	2018 Per Capita	Per Capita Received as of 9/30/18	2018 Projected Unified	Unified Received as of 9/30/18	# members used for 2019 per capita	2019 Projected Per Capita
Greenup Presbyterian Church	Greenup	1,180				32	1,230.08
First Presbyterian Church	Harlan	1,069	1,069			27	1,037.88
United Presbyterian Church	Harrodsburg	3,797	2,839			103	3,959.32
First Presbyterian Church	Hazard	4,608	4,084			130	4,997.20
Hull Memorial Presbyterian Church	Hazard	848	300			15	576.60
Anna C. Brush Mem'l Presbyterian Church	Hyden	663				18	691.92
Isom Presbyterian Church	Isom	1,032				31	1,191.64
Guerrant Memorial Presbyterian Church	Jackson	1,106				30	1,153.20
First Presbyterian Church	Lancaster	1,769	1,769			52	1,998.88
First Presbyterian Church	Lawrenceburg	958				26	999.44
Beaumont Presbyterian Church	Lexington	4,976	1,233	1,000	850	136	5,227.84
Bethel Presbyterian Church	Lexington	553				15	576.60

### Unified/Per Capita Spreadsheet by Church

CHURCH	LOCATION	2018 Per Capita	Per Capita Received as of 9/30/18	2018 Projected Unified	Unified Received as of 9/30/18	# members used for 2019 per capita	2019 Projected Per Capita
Chapel Hill Presbyterian Church	Lexington	1,511	1,526			35	1,345.40
Eastminster Presbyterian Church	Lexington	1,401	701			37	1,422.28
First Presbyterian Church	Lexington	22,116	16,587			613	23,563.72
Hunter Presbyterian Church	Lexington	6,893	5,137	10,000	7,500	182	6,996.08
Korean Presbyterian Church	Lexington	2,322				69	2,652.36
Maxwell Street Presbyterian Church	Lexington	18,577	14,625			528	20,296.32
Meadowthorpe Presbyterian Church	Lexington	4,018	1,000	5,000	2,750	108	4,151.52
Mt. Horeb Presbyterian Church	Lexington	2,580	1,711	200	200	69	2,652.36
Second Presbyterian Church	Lexington	28,530	21,397	64,650	48,488	705	27,100.20
Walnut Hill Presbyterian Church	Lexington	5,308				147	5,650.68
First Presbyterian Church	London	2,801	2,335			71	2,729.24

### Unified/Per Capita Spreadsheet by Church

CHURCH	LOCATION	2018 Per Capita	Per Capita Received as of 9/30/18	2018 Projected Unified	Unified Received as of 9/30/18	# members used for 2019 per capita	2019 Projected Per Capita
Manchester Presbyterian Church	Manchester	369				10	384.40
Mays Lick Presbyterian Church	Mayslick	147				4	153.76
First Presbyterian Church	Maysville	3,981	3,007	2,250	2,250	107	4,113.08
First Presbyterian Church	Middlesboro	1,216	1,216			32	1,230.08
Midway Presbyterian Church	Midway	2,285		6,000		62	2,383.28
First Presbyterian Church	Millersburg	922				18	691.92
Faith Presbyterian Church	Morehead	1,180	1,355			31	1,191.64
First Presbyterian Church	Mt. Sterling	4,165	3,124	1,882	1,308	114	4,382.16
Old Paint Lick Presbyterian Church	Paint Lick	627				17	653.48
First Presbyterian Church	Paris	1,806	3,619			53	2,037.32
Hopewell Presbyterian Church	Paris	184				5	192.20
Perryville Presbyterian Church	Perryville	369	366	200		10	384.40

### Unified/Per Capita Spreadsheet by Church

CHURCH	LOCATION	2018 Per Capita	Per Capita Received as of 9/30/18	2018 Projected Unified	Unified Received as of 9/30/18	# members used for 2019 per capita	2019 Projected Per Capita
First Presbyterian Church	Pikeville	2,433				66	2,537.04
First Presbyterian Church	Pineville	922				25	961.00
First Presbyterian Church	Prestonsburg	3,354	730			94	3,613.36
Indian Creek Presbyterian Church	Ricetown	2,212				60	2,306.40
First Presbyterian Church	Richmond	10,100	7,420	22,500	16,875	264	10,148.16
New Providence Presbyterian Church	Salvisa	737				20	768.80
Old Springfield Presbyterian Church	Sharpsburg	1,032				28	1,076.32
First Presbyterian Church	Somerset	6,487	4,836			163	6,265.72
Pisgah Presbyterian Church	Somerset	958				26	999.44
Stanford Presbyterian Church	Stanford	3,907	2,830	500		105	4,036.20
First Presbyterian Church	Stanton	3,649				99	3,805.56
Pisgah Presbyterian Church	Versailles	9,141				251	9,648.44

### Unified/Per Capita Spreadsheet by Church

CHURCH	LOCATION	2018 Per Capita	Per Capita Received as of 9/30/18	2018 Projected Unified	Unified Received as of 9/30/18	# members used for 2019 per capita	2019 Projected Per Capita
Troy Presbyterian Church	Versailles	2,654	2,033	4,892	3,583	72	2,767.68
Versailles Presbyterian Church	Versailles	9,657	7,243			268	10,301.92
Washington Presbyterian Church	Washington	184				5	192.20
Graham Memorial Presbyterian Church	Whitesburg	3,391	1,695	1,200	600	92	3,536.48
Wilmore Presbyterian Church	Wilmore	2,728	2,046	1,000	750	75	2,883.00
First Presbyterian Church	Winchester	5,861				162	6,227.28
Salem Presbyterian Church	Winchester	958	958	900	900	25	961.00
Miscellaneous Receipts				3,000	2,822		
GRAND TOTALS		262,775	143,003	144,624	104,225	6957	267,427
Presbytery Portion			82,317	112,807	82,072		177,473

**Board of Trustees  
Annual Report  
November 3, 2018**

**Information:**

1. The session and congregation of First Presbyterian Church of Stanton requested dismissal from the PCUSA to the Evangelical Presbyterian Church. Over the past year, the Congregational Issues Commission and the Closing Commission worked with the church on the various issues involved in order to dismiss the church. The Administration Commission reviewed the work of the previous presbytery commissions and recommended to presbytery that the First Presbyterian Church of Stanton be dismissed to the Evangelical Presbyterian Church. The presbytery approved the recommendation on March 13, 2018. The terms of dismissal included that Stanton shall pay the presbytery a total of \$65,000 within a ten-year period. \$35,000 shall go to the general fund of the presbytery as remuneration for unpaid per capita. The balance shall be utilized by the presbytery to further the ministry of Camp Burnamwood, or any similar or successor youth ministry, that the presbytery may approve at its sole discretion.
2. The session and congregation of First Presbyterian Church of Catlettsburg requested dismissal from the PCUSA to the Evangelical Presbyterian Church. Over several years, the former Commission on Ministry, an administrative commission, and the Church Closings/Dismissals Commission worked with the church on the various issues involved in dismissing the church. Throughout this process, the church had continued to pay per capita and honor its commitments to the PCUSA. The Closing Commission recommended to presbytery that the First Presbyterian Church of Catlettsburg be dismissed to the Evangelical Presbyterian Church. The presbytery approved the recommendation on May 1, 2018. The terms of dismissal included that Catlettsburg shall pay the presbytery at total of \$15,000 within a ten-year period.
3. The session and congregation of Chapel Hill Presbyterian Church requested that the church be dissolved. The Closing Commission recommended to Presbytery that the church be dissolved and that the Administration Commission/Trustees be charged with the financial and physical maintenance and upkeep of the property and that the Coordinating Commission, working with the Church Revitalization and Development Ministry, study and propose uses for the building and grounds, reporting progress at each presbytery meeting; and that the final worship service of the Chapel Hill Presbyterian Church be on May 20, 2018. The presbytery approved the recommendation on May 1, 2018.
4. The session and congregation of Bethel Presbyterian Church requested permission to sell their manse located at 4561 Bethel Rd., Lexington, Kentucky. The manse is valued at \$250,000. There is approximately \$110,000 of debt owed on the property. The Trustees approved this request on October 11, 2018.

## Annual Report from Commission on Representation

Commission on Representation met on 10/18/18, 10/15/18, 8/11/18, 7/12/18, 6/08/18 and 5/09/18. Including those who will be nominated for election at the November, 2018 Presbytery Meeting more than 35 nominations will have been made during 2018.

It is increasingly difficult to find Ruling and Teaching Elders to serve on Commissions and Ministries of the Presbytery. For example, a Questionnaire asking members of Presbytery to indicate positions in which they would like to serve was included in the Meeting Packet for the Presbytery Meeting held in Prestonsburg on and it was distributed at the registration table at the Presbytery Meeting in Richmond. Not a single questionnaire was returned. On the other hand, at least one Teaching Elder coming into the Presbytery volunteered to serve and at least two Ruling Elders volunteered to serve on a Commission in response to a specific posting in the Presbytery's Friday email post.

The Commission on Representation welcomes suggestions to address the difficulties in finding willing Nominees and gives thanks for all those who have agreed to serve.

## PRESBYTERY OF TRANSYLVANIA COMMISSION ON REPRESENTATION

**November 3, 2018**

Below is a roster of commissions, ministries and other positions within the Presbytery. Those in **bold print** are recommended for nomination:

<b>MODERATOR</b>			
<b>Mike Ward</b>	<b>Teaching Elder</b>	<b>Lex., Walnut Hill</b>	<b>2019</b>
<b>VICE-MODERATOR</b>			
<b>Linda Crawford</b>	<b>Ruling Elder</b>	<b>Lex., Second</b>	<b>2019</b>
<b>STATED CLERK</b>			
<b>Jerry Utt</b>	<b>Teaching Elder</b>	<b>Whitesburg</b>	<b>2021</b>
<b>TREASURER</b>			
Catesby Woodford	Ruling Elder	Mt. Sterling, First	2020

### COORDINATING COMMISSION

**Chair, Linda Maconochie**

1. David Hoskins	Past Moderator	Ruling Elder	Corbin	2019
2. Mike Ward	Moderator	Teaching Elder	Lex. Walnut Hill	2020
<b>3. Linda Crawford</b>	<b>Vice-Moderator</b>	<b>Ruling Elder</b>	<b>Lex., Second</b>	<b>2021</b>
4. Tom Burns		Ruling Elder	Buckhorn Lake	2019
5. Mary Reed		Teaching Elder	Retired	2019
6. Linda Maconochie		Teaching Elder	Paris, First	2020
7. John White		Teaching Elder	Lex., Eastminster	2020
<b>8. Katie Busroe</b>		<b>Ruling Elder</b>	<b>Morehead</b>	<b>2020</b>
<b>9. Nell Line</b>		<b>Ruling Elder</b>	<b>Lex., First</b>	<b>2020</b>

The voting members of the Coordinating Commission (CC) shall be: the current Moderator of Presbytery; the current Vice-Moderator of Presbytery; the immediate Past Moderator of Presbytery; and six other members of the Presbytery, formed into 3 classes of 2 each, with each class a term of three years, and nominated by the Commission on Representation and elected by the Presbytery at the annual meeting. The CC shall set forth mission directions, goals, objectives and priorities as it is guided by the Presbytery's Mission Statement, shall regularly review the Presbytery's Mission Statement, and, together with all Commissions and Ministries of the Presbytery, shall be responsible for coordinating the work of the Presbytery between its meetings and for ensuring that the decisions made by the Presbytery are carried out.

### ADMINISTRATION COMMISSION

**Chair, Anne Chesnut**

1. Anne Chesnut	Ruling Elder	Hunter	2019
<b>2. Susan Warren</b>	<b>Teaching Elder</b>	<b>Retired</b>	<b>2019</b>
3. Jeb Pinney	Ruling Elder	Mt. Sterling	2020
4. Howard Moffett	Teaching Elder	Retired	2020
<b>5. Ted Kuster</b>	<b>Ruling Elder</b>	<b>Paris</b>	<b>2021</b>
<b>6. Jim Olive</b>	<b>Ruling Elder</b>	<b>Lex., Maxwell St.</b>	<b>2021</b>

The Administration Commission shall be composed of six (6) members. The duties of the Commission shall include serving as the Trustees of the Presbytery, and having responsibility for Accounting, Budgeting, and Staff Services. The Treasurer of the Presbytery shall serve as an advisory member with voice and without vote.

### **BURNAMWOOD COMMISSION**

#### **Chair, Matt Falco**

1. Greg Kupar	Teaching Elder	Ezel	2019
2. Stephanie Gilbert	Ruling Elder	Lexington, Second	2019
3. Shannon Johnson	Ruling Elder	Wilmore	2020
4. Ryan Bradney	Teaching Elder	Winchester-First	2020
5. Matt Falco	Teaching Elder	Lex.,Maxwell St	2020
<b>6. Hannah McIntyre</b>	<b>Teaching Elder</b>	<b>Danville</b>	<b>2020</b>
<b>7. Ian Skinner</b>	<b>Ruling Elder</b>	<b>Winchester-First</b>	<b>2021</b>
<b>8. John Erwin</b>	<b>Ruling Elder</b>	<b>Danville</b>	<b>2021</b>
<b>9. Sara Benedetti</b>	<b>Teaching Elder</b>	<b>Lexington, Second</b>	<b>2021</b>

The Burnamwood Commission shall be composed of nine (9) members divided into three classes. The Commission shall be responsible for oversight of the Burnamwood Camp and Conference Center including Development and Awareness (fund development, publicity, and promotion); Program (oversight of summer camping, retreats and conferences); and Site Management (maintenance and improvement of the site).

### **CLOSING COMMISSION**

#### **Chair, Beth Garrod-Logsdon**

1. Cathy Thomas	Ruling Elder	Morehead	2020
2. Beth Garrod-Logsdon	Teaching Elder	Wilmore	2020
3. Jerry Utt	Teaching Elder	Whitesburg	2020
<b>4. Nik Fegenbush</b>	<b>Ruling Elder</b>	<b>Mt.Sterling</b>	<b>2020</b>
5. Larry Snyder	Ruling Elder	Versailles, Troy	2021

The Closing Commission shall counsel with congregations that have indicated their desire to end their relationship with the Presbyterian Church (U.S.A.) or those that have reached the completion of their effective ministry. This commission shall receive referrals from the Presbytery, the Commission on Congregational Issues or the Coordinating Commission. This commission shall determine a course of action, either division, dismissal, or dissolution, negotiate the terms of such action, and recommend it to the Presbytery for final approval. Such negotiations include consultation with the Administrative (Trustees) Commission.

## CONGREGATIONAL ISSUES COMMISSION

**Chair, Kathy Riley**

1. Kathy Riley	Teaching Elder	Lexington, Beaumont	2019
2. Scott Cervas	Teaching Elder	Lexington, Meadowthorpe	2019
3. Bill Turner	Ruling Elder	Winchester, Salem	2020
<b>4. Brad Marcum</b>	<b>Ruling Elder</b>	<b>Pikeville, First</b>	<b>2021</b>
<b>5. Janice Stamper</b>	<b>Teaching Elder</b>	<b>At-Large</b>	<b>2021</b>

This commission will assist congregations with any difficult issues that arise, including conflictual situations and complaints involving the actions of teaching and ruling elders. Formal complaints that rise to the level of a disciplinary case will not be handled by this commission, but will be referred to the Presbytery's Permanent Judicial Commission. The Congregational Issues Commission also will work with congregations that might need assistance in dealing with concerns related to congregational life that are not conflict situations, but in which outside consultation might be helpful. This commission will work closely with Church Development to help focus resources on congregational health and vitality. In addition, this commission may work closely with the Pastoral Transitions Commission if issues arise in congregations with temporary pastors or that are in transition. The commission will also undertake other responsibilities as assigned by the Presbytery or Coordinating Commission. This commission may recruit, seek additional help and build teams with people not on the commission for short-term projects when necessary.

## COMMISSION ON PREPARATION FOR MINISTRY

**Chair, Connie Turner**

1. Kima Pachau	Teaching Elder	At-Large	2019
2. Steve Pace	Teaching Elder	At-Large	2019
3. Missie Woods	Ruling Elder	Pisgah-Versailles	2019
4. Cynthia Pennington	Ruling Elder	Lexington, Second	2019
5. Connie Turner	Ruling Elder	Winchester, Salem	2020
6. Keith Benze	Teaching Elder	Versailles	2020
7. Diehl Ackerman	Ruling Elder	Morehead-Faith	2020
<b>8. David Whiteman</b>	<b>Ruling Elder</b>	<b>Winchester-First</b>	<b>2020</b>
<b>9. Penelope Lamb</b>	<b>Ruling Elder</b>	<b>Wilmore</b>	<b>2020</b>
<b>10. Stephen Fearing</b>	<b>Teaching Elder</b>	<b>Lex, Beaumont</b>	<b>2021</b>
<b>11. Ginny Shanda</b>	<b>Ruling Elder</b>	<b>Lex, First</b>	<b>2021</b>
<b>12. Scott Cervas</b>	<b>Teaching Elder</b>	<b>Lex, Meadowthorpe</b>	<b>2021</b>

The Commission on Preparation for Ministry shall be composed of twelve (12) members; half of whom shall be Teaching Elder members of the Presbytery and half of whom shall be elders. The Commission shall fulfill the functions related to the process of preparation for ordination as Teaching Elder and shall provide for the training, and nurture of Ruling Elders who apply to become Commissioned Lay Pastors (CLP's).

## PASTORAL TRANSITIONS COMMISSION

**Chair, Lisa Eye**

**Vice-Chair, Julie Olt**

1. Lisa Eye	Teaching Elder	Corbin	2019
2. Stephen Sanders	Teaching Elder	Prestonsburg	2019
3. Candace Purdom	Ruling Elder	Perryville	2019
4. Jim Gilbert	Teaching Elder	Retired	2020
5. Jay T. Silence	Teaching Elder	Hunter	2020
<b>6. Juanita Spangler</b>	<b>Ruling Elder</b>	<b>Whitesburg</b>	<b>2021</b>
7. Erin Rouse	Teaching Elder	Retired	2020
<b>8. Julie Olt</b>	<b>Teaching Elder</b>	<b>Cynthiana</b>	<b>2021</b>
<b>9. Bill Reed</b>	<b>Ruling Elder</b>	<b>Lexington, First</b>	<b>2021</b>

The Pastor Transitions Commission shepherds a congregation from the moment a Pastoral leader decides to leave, is removed from office or retires until a new leader is formally installed. This commission would be responsible for working with the Session to determine the best course of action for a congregation searching for new, *permanent* leadership, including all the various steps of the PNC process including examining and receiving the new Teaching Elder/CRE, approving any Interim contracts and new terms of call. They would also work on a suggested Installation Commission for the newly called Pastor. The design of this commission would be to create a “turn-key” process to ease the burden, eliminate the confusion and lower the anxiety for congregations in transition. They would also recommend Presbytery minimum terms of call each year after a thorough evaluation of national and local salary trends. This commission shall appoint moderators to Sessions of churches with leadership vacancies due to the search process and other duties assigned by the Presbytery or Coordinating Commission. This commission may recruit, seek additional help, and build teams with people not on the commission for short-term projects when necessary.

## PERMANENT JUDICIAL COMMISSION

**Chair, elected when needed**

1. Pamela Potter	Ruling Elder	Ashland, First	2019
2. Janet Prewitt	Teaching Elder	Retired	2020
3. Bill Owens	Ruling Elder	Danville	2021
4. Mark Davis	Teaching Elder	Lexington, First	2021
5. Catesby Woodford	Ruling Elder	Honorably Retired	2022
6. Diana Kraft	Ruling Elder	Lexington, First	2022
<b>7. Kristy Ehlert</b>	<b>Teaching Elder</b>	<b>Validated Ministry</b>	<b>2024</b>

In accordance with D-5, the Presbytery shall elect, by nomination from the COR, a Permanent Judicial Commission, as outlined in the *Book of Order*, D-5.0000.

### **CHRISTIAN FORMATION MINISTRY**

Ryan Shrauner	Teaching Elder	Validated Ministry	2020 Chair
<b>Virginia Baker</b>	<b>Ruling Elder</b>	<b>Lex.-Maxwell St.</b>	<b>2019 Vice-Chair</b>

The Christian Formation Ministry shall be comprised of a Chair and Vice-Chair (one being a Teaching Elder, the other being a Ruling Elder). The Chair and Vice-Chair may appoint additional members as needed for the mission of this Ministry, seeking to uphold parity Teaching Elders and members of congregations and honoring the full diversity of the Presbytery in representation. This Ministry shall be responsible for coordinating the Presbytery's work in strengthening and supporting congregations in their faithful discipleship through Biblical and theological knowledge and spiritual formation and areas of mission including youth, young adults and campus ministry.

### **CHURCH DEVELOPMENT & REVITALIZATION MINISTRY**

Jay Mumper	Teaching Elder	Stanford	Chair
Jim Dougans	Ruling Elder	Maysville	Vice-Chair

The Church Revitalization and Development Ministry exists to work with current churches engaging in revitalization and transformation efforts and to promote and encourage the development of new worshipping communities.

### **LEADERSHIP DEVELOPMENT MINISTRY**

Melissa Sevier	Teaching Elder	Honorably Retired	Chair
Mary Reed	Teaching Elder	Honorably Retired	Vice-Chair

The Leadership Development Ministry would oversee the content and schedule of Leadership Development for the Presbytery. While there is overlap with the area of Spiritual formation, this group would look at issues of conflict management, leadership, organizational change, and the need for adaptive change process. This group would be tasked with the training, oversight and continued education of Commissioned Ruling Elders. They would also work with newly ordained clergy, Pastors new to the Presbytery and consider developing a coaching program for clergy. This group would provide Sexual Misconduct Prevention Training at regular intervals to insure that all Teaching Elders and employees of Transylvania Presbytery, and any volunteers under the supervision of Transylvania Presbytery, including officers, those serving on its Commissions and Ministries, boards and support of its programs, may be trained every five years

### **MISSION MINISTRY**

<b>David Crawford</b>	<b>Teaching Elder</b>	<b>Lawrenceburg, First</b>	<b>2021 Chair</b>
<b>Sharel Templeton</b>	<b>Ruling Elder</b>	<b>Lexington</b>	<b>2021 Vice- Chair</b>

The Mission Ministry shall be comprised of a Chair and Vice-Chair (one being a Teaching Elder, the other being a Ruling Elder). The Chair and Vice-Chair may appoint additional members as needed for the mission of this Ministry, seeking to uphold parity Teaching Elders and members of congregations and honoring the full diversity of the Presbytery in representation. This Ministry shall seek to strengthen and support congregations in their mission to their communities and to the world, and to assist in coordinating mission opportunities within the Presbytery.

## **REPRESENTATIVES TO OTHER GOVERNING BODIES AND AGENCIES**

### **COMMISSIONERS TO SYNOD OF LIVING WATERS**

<b>Ginny Shanda</b>	<b>Ruling Elder</b>	<b>Lexington, First</b>	<b>2021</b>
<b>Karen Hartsfield</b>	<b>Teaching Elder</b>	<b>Harrodsburg</b>	<b>2021</b>
<b>Jim Dougans</b>	<b>Alternate Ruling Elder</b>	<b>Maysville</b>	<b>2021</b>
<b>Tim Noel</b>	<b>Alternate Teaching Elder</b>	<b>Versailles-Troy</b>	<b>2021</b>

### **SYNOD OF LIVING WATERS – PERMANENT JUDICIAL COMMISSION**

<b>Rachel Anderson</b>	<b>Teaching Elder</b>	<b>Mt. Horeb</b>	<b>2024</b>
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### **SYNOD OF LIVING WATERS –NOMINATING**

<b>George Rothwell</b>	<b>Ruling Elder</b>	<b>Winchester, Salem</b>	<b>2021</b>
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